



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0
PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – November 16, 2022 AT 5:30 P.M.

1. CALL TO ORDER

2. DELEGATIONS

- A) SouthGrow
- B) Chinook Arch Regional Library

3. AGENDA

- A) Items added or deleted
- B) Adoption of the Agenda

4. REPORTS/FINANCIALS

- A) Approval of the October 19, 2022 Regular Council meeting minutes
- B) Approval of the October 19, 2022 Organizational meeting minutes
- C) RCMP Report
- D) Municipal Enforcement Report
- E) Chief Administrative Officer Report
- F) Financial Report
- G) Committee Reports

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

- A) Correspondence

6. ACTION ITEMS/COUNCIL DECISION

- A) Lot 2, Block 23, Plan 2565U Encroachment
- B) RCL Poppy Fund Donation Request
- C) Chinook Arch Regional Library Levy

7. BYLAW/AGREEMENTS / POLICY REVIEW

- A) Policy 101 Policy and Procedure Development
- B) Bylaw 607-21 Road Closure
- C) County of Warner Proposed Land Use Bylaw Amendment

8. CLOSED MEETING

- A) Section 16: Disclosure harmful to business interests of a third party
- B) Section 17: Disclosure harmful to personal property

9. NEXT REGULAR COUNCIL MEETING

Wednesday – December 21, 2022, at 5:30 p.m.

10. ADJOURNMENT



Request for Decision SouthGrow Delegation

RECOMMENDATION

That Council thank Mr. Casurella for presenting and to accept the SouthGrow Solar Proposal presentation as information.

LEGISLATIVE AUTHORITY

Bylaw 561-18 Procedural Bylaw

BACKGROUND

Mr. Peter Casurella, Executive Director, will be in attendance to present a proposed solar project for the Village of Warner.

RISKS/CONSEQUENCES

1. Council would need to be specific in an amendment to the recommendation provided.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



SouthGrow Solar Project 2022

A Proposal for The Village of Warner

SOUTHGROW
REGIONAL ECONOMIC DEVELOPMENT
GROWTH • INNOVATION • PROSPERITY



The Problems



SouthGrow is underfunded and understaffed compared to the opportunities available and we lack matching funds for projects



Government partnership is volatile and we spend too much time maintaining the association rather than doing our jobs



Municipalities face rising costs, making the prospect of sustaining operations troubling

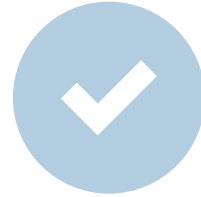


The Solution

SouthGrow needs to find a way to self-fund our operations.



The Project



Build at least 4.5 MW of solar distributed across several sites to fund SouthGrow Operations for a generation



Sell power at favorable rates to host municipalities



Provide SouthGrow with base funding of \$500,000 from all sources

Team Experience



Scott Alexander – Business Development and Project Manager at Terralta

Terralta has built hundreds of MW of residential, commercial, and utility -scale solar in southern Alberta since 2009. Terralta will manage the build from design to commissioning.

Jason Atkinson – Owner at Proactive Planet

Jason has 16 years of experience in the solar industry, previously working with Enmax on dozens of projects across Alberta. Proactive Planet will help with design, connection, and setting up power -purchasing agreements and carbon offset monetization



Peter Casurella – Executive Director, SouthGrow

4.5 years administrating regional economic development projects with a heavy focus on enabling new energy developments in southern Alberta. Peter and his team will administer the project and compile grant applications.



The Big Wins— for SouthGrow

With \$150,000 in base funding, SouthGrow is fielding a budget of over \$1.5 million. With \$500,000 we can accomplish so much more.

No more rate increases for members.

Sustainability in the face of changing governments.

Can hire expert staff to do community and expansion, investment attraction. -level ec dev, business retention

Possibility of offering community grants.

A scalable funding model.

A funding model for other regional services.

Lethbridge College credentialling programs have access to a real solar farm.



The Big Wins— for Warner

Enable true robust regional economic development in the region.

Gain increased services without increased costs.

Validate a funding model that could do the same thing for other services.

Gain lease and tax income.

Secure a long -term power purchasing agreement and save tens of thousands of dollars in power costs.

Lead the region in a transformative project.



Our Asks



Allow SouthGrow to position a solar site on the identified Village owned land



Give us letters of support for our grant applications to Prairies Canada and to Alberta innovates (Target of \$1 million each)



Waive any environmental assessments potentially associated with the project



Project Stages

1. Project Concept and Team Building – COMPLETE
2. Preliminary Project Design and Feasibility Study – COMPLETE
3. Project Funding and Strategic Partnerships – Current stage.
4. Detailed Project Planning
5. Connection Study / Application (Fortis)
6. Grant Applications
7. Secure final financing
8. Construction permits and start
9. Commissioning

Goal: The SouthGrow Power Project is energized and operational by early 2024.



Peg Mounted Array Example



Peg Mounted Array Example





Thank You!

Contact



403 394 0615



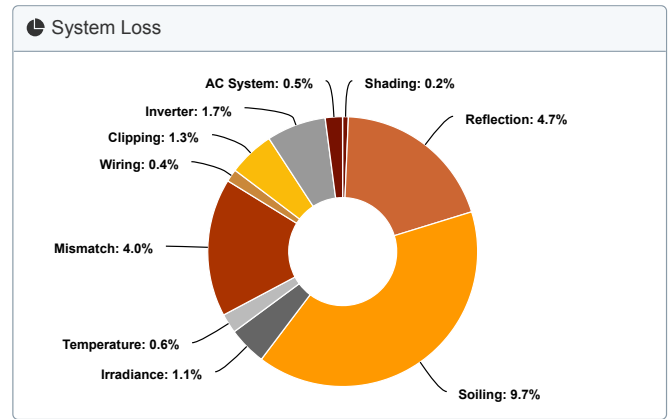
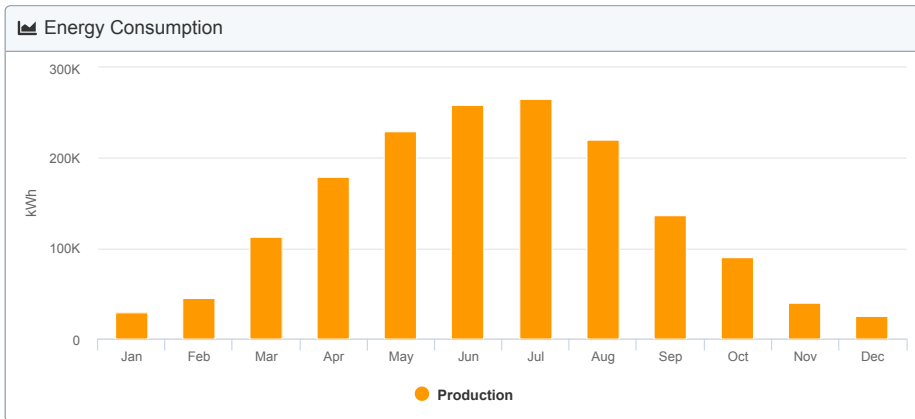
info@southgrow.ca



www.southgrow.com



System Metrics	
Design	Design 2
Module DC Nameplate	1.5 MW
Inverter AC Nameplate	1.0 MW Load Ratio: 1.49
Annual Production	1.6 GWh
Performance Ratio	78.0%
kWh/kWp	1,076.6
Weather Dataset	TMY, 10km Grid, meteonorm (meteonorm)
Simulator Version	c086c313e8-85a1c54f9d-957bae77ea-513edac9ed



Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,383.1	-
	Adjusted Global Horizontal Irradiance	1,383.1	-0.0%
	POA Irradiance	1,381.1	-0.1%
	Shaded Irradiance	1,378.9	-0.2%
	Irradiance After Reflection	1,313.6	-4.7%
	Irradiance After Soiling	1,186.4	-9.7%
	Total Collector Irradiance	1,186.4	-0.0%
Energy (kWh)	Nameplate	1,799,013.9	-
	Output at Irradiance Levels	1,779,078.2	-1.1%
	Output at Cell Temperature Derate	1,769,018.5	-0.6%
	Output After Mismatch	1,698,138.5	-4.0%
	Optimal DC Output	1,691,961.3	-0.4%
	Constrained DC Output	1,669,422.8	-1.3%
	Inverter Output	1,640,660.0	-1.7%
	Energy to Grid	1,632,456.7	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		9.3°C	
Avg. Operating Cell Temp		15.2°C	
Simulation Metrics			
Operating Hours		4,638	
Solved Hours		4,638	
Pending Hours		-	
Error Hours		-	

Condition Set														
Description		Condition Set 1												
Weather Dataset		TMY10km Gridmeteonorm(meteonorm)												
Solar Angle Location		Meteo Lat/Lng												
Transposition Model		Perez Model												
Temperature Model		Sandia Model												
Temperature Model Parameters		Rack Type			a		b		Temperature Delta					
		Fixed Tilt			-3.56		-0.08		3.0°C					
		Flush Mount			-2.81		-0.05		0.0°C					
Soiling (%)		J	F	M	A	M	J	J	A	S	O	N	D	
		40	45	20	10	2	2	2	2	10	15	25	35	
Irradiation Variance		5.0%												
Cell Temperature Spread		4.0°C												
Module Binning Range		-2.5% to 2.5%												
AC System Derate		0.50%												
Tracker Parameters		Maximum Angle									60°			
		Backtracking									On			
		Type	Component							Characterization				
		Module	JKM540M-72HL4-TV (Jinko)							Spec Sheet Characterization,PAN				
		Module	JKM540M-72HL4-TV (Jinko)							Spec Sheet Characterization,PAN				
										Spec Sheet				

Design BOM

Component	Type	Quantity
CSI-255K-T800GL03-U	inverter	4
JKM540M-72HL4-TV	module	2,808

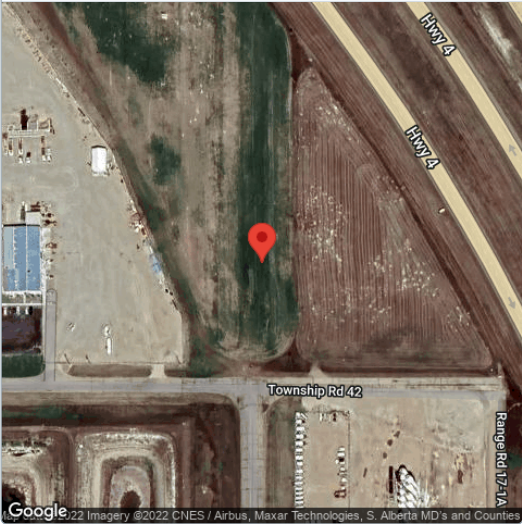
Monthly Shading

Month	GHI (kWh/m ²)	POA (kWh/m ²)	Shaded (kWh/m ²)	Nameplate (kWh)	Grid (kWh)
January	37.2	37.2	37.1	30,507.4	29,124.7
February	59.8	59.7	59.6	46,216.2	44,485.7
March	102.6	102.5	102.3	117,655.9	113,342.5
April	145.4	145.2	145.0	189,738.4	178,991.3
May	178.6	178.2	177.9	254,435.4	229,861.0
June	206.7	206.3	206.1	295,329.7	259,471.9
July	214.0	213.5	213.2	305,495.8	264,863.8
August	172.6	172.4	172.1	245,570.6	220,051.7
September	115.2	115.2	114.9	149,199.9	136,607.3
October	79.6	79.6	79.4	95,740.9	90,204.0
November	41.7	41.7	41.6	42,927.5	40,473.7
December	29.7	29.7	29.7	26,196.4	24,979.1

Design Render



📍 Project Location



🏠 Design Wiring Zone

Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	13 - 25	Along Racking

🏠 Field Segments

Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1 (copy 15)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	182	364	196.56 kW
Field Segment 1 (copy 16)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	208	416	224.64 kW
Field Segment 1 (copy 17)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW
Field Segment 1 (copy 18)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW
Field Segment 1 (copy 19)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW
Field Segment 1 (copy 20)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW
Field Segment 1 (copy 21)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW
Field Segment 1 (copy 22)	East-West	Landscape (Horizontal)	8°	180°	0.2 ft	1x1	169	338	182.52 kW



Request for Decision Chinook Arch Regional Library Delegation

RECOMMENDATION

That Council thank Mr. Hepher, CEO and accept the presentation for the Chinook Arch Regional Library, as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw 561-14

BACKGROUND

Mr. Robin Hepher, CEO of Chinook Arch Regional Library System will be in attendance to provide an overview and update on Chinook Arch Regional Library.

RISKS/CONSEQUENCES

1. Council would need to be specific in an amendment to the proposed recommendation.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the October 19, 2022 regular council meeting be accepted as presented.

That the minutes for the October 19, 2022 organizational council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 561-18 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: October 19, 2022, regular council meeting minutes
2. Prior to Adoption: October 19, 2022 organizational meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, October 19, 2022, at 6:30 p.m. in the Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Deputy Mayor Marty Kirby, Councillor Don Toovey, and Councillor Derek Baron

Absent – Elected Officials

None.

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 6:30 p.m.

Councillor Derek Baron was sworn in.

2. DELEGATIONS

Diane McKenzie, Box 390, Warner, AB was in attendance to speak to update hotel activities.

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept Ms. McKenzie's update on the hotel as information."

Motion Carried 157-22

3. AGENDA

A) Items added or deleted

B) Adoption of the Agenda

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that the October 19, 2022, regular council meeting agenda be accepted as presented."

Motion Carried 158-22

4. REPORTS/FINANCIALS

A) Approval of September 14, 2022, Regular Council Meeting minutes

Moved by Councillor Toovey, seconded by Councillor Baron, "that the minutes for the September 14, 2022, regular council meeting be accepted as presented."

Motion Carried 159-22

B) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that the Municipal Enforcement report for the period ending September 30, 2022, be accepted as information."

Motion Carried 160-22

C) Chief Administrative Officer Report

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "that the Chief Administrative Officer report for the period ending September 30, 2022, be accepted as information."

Motion Carried 161-22

D) Financial Report

Moved by Councillor Toovey, seconded by Councillor Baron, "that the Financial Report for the period ending September 30, 2022, be accepted as information."

Motion Carried 162-22

E) Committee Reports

Deputy Mayor Kirby attended a SouthGrow meeting, the Mayors and Reeves and a library meeting, participated in the EOEP strategic planning course, and will be attending the FCSS conference.

Councillor Toovey attended the Ridge Country Housing meeting, Public Safety meeting, and the Heritage Handi-Bus meeting was cancelled.

Mayor Lindsay attended the Ridge Water and Chief Mountain Regional Solid Waste Commission meeting.

Moved by Councillor Baron, seconded by Councillor Toovey, "that the committee reports for the period ending October 19, 2022, be accepted as information."

Motion Carried 163-22

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Councillor Toovey, seconded by Councillor Baron, "that the correspondence for the period ending October 19, 2022, be accepted as information."

Motion Carried 164-22

6. ACTION ITEMS/COUNCIL DECISION

A) Chinook Arch Regional Library Board Levy

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that Council table the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule to the November meeting."

Motion Carried 165-22

B) Byelection

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that Council set the date for a byelection for the position of one Councillor to held on Monday, November 28, 2022."

Motion Carried 166-22

C) Appointment of Returning Officer

Moved by Councillor Toovey, seconded by Councillor Baron, "that Council appoint Kim Owen as the Returning Officer and Kelly Lloyd as the Substitute Returning Officer for the 2022 Village of Warner Byelection to be held on Monday, November 28, 2022."

Motion Carried 167-22

D) FortisAlberta Franchise Fees

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council set the FortisAlberta Electrical Franchise Fees to remain at 5%."

Motion Carried 168-22

E) Public Auction

CAO Lloyd reported that there were four tax recovery properties, two of which have arranged tax payment plans, two registered letters returned, and no offers on the two properties.

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council accept the Public Auction report as information."

Motion Carried 169-22

F) Chief Mountain Regional Solid Waste Authority Regulation

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept for information the Transfer Station Regulations and further, instruct administration to communicate the regulations to Warner residents, especially Section A.11."

Motion Carried 170-22

7. BYLAW/AGREEMENTS / POLICY REVIEW

None.

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday, November 16, 2022, at 6:30 p.m.

10. ADJOURNMENT

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the regular council meeting for October 19, 2022, adjourn at 7:22 p.m."

Motion Carried 171-22

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2022.

Prior to Adoption

Minutes of the Village of Warner Organizational Council meeting held on Wednesday, October 19, 2022, at 6:30 p.m. in the Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Deputy Mayor Marty Kirby, Councillor Don Toovey, and Councillor Derek Baron

Absent – Elected Officials

None.

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the organizational meeting to order at 7:22 p.m.

2. ADOPTION OF AGENDA

Addition: 4A) Mayor and Deputy Mayor Vote
4B) Elected Official Appointments

Moved by Councillor Toovey, seconded by Councillor Baron, "~~that~~ the October 19, 2022, organizational council meeting agenda be accepted as amended."

Motion Carried 172-22

3. DATE, TIME, AND PLACE OF REGULAR COUNCIL MEETINGS

3A) Establish Date, Time, and Place of Regular Council Meetings

Moved by Councillor Toovey, seconded by Councillor Baron, "~~that~~ the Regular Council meetings be held the third Wednesday of every month at 5:30 p.m. at the Village Office."

Motion Carried 173-22

4. ELECTED OFFICIAL APPOINTMENTS

4A) Mayor and Deputy Mayor Vote

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "to nominate Tyler Lindsay for the position of Mayor."

Motion Carried 174-22

Moved by Councillor Toovey, "~~that~~ nominations cease for the position of Mayor."

Motion Carried 175-22

Tyler Lindsay accepts the nomination.

Moved by Councillor Toovey, seconded by Councillor Baron "to nominate Marty Kirby as Deputy Mayor."

Motion Carried 176-22

Marty Kirby accepts the nomination.

Tyler Lindsay and Marty Kirby were voted as Mayor and Deputy Mayor for 2022-2023.

4B) Elected Official Appointments to Authority, Boards, Commissions and Committees

Chief Mountain Regional Solid Waste Services Commission	Mayor Lindsay
Chinook Arch Regional Library System	Councillor Baron
Family & Community Support Services (FCSS)	Deputy Mayor Kirby
Heritage Handi-Bus Society	Councillor Toovey
Highway 4 Gateway Corridor	Deputy Mayor Kirby
Mayors and Reeves	Deputy Mayor Kirby
Milk River Health Professionals Attraction and Retention Committee	Councillor Baron
Municipal Planning Commission	Mayor Lindsay and Councillor Baron
Oldman River Regional Services Commission	Deputy Mayor Kirby
Regional Emergency Management Committee	Mayor Lindsay
Ridge Country Housing	Councillor Toovey
Ridge Regional Public Safety Services (RRPSS)	Councillor Toovey
Ridge Water Services Commission	Mayor Lindsay
SouthGrow Regional Initiative	Deputy Mayor Kirby
Warner Memorial Library	Deputy Mayor Kirby

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that the appointments to various authorities, boards, commissions and committees be accepted as presented."

Motion Carried 177-22

5. CLOSED SESSION

5A) FOIP Section 17: Disclosure harmful to personal privacy

Moved by Deputy Mayor Kirby, seconded by Councillor Barons, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:34 p.m., to discuss matters exempt from disclosure under FOIP Section 17: Disclosure harmful to personal privacy, with CAO Lloyd and Director Owen to remain in attendance.

Motion Carried 178-22

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "that the meeting reconvene to the Organizational meeting at 7:42 p.m."

Motion Carried 179-22

6. PUBLIC AT LARGE APPOINTMENTS

6A) Public at Large Appointments to Authorities, Boards, Commissions and Committees

Moved by Mayor Lindsay, seconded by Councillor Baron, "~~that~~ Colette Glynn, Craig Dies and Paula Doenz be appointed to the Municipal Planning Commission for the 2022-2023 year, and further, that Valerie Lagler, Marjorie Cronkhite, Norma Zobell, and Beth Punga be appointed as alternates to the Municipal Planning Commission."

Motion Carried 180-22

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "~~that~~ Norma ZoBell be appointed as the treasurer for the Warner Memorial Library."

Motion Carried 181-22

7. ADJOURNMENT

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "~~that the~~ October 19, 2022, organizational council meeting adjourn at 7:45 p.m."

Motion Carried 182-22

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2022.



Request for Decision RCMP Report

RECOMMENDATION

That the RCMP report for the period ending September 30, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

The Village Council receives a quarterly report, to provide information on the number and types of incidents for the Milk River RCMP Detachment.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. RCMP Report



2022-11-02

Cpl. Mike Brown
Detachment Commander
Milk River, Alberta

Dear Mayor Linday,

Attached you will find the quarterly Community Policing Report that encompasses the July 1st to September 30th, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the **Milk River RCMP Detachment**. These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary “lessons-learned” to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.



Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

Cpl. Mike Brown
Detachment Commander
Milk River RCMP Detachment



Milk River Provincial Detachment Crime Statistics (Actual) Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	2	0	2	1	-50%	-50%	-0.2
Other Sexual Offences		0	0	0	0	3	N/A	N/A	0.6
Assault		9	4	3	0	4	-56%	N/A	-1.4
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	1	2	3	50%	50%	0.3
Uttering Threats		3	2	2	0	3	0%	N/A	-0.2
TOTAL PERSONS		16	9	6	4	15	-6%	275%	-0.7
Break & Enter		1	1	1	3	1	0%	-67%	0.2
Theft of Motor Vehicle		1	0	1	0	1	0%	N/A	0.0
Theft Over \$5,000		0	0	0	0	1	N/A	N/A	0.2
Theft Under \$5,000		6	5	3	1	1	-83%	0%	-1.4
Possn Stn Goods		2	0	1	1	1	-50%	0%	-0.1
Fraud		2	3	5	4	1	-50%	-75%	-0.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	3	2	7	0	N/A	-100%	0.4
Mischief - Other		14	1	2	0	1	-93%	N/A	-2.7
TOTAL PROPERTY		26	13	15	16	7	-73%	-56%	-3.5
Offensive Weapons		0	0	0	0	0	N/A	N/A	0.0
Disturbing the peace		0	5	4	0	1	N/A	N/A	-0.3
Fail to Comply & Breaches		1	2	2	1	5	400%	400%	0.7
OTHER CRIMINAL CODE		0	0	1	0	2	N/A	N/A	0.4
TOTAL OTHER CRIMINAL CODE		1	7	7	1	8	700%	700%	0.8
TOTAL CRIMINAL CODE		43	29	28	21	30	-30%	43%	-3.4



Milk River Provincial Detachment

Crime Statistics (Actual)

Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	0	1	0%	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		1	1	0	0	0	-100%	N/A	-0.3
Drugs		2	1	0	0	1	-50%	N/A	-0.3
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		9	4	6	5	5	-44%	0%	-0.7
TOTAL FEDERAL		11	5	6	5	6	-45%	20%	-1.0
Liquor Act		0	0	0	1	0	N/A	-100%	0.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		2	2	1	5	3	50%	-40%	0.5
Other Provincial Stats		23	7	17	9	2	-91%	-78%	-4.0
Total Provincial Stats		25	9	18	15	5	-80%	-67%	-3.4
Municipal By-laws Traffic		1	0	0	0	1	0%	N/A	0.0
Municipal By-laws		5	1	1	0	3	-40%	N/A	-0.5
Total Municipal		6	1	1	0	4	-33%	N/A	-0.5
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	1	0	0	-100%	N/A	-0.3
Property Damage MVC (Reportable)		12	22	11	12	15	25%	25%	-0.4
Property Damage MVC (Non Reportable)		0	1	4	2	0	N/A	-100%	0.1
TOTAL MVC		13	24	16	14	15	15%	7%	-0.6
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Total Provincial Traffic		32	20	17	82	277	766%	238%	55.2
Other Traffic		1	1	1	0	0	-100%	N/A	-0.3
Criminal Code Traffic		0	2	2	0	1	N/A	N/A	0.0
Common Police Activities									
False Alarms		2	3	3	2	0	-100%	-100%	-0.5
False/Abandoned 911 Call and 911 Act		5	6	7	3	12	140%	300%	1.1
Suspicious Person/Vehicle/Property		7	8	9	14	4	-43%	-71%	0.0
Persons Reported Missing		1	3	0	1	0	-100%	-100%	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		8	7	12	1	3	-63%	200%	-1.6
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



RCMP Provincial Policing Report

Detachment	Milk River Provincial
Detachment Commander	
Quarter	Q2
Date of Report	

Community Consultations

Date	
Meeting Type	
Topics Discussed	
Notes/Comments	

Add Additional Community Consultation



Community Priorities

Priority 1	Enhance Road Safety
Current Status & Results	Detachment members have been very proactive on the roads, streets and highways throughout the Detachment area. Members will continue to educate drivers and patrol the areas street, roads and highways throughout the year.
Priority 2	Enhance Awareness and Education
Current Status & Results	Detachment members will be more active in the local school during the 3rd and 4th quarter as the staff and students are settled into a routine. Members will have a community barbeque at the Detachment during the next two quarters and host community town halls.
Priority 3	Crime Reduction
Current Status & Results	Detachment members were very active during the second quarter completing proactive patrols of the Canadian Border, School zones and campgrounds in the area. Illegal activity along the border has increased this year and members are continuing working with IBET and US Border Patrol.

Delete Last Priority

Add and go to Priority



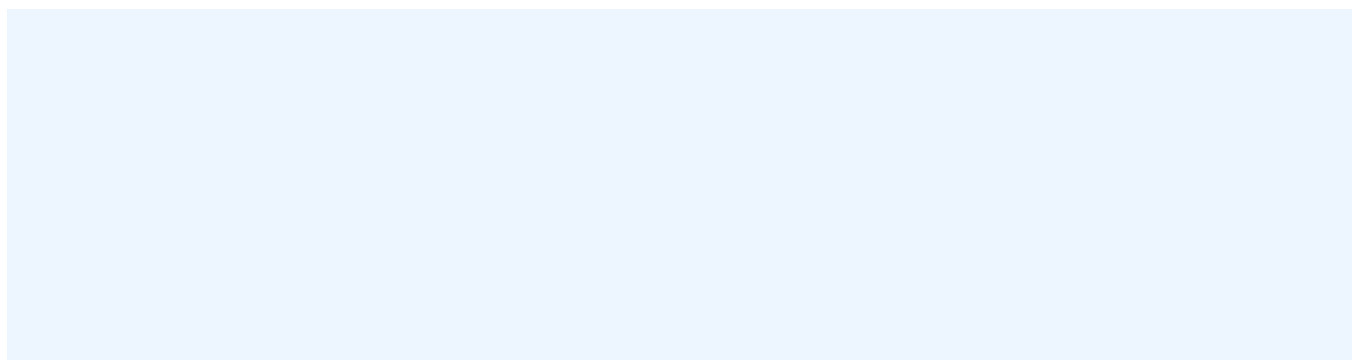
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	21	30	43%	73	77	5%
<i>Persons Crime</i>	4	15	275%	17	20	18%
<i>Property Crime</i>	16	7	-56%	38	44	16%
<i>Other Criminal Code</i>	1	8	700%	18	13	-28%
Traffic Offences						
<i>Criminal Code Traffic</i>	0	1	N/A	10	2	-80%
<i>Provincial Code Traffic</i>	82	277	238%	64	241	277%
<i>Other Traffic</i>	0	0	N/A	1	1	0%
CDSA Offences	0	1	N/A	2	5	150%
Other Federal Acts	5	6	20%	31	13	-58%
Other Provincial Acts	15	5	-67%	48	49	2%
Municipal By-Laws	0	4	N/A	3	4	33%
Motor Vehicle Collisions	14	15	7%	63	51	-19%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	4	4	0	0
Detachment Support	1	1	0	0

²Data extracted on September 30, 2022 and is subject to change over time.
³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: There are 4 established positions that are currently filled.

Detachment Support: There is 1 established position that is currently filled.

Quarterly Financial Drivers



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending October 31, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

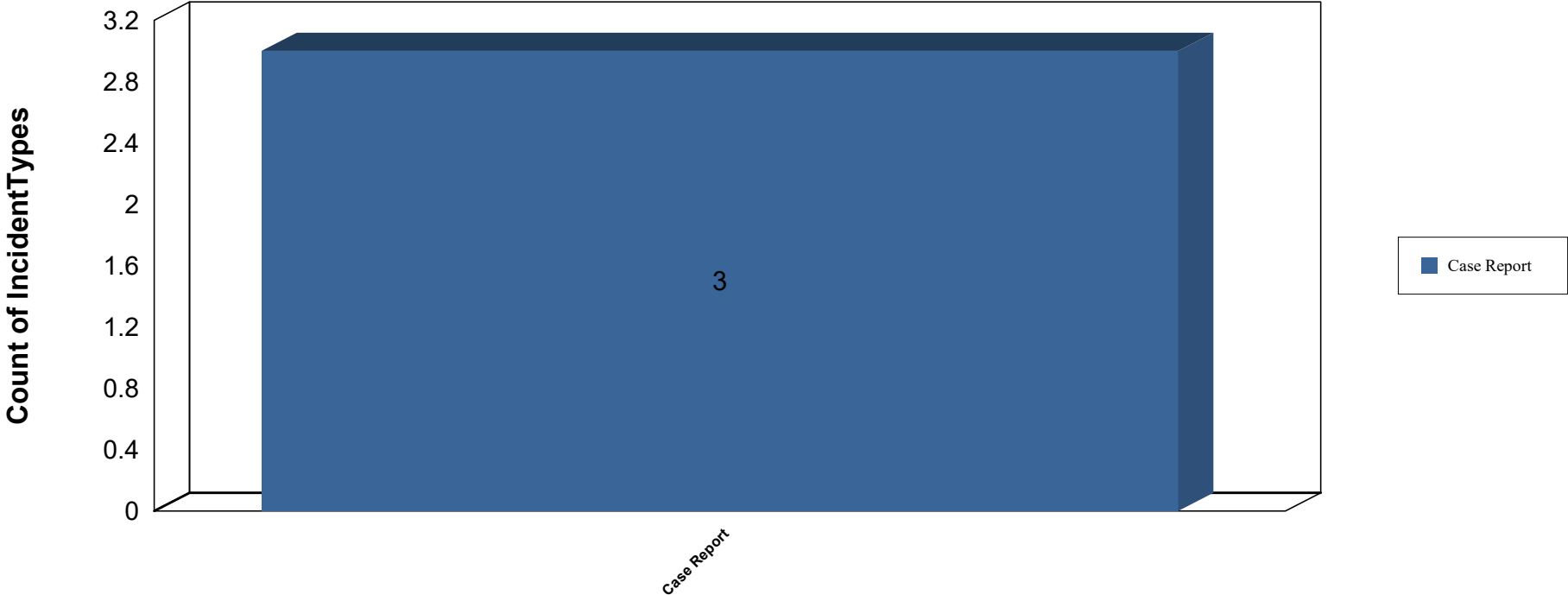
ATTACHMENTS

1. Municipal Enforcement Report

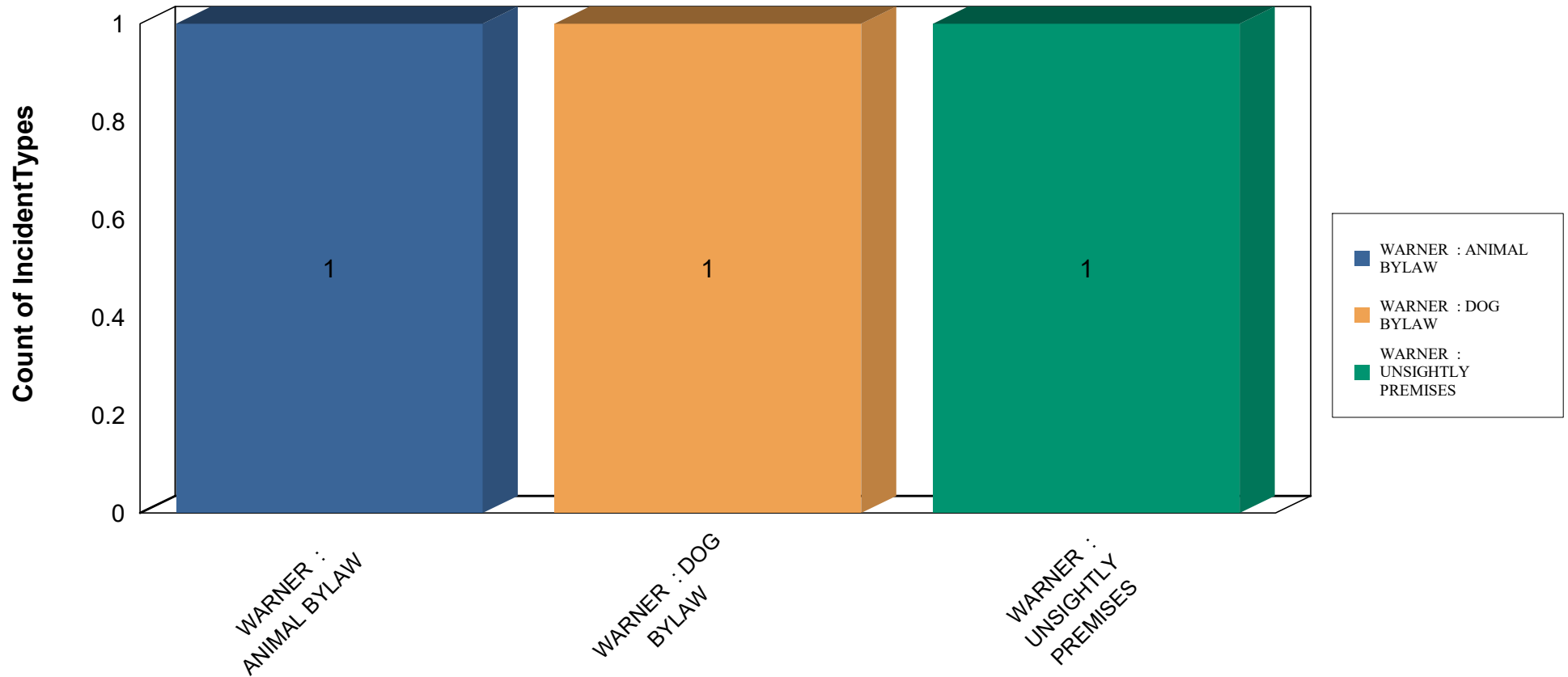
Municipal Enforcement

Statistics from: 10/1/2022 12:00:00AM to 10/31/2022 11:59:00PM

Count of Reports Completed



Count of Incident Types



33.33% # of Reports: 1 Case Report WARNER : ANIMAL BYLAW

33.33% # of Reports: 1 Case Report WARNER : DOG BYLAW

33.33% # of Reports: 1 Case Report WARNER : UNSIGHTLY PREMISES

Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 3

Grand Total: 100.00% Total # of Incident Types Reported: 3



Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending October 31, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

Chief Administrative Officer Report

Administration

- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store
- Byelection result
- Meetings/communication (walk in, email and phone)
- Quad agenda items needed. Agenda to go out
- Statistics Canada Wage Survey
- Communication with legal and Ombudsman
- Bylaw inventory
- Policy inventory
- Gather governance documents for Authorities, Boards, Commissions and Committees
- Reallocation of line items in general ledger
- ACP grant – infrastructure master plan
- Working on Unsightly Premises Bylaw revision
- Christmas hours
- Work with realtor on market valuation for tax recovery properties
- Begin development of strategic planning session
- Attend Local Government Administration Association Zone meeting

Community Economic Development

- Sale of commercial property

Emergency Management

- Emergency Alert training – province is moving to a national alerting system

Municipal Enforcement

- Meet with CPO's: requested updates on files

Parks and Recreation

- Civic Centre: ice season well underway. User meeting, hired seasonal worker, staff meetings
- Work with Revitalization Committee regarding entrance sign – Public Works assist

Planning and Development

- Letters to MPC members
- MPC training set for December 1, 2022, at 10:30 a.m.
- Development permit – shed construction
- Industrial land inquiries

Public Works

- Transfer Station: Signage regarding scavenging
- County assist with swales (drainage) at the corner near ball diamonds and the intersection at 2nd Avenue and 5th Street



Request for Decision Financial Report

RECOMMENDATION

That the Financial Report for the period ending October 31, 2022, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

The year to date operating budget is presented to council.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2022 Operating Budget Year to Date

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022
		ACTUAL	ACTUAL	INTERIM BUDGET	YTD	BUDGET	Budget vs.
					31-Oct-22		2021 Budget
Tax Requirement Summary							
0	General Government Services	(605,396)	(496,586)	(454,253)	(509,082)	(462,338)	34,248
11	Council	13,143	8,971	26,950	27,665	29,200	20,229
12	Finance / Administration	254,362	214,478	257,850	169,479	165,006	(49,472)
23	Fire Services	53,305	39,974	7,875	(904)	48,230	8,256
26	Municipal Enforcement	17,836	26,120	19,830	26,179	24,824	(1,296)
32	Roads	243,301	216,495	124,050	147,366	126,230	(90,265)
33	Airport	11,730	10,530	1,700	(531)	(4,200)	(14,730)
41	Water	14,958	22,965	(71,053)	163,694	32,000	9,035
42	Wastewater	32,326	54,953	(19,552)	(22,351)	(500)	(55,453)
43	Solid Waste	(6,686)	(3,758)	5,750	332	1,630	5,388
61	Planning & Development	24,618	13,249	8,750	17,574	(400)	(13,649)
72	Recreation Administration	(16,726)	(46,303)	(9,600)	5,086	(12,600)	33,703
74	Civic Centre	69,874	74,181	73,190	46,526	52,918	(21,263)
	Operating (Surplus) Deficit	106,643	135,270	(28,513)	71,035	0	(135,270)
	General Government Services	(684,954)	(578,937)	(534,498)	(553,839)	(545,519)	33,418
	Council	-	-	-	-	-	-
	Finance	(36,807)	(184,381)	(60,700)	(82,650)	(141,714)	42,667
	Fire Services	(30,759)	(84,747)	(16,500)	(50,505)	(18,000)	66,747
	Municipal Enforcement	(1,875)	(1,379)	(3,000)	(4,245)	(2,500)	(1,121)
	Roads	(3,432)	(5,372)	(50,200)	(7,098)	(31,300)	(25,928)
	Airport	(5,500)	(6,700)	(1,200)	(5,083)	(8,700)	(2,000)
	Water	(177,698)	(202,512)	(271,778)	(223,619)	(201,200)	1,312
	Wastewater	(26,695)	(39,796)	(26,100)	(22,830)	(32,500)	7,296
	Solid Waste	(50,874)	(52,450)	(47,800)	(39,411)	(52,580)	(131)
	Planning & Development	(193)	(2,219)	(13,000)	-	(14,500)	(12,281)
	Recreation Administration	(41,460)	(50,924)	(9,600)	-	(15,000)	35,924
	Sportsplex	(15,740)	(26,681)	(43,110)	(28,163)	(58,150)	(31,469)
	Total Revenues	(1,075,986)	(1,236,097)	(1,077,486)	(1,017,443)	(1,121,663)	114,434
	General Government Services	79,557	82,351	80,245	44,758	83,181	2,936
	Council	13,143	8,971	26,950	27,665	29,200	2,250
	Finance	291,170	398,860	318,550	252,129	306,720	(11,830)
	Fire Services	84,064	124,720	24,375	49,601	66,230	41,855
	Municipal Enforcement	19,711	27,500	22,830	30,424	27,324	4,494
	Roads	246,732	221,867	174,250	154,464	157,530	(16,720)
	Airport	17,230	17,230	2,900	4,552	4,500	1,600
	Water	192,656	225,478	200,725	387,313	233,200	32,475
	Wastewater	59,021	94,748	6,548	479	32,000	25,452
	Solid Waste	44,188	48,691	53,550	39,743	54,210	660
	Planning & Development	24,811	15,468	21,750	17,574	14,100	(7,650)
	Recreation Administration	24,734	4,621	-	5,086	2,400	2,400
	Sportsplex	85,614	100,862	116,300	74,689	111,068	(5,232)
	Total Expenditures	1,182,629	1,371,366	1,048,973	1,088,478	1,121,663	72,690

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
GENERAL GOVERNMENT REVENUE							
1-00-00-00-00-110	REAL PROPERTY TAX	(414,927)	(407,026)	(398,236)	(410,665)	(396,388)	10,638
1-00-00-00-00-111	PROPERTY TAXES FROM SHARED AGREEMENTS	-	-	7,500	-	-	-
1-00-00-00-00-115	REQUISITION - ASFF	(68,605)	(70,571)	(70,600)	(74,778)	(74,778)	(4,207)
1-00-00-00-00-116	REQUISITION - SENIORS	(9,326)	(9,653)	(9,645)	(8,404)	(8,404)	1,249
1-00-00-00-00-121	LINEAR PROPERTY TAX	(28)	(32)	-	(33)	(32)	(0)
1-00-00-00-00-250	LAND RENTAL REVENUE	(8,056)	(13,681)	(4,800)	(8,075)	(7,200)	6,481
1-00-00-00-00-510	PENALTIES ON TAXES	(20,899)	(23,757)	(6,500)	332	(6,500)	17,257
1-00-00-00-00-745	GRANTS - MSI OPERATING	(51,842)	(52,217)	(52,217)	(52,217)	(52,217)	-
1-00-00-00-00-755	GRANTS - PROVINCIAL	(42,770)	(2,000)	-	-	-	2,000
1-00-00-00-00-756	GRANTS - MSP	(50,000)	-	-	-	-	-
1-00-00-00-00-765	GRANTS - SOLAR REBATES	(18,500)	-	-	-	-	-
	TRANSFER FROM RESERVES	-	-	-	-	-	-
	TOTAL REVENUE	(684,954)	(578,937)	(534,498)	(553,839)	(545,519)	33,418
GENERAL GOVERNMENT EXPENSES							
2-00-00-00-00-270	ALBERTA SCHOOL FOUNDATION FUND	70,159	72,706	70,600	36,353	74,777	2,071
2-00-00-00-00-271	SENIORS HOUSING	9,398	9,644	9,645	8,404	8,404	(1,240)
	TRANSFER TO RESERVES	-	-	-	-	-	-
	TOTAL EXPENSES	79,557	82,351	80,245	44,758	83,181	830
	NET	(605,396)	(496,586)	(454,253)	(509,082)	(462,338)	34,248

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
COUNCIL REVENUE							
	PROVINCIAL GRANT	-	-	-	-	-	-
	TRANSFER FROM OPERATING RSRVE	-	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-	-
COUNCILLOR EXPENSES							
2-11-00-00-00-110	WAGES	19,080	17,890	21,500	14,489	19,200	1,310
2-11-00-00-00-131	ER.C. - COUNCIL	80	75	100	92	100	25
2-11-00-00-00-152	CONVENTIONS AND TRAVEL	1,149	2,343	2,500	1,402	2,500	157
2-11-00-00-00-211	MEMBERSHIPS	6,183	699	1,000	1,577	1,500	802
2-11-00-00-00-230	LEGAL/AUDIT	-	-	1,000	4,308	1,000	1,000
2-11-00-00-00-274	INSURANCE	-	-	150	-	150	150
2-11-00-00-00-510	GENERAL SUPPLIES	337	5,423	700	1,398	1,000	(4,423)
2-11-00-00-00-770	DONATIONS	12,806	3,548	-	4,400	3,750	202
	TRANSFER TO RESERVES	-	-	-	-	-	-
	TOTAL EXPENSES	13,143	8,971	26,950	27,665	29,200	(778)
	NET	13,143	8,971	26,950	27,665	29,200	(778)

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
FINANCE / ADMINISTRATION REVENUE					31-Oct-22		
1-12-00-00-00-410	TAX CERTIFICATES	(755)	(1,140)	(750)	(816)	-	1,140
1-12-00-00-00-525	ANIMAL TAGS	(982)	(1,214)	(500)	-	-	1,214
1-12-00-00-00-530	TRAFFIC FINES (use 1-26-530)	(300)	(817)	(18,000)	-	-	817
1-12-00-00-00-550	INTEREST	(3,210)	(3,278)	(1,250)	(7,429)	(1,250)	2,028
1-12-00-00-00-551	NSF Fees	(90)	(135)	-	(85)	(100)	35
1-12-00-00-00-560	RENT	(1,750)	(4,550)	(3,200)	(3,500)	(4,200)	350
1-12-00-00-00-570	UTILITY INCREASE	(21,143)	(21,330)	-	-	-	21,330
1-12-00-00-00-590	UNCONDITIONAL GRANTS	-	(120,000)	-	-	-	120,000
1-12-00-00-00-591	FRANCHISE FEES	-	(16,207)	(18,000)	(14,475)	(18,000)	(1,793)
1-12-00-00-00-777	DONATIONS	(840)	(7,000)	(4,000)	-	(4,000)	3,000
1-12-00-00-00-840	PROVINCIAL CONDITIONAL GRANTS	-	-	(15,000)	-	-	-
1-12-00-00-00-990	SUSPENSE	-	(200)	-	(26,496)	-	200
1-12-00-00-00-193	TAX SHARE AGREEMENT	(7,738)	(8,511)	-	-	(7,500)	1,011
	TRANSFER FROM OPERATING RSRVE					(106,664)	
	property sale				(29,728)		
1-11-00-00-00-410	SALE OF SUPPLIES	-	(5)	-	(121)	-	5
	TOTAL REVENUE	(36,807)	(184,381)	(60,700)	(82,650)	(141,714)	149,331
FINANCE / ADMINISTRATION EXPENSES							
2-12-00-00-00-110	SALARY - GEN GOVT	106,623	95,271	81,000	9,559	70,000	(25,271)
2-12-00-00-00-130	ER.C. - GEN GOVT	12,942	12,696	13,500	792	12,000	(696)
2-12-00-00-00-131	EMPLOYER RRSP CONTRIBUTION	8,700	4,200	-	10,000	10,000	5,800
2-12-00-00-00-154	TRAINING	469	201	3,500	456	500	299
2-12-00-00-00-153	TRAVEL & SUBSISTENCE	210	55	1,500	47	-	(55)
2-12-11-00-00-110	WAGES - ELECTION/CENSUS		1,630.00	750	-	-	(1,630)
2-12-00-00-00-215	FREIGHT & POSTAGE	9,364	12,572	5,500	10,847	5,500	(7,072)
2-12-00-00-00-216	TELEPHONE/FAX/INTERNET	10,714	13,922		10,223	12,000	(1,922)
							(713)
2-12-00-00-00-220	ADVERTISING and MEMBERSHIPS	7,282	11,913	3,500	3,717	11,200	
2-12-00-00-00-230	LEGAL / AUDIT SUPPORT	30,138	17,305	23,500	14,068	20,000	2,695
							(23,998)
2-12-00-00-00-250	CONTRACTED SERVICES	\$ 21,576	\$ 83,998	130,000	52,847	60,000	
2-12-00-00-00-272	LIBRARY/CARLS REQUISITION	\$ -	\$ 3,000	4,500	3,040	5,900	2,900
2-12-00-00-00-273	FCSS REQUISITION	\$ -	\$ -	2,700	2,924	2,930	2,930
2-12-00-00-00-274	INSURANCE	\$ 40,612	\$ 82,846	5,500	14,556	9,400	(73,446)
2-12-00-00-00-275	Tax Discount				2,783	-	-
2-12-00-00-00-350	LEASES	\$ 908	\$ 908	3,500	-	3,500	2,593
2-12-00-00-00-500	REPAIRS & MAINTENANCE	\$ 115	\$ 130	7,500	-	7,500	7,370
2-12-00-00-00-510	GENERAL SUPPLIES AND GOODS	\$ 12,071	\$ 13,647	7,000	5,679	7,000	(6,647)
2-12-00-00-00-515	BANK SERVICE CHARGES	\$ 772	\$ 574	50	531	630	56
2-12-00-00-00-516	PENALTIES INCURRED	\$ 640	\$ 1,022	1,000	239	50	(972)
2-12-00-00-00-523	OFFICE EQUIPMENT & FURNISHINGS	\$ -	\$ -	3,500	3,881	3,500	3,500
2-12-00-00-00-540	NATURAL GAS	\$ 2,992	\$ 3,610	4,500	3,938	3,750	140
2-12-00-00-00-541	ELECTRICITY	\$ 2,385	\$ 5,231	4,500	1,596	5,400	169
2-12-00-00-00-770	GRANTS & MEMBER LOCAL	\$ -	\$ -	10,000	10,000	10,000	10,000
2-12-00-00-00-780	BAD DEBT AR/TAXES	\$ 7,061	\$ 18,446	500	2,987	8,960	(9,486)
2-12-11-00-00-500	OFFICE SUPPLIES (GOODS) ELECTION	\$ -	\$ 704	1,050	-	-	(704)
2-13-00-00-00-110	MILK RIVER WAGES	\$ 2	\$ 663	-	77,177	33,000	32,337
2-13-00-00-00-131	ER.C. - GEN GOVT	\$ -	\$ -	-	10,441	4,000	4,000
2-13-00-00-00-216	MR CAO CELL PHONE	\$ -	\$ 1,201	-	(1,201)	-	1,201
2-12-00-00-00-700	AMORTIZATION	\$ 14,717	\$ 14,717	-	-	-	(14,717)
2-12-00-00-00-777	DONATION - MR HOSPITAL	\$ 840	\$ 800	-	-	-	(800)
2-12-00-00-00-990	SUSPENSE	\$ 39	\$ -	-	1,001	-	-
	TOTAL EXPENSES	291,170	398,860	318,550	252,129	306,720	(92,140)
	NET	254,362	214,478	257,850	169,479	165,006	57,192

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
FIRE REVENUE							
1-23-00-00-00-410	FIRE DEPARTMENT REVENUE	(16,843)	(84,747)	(16,500)	(50,505)	(18,000)	66,747
1-23-00-00-00-830	DONATION	(12,472)	-	-	-	-	-
1-25-00-00-00-590	AMBULANCE SERVICES - DONATIONS	(1,445)	-	-	-	-	-
	PROVINCIAL GRANT	-	-	-	-	-	-
	TRANSFER FROM OPERATING RSRVE	-	-	-	-	-	-
	TOTAL REVENUE	(30,759)	(84,747)	(16,500)	(50,505)	(18,000)	66,747
FIRE EXPENSES							
2-23-00-00-00-154	TRAINING	1,683.00	382.77	-	-	4,000.00	3,617
2-23-00-00-00-216	Telephone				388	-	
2-23-00-00-00-274	INSURANCE	476.00	-	3,325.00	-	5,520.00	5,520
2-23-00-00-00-522	REPAIRS & MAINT. BUILDING	5,113.59	7,832.59	1,500.00	4,740	8,000.00	167
2-23-00-00-00-520	REPAIRS & MAINT. EQUIPMENT	12,645.48	9,265.48	1,000.00	15,736	10,000.00	735
2-23-00-00-00-510	DISPATCHING	1,435.42	66,488.88	3,450.00	1,485	1,440.00	(65,049)
2-23-00-00-00-511	GENERAL SUPPLIES	24,577.36	4,343.66	-	9,945	4,500.00	156
2-23-00-00-00-519	EQUIPMENT PURCHASE	10,923.04	4,378.47	7,500.00	15,838	20,000.00	15,622
2-23-00-00-00-521	FUEL	1,824.64	6,331.61	1,500.00	4,009	2,500.00	(3,832)
2-23-00-00-00-540	NATURAL GAS	3,073.90	3,851.71	3,500.00	3,817	8,770.00	4,918
2-23-00-00-00-541	ELECTRICITY	2,922.56	2,273.14	2,600.00	(6,718)	1,000.00	(1,273)
	TRANSFER TO RESERVES	-	-	-	-	-	-
2-23-00-00-00-700	AMORTIZATION	18,852.24	19,152.24	-	-	-	(19,152)
2-23-00-00-00-831	INTEREST ON DEBENTURES	536.38	419.88	-	361	500.00	80
	PRINCIPAL ON DEBENTURES	-	-	-	-	-	-
	TRANSFER TO OTHER FUNCTIONS	-	-	-	-	-	-
	TOTAL EXPENSES	84,063.61	124,720.43	24,375.00	49,601	66,230.00	(58,490)
	NET	53,304.51	39,973.92	7,875.00	(904)	48,230.00	8,256

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
MUNICIPAL ENFORCEMENT REVENUE							
1-26-00-00-00-525	ANIMAL tags, licenses, fines	(15)	-	(500)	(535)	(500)	(500)
1-26-00-00-00-530	TRAFFIC FINES	-	(379)	(1,500)	(1,110)	(1,000)	(621)
1-26-00-00-00-250	BYLAW FINES	(1,860)	(1,000)	(1,000)	(2,600)	(1,000)	-
	TRANSFER FROM OPERATING RSRVE	-	-	-		-	-
	TOTAL REVENUE	(1,875)	(1,379)	(3,000)	(4,245)	(2,500)	(1,121)
MUNICIPAL ENFORCEMENT EXPENSES							
2-26-00-00-00-250	CONTRACTED SERVICES	14,646	18,706	16,285	20,600	17,500	(1,206)
2-26-00-00-00-275	PROVINCIAL POLICING	4,751	8793.5	6,545	9,824	9,824	1,031
2-26-00-00-00-510	SUPPLIES	314	-	-	-	-	-
	TOTAL EXPENSES	19,711	27,500	22,830	30,424	27,324	(176)
	NET	17,836	26,120	19,830	26,179	24,824	(1,296)

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
ROADS REVENUE							
1-32-00-00-00-250	LEASES	-	-	(1,000)	-	-	-
1-32-00-00-00-410	UTILITY FEES - ELECTRICAL	-	-	(12,000)	-	(19,800)	(19,800)
1-32-00-00-00-411	GENERAL SERVICES	-	-	(100)	-	-	-
1-32-00-00-00-510	UTILITY PENALTIES/FEES	-	-	(100)	-	-	-
1-32-00-00-00-511	SERVICES PROVIDED TO RESIDENTS	(3,432)	(5,324)	(500)	(7,098)	(5,000)	324
1-32-00-00-00-590	MISC REVENUE	-	(48)	(6,500)	-	(6,500)	(6,452)
1-32-00-00-00-840	PROVINCIAL CONDITIONAL GRANTS	-	-	(30,000)	-	-	-
	TRANSFER FROM OPERATING RSRVE	-	-	-	-	-	-
	TRANSFER FROM OTHER FUNCTION	-	-	-	-	-	-
	TOTAL REVENUE	(3,432)	(5,372)	(50,200)	(7,098)	(31,300)	(25,928)
ROAD EXPENSES							
2-32-00-00-00-110	SALARY - PUBLIC WORKS	39,299	52,347	55,000	49,857	37,500	(14,847)
2-32-00-00-00-130	ER.C. - PUBLIC WORKS	6,715	8,244	9,100	7,100	6,000	(2,244)
2-32-00-00-00-211	TRAVEL & SUBSISTENCE	-	-	2,000	-	1,000	1,000
2-32-00-00-00-215	FREIGHT & POSTAGE	-	-	500	-	-	-
2-32-00-00-00-216	TELEPHONE	-	-	2,500	-	-	-
2-32-00-00-00-250	CONTRACTED SERVICES	63,275	34,166	8,500	4,922	30,000	(4,166)
2-32-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	70	1,000	-	1,000	930
2-32-00-00-00-274	INSURANCE	-	-	3,500	-	2,200	2,200
2-32-00-00-00-275	WCB	-	6,678	-	2,595	6,500	(178)
2-32-00-00-00-350	CONTRACTS, LEASES, SAFETY	-	-	500	7,700	0	20,000
2-32-00-00-00-510	GOODS and SUPPLIES	1,195	5,196	2,500	2,414	2500	(3,196)
2-32-00-00-00-511	MAINTENANCE MATERIALS	14,000	-	45,000	48,182	20,000	4,500
2-32-00-00-00-520	EQUIPMENT PARTS and TOOLS	192	5,370	4,500	(667)	2,000	630
2-32-00-00-00-521	FUEL/OIL	6,049	5,391	6,500	5,615	4,500	3,509
2-32-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	11,771	7,866	6,000	166	6,000	(6,366)
2-32-00-00-00-523	REPAIRS & MAINT. VEHICLES	1,455	-	1,500	3,869	8,900	3,450
2-32-00-00-00-530	REPAIRS & MAINT. BUILDING	1,456	130	1,500	-	1,500	1,870
2-32-00-00-00-540	NATURAL GAS	1,441	1,661	2,500	1,740	3,450	20,619
2-32-00-00-00-541	ELECTRICITY	2,132	1,120	3,150	2,899	2,000	(1,120)
2-32-00-00-00-542	STREET LIGHTS	24,968	21,542	18,500	17,910	22,280	(21,342)
2-32-00-00-00-830	DEBT INTEREST	-	39	-	-	-	(39)
2-32-00-00-00-831	LOAN INTEREST	244	191	-	163	200	(191)
	TRANSFER TO CAPITAL	-	-	-	-	-	-
	TRANSFER TO RESERVES	-	-	-	-	-	-
2-32-00-00-00-700	AMORTIZATION	72,540	71,855	-	-	-	(71,855)
	TOTAL EXPENSES	246,732	221,867	174,250	154,464	157,530	(66,837)
	NET	243,301	216,495	124,050	147,366	126,230	(92,765)

2022 Operating Budget - Village of Warner

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2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
WATER REVENUE							
1-41-00-00-00-250	WATER SERVICE HOOK UP	-	-	-	(2,757)	(3,000)	(3,000)
1-41-00-00-00-411	WATER SERVICES TO RESIDENTS	-	-	(56,000)	-	-	-
1-41-00-00-00-412	WATER LINE REPYAMENT	(42,055)	(42,120)	(48,828)	(35,854)	(28,000)	14,120
1-41-00-00-00-415	WATER SALES - BULK	(2,686)	(22,411)	(56,000)	(48,787)	(27,700)	(5,289)
1-41-00-00-00-410	WATER SALES	(131,932)	(136,179)	(109,950)	(134,073)	(141,500)	(5,321)
1-41-00-00-00-510	PENALTIES ON UTILITIES	(1,025)	(1,802)	(1,000)	(2,149)	(1,000)	802
	TRANSFER FROM OPERATING RSRVE	-	-	-	-	-	-
	TRANSFER FROM CAPITAL FUNCTION	-	-	-	-	-	-
	TRANSFER FROM OTHER FUNCTIONS	-	-	-	-	-	-
	TOTAL REVENUE	(177,698)	(202,512)	(271,778)	(223,619)	(201,200)	4,312
WATER EXPENSES							
2-41-00-00-00-110	SALARY - WATER	15,416	14,144	15,000	2,829	32,500	18,356
2-41-00-00-00-130	ER.C. - WATER	2,535	2,190	-	487	5,550	3,360
2-41-00-00-00-211	COURSES, MEALS, TRAVEL	-	-	1,500	-	500	500
2-41-00-00-00-215	FREIGHT & POSTAGE	1,422	294	1,000	-	500	206
2-41-00-00-00-220	MEMBERSHIPS	124	-	125	-	125	125
2-41-00-00-00-230	CONTRACTED SERVICES	65,204	100,866	85,000	112,375	85,000	(15,866)
2-41-00-00-00-250	CONTRACTED PURCHASE & WORK	4,791	-	75,000	221,973	5,000	5,000
2-41-00-00-00-260	UTILITY CROSSING	1,676	1,876	1,600	220	1,600	(276)
2-41-00-00-00-274	INSURANCE	-	-	1,000	-	3,800	3,800
2-41-00-00-00-350	CONTRACT LEASES	-	-	2,500	-	-	-
2-41-00-00-00-415	BULK WATER SALES REFUNDS	-	-	-	7,408	7,408	7,408
2-41-00-00-00-510	GENERAL SUPPLIES & GOODS	8,197	11,204	2,000	-	5,000	(6,204)
2-41-00-00-00-520	EQUIPMENT PARTS & SUPPLIES	93	-	1,000	5,567	2,000	2,000
2-41-00-00-00-521	FUEL/OIL	-	-	500	381	-	-
2-41-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	29	1,302	500	1,759	5,000	3,698
2-41-00-00-00-531	CHEMICALS & SALT	913	1,067	1,000	11,880	10,000	8,933
2-41-00-00-00-540	NATURAL GAS	3,049	3,615	3,000	3,959	8,000	4,385
2-41-00-00-00-541	ELECTRICITY	6,384	5,406	10,000	4,676	4,300	(1,106)
2-41-00-00-00-830	DEBT INTEREST PAYMENT	20,610	19,451	-	13,800	20,000	549
	TRANSFER TO CAPITAL	-	-	-	-	36,917	36,917
	TRANSFER TO RESERVES	-	-	-	-	-	-
2-41-00-00-00-700	AMORTIZATION	62,212	64,062	-	-	-	(64,062)
	TOTAL EXPENSES	192,656	225,478	200,725	387,313	233,200	7,722
	NET	14,958	22,965	(71,053)	163,694	32,000	12,035

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
WASTEWATER REVENUE							
1-42-00-00-00-250	CONTRACTED SERVICES	375	-	-	-	-	-
1-42-00-00-00-510	PENALTIES AND FEES	-	-	(300)	-	-	-
1-42-00-00-00-410	WASTEWATER FEES	(26,995)	(27,235)	(25,800)	(22,830)	(27,500)	(265)
1-42-00-00-00-440	WASTEWATER REPAIRS	(75)	(12,561)	-	-	(5,000)	7,561
	TRANSFER FROM OPERATING RSRV	-	-	-	-	-	-
	TOTAL REVENUE	(26,695)	(39,796)	(26,100)	(22,830)	(32,500)	7,296
WASTEWATER EXPENSES							
2-42-00-00-00-215	FREIGHT & POSTAGE	-	-	400	-	-	-
2-42-00-00-00-250	CONTRACTED SERVICES	9,398	46,233	1,000	330	29,000	(17,233)
2-42-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	148	1,000	149	1,000	852
2-42-00-00-00-274	INSURANCE	-	-	948	-	-	-
2-42-00-00-00-510	GENERAL SUPPLIES & GOODS	209	140	1,000	-	1,000	860
2-42-00-00-00-520	PARTS & SUPPLIES	0	(1,729)	1,000	-	1,000	2,729
2-42-00-00-00-521	FUEL/OIL	-	-	100	-	-	-
2-42-00-00-00-531	CHEMICALS & SALT	-	-	1,100	-	-	-
2-42-00-00-00-700	AMORTIZATION	49,414	49,956	-	-	-	(49,956)
	TRANSFER TO OTHER FUNCTION	-	-	-	-	-	-
	TOTAL EXPENSES	59,021	94,748	6,548	479	32,000	(62,748)
	NET	32,326	54,953	(19,552)	(22,351)	(500)	(55,453)

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
	SOLID WASTE REVENUE						
1-43-00-00-00-410	GARBAGE FEES	(46,781)	(47,350)	(42,700)	(39,411)	(47,480)	(131)
1-43-00-00-00-840	COUNTY COST SHARE GARBAGE	(4,093)	(5,100)	(5,100)	-	(5,100)	-
	TRANSFER FROM OPERATING RSRVE	-	-	-		-	-
	TOTAL REVENUE	(50,874)	(52,450)	(47,800)	(39,411)	(52,580)	(131)
	SOLID WASTE EXPENSES						
2-43-00-00-00-110	SALARY - SOLID WASTE	5,800	9,528	3,500	10,625	5,000	(4,528)
2-43-00-00-00-131	ER.C. - SOLID WASTE	-	20	500	766	750	730
2-43-00-00-00-205	BOARDS & AGENCIES	11,542	12,117	12,500	11,723	12,530	413
2-43-00-00-00-231	CONTRACTED RECYCLING	2,254	2,311	2,500	1,380	2,500	189
2-43-00-00-00-250	CONTRACT LABOUR	4,400	400	12,500	-	12,500	12,100
2-43-00-00-00-251	CONTRACTED SOLID WASTE PICKUP	18,600	19,200	19,200	13,950	18,600	(600)
2-43-00-00-00-274	INSURANCE	-	-	950	-	-	-
2-43-00-00-00-510	GENERAL SUPPLIES & GOODS	17	2,250	100	-	100	(2,150)
2-43-00-00-00-521	FUEL / OIL	-	-	700	-	-	-
2-43-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	26	1,869	-	402	1,200	(669)
2-43-00-00-00-541	ELECTRICITY	1,549	997	1,100	897	1,030	33
	TRANSFER TO CAPITAL	-	-	-	-	-	-
	TRANSFER TO RESERVES	-	-	-	-	-	-
	AMORTIZATION	-	-	-	-	-	-
	TOTAL EXPENSES	44,188	48,691	53,550	39,743	54,210	5,519
	NET	(6,686)	(3,758)	5,750	332	1,630	5,388

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
PLANNING REVENUE							
1-61-00-00-00-410	ZONING & DEVELOPMENT PERMITS	(193)	(2,219)	(1,000)	-	(2,500)	(281)
1-66-00-00-00-464	SUBDIVISION LAND AND DEVELOPMENT SALE OF LAND	-	-	(12,000)	-	(12,000)	(12,000)
	FEDERAL GRANT	-	-	-	-		-
	TOTAL REVENUE	(193)	(2,219)	(13,000)	-	(14,500)	(12,281)
PLANNING EXPENSES							
2-61-00-00-00-110	WAGES - PLANNING & DEV	-	-	3,500		-	-
2-61-00-00-00-131	ER.C - PLANNING & DEVELOPMENT	-	-	500		-	-
2-61-00-00-00-230	PLANNING SERVICES	24,811	15,368	9,000	17,574	3,000	(12,368)
2-61-00-00-00-250	CONTRACTED GOODS & SERVICES	-	-	1,500		10,000	10,000
2-61-00-00-00-510	GENERAL SUPPLIES & GOODS	-	-	4,500		-	-
2-61-00-00-00-521	FUEL	-	-	2,000		-	-
2-61-00-00-00-541	ELECTRICITY	-	-	750		1,100	1,100
2-66-00-00-00-464	LOT SALE REFUND ON PURCHASED LOT	-	100	-		-	(100)
	TRANSFER TO RESERVES	-	-	-		-	-
	TRANSFER TO CAPITAL	-	-	-		-	-
	AMMORTIZATION	-	-	-		-	-
	TRANSFER TO OTHER FUNCTION	-	-	-		-	-
	TOTAL EXPENSES	24,811	15,468	21,750	17,574	14,100	(1,368)
	NET	24,618	13,249	8,750	17,574	(400)	(13,649)

2022 Operating Budget - Village of Warner

		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
RECREATION ADMINISTRATION REVENUE							
1-72-00-00-00-850	COUNTY RECREATION GRANT	(41,460)	(50,924)	(9,600)	-	(15,000)	35,924
	TOTAL REVENUE	(41,460)	(50,924)	(9,600)	-	(15,000)	35,924
RECREATION ADMINISTRATION EXPENSES							
2-72-00-00-00-110	SALARY - RECREATION	16,815	-	-	258	-	-
2-72-00-00-00-131	ER.C. - RECREATION	379	-	-	16	-	-
2-72-00-00-00-153	TRAVEL	-	-	-	-	200	200
2-72-00-00-00-154	TRAINING	-	-	-	-	200	200
2-72-00-00-00-510	GENERAL SUPPLIES	3,662	-	-	328	1,000	1,000
2-72-00-00-00-541	ELECTRICITY	1,349	1,052	-	727	1,000	(52)
2-72-00-00-00-700	AMORTIZATION	2,529	3,569	-	-	-	(3,569)
2-72-00-00-00-250	contracted services				3,757	-	
	TOTAL EXPENSES	24,734	4,621	-	5,086	2,400	(2,221)
	NET	(16,726)	(46,303)	(9,600)	5,086	(12,600)	33,703

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		2020	2021	2022	2022	2022	2022/2021
		Actual	Actual	Interim Budget	YTD	Budget	Diff
					31-Oct-22		
CIVIC CENTRE REVENUE							
1-74-00-00-00-400	RINK FEES	(10,860)	(20,571)	(8,500)	(14,743)	(15,000)	5,571
1-74-00-00-00-100	KITCHEN LEASE	(850)	(825)	(750)	(800)	(1,650)	(825)
1-74-00-00-00-410	KEY FOBS - CIVIC CENTRE	(25)	(1,835)	-	(770)	-	1,835
1-74-00-00-01-560	GYM MEMBERSHIP FEES	(2,080)	(3,240)	(2,000)	(9,843)	(5,000)	(1,760)
1-74-00-00-00-570	BOWLING RENTAL& MISC SALES	(1,925)	(209)	-	(208)	(500)	(291)
1-74-00-00-00-575	DONATIONS	-	-	-	(1,800)	(1,000)	(1,000)
1-74-00-00-00-850	CONTRIBUTION FROM WARNER COUNTY	-	-	(31,860)	-	(35,000)	(35,000)
	TRANSFER FROM RESERVES	-	-	-	-	-	-
	TRANSFER FROM OTHER FUNCTIONS	-	-	-	-	-	-
	TOTAL REVENUE	(15,740)	(26,681)	(43,110)	(28,163)	(58,150)	(31,469)
CIVIC CENTRE EXPENSES							
2-74-00-00-00-109	LIBRARY	5,038	933	0	1,282	1,000	67
2-74-00-00-00-110	WAGES - CIVIC CENTRE	7,671	18,071	11,500	19,343	16,000	(2,071)
2-74-00-00-00-130	ER.C - CIVIC CENTRE	2,130	953	-	1,160	1,000	47
2-74-00-00-00-211	TRAVEL & TRAINING	-	-	1,500	839	500	500
2-74-00-00-00-216	TELEPHONE	-	500	-	-	-	(500)
2-74-00-00-00-220	MEMBERSHIPS	103	103	500	1,555	200	97
2-74-00-00-00-230	CONTRACTED PERSONNEL	558	2,165	1,000	390	2,200	36
2-74-00-00-00-250	REPAIRS & MAINT. PURCHASED	972	150	7,500	4,393	7,500	7,350
2-74-00-00-00-274	INSURANCE	-	-	35,000	-	28,000	28,000
2-74-00-00-00-350	CONTRACTED SERVICES	5,677	13,020	-	6,153	10,000	(3,020)
2-74-00-00-00-510	GENERAL SUPPLIES & GOODS	7,501	8,382	6,800	4,675	4,140	(4,242)
2-74-00-00-00-520	REPAIRS & MAINT EQUIPMENT	1,354	481	1,250	4,791	4,000	3,519
2-74-00-00-00-521	FUEL / OIL	0	0	1,250	-	1,250	1,250
2-74-00-00-00-522	REPAIRS & MAINT. BUILDING	502	880	3,500	3,000	3,500	2,620
2-74-00-00-00-540	NATURAL GAS	5,698	6,614	6,000	7,547	6,900	286
2-74-00-00-00-541	ELECTRICITY	17,085	17,564	40,500	16,328	8,000	(9,564)
2-74-00-00-01-831	SOLAR PANEL DEBENTURE	4,740	4,462	-	3,233	16,878	12,416
	TRANSFER TO CAPITAL	-	-	-	-	-	-
	TRANSFER TO RESERVES	-	-	-	-	-	-
2-74-00-00-00-700	AMORTIZATION	26,585	26,585	-	-	-	(26,585)
	TOTAL EXPENSES	85,614	100,862	116,300	74,689	111,068	10,139
	NET	69,874	74,181	73,190	46,526	52,918	(21,330)



Request for Decision Committee Reports

RECOMMENDATION

That the committee reports for the period ending November 16, 2022 be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Bylaw 561-18 Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. FCSS Minutes

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, June 1, 2022
Heritage Inn, Taber (In-person) and Online via Teams

Attendance (in-person)

Board Members:

Bekkering, Garth – Town of Taber
Chapman, Bill - Town of Coaldale
Degenstein, Dave - Town of Milk River
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Kirby, Martin – Village of Warner
Weistra, Ed – Village of Barons

Attendance (online) – Board Members

Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Nilsson, Larry – Village of Stirling
Payne, Megan – Village of Coutts

Absent – Board Members

Dorin, Kimberly - Town of Vauxhall
Feist, Teresa - Town of Picture Butte
Hiebert, Jake – Village of Barnwell
Montina, Lyndsay – Town of Coalhurst

Staff (in-person):

Morrison, Zakk - Executive Director
Hashizume, Linda – Executive Assistant
Florence-Greene, Evelyn – Accounting Assistant

Call to Order

M. Harris called the meeting to order at 4:11 p.m.

Approval of Agenda

E. Weistra moved the Board approve the agenda as presented.

Carried Unanimously

Minutes

D. Degenstein moved the minutes of the May 4, 2022, FCSS Board meeting be approved as presented.

Carried Unanimously

Mr. H
22

Business Arising from Minutes

Family and Community Support Services (FCSS) South Region Meeting

Z. Morrison indicated the South Region meeting has been rescheduled. No date has been determined yet. Z. Morrison will send an email out to the Board members when a new date has been decided.

Occupational Health and Safety

B. Chapman asked if FCSS has current on Occupational Health and Safety policies.

Z. Morrison responded that BEW FCSS has an Occupational Health and Safety policy and it is reviewed at regular intervals.

Delegation

Michael Fedunec, Counselling Services Supervisor, presented information on the Report to Municipalities – Counselling Services 2022.

The Board discussed the Report to Municipalities – Counselling Services 2022.

M. Harris thanked M. Fedunec for his presentation.

M. Fedunec left the meeting at 5:26 pm.

L. Hickey moved the Board approve the Report to Municipalities – Counselling Services 2022 as presented and requested Administration distribute the report to our Municipalities and Alberta Government funders.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- May 12, 2022 - Stephen Gauk joining team as the new Executive Director of the Civil Society and Community Initiatives (CSCI) branch.
- May 12, 2022 Mayor Jack Van Rijn – sent congratulations to the FCSS Youth Do Crew's Sustainable Development Goals Youth Award.

G. Bekkering moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- 2022 Spring and Summer events calendar for FCSS
- LGBTQ&A Presentation and Roundtable Discussion – May 31, 7:00 – 8:30 pm at the Taber Public Library

M.H.
7/1

J. Heggie moved the Board approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

E. Weistra moved the Board approve the June 1, 2022 Financial Report including:

- Financial statement for April 30, 2022;
- Monthly accounts for April 1 to 30, 2022;
- Mastercard statement for April 13 to May 11, 2022.

Carried Unanimously

2022 Proposed Budget

Z. Morrison reviewed the proposed budget for 2022.

**Barons-Eureka-Warner FCSS
Proposed Budget
2022**

REVENUE

Provincial FCSS funding	1,428,896
Municipal Requisitions	425,022
Interest Income	5,000
Revenue Other	26,000
Family Resource Network (FRN)	588,500
Project Grant Funding	42,512
TOTAL	2,515,930

EXPENDITURES

Administration & Support	282,098
Counselling Services	548,375
Family Services	611,480
Senior Services	203,947
Youth Services	239,018
Family Resource Network (FRN)	588,500
Project Grant Funding	42,512
TOTAL	2,515,930

B. Chapman moved the Board approve the proposed 2022 Barons-Eureka-Warner FCSS Budget as presented.

Carried Unanimously

Round Table

Z. Morrison indicated that FCSS is planning for a Board/Staff BBQ on June 28, 2022 at noon in Coaldale at the HUB.

Z. Morrison will send communication and directions once the details are confirmed.

B. Chapman thanked M. Harris, FCSS Chair for his leadership, direction and commitment to FCSS.

Closed Session

G. Bekkering moved the Board move in-camera at 5:51 p.m.

Carried Unanimously

Zakk Morrison, Linda Hashizume and Evelyn Florence-Greene left the meeting at 5.52 p.m.

E. Weistra moved the Board move to regular session at 6:17 p.m.

Carried Unanimously

Zakk Morrison, Linda Hashizume and Evelyn Florence-Greene returned to the meeting at 6:18 p.m.

B. Chapman moved the Board approve a 2% increase to the Executive Director's grid, retroactive to April 1, 2022 and approve up to \$5,000 towards the Executive Director's professional development.

Carried Unanimously

G. Bekkering moved the Board approve the Executive Director's workplan for 2022-2024.

Carried Unanimously

Date of Next Meeting

The date of the next regular Board meeting will be September 7, 2022 location to be announced.

Adjournment

E. Weistra moved the meeting adjourn at 6:23 p.m.

Carried Unanimously


Chairperson


Executive Director

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, September 7, 2022
Coaldale Hub (2107-13th Street)
In-person and Online via Teams

Attendance (in-person)

Board Members:

Bekkering, Garth – Town of Taber
Chapman, Bill - Town of Coaldale
Degenstein, Dave - Town of Milk River
Dorin, Kimberly - Town of Vauxhall
Feist, Teresa - Town of Picture Butte
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Kirby, Martin – Village of Warner
Nilsson, Larry – Village of Stirling
Weistra, Ed – Village of Barons

Attendance (online) – Board Members

Jensen, Melissa – Town of Nobleford
Montina, Lyndsay – Town of Coalhurst

Absent – Board Members

Hiebert, Jake – Village of Barnwell
Payne, Megan – Village of Coutts

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Penner, Eva – Administrative Assistant

Call to Order

M. Harris called the meeting to order at 4:05 p.m.
Carried Unanimously

Approval of Agenda

E. Weistra moved the Board approve the agenda as amended to add Request for Proposal (RFP) - Audit to the New Business Section.
Carried Unanimously

m.h. 7/4

Minutes

J. Heggie moved the minutes of the June 1, 2022, FCSS Board meeting be approved as amended.

Amendment to Page 2, BEW FCSS has an Occupational Health and Safety policy not legislation.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- 2022-05-31 – FCSSAA Board Meeting Highlights April 29, 2022
- 2022-05-31 – FCSS Program Info – FCSSAA Regional Representatives
- 2022-06-17 – FCSSAA Board Meeting Highlights June 17, 2022
- 2022-06-29 – FCSSAA Annual Conference 2022 – Save the Date
FCSSAA Annual Conference November 16-18, 2022
- 2022-06-30 – FCSSAA Call for Resolutions for 2022 FCSSAA Annual General Meeting (Deadline September 19, 2022)
- 2022-06 – FCSSAA News
- 2022 – FCSSAA News Summer 2022
- 2022-06-27 – Ridge County Housing regarding Meals on Wheels Assistance
- 2022-07-19 – Josephine Pon, Minister of Senior's and Housing – Senior's Week in Taber.

The Board directed Z. Morrison to invite Joseph Schow, MLA and Grant Hunter, MLA to breakfast at the FCSSAA Annual Conference.

Board members interested in attending the FCSSAA 2022 conference include D. Degenstein, L. Hickey, E. Weistra, T. Feist and B. Chapman.

K. Jensen moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- BEW FCSS has transitioned out of AHS facilities and consolidated into current Raymond, Taber and Coaldale BEW offices.
- FCSS is planning to participate in all BEW Municipal Parade's in 2023.
- General Interest Courses are scheduled to begin this fall.
- The FCSS Senior's Conference is scheduled for October 15th. This is the first conference since 2019. All funding for the conference is externally provided by the New Horizons for Seniors Programs, Employment and Social Development Canada.



G. Bekkering moved the Board approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

E. Weistra moved the Board approve the September 7, 2022 Financial Report including:

- Financial statement for July 31, 2022;
- Monthly accounts for May 1 -31, 2022;
- Monthly accounts for June 1-30, 2022
- Monthly accounts for July 11-31, 2022;
- Mastercard statement for May 12 to June 14, 2022;
- Mastercard statement for June 15 to July 13, 2022;
- Mastercard statement for July 14 to August 11, 2022.

Carried Unanimously

New Business

Annual FCSS Audit – Request for Proposal

The Board discussed the FCSS Audit engagement process.

D. Degenstein; moved the Board approve FCSS administration to send out Requests for Proposal for Audits on a four year audit cycle, proposals to be brought back to the Board for final decision.

Carried Unanimously

5:31 D. Degenstein left the meeting.

Round Table

B Chapman invites the Board to visit the new Town of Coaldale Offices.

Date of Next Meeting

The date of the next regular Board meeting will be October 5, 2022, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams).

Adjournment

T. Feist moved the meeting adjourn at 5:36 p.m.

Carried Unanimously



Chairperson



Executive Director

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, October 5, 2022
Coaldale Hub (2107-13th Street)
In-person and Online via Teams

Attendance (in-person)

Board Members:

Chapman, Bill - Town of Coaldale
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Jensen, Kelly – Town of Raymond
Nilsson, Larry – Village of Stirling

Attendance (online) – Board Members

Feist, Teresa - Town of Picture Butte
Jensen, Melissa – Town of Nobleford
Montina, Lyndsay – Town of Coalhurst
Payne, Megan – Village of Coutts
Weistra, Ed – Village of Barons

Absent – Board Members

Hiebert, Jake – Village of Barnwell
Bekkering, Garth – Town of Taber
Degenstein, Dave - Town of Milk River
Dorin, Kimberly - Town of Vauxhall
Hickey, Lorne – Lethbridge County
Kirby, Martin – Village of Warner

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Hashizume, Linda – Executive Assistant

Call to Order

M. Harris called the meeting to order at 4:03 p.m.
Carried Unanimously

Approval of Agenda

J. Heggie moved the Board approve the agenda as amended.
9) Closed Session
Carried Unanimously

Minutes

L. Nilsson moved the minutes of the September 7, 2022, FCSS Board meeting be approved as amended.
Carried Unanimously

mt
7/4

Business Arising from Minutes

Annual FCSS Audit – Request for Proposal

Z. Morrison reported the Request for Proposals for Annual Audit and Financial Review will be sent out in October.

The Board discussed the FCSS Audit – Request for Proposals.

K. Jensen moved the Board appoint B. Chapman, L. Nilsson, G. Bekkering and D. Degenstein (Alternate) to the Audit Proposal Evaluation Committee.

Carried Unanimously

E. Weistra joined the meeting at 4:15

Family and Community Support Services Association of Alberta (FCSSAA) Conference 2022

Z. Morrison discussed the annual FCSSAA Conference which will be held Nov. 16-18, 2022.

M. Harris stated as per a past Board motion four Board members may attend the annual conference on a rotating basis.

The Board members attending the 2022 FCSSAA Conference will be E. Weistra, M. Kirby, B. Chapman and L. Hickey. The alternates for conference attendance are K. Jensen and D. Degenstein.

L. Nilsson moved the Board appoint E. Wiestra and B. Chapman as the voting delegates for the 2022 FCSSAA AGM.

Carried Unanimously

Delegation

Kaitlynn Weaver, Outreach Services Supervisor reviewed the Report to Municipalities – Outreach Services 2022.

The Board discussed the report.

K. Weaver left the meeting at 4:49

T. Feist moved the Board approve the Report to Municipalities – Outreach Services 2022 as presented and requested Administration distribute the report to our Municipalities and Alberta Government funders.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) News September 2022

M.H.
2M

B. Chapman moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- Z. Morrison has completed Professional Development courses and expressed his appreciation to the Board for approving his attendance.
- The FCSS management team assisted with the Lethbridge County Functional Exercise (as per the as part of their Emergency Social Services plan) on September 22nd, 2022. FCSS was responsible for a variety of roles within the Reception Centre Activation Exercise.

J. Heggie moved the Board approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

L. Nilsson moved the Board approve the October 5, 2022 Financial Report including:

- Financial statement for August 31, 2022;
- Monthly accounts for August 1 -31, 2022;
- Mastercard statement for August 12 to September 13, 2022.

Carried Unanimously

New Business

FCSSAA Membership Invoice Sept. 1, 2022 to Aug. 31, 2023

E. Weistra moved the Board approve payment of the FCSSAA Membership Invoice #1522 for September 1, 2022 to August 31, 2023.

Carried Unanimously

Round Table

M. Jensen thanked Z. Morrison for his presentation to the Nobleford Council.

L. Montina reported the Town of Coalhurst new interim CEO is Jeff Kaufman.

L. Nilsson thanked Z. Morrison for his presentation to the Stirling Council.

*M.H.
2/4*

Closed Session

K. Jensen moved the Board move in-camera at 5:17 p.m.
Carried Unanimously

Linda Hashizume and Evelyn Florence-Greene left the meeting at 5:18 p.m.

T. Feist left the meeting at 5:21 pm.

L. Montana left the meeting at 5:32 pm.

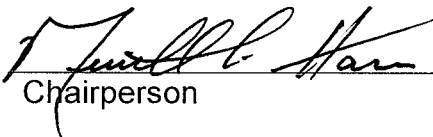
J. Heggie moved the Board move to regular session at 5:57 p.m.
Carried Unanimously

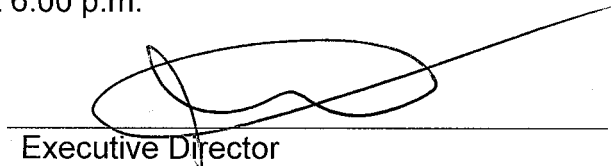
Date of Next Meeting

The date of the next regular Board meeting will be November 2, 2022, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams).

Adjournment

L. Nilsson moved the meeting adjourn at 6:00 p.m.
Carried Unanimously


Chairperson


Executive Director



Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending November 16, 2022 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2021 Fortis Alberta Franchise Fee Presentation
2. Health Engagement Tour Updates
3. Integrated Rural Emergency Services Proposal
4. Town of Fox Creek Letter to Minister of Justice
5. Minister of Municipal Affairs Introductory Letter
6. Brownlee Emerging Trends
7. Municipal Affairs Mandate Letter
8. SouthGrow

Village of Warner 2021 Franchise Presentation

Cody Webster
Stakeholder Relations Manager



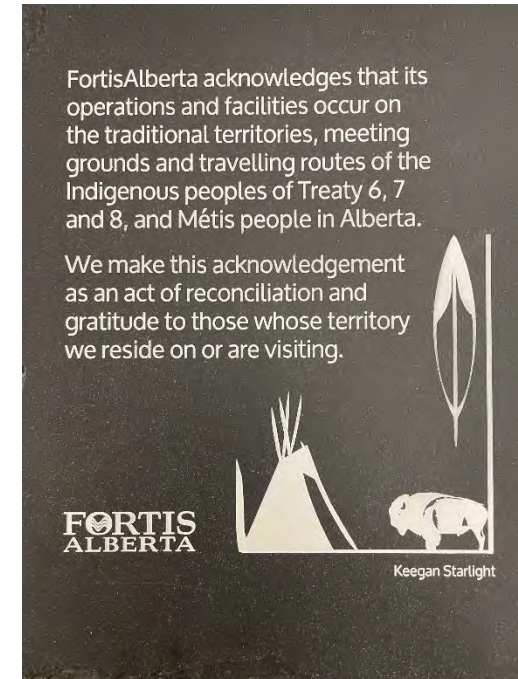
FORTIS
ALBERTA

Acknowledgement of Traditional Land

FortisAlberta acknowledges that its operations and facilities occur on the traditional territories, meeting grounds and travelling routes of the Indigenous Peoples of Treaty 6, 7 and 8, and Métis people in Alberta.

We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

[FortisAlberta's Indigenous Commitment Statement](#)



Agenda

- » Who we are & Where we fit in
- » Safety – Overhead and Underground Contacts
- » Reliability & Outages
- » Historical Information (Site Count, Consumption, Franchise Fees and Linear Tax)
- » Streetlights
- » System & Maintenance Planning
- » Link References

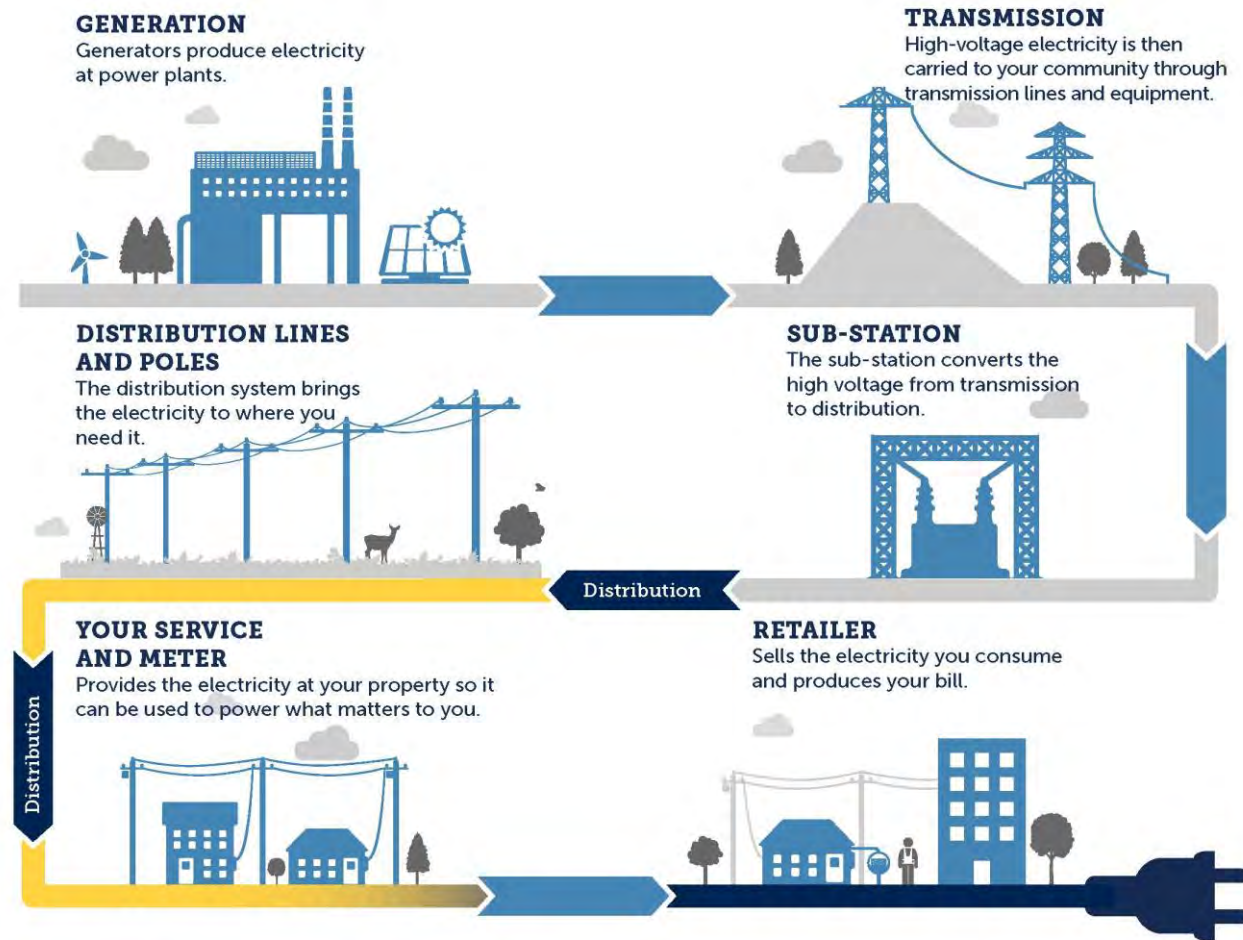
Who we are

- » More than 1,100 employees who work and live in 240 communities we serve
- » Serving nearly two million Albertans (570,000 sites of which 43 per cent are rural) including 22 Indigenous communities
- » Regulated distribution-only utility
- » Deliver 45 per cent of electricity consumed in Alberta
- » Alberta Top 75 employer (2021 and 2022)
- » Electricity Canada Sustainability Designation
- » Significant annual capital and community investment in Alberta



FORTIS
ALBERTA

Alberta's Electricity System





Overhead Contacts

Overhead Contacts	2019	2020	2021
Overhead Direct Contact on Conductor	192	237	297
Impact with Facility Causing an Overhead Contact	56	80	80
Contact with Communications Causing an Overhead Contact	0	0	0
Total	248	317	377

Equipment Involved Overhead Contacts	2019	2020	2021
Trackhoe	36	30	25
Large Truck/High Loads	63	54	52
Air Seeders/Sprayers	9	14	20
Crane Truck	2	5	6
Backhoe	5	8	9
Trees felled by humans	22	29	22
Airplane	2	2	5
Others	109	175	238
Total	248	317	377

Underground Contacts

Underground Contacts	2019	2020	2021
Underground Direct Contact on Conductor	91	96	149
Impact with Facility Causing an Underground Contact	26	19	13
Total	117	115	162

Equipment Involved Underground Contact	2019	2020	2021
Backhoe	16	19	19
Trackhoe	14	14	19
Power Auger	8	3	4
Directional Drill	12	9	8
Others	67	70	112
Total	117	115	162



Overhead & Underground Voltage Contacts

Voltage of Contact	2019	2020	2021
Voltage levels > 750 V	206	213	272
Overhead	159	129	179
Underground	47	84	93
Voltage levels <= 750 V	159	219	267
Overhead	89	188	198
Underground	70	31	69

Reliability Results

YEAR	SAIDI	SAIFI
2021	2.76	2.85
2020	2.53	0.67
2019	0.44	0.15

These major event outages have occurred within your Municipality over the last 3 years.

SAIDI (System Average Interruption Duration Index)
=
$$\frac{\text{Total Customer-Hours of Interruption}}{\text{Total Customers Served}}$$

SAIFI (System Average Interruption Frequency Index)
=
$$\frac{\text{Total Customer Interruptions}}{\text{Total Customers Served}}$$

	2019		2020		2021	
	SAIDI	SAIFI	SAIDI	SAIFI	SAIDI	SAIFI
FortisAlberta Average	1.88	1.23	1.82	1.20	2.42	1.42
Canadian Average	5.01	2.38	5.49	2.44	4.50	2.28

The Canadian and FortisAlberta Inc. Averages include significant events (i.e., hurricanes, floods, ice storms etc.)

Street Light Outages

Total Number of Reported Street Light Outages from January 1 – December 31, 2021		
Total # of Street Light Repairs Reported	Total # of Street Light Repairs Met SLA	Total # of Street Light Repairs Missed SLA
1	1	0

Street Light Penalties

Municipal Franchise Agreement - Schedule C – Section 1b:

“Lights- out”

The Company will replace or repair a failed light identified in its patrol or reported by customers, within two (2) weeks.

- If the reported light is not replaced or repaired within two (2) weeks, the company will provide a two (2) month credit to the Municipality based on the rate in Distribution Tariff for the failed lights.
- Such two (2) month credit shall continue to apply for each subsequent two (2) week period during which the same failed light(s) have not been replaced.

The Company agrees to use good faith commercially reasonable efforts to replace or repair:

- Failed streetlights at critical locations; or
- Failed street lighting circuits at any location, as the case may be, as soon as possible. The location of the critical streetlights will be agreed to by both Parties.



Outage Detail

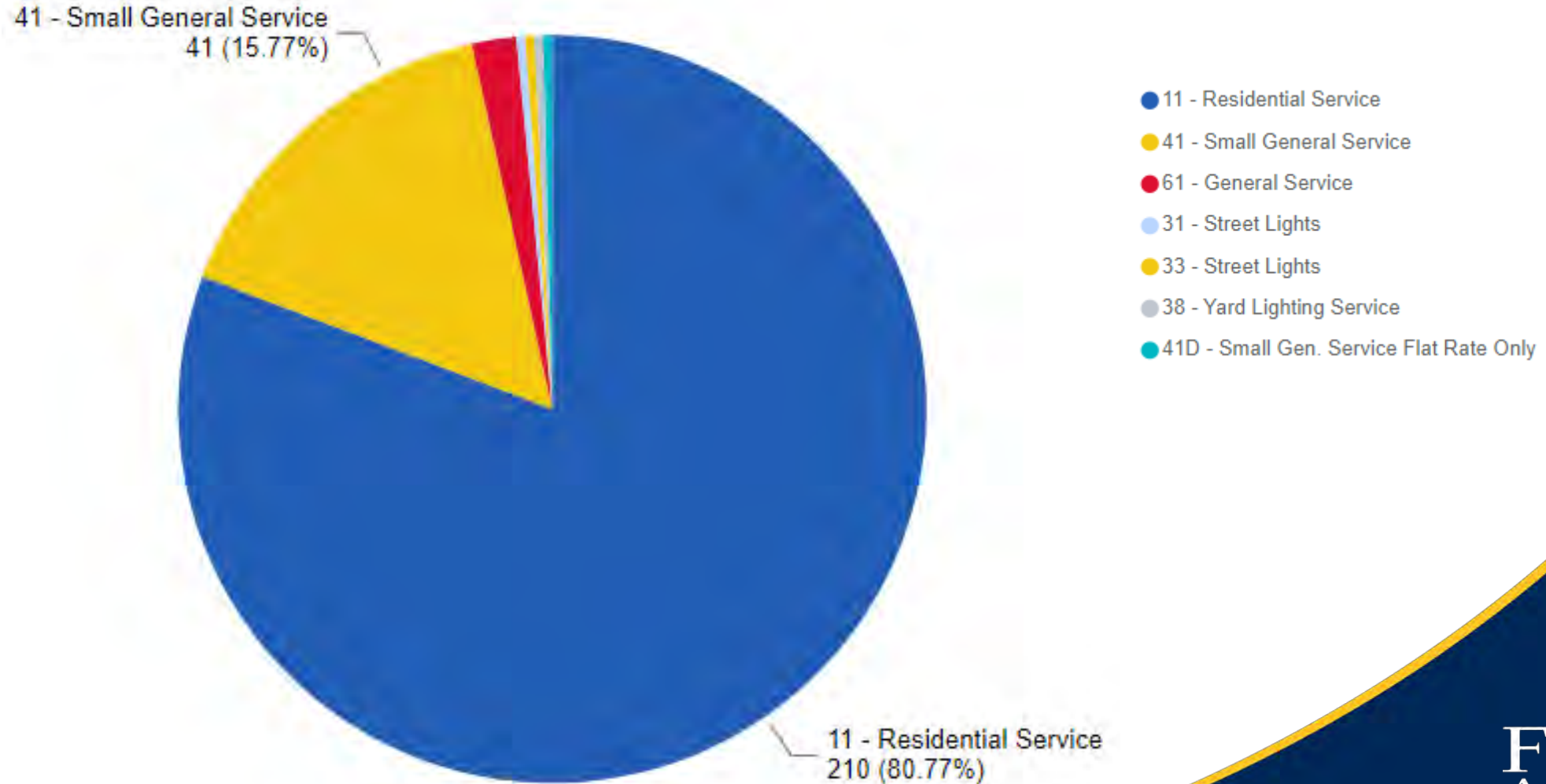
Cause	▼ Outage Date	Customer Hours▼	Customer Interruptions
Loss of Supply	1/13/2021	514	247
Equipment Failure	8/7/2020	505	115

Street Light Inventory

Rate Code	Description	Site ID	Quantity
3873	100 HPS CONNECT/UNMTRD YARDLIT	0040249285110	4
3180	100 LED EQ CONNECT/UNMTRD INVE	0040001228245	3
3182	150 LED EQ CONNECT/UNMTRD INVE	0040001228245	10
3186	250 LED EQ CONNECT/UNMTRD INVE	0040001228245	5
3174	70 LED EQ CONNECT/UNMTRD YARDL	0040001228245	46
Total			68

This inventory is as of December 31, 2021

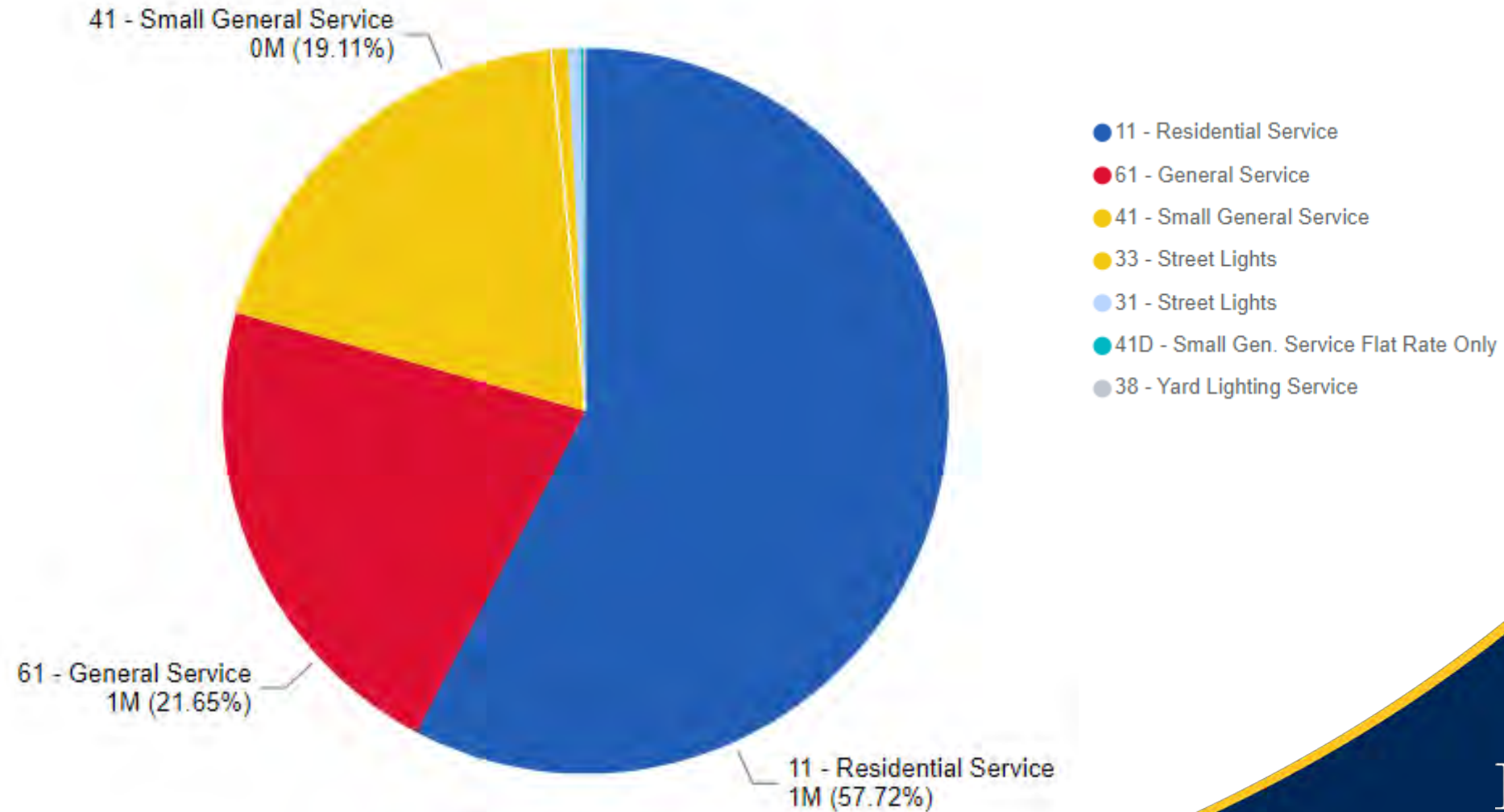
Site Count



Site Count 2019-2021

Rate Category	2019	2020	2021
11 - Residential Service	214	213	210
31 - Street Lights	1	1	1
33 - Street Lights	1	1	1
38 - Yard Lighting Service	1	1	1
41 - Small General Service	41	40	41
41D - Small Gen. Service Flat Rate Only	1	1	1
61 - General Service	5	5	5
Total	264	262	260

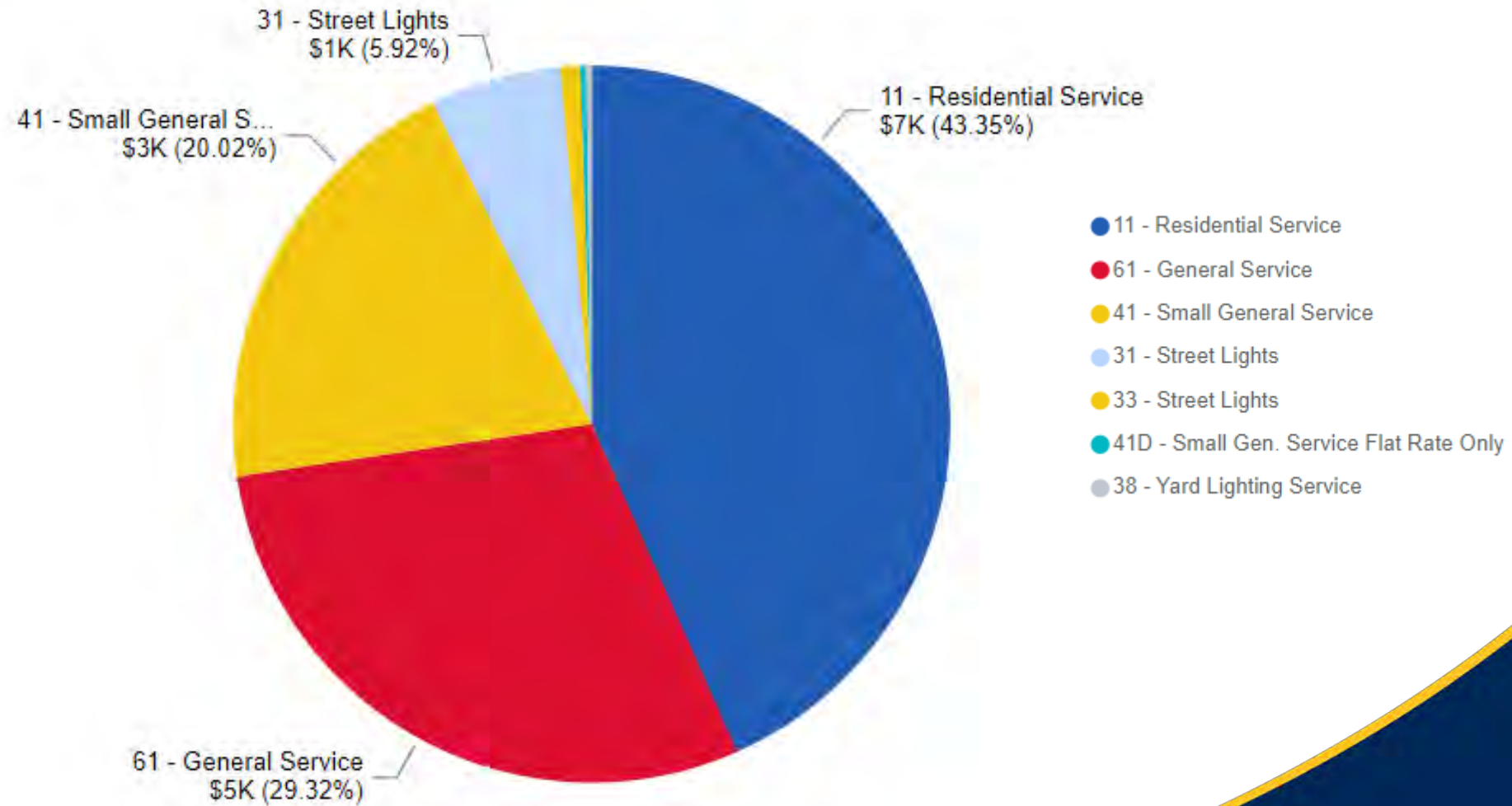
Historical Consumption kWh



Historical Consumption kWh 2019-2021

Rate Category	2019	2020	2021
11 - Residential Service	1,299,594	1,306,147	1,346,634
31 - Street Lights	12,775	12,590	12,548
33 - Street Lights	17,656	17,715	17,656
38 - Yard Lighting Service	2,573	2,322	2,059
41 - Small General Service	450,747	439,543	445,723
41D - Small Gen. Service Flat Rate Only	3,309	3,318	3,309
61 - General Service	563,656	631,728	505,024
Total	2,350,310	2,413,363	2,332,953

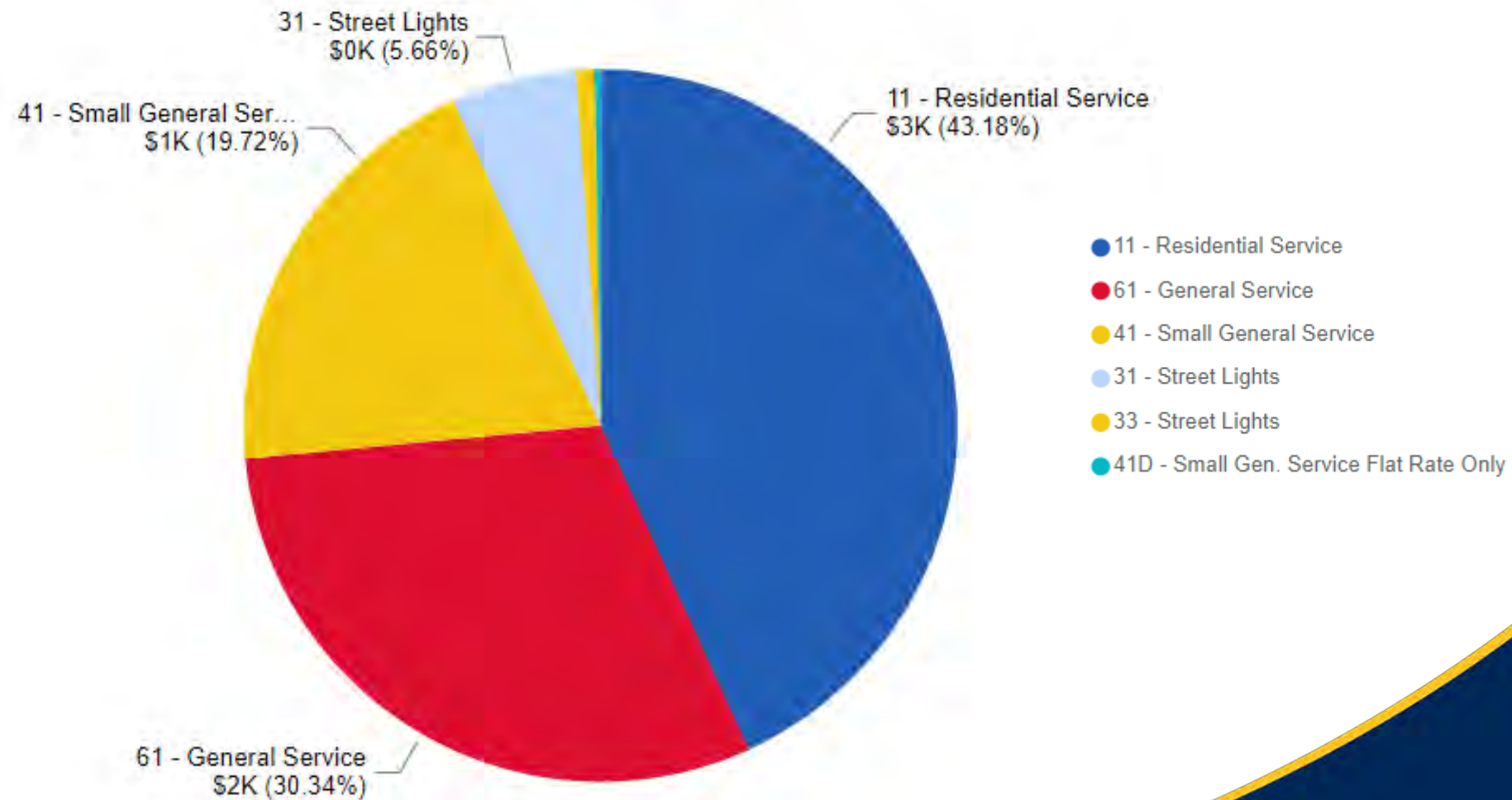
Franchise Fees



Franchise Fees 2019-2021

Rate Category	2019	2020	2021
11 - Residential Service	\$0	\$0	\$6,691
31 - Street Lights	\$0	\$0	\$913
33 - Street Lights	\$0	\$0	\$138
38 - Yard Lighting Service	\$0	\$0	\$36
41 - Small General Service	\$0	\$0	\$3,090
41D - Small Gen. Service Flat Rate Only	\$0	\$0	\$40
61 - General Service	\$0	\$0	\$4,526
Total	\$0	\$0	\$15,435

Linear Tax



Linear Tax 2019-2021

Rate Category	2019	2020	2021
11 - Residential Service	\$3,160	\$3,013	\$2,660
31 - Street Lights	\$433	\$413	\$349
33 - Street Lights	\$63	\$60	\$53
41 - Small General Service	\$1,623	\$1,407	\$1,215
41D - Small Gen. Service Flat Rate Only	\$18	\$17	\$15
61 - General Service	\$2,061	\$2,507	\$1,869
Total	\$7,360	\$7,417	\$6,161

Linear Tax

Linear Tax by Rate Class – the A-1 Municipal Assessment Rider is the collection of taxes assessed to FortisAlberta by each municipality for its distribution facilities (poles, wires, and transformers) within their boundaries, which is administered in accordance with the Municipal Government Act. FortisAlberta's distribution facilities are classified as “regulated property” within the Alberta taxation model and fall into the “linear property” category. The A-1 Municipal Assessment Rider is commonly referred to as “linear taxes”. The linear taxes are determined by a taxation authority working on behalf of the municipality.

Linear Taxes (why was there a fluctuation in revenues)? See calculation information below:

Basically, it's based on the info provided regarding tax and revenue amounts. Tax and revenue amounts had varied from year to year and may involve under- or over-collection from the previous year.

Calculation

The A-1 Municipal Assessment Rider is calculated annually based on updated tax and revenue amounts. Any under- or over-collection from the previous year would be included as an adjustment to the current year's calculation. This rider is calculated as a percentage of the distribution component of the tariff.

Maintenance Activities

FortisAlberta spent over \$108M in capital maintenance activities in 2021 and has forecasted to spend over \$90M* for 2022. * this does not include line moves or urgent repairs.

Municipality	Feeder	Detailed Line Patrol	Pole & Ground Replacement	Vegetation Management
Village of Warner	135S-342L	2026	2027	2022
Village of Warner	344S-19LN	2022	2023	2024
Village of Warner	67S-19LW	2027	2028	2023

System Planning

Municipality	Feeder	Planned Projects/Upgrades & details for 2022/2023	Back-up Guidelines	Transmission Project	Neutral/Line Loss Project	Transformer Size (or Substation Limiting Element)	2031 Estimated Transformer Capacity remaining by substation (MVA)	2031 Estimated Capacity Remaining by Feeders (MVA)*
Village of Warner	344S-19LN	There are planned projects to increase the backup capability to the system by improving existing FortisAlberta facilities and constructing new powerlines within the area.	Based on the current backup guidelines for the system under peak system conditions, full-service restoration is available from the adjacent substation.	N/A	N/A	10.0	0.84	9.52

All Capacity values are based on a 10-year planning horizon and terminal ampacity. Distance, voltage, local thermal capacity, etc. must be determined through individual load application studies. Capacity available is the lower of the transformer feeder capacity values. Capacity values include small aggregate load growth as well as secured forecasted growth.

*Feeder Capacity is based on a 10-year planning horizon and 13 MVA feeder loading – temporary loading >13 MVA may be available.

Required Capacity Increases are planned and constructed when required
All Municipalities will be notified of any construction within their boundaries.

For current up to date capacity planning information please contact your Stakeholder Relations Manager.

Link References

[FortisAlberta Website](#)
[Community Investment](#)

[Check Project Status](#)
[Grants](#)

[Hosting Capacity](#)

[Indigenous Engagement](#)

[Meters](#)

[Outage Map](#)

[Rates & Billing](#)

[Street Light Repair Map](#)

[Street Light Updates](#)



Thank you.



Health Engagement Tour Update

October 2022

Your Update from the Ministry of Health and Alberta Health Services

▼ MESSAGE FROM MINISTER COPPING

Tour offers insights, ideas for change

Fall has officially begun in Alberta and, with that, this iteration of the Health Engagement tour has drawn to a close.

Our visit to Camrose last week marked the final stop on the tour for 2022. Since June, we have held 41 engagement sessions in 21 communities across the province with almost 1,100

Albertans. They shared with us what is going right, what issues need addressing and, most importantly, their ideas on how we can make things better.

We've heard from a wide range of people: from doctors, nurses and other healthcare workers to elected officials, home care and continuing care administrators, and countless other stakeholders. For those areas we couldn't visit, I held 15 additional meetings with councillors and officials

from cities, towns and municipalities who said they couldn't make it but wanted to contribute.

The conversations I've had these past few months have been some of the most rewarding and beneficial parts of my time as Health Minister. Each session and meeting has provided new insights and ideas for change on how we can improve our health system. I want to thank everyone who has given their time these past few months. Your dedication to the health and well-being of Albertans is greatly appreciated.

That's not to say we are no longer listening to how our healthcare system affects you. These engagement sessions are just the beginning. We will continue sending these updates regularly, and my inbox is always open. My goal is to see our province have the best healthcare system with the best outcomes in the world. We already have the best healthcare workers in the world; we just need to give them a system to match. The only way to reach that goal is together through collaboration and teamwork.

So again, I want to thank everyone who has participated in the rural health tour so far. While all the feedback you gave isn't ready to be shared like the links in this edition, we have added some more and will continue updating for future newsletters.



JASON COPPING
Minister of Health



Minister Jason Copping, centre, meets with Alberta Health Services staff in Red Deer.

(CONTINUED ON PAGE 2)

▼ PRIORITY: WORKFORCE RECRUITMENT AND RETENTION

Milestone agreement reached between province, physicians

A new agreement between the government and the Alberta Medical Association (AMA) will see the government invest an estimated \$750 million in new funding to stabilize the healthcare system.

Alberta physicians will see an average rate increase of four per cent over the four-year term of the agreement. This is in line with other recent public sector agreements.

There will be larger average increases for specialties facing greater pressures, such as family medicine, which will see an average effective increase of 5.25 per cent when the value of other investments are factored in.

The new investments include more than \$250 million in targeted funding to address pressures, including recruitment and retention programs, so more Albertans can access family doctors and more support for physician practice viability.

▼ MESSAGE FROM MINISTER COPPING

Insights and ideas

(CONTINUED FROM PAGE 1)

We will also keep updating the "What We Heard" notes linked in the newsletter.



**Click here
to read
What We Heard
documents**

It's essential that you know what you have said results in tangible action.

You can reach out at any time by sending me an email with the subject line HEALTH

ENGAGEMENT TOUR to health.minister@gov.ab.ca. We will ensure that your concerns and ideas are part of the decision-making process.



AHS Board Chair Gregory Turnbull, centre, talks about supporting healthcare workers in Stettler.

▼ MESSAGE FROM AHS BOARD CHAIR AND INTERIM PRESIDENT AND CEO

Listening, then taking action

Since last June, we have been on the road with Health Minister Jason Copping, visiting communities across our province and talking to Albertans about what they need from the healthcare system.



GREG TURNBULL
AHS Board Chair

Listening is a good thing. But we're doing more than listening. We're taking notes. And we're taking action.

Your comments and constructive criticisms are valuable to us, and they inspire us to be better — in the long-term, yes, but also immediately.

On the tour, we heard about the need for additional navigational supports for Indigenous patients, clients and families across the province, and you can see on Page 4 that this help is on the way.

We've heard about the need to meet



MAURO CHIES
Interim AHS CEO

underserved populations where they are, and to bring services to them. Also on Page 4, you can see how we did exactly that at a 'pop-up clinic' in Lethbridge for the city's downtown Indigenous Peoples.

What you say matters to us.

If you were unable to meet with us in person during our Health Engagement Tour, we still encourage you to share your thoughts in an email. Please send to community.engagement@ahs.ca

Finally, with respiratory illness season fast approaching, we encourage you to get your influenza immunization. Public immunization clinics are now open — and make sure your COVID-19 immunizations are up to date.

Please keep yourself and others safe.

▼ PRIORITY: PUBLIC HEALTH & PANDEMIC RESPONSE, RECOVERY

Program to screen for early-stage lung cancer

Alberta Health Services (AHS) has launched the Alberta Lung Cancer Screening Program, a new two-year pilot project that will offer lung cancer screening using low-dose computed tomography (CT) scans to approximately 3,000 eligible Albertans.

Lung cancer screening is for individuals deemed at a high risk for lung cancer. "This is another big step forward for cancer care in Alberta, keeping us among the leaders in Canada in this new approach using CT scans to detect lung cancer earlier and treat it sooner, and ultimately save lives," says Jason Copping, Minister of Health.

▼ PRIORITY: EMS 10-POINT PLAN

Ten additional ambulances to improve access to EMS

Alberta Health Services (AHS) now has 10 additional net-new ambulances in service for Alberta patients, with five each in Calgary and Edmonton. These new ambulances are helping to relieve pressure on EMS and improve access to emergency patient care.

These 10 new ambulances are in addition to nine net-new ambulances that went into service in June 2022, for a total of 19. They have been funded through \$16 million included in the current Government of Alberta budget, and are one component of the AHS EMS 10-Point Plan to address sustained high call volume and ensure Albertans get emergency care where and when they need it.

"We are delivering on the commitment to fund new ambulances for service as quickly as possible. These new

▼ PRIORITY: PUBLIC HEALTH & PANDEMIC RESPONSE, RECOVERY

50 promised new ICU beds now ready

Alberta's government has delivered on its commitment to boost intensive care unit (ICU) capacity with 50 additional fully staffed critical care beds in hospitals across the province.

Alberta now has 223 adult general ICU beds, a 29 per cent increase from before the pandemic.

Alberta Health Services has opened the additional beds at 12 hospitals with the support of a \$300-million investment over three years from Budget 2022.

The addition of 50 beds in every region is the largest increase in ICU beds in a single year in Alberta.

▼ PRIORITY: PUBLIC HEALTH & PANDEMIC RESPONSE, RECOVERY

More MRI, CT scans than before pandemic

With additional government funding, Alberta Health Services is doing more magnetic resonance imaging (MRI) and computerized tomography (CT) scans than before the pandemic, with shorter waits for urgent scans.

Alberta's government is providing an additional \$11 million this year for an action plan to reduce wait times for scans. This is on top of a \$33-million increase from last year.

From March 2020 to June 2022, the number of Albertans waiting for a CT scan dropped by almost 24 per cent, and for MRI scans by 13 per cent, despite a sharp increase in demand.



EMS technicians work to install power lifts in one of 10 additional new ambulances.

ambulances will help create additional capacity in the system, which is much needed," says Jason Copping, Minister of Health.

EMS has experienced a sustained increase in 911 call volumes of up to 30 percent above pre-pandemic levels, and call volumes have increased nearly 60 percent since 2010. All call types have increased and staff illness and fatigue continue to contribute to challenges in the healthcare system.

To staff these new ambulances, AHS

has also hired new paramedics to provide patient care.

These 40 new primary care paramedics — 20 each in Calgary and Edmonton — augment an additional 40 paramedic positions that AHS EMS hired in the spring of 2022.

Adding new ambulances to the EMS fleet is a complex task that involves the work of many AHS EMS divisions, strong relationships with suppliers, and substantial lead times. See the video above for more details.

▼ **PRIORITY: RURAL AND INDIGENOUS INITIATIVES AND ENGAGEMENT**

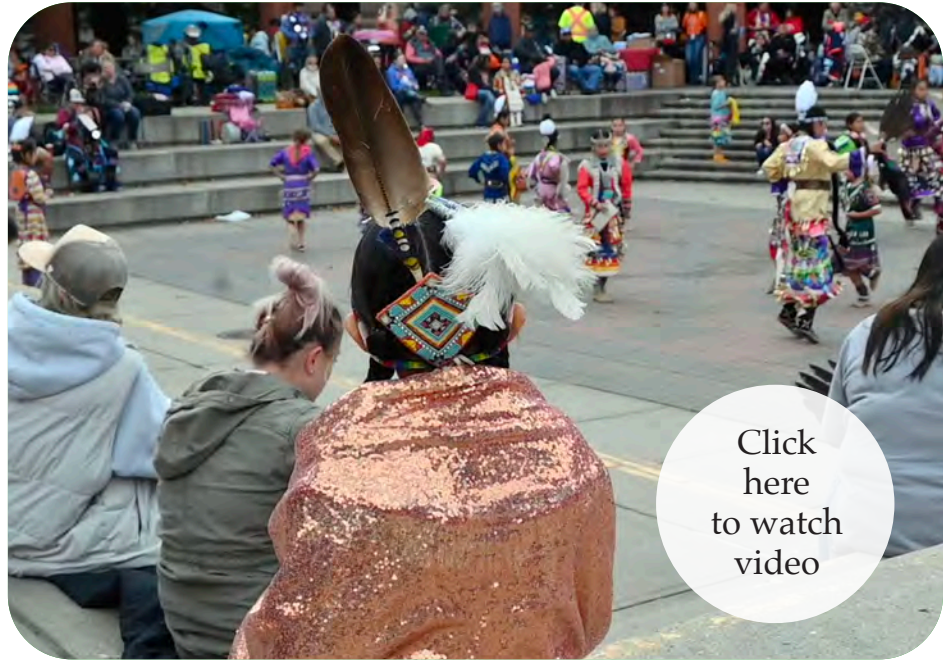
‘Pop-up clinic’ improves access to care

Concept brings services to Indigenous Peoples

Alberta Health Services (AHS) and its partner agencies held a one-day ‘pop-up clinic’ in a downtown Lethbridge park last month to bring several programs and services directly to the city’s urban Indigenous population.

The clinic was developed with the Blood Tribe Department of Health and Piikani Health Services. Visitors could access eye exams, cancer screening, liver screening, prenatal programs, and addiction and mental health supports.

Pop-up clinics have been developed based on the findings of Innovative Models Promoting Access to Care Transformation (IMPACT), a research study that explored how to deliver care to people who otherwise have limited or no access to traditional healthcare.



Click
here
to watch
video

A powwow was held as part of a ‘pop-up clinic’ at a downtown Lethbridge park last month. The clinic brought a wide range of health services together for one day, improving access to healthcare for the city’s underserved downtown Indigenous population.

▼ **PRIORITY: RURAL AND INDIGENOUS INITIATIVES AND ENGAGEMENT**

Indigenous liaisons being added across Alberta

Alberta Health Services (AHS) is adding 15 additional Indigenous liaison positions and three Elder positions to work alongside the existing Indigenous wellness coordinators, extending the hours of available support into weekends and evenings in some sites.

During the Health Engagement Tour, Health Minister Jason Copping and AHS representatives have been hearing about the need for additional Indigenous supports — and this is one action that will help address that feedback.

Indigenous wellness coordinators

and liaisons support traditional healing practices, provide patient advocacy and ensure patients receive culturally safe care in high-volume sites.

With the additional positions, AHS can provide cultural supports through the evenings and weekends, which weren’t previously available.

Working with Siksika Nation and the community, the AHS Indigenous Wellness Core and the Strathmore hospital are currently collaborating to add an Indigenous liaison for the community.

▼ **PRIORITY: PUBLIC HEALTH & PANDEMIC RESPONSE AND RECOVERY**

Newly opened Health Hub brings multiple services under one roof

Edmonton’s newest ‘health hub’ is now open, bringing multiple healthcare services under one roof.

Located in the city’s northeast, the Edmonton Community Health Hub North is made possible through a partnership between Alberta Health Services (AHS) and the Edmonton North Primary Care Network (PCN).

The 7,400-sq.m facility brings primary care, mental health services, specialty services and home care all under one roof, enabling AHS and PCN teams to collaborate and support patients, clients and healthcare staff across the Edmonton area.

This fall and winter, the site will also host an influenza immunization clinic.

The PCN expects around 12,000 in-person visits annually at the health hub.

Hours of operation vary depending on the service. More than 100 PCN staff and approximately 400 AHS staff will have work space at the building, a former retail site that underwent a \$24-million renovation over the past 18 months to turn it into a healthcare hub.

From: [Tyler Parker](#)
To: cao@warner.ca
Subject: Integrated emergency services proposal
Date: October 25, 2022 3:16:33 PM
Attachments: [Integrated rural services proposal-2.pdf](#)

Good day,

I am contacting you, in regards to the status of our current EMS system here in Alberta, and more particular rural southwest Alberta. My background in regards to this system is as follows: I am a registered ACP who currently works for Blood Tribe Department of Health as an ACP/firefighter, I graduated from SAIT with my ACP in 2020, and have been practicing since. I also work casually as an ACP for Pincher Creek Emergency services since Dec of 2021. Along with those previous 2 sites, I also volunteer as a firefighter in Magrath where I currently reside, I have volunteered with the Magrath Fire department since may of 2009, with the exception of 2014-2017 where I took myself off from their services due to work conflicts.

I have built up a proposal to unify Emergency services in Southwest Alberta. Included is an integration of both fire and ambulance services. With this I believe it to be possible to provide a greater amount of response as well as community presence in rural areas, where these have been lacking throughout the years since AHS has taken over medical responsibilities in Alberta. This proposal I am sending is just a starting point, where I am looking for feedback, with potential to change. This is not a built to implement proposal for these services. As each community has their own needs associated with emergency services, and call volumes and types will differ from each municipality. I am looking to obtain feedback regarding those needs and how to accommodate them, while still having a type of unity throughout the system. My goal is to obtain a system of accountability that will in the end help to provide better services in rural communities. The proposal I have attached to this is only a starting point, to which I hope to be able to build upon, as feedback is presented. Thank you for your time, and I hope to be able to further this discussion, in order to correct a portion of our broken healthcare system. I have sent this same proposal to multiple MLA's throughout Southwest Alberta, and look forward to hearing from all in regards to how we can rectify our EMS system.

Tyler Parker



Southwest Integrated Emergency Services

Overview

Establish integrated fire and EMS services throughout south west Alberta, separate from AHS. Mainly Warner County, Cardston county, MD of Taber, Lethbridge County, MD of Pincher Creek, MD of Willow Creek, MD of Ranchland, MD of Crowsnest Pass, (with the option to expand further throughout southern alberta if wanted). With the intent of having better ambulance coverage for the communities with both ALS and BLS services, while utilizing the volunteer model of the rural fire departments to aid in staffing, and response for medical emergencies. Creating a larger emergency services presence within the communities through both fire and EMS sides, to educate, inform, and help the communities of which they serve.

Goals

1. Provide more consistent care for the community
2. Have a more community centered focus within our services
3. Provide better coverage, for community's emergency needs
4. Increasing community presence for emergency services, also to increase public education on services provided
5. Provide a more cost effective resource for communities.
6. Larger community input for staffing, and scheduling
7. Create a larger voice for rural communities, in regards to their emergency services needs on a political platform.
8. Create a standard of practice for response to any emergency situation in the dispatched area.
9. Create a system of accountability for each department, to their municipality and call area, as well as being held accountable by the province for their use of resources and resource management.
10. Generate a larger buying power, in regards to equipment, for both fire and EMS, to acquire apparatuses and supplies at a decreased price, benefitting both larger and small departments, in their ability to manage their funds.

Specifications

CEO/Chief, Board of directors (finance, legal, business, medical, etc.), chief medical officer, Administrative staff, District chiefs, Training officers, Education officers, Municipal chiefs with associated officer roles. Full time ambulance staff, Casual ambulance staff, Volunteer staff.

CEO/Chief: Oversees the logistics of the entire company, maintains an unbiased stance throughout the company in regards to budgeting needs and financial disbursement. Through incorporation and assessments with the District and municipal Chiefs, will help assess the needs of each department. Will be the main voice when communicating with government.

Board of Directors: Oversees quality assurance within the company, holds the CEO/Chief accountable in regards to their management of the company. Is made up of professionals in management specific fields.

Chief Medical Officer: Oversees the medical staff, scheduling, and their needs in regards to equipment and budgets associated in order to maintain adequate care and response.

Administrative staff: Standard admin work. Answering phones. Oversees payroll, and makes sure employee hours and schedule are correct in correlation between each other.

District Chiefs: Oversees the needs of the county they represent, both fire and EMS, in charge of staff scheduling within their area and utilization of the casual staff as well as relaying to the training officer any need for education for new recruits.

Administrative staff: Standard admin work. Answering phones, organizing monthly schedule for chiefs and meetings.

Training Officer: Coordinates training for staff and volunteers. Keeps records of levels of training, certificate expiry, and healthcare required training. To maintain consistent levels of care throughout the company's response.

Education Officers: In charge of community education and involvement. Sets up educational experiences within communities utilizing both fire and EMS (usually done within schools, and with other groups such as homeschool, youth groups, preschool, kindergarten classes, etc.), Sets up educational meetings with community members (department open houses), arranges for education/info meetings for town and county councils(usually attended by the Municipal Chief for the area regarded)

Municipal Chiefs/Officers: Oversees the municipal fire departments and their needs. Creates a budget needs for their department, submits it to the District Chief. Keeps a record of equipment within their department with associated expiry and maintenance needs. Ensures adequate crew response for emergency events, is Command on scene of emergency events.

Full time Staff: Full time staff will be ACP/PCP level providers, and placed within communities according to their care needs and population levels. Most communities will require ALS services, where possible BLS services will be implemented in order to be more cost effective, smaller communities will staff an ACP and utilize their volunteer service with a payed on call PCP level provider as a partner to the ACP.

Casual Staff: Supplement the needs of staff in order to maintain coverage. Both ACP and PCP levels required.

Volunteer Staff: Same as volunteer staff for fire departments as is now. Will be MFR level departments capable of responding to medical calls, incase of delayed ambulance response, or need for more medical response. Will have some staff with PCP level training in order to supplement needs of medical staff in smaller communities.

Cost Management

Ambulance revenue: as per AHS: The provincial rate has two fees associated with ambulances being dispatched

\$250 if a patient is not transported, or

\$385 if a patient is transported

An additional \$200 is charged to a patient who is a non-resident of Alberta, whether the patient is transported or not.

Ambulance start up cost: A. AEV Chevrolet/GMC Trauma Hawk Ambulance. Cost \$154,235 B. Striping/lettering, \$2,570

C. Fuel, 50-gallon tank, \$300 to fill up at current prices

D. Tires, \$925

Total: \$158,030

Equipment-

A. Cargo/safety net, \$154

B. Biohazard needle disposal, \$10

C, E, F. Lifepak12 with case and contents (heart monitor and defibrillator), \$20,000

D. Panasonic Toughbook laptop for electronic patient care reporting, \$3,451; with Zoll Tablet PC patient care reporting system software, \$3,277

H. Uniform costs, \$400

I. Stethoscope, \$100

J. Gloves (\$13 per box, six per ambulance), \$78

K. Stryker power/hydraulic stretcher, \$13,817

L. Adult advanced life support bag, \$1,037. Contents include IV equipment, needles, medicine.

M. Pediatric advanced life support bag, \$360. Contents include smaller needles, airways, blood pressure cuffs, obstetric kit.

N. Long spineboard with straps (\$450 each, 2 in each ambulance), \$900

O. On-board suction unit, \$617

P. IV fluid, \$6

Q. Trauma cabinet, \$103. Contents include bandages, splints, gauze pads, ice and heat packs. R. Motorola portable radio with lapel microphones (\$4,627 each, two in each ambulance), \$9,254

T. Trauma bag. Contents include IV fluids, dressings, splints, tape, Band-Aids, ACE wraps, ice and heat packs, \$89

U. DeWalt battery charger for hydraulic stretcher, \$128

V. Motorola mobile radio, \$2,308

W. On-board oxygen with regulators, \$239

X. Airway cabinet, \$460. Contents include oxygen masks, oral and nasal airways, suction equipment.

Total: \$56,788

Not shown: Temperature-controlled drug storage with contents, \$2,177; EKG cabinet, \$299; burn cabinet, \$36; restraint cabinet, \$340; pediatric cabinet, \$555; IV cabinet, \$346; action area, \$369; airway bag, contents include portable oxygen, oxygen masks, other equipment, \$960; Stryker stair chair, \$2,962; scoop stretcher, \$560; pediatric immobilizer, \$234; Sager splint, \$307; KED immobilizer (\$144 each, two per ambulance), \$288; head blocks (\$6 per set, four sets per unit), \$24; adult cervical collars (\$6 each, four per vehicle), \$24; portable suction unit, \$617; EZIO intraosseous infusion system, \$884; personal protective equipment kit, includes surgical masks, \$30; blood pressure cuff, \$14, and car seat, \$189.

Total: \$11,215

Electronics equipment not shown: Mobile data terminal and OMG gateway (wireless network), \$6,146; road safety system, \$4,106; Motorola mobile \$5,232; and Motorola UF pagers (\$606 each, two per unit), \$1,212.

Total: \$16,696

Total contents: \$84,699

Total Cost: \$242,729 (Cost may be different in actuality, as all equipment and chassis have been priced as per US cost and converted to Canadian funds. Some equipment may be cheaper in Canada, while others may be more expensive. So all monetary evaluations may differ from actual pricing here in Canada.)

Fire department revenue: As per department/industry standards already in place for billing associated with call response.

Fire department cost: Costs will vary from department to department, depending on the needs of each department. Needs will be evaluated by an auditor for each department, and will be determined by call volume and the types of calls most common for the area.

Staffing cost(does not include overtime/holiday pay): Full time ACP- average \$45/hr - \$394,200/year (24/7 coverage)

Full time PCP- average \$35/hr - \$306,600/year (24/7 coverage)

Paid on-call PCP- \$2/hr on-call (\$26/hr when responding to calls)

Volunteer firefighter- \$26/hr when responding to calls

CEO/CHIEF- As per contracted amount (established by industry standard)

District Chief- As per negotiated amount (established by industry standard)

Training officer- As per negotiated amount (established by industry standard)

Education officer- As per negotiated amount (established by industry standard)

Municipal chief- Should follow standards already in place by each municipality, as requirements will vary for each department.

Funding: The company will be built up as a charitable organization. As such they will be a community funded program. Government funding and grants will be sought after as well. With the large area of coverage associated with the company, paid staff will be encouraged to seek out public donations (with a larger area comes larger companies and population, which should be able to generate the funds required to purchase/maintain equipment, and help with training staff). Other financial assistance will be provided through fundraising efforts and raffles/lotteries, as well as the possibility of creating and selling company associated merchandise. There will also be a monetary billing associated with each call units are dispatched out to, be it fire or EMS related. Billing will be done according to industry standard.

Operations

EMS standard operating guidelines (SOG's): EMS will follow provincial standards for attending calls. Will need to negotiate with Alberta Health Services on utilizing their protocols to maintain a provincial EMS standard. EMS personnel who are adequately trained, and associated with the fire department in their community, will be able to attend fire calls as a firefighter while on shift with the ambulance (outlying communities will be utilized for medical responses during that time if needed), once there is a decrease in need

for personnel on the fire ground incident, any EMS staff on shift will be the first released from those events, in order to be put back in service to continue EMS coverage.

Fire standard operating guidelines (SOG'S): Will be established by each Municipal and District chiefs, with input from their departments. A generalized standard will be established and set in place throughout the whole company to maintain adequate responses while providing mutual aid in other areas.



October 19, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: Victim Services Redesign

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.

Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Shaw

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Schulz".

Rebecca Schulz
Minister of Municipal Affairs



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 9, 2022

The Honourable Rebecca Schulz
Minister of Municipal Affairs

Dear Minister Schulz,

I want to thank you for your service to Albertans, and congratulations on your new role as Minister of Municipal Affairs.

Our Cabinet faces an extraordinary task: to deliver on a clear and bold mandate in a limited period of time. Albertans are counting on us, and they rightfully expect their government to address the challenges they are facing with our full attention and action.

First, I ask you to keep the inflation and affordability crisis top of mind. Affordability is the primary challenge facing Albertans today, and as a government we will ensure that Alberta families are able to manage through this storm by taking decisive action in the coming weeks and months.

Second, our Cabinet must continue to have a laser focus on job creation and strengthening Alberta's economy. No matter what the industry, we must continue the good work of diversifying our economy through job creation to ensure all Albertans and their families can prosper.

Third, the challenges facing our healthcare system mean Albertans aren't getting the necessary care they need when and where they need it. We will ensure all areas of the province receive prompt and efficient ambulance service. Our government will also act quickly to bring substantive improvements to emergency room services and clear surgical backlogs.

Finally, I expect our Cabinet to remain united and determined in the face of a federal government that no longer treats its partners in Confederation as equals. We must proactively protect Albertans from continued federal government overreach, including hostile economic policies that landlock our provincial resources, that chase billions in investment and thousands of jobs from our province, and that are detrimental to the short-term and long-term prosperity of Albertans.

While we may face challenges, I nonetheless have full confidence that our government can and will address these matters to secure a province that remains a safe haven for those seeking economic opportunity, prosperity, and freedom.

Under your leadership as Minister of Municipal Affairs, I expect you to work closely with your Cabinet and caucus colleagues and the public service through the committee,

Cabinet, and legislative processes to deliver on commitments to support Albertans, including:

- Strengthen and maintain a relationship of mutual respect and cooperation with municipal leaders to serve Albertans more cooperatively.
- Continue to consult with stakeholders and improve the delivery of stable, predictable funding through the Local Government Fiscal Framework.
- Work with the Ministers of Education and Treasury Board and Finance to review the feasibility of changes to the Education Property Tax to assist municipalities with retaining more funding for local priorities.
- Work with the Minister of Energy to consult with the energy industry, and with the Rural Municipalities Association on how to address the issues associated with the Linear Property Tax and unpaid municipal tax bills.
- Review the structure and effectiveness of the Calgary and Edmonton Metropolitan Region Boards to ensure they are effectively serving their residents.
- Work with the Minister of Service Alberta and Red Tape Reduction, who is the lead, to work with municipalities to benchmark, measure and reduce the time it takes to approve permits in order to create a more attractive business investment environment.
- Work with the Minister of Seniors, Community and Social Services, who is the lead and engage with large and mid-sized cities to ensure the province is paying its appropriate share to address issues of homelessness, and mental health and addiction services.

Your deputy minister and other senior officials in your ministry will support these priorities with the highest standard of professionalism and integrity. Alberta's public service will provide you with non-partisan advice and loyal implementation of your mandate. As I mentioned, our ability to support Albertans in the coming months will require you to work respectfully with your officials, and often under tight timelines.

I expect all ministers and their staff to conduct themselves in all matters with the highest standards of integrity and ethical behaviour. I expect you to be aware of, and to be fully compliant with, Alberta's *Conflicts of Interest Act*, and that all ministers will protect the significant trust that Albertans have placed in our government.

We will come through this difficult and challenging period in Alberta's history, so let us work together to fulfill and exceed our mandate on behalf of the good people of this great province. I am honoured to be working with you to build a stronger and more prosperous Alberta.

Thank you,

A handwritten signature in black ink, reading "Danielle Smith". The signature is fluid and cursive, with a large initial "D" and a stylized "S".

Danielle Smith
Premier of Alberta

Village of Warner
210 3rd Avenue
Warner, AB



October 28, 2022

Dear Mayor and Council,

I'm writing today to share an important update with you. We recently updated the SouthGrow website (southgrow.com) to better provide resources to our members. As promised in our 2022 Operational Plan (Pillar III, number IV), we are now providing our member communities with access to our library of economic development resources.

These resources are available online, and we will not be mailing them out. This is because an online delivery is the most efficient way to deliver the most up-to-date information at any given time.

You will find the complete list of resources at www.southgrow.com/resources. You will see that we have broken the resources into categories: grant toolkit, community economic development tools, past SouthGrow studies, and our regional photography asset inventory.

Please feel free to reach out to the team at SouthGrow for help navigating and maximizing the use of this new tool. We trust you will find it easy to use and helpful for planning your economic development projects.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Casurella".

Peter Casurella

Executive Director
SouthGrow Regional Initiative
Creating Opportunity in Southern Alberta



SouthGrow invites you to:

TRUTH AND RECONCILIATION TRAINING

November 30th from 10:30AM - 3:30PM
KAINAI MULTI-PURPOSE CENTRE, STANDOFF, AB

THE COURSE

For \$50.00, you can get your Truth and Reconciliation training from SouthGrow and Francis First Charger. The event will take place from 10:30am to 3:30pm on Wednesday, November 30th at the Blood Tribe Kainai Multi-purpose Centre in Standoff Alberta. After completing this course you will receive a Certificate of Acknowledgement that you have completed important training in the spirit of the TRC's Calls to Action. Lunch will be provided.

Register Now



THE INSTRUCTOR

Francis First Charger, Owl Chief, *Ninnaisipistoo*

Owl Chief provides advisory services to various organizations and conducts Blackfoot Cultural Sensitivity Workshops and in working with other First Nations (Blackfoot People) and/or off-reserve corporations in the areas of international relations, culture, academic course development, agriculture, irrigation, project development, and project implementation.

Register Now



THE OUTLINE

History of Blackfoot people
Prayers and blessings
Story of truth and reconciliation week
Blackfoot culture, traditions and values
The path forward

Register Now



**Help your organization meaningfully
participate in Truth and Reconciliation.**

SOUTHGROW
REGIONAL ECONOMIC DEVELOPMENT
GROWTH • INNOVATION • PROSPERITY





Request for Decision Lot 2, Block 23, Plan 2565U Encroachment

RECOMMENDATION

That administration proceed with the following option:

LEGISLATIVE AUTHORITY

Municipal Government Act
Land Use Bylaw

BACKGROUND

At the March 17, 2022, regular Council meeting, Council approved a 10% tax break for 501 1st Avenue due to a road encroachment on that property. In subsequent communication with ORRSC, the following notes are suggestions surrounding a resolution to this issue.

1. To keep the road in its current configuration, an option is to purchase land for road right-of-way from the property owner and register a new road plan. Purchase of land from the property owner would result in their parcel becoming non-conforming for length; however, the parcel exceeds the minimum width and area requirements.
2. Alternatively, the Village could remove the portion of road encroaching upon said property and restore the property accordingly. The road is currently located within the right-of-way for a lane, which is only 20 feet in width – depending on the type and number of vehicles using the lane access, removal and restoration to a lane width may not be the most feasible option.
3. The Village could remove the road in its entirety, restore the property, and fence the southern boundary of Lot 6, Block 23, Plan 2565U, restricting access to and from Lot 6 from 6th Street only.

If the Village would like to obtain additional right-of-way for the road on the south side of Lot 6, Block 23, Plan 2565U, in conjunction with the 501 1st Avenue issue, negotiation for the purchase of the land from the property owner would need to be undertaken by the Village in accordance with the MGA and the road plan would be expanded to include the additional right-of-way.

Purchase of road right-of-way and registration of a road plan will require the services of a surveyor as a road plan must be registered with Land Titles for the additional right-of-way. There is a specific process which must be followed as prescribed in section 62 of the MGA for municipal acquisition of land for roads.

The partial/complete removal and restoration options would also require the services of a surveyor to determine the exact location of the surrounding parcel boundaries and extent of the lane right-of-way.

RISKS/CONSEQUENCES

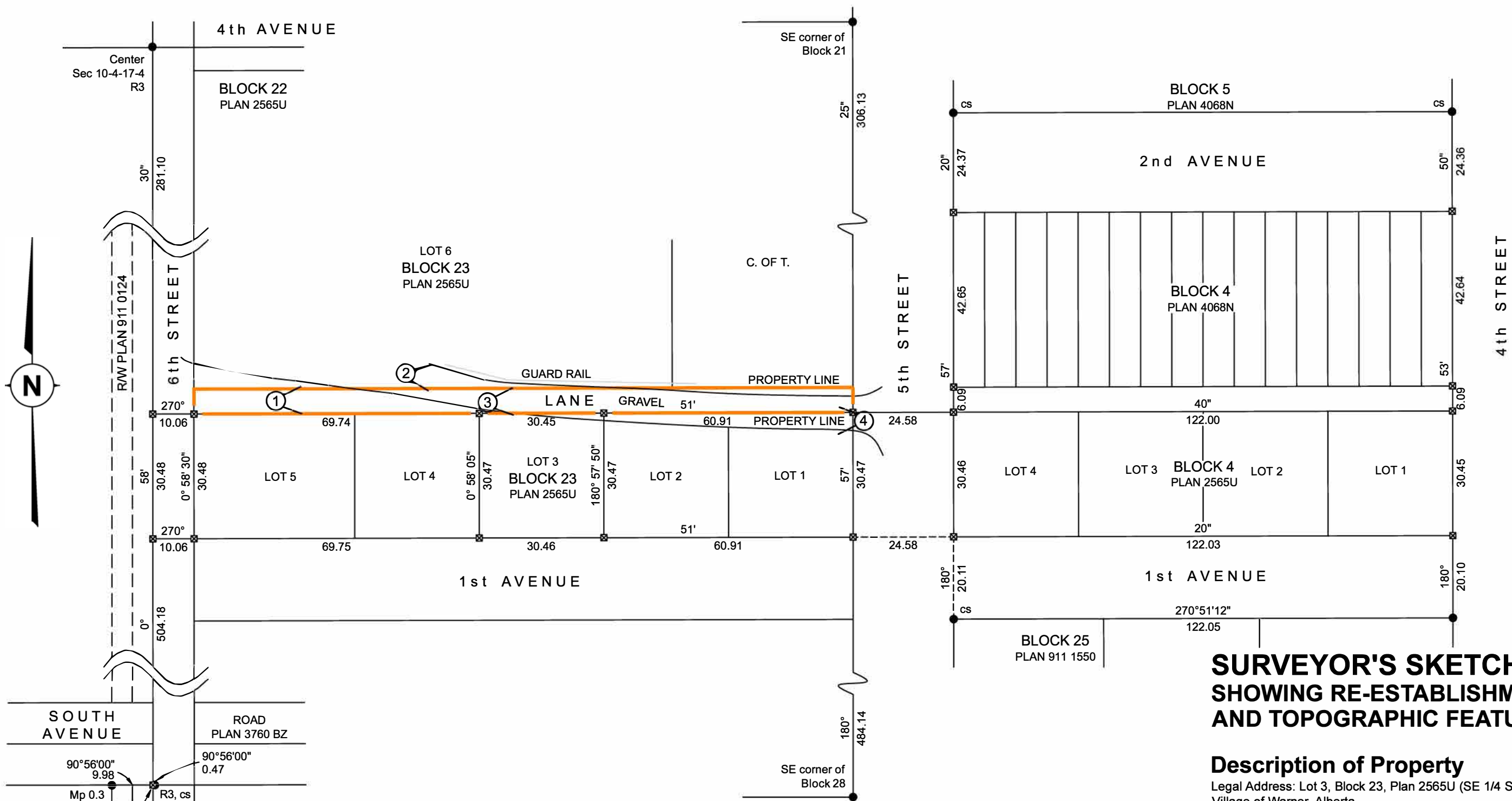
1. Council may provide further direction on the policy. Council shall be specific in the direction it provides.



Request for Decision Lot 2, Block 23, Plan 2565U Encroachment

FINANCIAL CONSIDERATIONS
2023 Budget

ATTACHMENTS
1. Site Map
2. Photos



**SURVEYOR'S SKETCH
SHOWING RE-ESTABLISHMENT SURVEY
AND TOPOGRAPHIC FEATURES**

Description of Property

Legal Address: Lot 3, Block 23, Plan 2565U (SE 1/4 Sec.10, Twp. 4, Rge. 17, W. 4M.)
Village of Warner, Alberta
Plan prepared for: Village of Warner
Date(s) of Survey: May 20, 2020 & August 26, 2022
Dated at Raymond, Alberta This September 21, 2022
Certified Correct:

[Signature]

Randall C. Smith, ALS © Copyright, 2022



Notes
Distances are in metres and decimals thereof.
Bearings are UTM, derived from GNSS observations.
Distances shown to the building are to the greatest extent of the building and perpendicular to the property boundary.
Lands dealt with by this plan shown thus:
Statutory Iron Post found shown thus:
Calculated positions shown thus:
Page 3 photograph locations shown thus:
②



WBES.CA - p:403.752.0180
43 N. Broadway, Box 150,
Raymond, AB T0K 2S0

File: 22189Vow
22189Vow_Sketch.dwg
SCALE = 1:1000
DATE: September 21, 2022



Date & Time: Fri, Aug 26, 2022, 13:57:18 MDT
Position: 12 N 411737 5459324 ($\pm 10.3\text{m}$)
Altitude: 1024m ($\pm 16.0\text{m}$)
Datum: NORTH AMERICAN 1983, Canada
Azimuth/Bearing: 072° N72E 1280mils True ($\pm 13^\circ$)
Elevation Angle: +00.0°
Horizon Angle: +01.7°
Zoom: 1.0X
22189Vow



Date & Time: Fri, Aug 26, 2022, 13:58:49 MDT
Position: 12 N 411770 5459349 ($\pm 3.5\text{m}$)
Altitude: 1012m ($\pm 6.0\text{m}$)
Datum: NORTH AMERICAN 1983, Canada
Azimuth/Bearing: 064° N64E 1138mils True ($\pm 13^\circ$)
Elevation Angle: +03.2°
Horizon Angle: +00.6°
Zoom: 1.0X
22189Vow



Date & Time: Fri, Aug 26, 2022, 13:43:49 MDT
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Altitude: 1016m ($\pm 3.0\text{m}$)
Datum: NORTH AMERICAN 1983, Canada
Azimuth/Bearing: 061° N61E 1084mils True ($\pm 13^\circ$)
Elevation Angle: +06.0°
Horizon Angle: +00.0°
Zoom: 1.0X
22189Vow



Date & Time: Fri, Aug 26, 2022, 13:22:41 MDT
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Altitude: 1011m ($\pm 3.0\text{m}$)
Datum: NORTH AMERICAN 1983, Canada
Azimuth/Bearing: 289° N71W 5138mils True ($\pm 14^\circ$)
Elevation Angle: +02.0°
Horizon Angle: +01.9°
Zoom: 1.0X
22189Vow





Request for Decision Poppy Fund Donation Request

RECOMMENDATION

That Council approve a donation to the RCL Poppy Fund in the amount of \$_____.

BACKGROUND

Previous contributions to the RCL Poppy Fund have been as follows:

2015 - \$250

2016 - \$250

2019 - \$250

2020 - \$500

2021 - \$500

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

Council's donation budget is allocated, however, there are some budget dollars under the administration and finance budget advertising and memberships 2-12-00-00-00-220.

ATTACHMENTS

1. RCL Request

RCL Poppy Fund
Box 538
Etzikom, Alta.

TOK OWO Oct/22

NOM Village of Warner

ADRESSE Box 85 TOK 2L0

VENDU PAR SOLD BY	C.R. COD	À PAYER CHARGE	ACOMPTÉ ON ACCOUNT	MONTANT REPORTÉ AMOUNT FWD.
1		Donation to the	2022	
2		Poppy Campaign		
3				
4		The last donation		
5		received was in the		
6		amount of	500 -	
7				
8				
9				
10				
N° D'ENR. DE TAXE TAX REG. NO.				
38		TOTAL		
SIGNATURE				



Request for Decision Chinook Arch Regional Library Levy

RECOMMENDATION

That Council approve the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule.

BACKGROUND

Chinook Arch Regional Library System provides a cost-efficient way for municipalities in southwestern Alberta to collaborate with neighbouring communities to ensure that all area residents can experience the life-changing power of public libraries. As a member-driven regional service organization made up of 41 member municipalities, Chinook Arch's mission is to support thriving libraries and thriving communities.

Chinook Arch is primarily funded through a per capita member levy that is set by the Chinook Arch Library Board. Any proposed increase to the member levy must be approved by 2/3 of member councils representing 2/3 of the total member population (27 councils representing 138,075 residents).

The proposed 2023-2026 Levy Schedule includes modest increases in each of the four years. The Board believes that this proposed schedule will allow Chinook Arch to continue to support its member libraries while addressing rising costs associated with inflation and high energy prices. Thanks to the 5% levy reduction Chinook Arch instituted in 2021, the proposed 2023-2026 levies are lower than 2019-2022 levies that were approved by councils in 2018.

The following chart shows the 2023-2026 Municipal Levy Schedule, with proposed increases listed in dollars and percentages:

Year	Proposed Municipal Levy	Annual Increase (\$)	Annual Increase (%)	Library Board Fee	Total Proposed Levy	Total Levy Annual Increase
Current	\$ 7.76				\$ 11.33	
2023	\$ 7.93	\$ 0.17	2.19%	\$ 3.57	\$ 11.50	1.50%
2024	\$ 8.09	\$ 0.16	2.02%	\$ 3.57	\$ 11.66	1.39%
2025	\$ 8.22	\$ 0.13	1.61%	\$ 3.57	\$ 11.79	1.11%
2026	\$ 8.32	\$ 0.10	1.22%	\$ 3.57	\$ 11.89	0.85%

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

ATTACHMENTS

Letter

From: [Carolyn Schinkel](#)
To: tlindsay86@hotmail.com; [Jon Hood](#)
Subject: Municipal Council Action Request: Chinook Arch Regional Library System Proposed Levy Schedule
Date: September 16, 2022 11:38:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[Chinook Arch 2023-2026 Budget Memo Village of Warner.pdf](#)
Importance: High

Dear Mayors/Reeves and CAOs of Chinook Arch Regional Library System Member Municipalities:

Please find attached a memo outlining Chinook Arch's proposed levy schedule for the years 2023 – 2026. The proposed levy schedule was approved by the Chinook Arch Library Board at its August 2022 meeting, and will only take effect if it is approved by two thirds of member municipalities representing two thirds of the total service population.

Like many organizations, Chinook Arch has seen cost increases relating to fuel, utilities, and supplies and equipment. Nevertheless, the proposed levy schedule is still \$0.09 per capita lower than the 2019-2022 levy schedule approved by member councils in 2018.

On behalf of the Chinook Arch Library Board, I respectfully request that your council consider the proposed levy schedule as soon as is practicable, and pass a motion stating whether or not it is acceptable to you. Please advise us of your decision at your earliest convenience.

Chinook Arch CEO Robin Hephner is available to answer any questions that your council may have about the proposed levy schedule. To arrange for him to speak to your council, please contact Chinook Arch at 403-380-1500 or email arch@chinookarch.ca.

Sincerely yours,

Carolyn Schinkel

Office Administrator

Office: 403-380-1520 | Fax: 403-380-3550



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LIBRARY SYSTEM



www.chinookarch.ca

Memo

September 12, 2022

To: Village of Warner Mayor and Council

From: Vic Mensch, Chair of the Chinook Arch Library Board

Re: Chinook Arch Library Board 2023-2026 Budget and Member Levy

Chinook Arch Regional Library System provides a cost-efficient way for municipalities in southwestern Alberta to collaborate with neighbouring communities to ensure that all area residents can experience the life-changing power of public libraries. As a member-driven regional service organization made up of 41 member municipalities, Chinook Arch's mission is to support thriving libraries and thriving communities. We are excited about our 2023-2026 Plan of Service (see attached) and what it means for libraries and library users in your area!

Chinook Arch is primarily funded through a per capita member levy that is set by the Chinook Arch Library Board. Any proposed increase to the member levy must be approved by 2/3 of member councils representing 2/3 of the total member population (27 councils representing 138,075 residents).

The proposed 2023-2026 Levy Schedule includes modest increases in each of the four years. The Board believes that this proposed schedule will allow Chinook Arch to continue to support its member libraries while addressing rising costs associated with inflation and high energy prices. Thanks to the 5% levy reduction Chinook Arch instituted in 2021, the proposed 2023-2026 levies are lower than 2019-2022 levies that were approved by councils in 2018.

The following chart shows the 2023-2026 Municipal Levy Schedule, with proposed increases listed in dollars and percentages:

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2025	\$ 8.22	\$ 0.13	1.61%	\$ 3.57	\$ 11.79	1.11%
2026	\$ 8.32	\$ 0.10	1.22%	\$ 3.57	\$ 11.89	0.85%

We respectfully request that your council pass a resolution on the proposed 2023-2026 Municipal Levy Schedule. Kindly forward a copy of the council resolution to Chinook Arch.

Proposed resolution:

"The (Name of Municipality) approves the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule."

Chinook Arch CEO Robin Hepher would be pleased to attend a council meeting to answer questions about the plan of service, budget, and member levy. To arrange a presentation, please phone 403-380-1500 or email arch@chinookarch.ca

(encl.)



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LIBRARY SYSTEM

PLAN OF SERVICE

2023 - 2026

PLAN OF SERVICE THEMES

1 Getting Butts Back in the Library

2 Programming/Programming Support

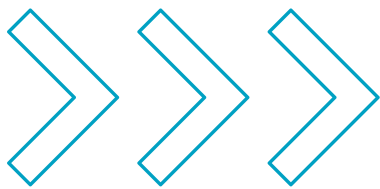
3 Community Outreach

4 Technology Support

5 Language Learning/Serving Immigrant Communities



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Getting Butts Back in the Library



Identified Need

In the wake of the COVID-19 pandemic, attendance at libraries is still recovering. Other challenges persist, including a lack of awareness about the services and programs available at the library.



Key Activities

- Explore the use of targeted marketing (email, social media) to encourage library use by members of the public
- Develop system-wide contests, games, etc. designed to draw people into the library
- Develop customized/curated information packets aimed at specific groups of users (eg. home schoolers) highlighting ways in which the library can make their lives easier
- Explore the creation of a “library of experts” that can deliver in-library programming
- Explore ways to centrally support in-library programming from a funding standpoint, eg. subsidizing mileage and fees of presenters
- Assist libraries with measuring library visits through the provision of the door counters



Output Measures

- Library use and attendance as measured by door counters
- Attendance at library programs and events
- Number of events held at libraries
- Turnover rates of specific genres in response to customized recommendations

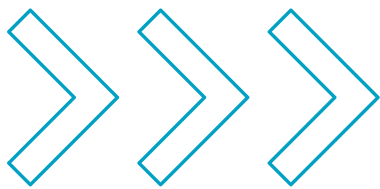


Impact

- The library is a community hub that provides relevant, high-quality programs and services to visitors
- The library is able to offer consistently high quality programming that meets the needs of its community
- Identified target groups are more likely to access library resources
- Patron reporting that their engagement with library collections, services, and programs is positively impacted by targeted communication



2



Programming/ Programming Support



Identified Need

Libraries would like to offer more programming, but face many challenges, including: limited resources, marketing and promotion, and more.



Key Activities

- Develop a collection of programming kits that are unique, relevant, fun, and easy for library staff to use
- Explore communication strategies that highlight the library as a potential partner for other organizations that are delivering services in the area
- Develop strategies for sharing/replicating successful programs across the region
- Explore hiring staff to coordinate and/or deliver programming at member libraries



Output Measures

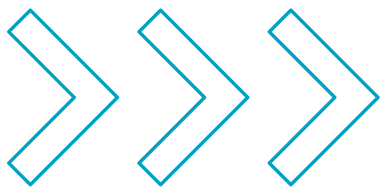
- Number of programming kits created and used by member libraries
- Number of partnerships developed for program delivery
- Number of programs shared across the region
- Number of person hours invested in programming and programming support



Impact

- Member libraries are a destination for engaging and educational programming for a wide range of demographics
- Libraries are seen as a preferred partner for other organizations in the community
- Attendance at library programs increases





Community Outreach



Identified Need

Many members of the community still aren't aware of all that the library has to offer, and some may never enter the library building. How can libraries get out into the community to meet people where they're at?



Key Activities

- Explore the development of "Pop-Up" library kits to allow libraries to offer services off-site
- Develop display units and outreach kits to assist libraries in promoting their services at fairs, markets, meetings, etc.
- Attend inter-agency meetings, etc. to gain awareness of what's happening in communities and to identify potential partners
- Explore directly supporting member libraries in offering community outreach



Output Measures

- Use of the "Pop-Up" library kits
- Number of books signed out/memberships created at Pop-Up library events
- Use of the tabletop displays
- Attendance at inter-agency meetings

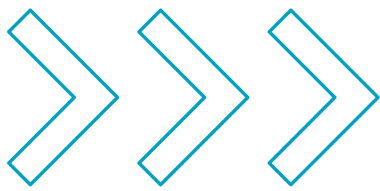


Impact

- Community members are more aware of the library
- Library services are extended to people who otherwise might not have access



4



Technology Support



Identified Need

Keeping up with technological change is difficult when funds and resources are limited. Libraries face challenges in maintaining/replacing computers and other IT equipment, and in keeping up with trends in consumer electronics.



Key Activities

- Explore ways to assist libraries with technology replacement
- Explore system-wide implementation of a point of sale system
- Explore system-wide implementation of a “print from mobile device” system
- Explore print management software for in-library use
- Explore strategies for developing digital literacy for seniors and recent immigrants
- Expand Wi-Fi hot spot lending program



Output Measures

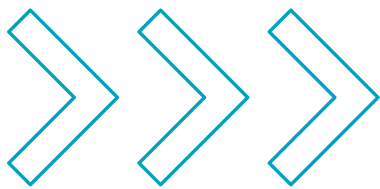
- Number of computers/devices updated annually
- Use of point of sale system
- Use of mobile printing system/print management software
- Number of digital literacy training sessions attended
- Number of Wi-Fi hot spots available/loaned



Impact

- The library offers reliable, fast access to printing and other technologies
- Library technology is current, sustainable, and secure
- Residents feel confident navigating their devices and software
- Residents enjoy more equitable access to the internet and enhanced participation in the digital economy





Language Learning/ Serving Immigrant Communities



Identified Need

Communities are seeing an increase in the number and variety of immigrant populations. Libraries have many services to offer members of immigrant groups, but face challenges in getting the word out and in providing services that are helpful and appropriate.



Key Activities

- Improve online access to resources for English language learners
- Explore the development of shared collections aimed developing literacy
- Explore the development of shared collections for language learning
- Develop lists of resources for recent immigrants
- Provide opportunities for professional development for library staff in the area of serving recent immigrants
- Develop partnerships with community organizations that are working with immigrant populations
- Identify funding sources from governmental and NGO agencies working in the immigrant settlement sector



Output Measures

- Circulation of literacy and language learning collections
- Usage of online language learning resources
- Attendance at professional development sessions
- Partnerships developed



Impact

- The library is a partner with other community organizations supporting recent immigrants
- Recent immigrants use library resources to improve their lives
- Partner organizations and immigrants see the library as a key access point for resources and support



THRIVING COMMUNITIES.



Contact Us

2902 7 Avenue North
Lethbridge, AB T1H 5C6

403-380-1500
arch@chinookarch.ca

www.chinookarch.ca



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Request for Decision Policy 101: Policy and Procedure Development

RECOMMENDATION

That Council approve Council Policy 101: Policy and Procedure Development as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act

Division 3: Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

Part 6: Municipal Organization and Administration

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the Municipality.

BACKGROUND

As provided for by previous Municipal Inspections and most recently, as per the viability review recommendation and Minister directives, the Village of Warner will develop policies in order to guide staff and to communicate service level expectations to the public.

To begin the process of developing policy for the Village, the first policy presented to Council is to outline the principles in policy development and provide direction to staff for their creation and implementation.

RISKS/CONSEQUENCES

1. Council may provide further direction on the policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Briefing Note: Principles in Policy and Procedure Development
2. Council Policy 101: Policy and Procedure Development



Principles in Policy and Procedure Development

November 2022

A policy is a high-level statement that defines how the Village of Warner will act in a particular aspect of its operation, and functions secondary to legislation and bylaw.¹

Procedures describe the process: who does what, when they do it, and under what criteria. They can be text based or outlined in a process map, representing implementation of policy. They are a series of steps taken to accomplish an end goal and tells us step by step what to do while standard is the lowest level control that cannot be changed.

As in many sectors, there are best practices, guidelines and common principles in policy and procedure development. The following points are to provide a highlight of those common principles.

Policy and Procedure Development and Review Triggers

The development or review of a Policy and/or Procedure may be triggered by:

- legislative requirements
- a change in strategy
- organizational change
- ongoing review dates
- issues in implementing or interpreting Policies
- gaps in Policies or Procedures

Policy and Procedure Development Principles

- Keep procedures separate from policies, however, establish an explicit relationship between the two²
- Consistency of style is important. Structure clearly and consistently with other existing policies. Use of template is essential. Maintain consistency in format and style, write the procedure with the intent of providing information for a specifically targeted audience²
- Name the policy document to reflect content and for logical location³
- Remain on topic – avoid involvement of related procedures and/or documents that are explained elsewhere⁴
 - o Cross reference to prevent repetition of often-used documents and legislation⁵
 - o Acknowledge engaging information separately to lessen the disruption of flow in policy content⁶
 - o Refer the reader to related documents, related appendix entries, relevant special situations⁷
- Write in clear, simple language (plain English)
- Use gender neutral language

¹ Anthony Stein, "Putting Policies in Place: Seven Principles of Policymaking Practice," in Thomson Reuters Corporation, accessed July 2, 2020, <https://www.reuters.com/news/world>

² University of California Santa Cruz, "What are the Characteristics of Good Policies and Procedure Documents," in Guide to Writing Policy and Procedure Documents, accessed August 24, 2020, <https://www.ucsc.edu/>

³ Northern Ontario School of Medicine, "Writing Policy Documents," in Policy Development Process with Best Practices and Tools, accessed July 2, 2020, <https://www.nosm.ca/>

⁴ Alberta Labour Relations Board, "Drafting Policies," in Policy and Procedure Manual, accessed June 24, 2020, <http://www.alrb.gov.ab.ca/>

⁵ Diane M Zorich, "Crafting the Policy: The Developmental Process," in Government of Canada Developing Intellectual Property Policies: A How-To Guide for Museums, accessed June 24, 2020, <https://www.canada.ca/en.html>

⁶ Town of Cochrane, "Reference Manual for Developing Policies and Procedures," in Policy 1301-02: Developing Policies and Procedures, accessed June 24, 2020, <https://www.cochrane.ca/>

⁷ Town of Cochrane, "Reference Manual for Developing Policies and Procedures,"

- Make the policy directive and actionable⁸
 - Use an active rather than passive voice⁹
 - Use present tense
- Be consistent with the terminology used. Avoid use of acronyms – if required, ensure the acronym is defined
- Define all terminologies that are unfamiliar, technical, or carry special meaning¹⁰
 - Terms that remain undefined are to be used under their common definition and do not require additional explanation
- The Interpretation Act is a great tool. Note the proper usage of the terms “may”, “must” and “shall”¹¹
- Procedures describe a chronological series of interrelated steps. Identify the who, what, where, when, why, and how of the procedure¹²
- Be concise with minimum of verbiage, yet be cautious of an abundance of brevity as it may result in a lack of clarity¹³
- Avoid information that will likely be outdated (i.e. numbers of bylaws or policies)¹⁴
- Identify how often the policy and procedure will be reviewed¹⁵

⁸ Stein, “Putting Policies in Place: Seven Principles of Policymaking Practice,”

⁹ Northern Ontario School of Medicine, “Writing Policy Documents,”

¹⁰ Mountain View County, “Policy 1001: Policy on Policy Making” in *Mountain View County Policies*, accessed June 24, 2020, <https://www.mountainviewcounty.com/>

¹¹ Province of Alberta, “General Definitions 28(2)” in *Interpretation Act*, accessed June 24, 2020, <https://www.alberta.ca/index.aspx>

¹² AUMA, “AUMA Policy and Procedure Framework 2020,” accessed August 24, 2020.

¹³ Mind Tools Content Team, “Writing a Procedure,” in *Mind Tools*, accessed August 24, 2020, <https://www.mindtools.com/>

¹⁴ University of California Santa Cruz, “What are the Characteristics of Good Policies and Procedure Documents,”

¹⁵ AUMA, “AUMA Policy and Procedure Framework 2020,”



COUNCIL POLICY 101 Policy and Procedure Development

References:
Municipal Government Act
Records Management Bylaw

Effective Date: _____
Council Resolution No: _____

POLICY STATEMENT

The Village of Warner shall establish a consistent approach and philosophy for the development and approval of Village policies and procedures.

PURPOSE

To establish a consistent process for the development, approval, and formatting of the Village of Warner policies and procedures.

SCOPE

This policy applies to all members of the Village of Warner Council and employees.

DEFINITIONS

"Administrative Procedures" are those administrative processes that support Council policy, as approved by the Chief Administrative Officer. It is how a policy is implemented.

"Council Policy" shall refer to policy regarding governance, public issues, and services to the public, which requires Council approval.

RESPONSIBILITIES

As per the Municipal Government Act, Councillors have the following duty as it relates to policy:

- Council's principal role in municipal organization: Section 201(1)(a): A council is responsible for developing and evaluating the policies and programs of the municipality; and
- General Duties of Councillors: Section 153(b) Councillors have the following duties to participate generally in developing and evaluating the policies and programs of the municipality.

Village Council shall approve policies that address issues within the realm of governance such as, but not restricted to:

- Strategic direction
- Service levels
- Council roles and responsibilities

The CAO shall implement Council Policy and administer procedures that address administrative and operational responsibilities of the Village of Warner.

STANDARDS

1. Policies shall be consistent with relevant federal and provincial government legislation and regulations, as well as the Village of Warner bylaws and any other related Village policy.
2. All Council policies must be available to Council, village employees and the public to promote accountability, transparency and openness.
3. The CAO or designate(s) shall review all policies within an electoral mandate, to ensure that they continue to be relevant and current.
4. Administrative Procedures may be developed on the direction of the CAO (or designate) to operationalize a policy. Approved procedures shall be available to Council for information.
5. All Policy and Procedures are records of the Village of Warner and as such are subject to the Records Management Bylaw.



Request for Decision Road Closure Bylaw 607-21

RECOMMENDATION

That second reading be given to the Road Closure Bylaw 607-21.

That third and final reading be given to the Road Closure Bylaw 607-21.

LEGISLATIVE AUTHORITY

Municipal Government Act: Section 22(1) Road Closure

BACKGROUND

On December 15, 2021 Council gave first reading of Bylaw 607-21, being a Road Closure Bylaw. The intent of the bylaw was to close two (2) portions of 6th Street in Warner that will align 6th Street to keep it consistent with the rest of the street.

Subsequently, and as per legislation, Council held a public hearing on January 19, 2022 for the Road Closure Bylaw 607-21. There were no comments from the public at this hearing.

Following first reading and the public hearing, the bylaw was forwarded to the Minister of Transportation to be approved, as required. The Minister signed bylaw is now in front of Council to finalize the second and third reading, and complete the process.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Letter from Alberta Transportation
2. Minister of Transportation Signed Bylaw 607-21
3. Road Closure Survey

Alberta Transportation

TECHNICAL STANDARDS BRANCH
2ND FLOOR, TWIN ATRIA BUILDING
4999-98 AVENUE
EDMONTON, ALBERTA, CANADA
T6B 2X3

TELEPHONE NO: 780-638-3505
Toll Free Connection Dial 310-0000

November 1, 2022

Oldman River Regional Services Commission
3105 – 16th Avenue North
Lethbridge, AB T1H 5E8

Attention: Bonnie Brunner

RE: ROAD CLOSURE – BYLAW 607-21 VILLAGE OF WARNER

Enclosed is the above noted bylaw which was approved by Alberta Transportation for closure and disposal on November 1, 2022.

Following the second and third readings by your council, the bylaw may be registered at Land Titles. Please notify me of the second and third readings and when the documents closing the road are registered at Land Titles.

Yours truly,

Grace.Saina Digitally signed by Grace.Saina
Date: 2022.11.01 09:32:52 -06'00'

Road Closure Lead

cc: Leah Olsen
Development and Planning Technologist
Lethbridge, Alberta

Enclosures

**VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 607-21**

A Bylaw of the Village of Warner in the Province of Alberta for the purpose of closing to public travel portions of roadway to create title in the name of the municipality for subsequent disposal of the land through consolidation with adjacent land in accordance with Section 22 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

WHEREAS the lands hereafter described, and as illustrated in attached Schedule 'A' are no longer required for public travel; and

WHEREAS application has been made to Council to have portions of the roadway closed, and

WHEREAS the Council of the Village of Warner deems it expedient to provide for a bylaw for the purposes of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore creating title to same; and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of Village of Warner in the Province of Alberta does hereby close to public travel for the purposes of creating title to the following described roadways, subject to rights of access granted by other legislation:

PARCEL A AS SHOWN ON PLAN 2111321

AND

PARCEL B AS SHOWN ON PLAN 2111321

Received first reading this 15th day of December, 2021



Chief Elected Official
<seal>



Chief Administrative Official

APPROVED this 1st day of November, ^{✓2022 ✓}~~2021~~



for: Minister of Transportation
<seal>

Received second reading this ____ day of _____, 2022.

Received third reading this ____ day of _____, 2022.

Chief Elected Official
<seal>

Chief Administrative Officer

LAND TITLES OFFICE

PLAN No. 211 1321

ENTERED AND REGISTERED

ON August 17, 2021

INSTRUMENT NO. 211 157 08

Schedule A

D. Cantafio
A.D. REGISTRAR

NE 1/4 Sec 10
Twp 4 - Rge 17 - W 4M



PLAN OF SURVEY SHOWING AREA REQUIRED FOR ROAD CLOSURE

AFFECTING

SIXTH STREET, PLAN 791 0208
(NE 1/4 Sec 10 - Twp 4 - Rge 17 - W4M)

Village of Warner - Alberta

SURVEYOR

REQUESTOR
The Village of Warne

Randall C. Smith, ALS

Surveyed between the dates of August 18, 2020 & March 12, 2021
In accordance with the provisions of the Surveys Act

NOTES

Plan distances are ground, in metres and decimals thereof and have been derived using a combined scale factor of 0.99953. Plan bearings are grid, UTM NAD83, Reference Meridian 111° W, and have been derived using GNSS observations. Area to be registered by this plan contains 0.042 ha and is comprised of two (2) parcels.

Area to be registered by this plan contains 0.042 ha and is comprised of two (2) parcels

Area Required for

Parcel A = 0.021 ha
Parcel B = 0.021 ha

Geo-referenced points shown thus: ○ RP RP1

Easting =	411 887.78	} UTM NAD83 CSRS (Observed)
Northing =	5 450 799.07	

RP2 Northing = 5459700.07
Easting = 411885.94

RP2 Northing = 5459700.07
Easting = 411885.94

ABBREVIATIONS / LEGEND

ABBREVIATIONS / LEGEND

Statutory iron post

Iron posts placed marked

Area to be registered is bound thus

Found	Place
-------	-------

● ○

P321



A.L.S.	Alberta Land Surveyor cs	G.N.S.S.	Global Navigation Satellite Systems	Ref. Range Ridge Section Sec Township	Reference Range Ridge Section Township
C.R.S.	Canadian Spatial Reference System	ha	Mound or Meridian	UTM	Universal Transverse Mercator
E	East	M			
Est	Established	NAD83	North American Datum 1983		
Fd	Found				



Drawing:

20079VOW_ROAD.dwg

WILDE BROS SURVEYS LTD

WBES.ca - p:403.752.0180

File No.

20079V0V



Request for Decision County of Warner Proposed Land Use Bylaw Amendment 982-22 – Discretionary Use Commercial Solar Collector Facilities

RECOMMENDATION

That Council direct administration to submit a response to the County of Warner regarding the proposed Bylaw 982-22 amendment to the County's Land Use Bylaw 930-17, as discussed.

LEGISLATIVE AUTHORITY

Intermunicipal Development Plan: Bylaw 589-19 and 602-20

Municipal Development Plan: Bylaw 601-20

Land Use Bylaw 538-12 Consolidated to January 2022

BACKGROUND

Administration requested the Village's contracted planning (Oldman River Regional Services Commission or ORRSC) to review the application and provide a response/recommendation, shown as follows:

The County of Warner's proposed Land Use Bylaw amendment to include Solar Collectors, Commercial Facilities as a discretionary use within the Urban Fringe land use district has the potential to impact the future land use concept identified within the County of Warner and Village of Warner's IDP warranting intermunicipal policy considerations. Most importantly, the location of the proposed commercial solar collector facility is adjacent to and may incorporate a portion of the Village's primary future residential growth direction area identified in the County of Warner and Village of Warner's Intermunicipal Development Plan (Area 3 on Map 4 – Note: As discussed, Area 3 was incorrectly labelled and should be labelled Area 1 to correspond with policy 2.5.4: the status of the bylaw to correct the technical error is pending). This area was recognized as the primary future residential growth direction for the Village due to the ease of municipal servicing and limited impediments to growth. A commercial scale solar collector facility at the location proposed may impact the desirability of the area for future residential development as there may be reluctance to develop the area for residential purposes or, if the area is developed, there may be reluctance to purchase a dwelling adjacent to such a facility. Additionally, the proposed location would likely hinder any long-range future expansion westward given the current lifespan of such development. As such, the proposed development is not compatible with the future growth directions and desired future land use for the area. It is recommended that an alternative location for the proposal be considered, such as an area within or adjacent to a future industrial area or in the quarter to the south in the SW¼ 10-4-17-4 which is not identified as a future growth direction.

It is additionally recommended that the Village request that the IDP be amended to include policy specific to commercial scale solar identifying areas where such use should



Request for Decision County of Warner Proposed Land Use Bylaw Amendment 982-22 – Discretionary Use Commercial Solar Collector Facilities

be avoided to ensure implementation of the Future Land Use Concept is not negatively affected and any potential impacts to future land use connectivity, servicing, and compatibility of development are a consideration in siting of such facilities before the Council of Warner would pass third reading on the proposed amendment to the Urban Fringe District. In addition to IDP policy, as an alternative to including commercial solar facilities as a discretionary use within the Urban Fringe land use district, the Village may wish to propose that redesignation to direct control or a renewable energy land use district, for example, be required in advance of consideration of such development proposals. The redesignation would require an additional level of consideration of site-specific matters as well as potential intermunicipal impacts, as applicable. While the AUC ultimately has authority over approval of commercial scale solar in accordance with section 619 of the Municipal Government Act, and a municipality is required to approve an application to the extent that it complies with any licence, permit, approval or other authorization, including a redesignation, having policy specific to such uses within the IDP would be valuable should issues or concerns arise with a proposal in the IDP boundary and is recommended.

RISKS/CONSEQUENCES

1. Council may provide further direction on the policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. County of Warner Letter
2. Notice of Public Hearing
3. Application for a Land Use Bylaw Amendment
4. County of Warner Land Use Bylaw Amendment 982-22
5. Site Map
6. Land Use Concept Map IDP Bylaw 589-19



COUNTY OF WARNER NO. 5

OFFICE OF THE ADMINISTRATOR
BOX 90
300 COUNTY ROAD
WARNER, AB T0K 2L0

Phone: 403-642-3635
Tol Free: 1-888-642-2241
Fax: 403-642-3631
email: shathaway@warnercounty.ca
Website: www.warnercounty.ca

October 20, 2022

Kelly Lloyd
Village of Warner
PO Box 88
Warner, AB T0K 2L0

Sent via email: cao@warner.ca

RE: Proposed Land Use Bylaw Amendment 982-22 – Discretionary Use Commercial Solar Collector Facilities

The County of Warner received an application which would require an amendment to Land Use Bylaw 930-17 to allow for commercial solar panel installation on a property within the Urban Fringe district. This discretionary use consideration amendment would then apply to all urban municipalities that have the Urban Fringe designation around their municipality.

The amend would affect the County of Warner Land Use Bylaw Schedule 2 Land Use Districts, 'Urban Fringe – UF' land use district and add to the discretionary use list 'Solar Collectors, commercial facilities' which will be subject to the standards and criteria of Schedule 6, Specific Use Standards, section 12. This will enable consideration of commercial solar collector facilities on a discretionary basis and would be applicable to all areas within the County of Warner that have the Urban Fringe designation.

In addition, the amendment will allow discretionary consideration by the Municipal Planning Commission for approving development permits for commercial solar collector facilities on a discretionary basis based on a public referral process and regard for specific site suitability, topography, electrical grid connectivity potential, setbacks, potential glare or visual impacts, adjacent land uses, and potential impacts to agricultural land and operations as per Schedule 6, Specific Use Standards, section 12 of Land Use Bylaw No. 930-17. The discretionary use category also affords the ability of an appeal process.

If you would like to provide any comments on this proposed amendment, please respond in writing by November 21, 2022.

Sincerely,

Shawn Hathaway/nvk
CAO – County of Warner

Enclosures.

NOTICE OF PUBLIC HEARING

COUNTY OF WARNER NO. 5
IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW NO. 982-22

To be held at 9:00 a.m., November 22, 2022
County of Warner No. 5 Council Chambers

WHAT?

PURSUANT to sections 230, 606 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended, the Council of the County of Warner No. 5 in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 982-22, being a bylaw to amend the Land Use Bylaw No. 930-17.

WHY?

THE PURPOSE of the proposed Bylaw No. 982-22:

- To amend the Schedule 2 Land Use Districts, 'Urban Fringe – UF' land use district and add to the discretionary use list 'Solar Collectors, commercial facilities' which will be subject to the standards and criteria of Schedule 6, Specific Use Standards, section 12.
- This will enable consideration of commercial solar collector facilities on a discretionary basis that would be applicable to all urban municipalities within the County of Warner that have the Urban Fringe designation around their municipality.
- The amendment will allow discretionary consideration by the Municipal Planning Commission for approving development permits for commercial solar collector facilities on a discretionary basis based on a public referral process and regard for specific site suitability, topography, electrical grid connectivity potential, setbacks, potential glare or visual impacts, adjacent land uses, and potential impacts to agricultural land and operations as per Schedule 6, Specific Use Standards, section 12 of Land Use Bylaw No. 930-17.

WHEN?

THEREFORE, TAKE NOTICE THAT a public hearing to consider the proposed Bylaw No. 982-22 will be held in the County of Warner No. 5 Council Chambers at 9:00 a.m. on November 22, 2022.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Municipal Administrator no later than 4:00 p.m. on November 21, 2022. Both written and/or verbal presentations may be given at the public hearing.

Additional information on this proposal is available at the County of Warner administration office. A copy of the complete proposed draft bylaw may be inspected at the County of Warner No. 5 office during normal business hours.

DATED at Warner in the Province of Alberta this 20th day of October, 2022.

*Shawn Hathaway
Municipal Administrator
County of Warner No. 5*

COUNTY OF WARNER NO. 5
APPLICATION FOR A LAND USE BYLAW AMENDMENT

APPENDIX B
FORM F

LAND USE BYLAW NO. 930-17
DEVELOPMENT APPLICATION NO. _____

GENERAL INFORMATION

APPLICANT'S NAME: Brant Tidmarsh
ADDRESS: Box 3764 Stirling AB T0K 2E0
REGISTERED OWNER'S NAME: Sandra Nelson
ADDRESS: Box 73 Stirling AB T0K 2E0
APPLICANT'S INTEREST IF NOT THE REGISTERED OWNER: Lease the Land for Solar panel installation
(Option - Lease - Other)
LEGAL DESCRIPTION OF LAND: LOT(s) _____ BLOCK _____ PLAN _____
QUARTER NW SECTION 10 TOWNSHIP 4 RANGE 17
STREET ADDRESS (if applicable) _____

Check applicable box:

- ☒ LAND USE REDESIGNATION (REZONING) REQUEST
☐ BYLAW TEXT OR DEVELOPMENT STANDARD AMENDMENT REQUEST

NATURE AND REASONS FOR AMENDMENT REQUEST: Amend the bylaws to allow for commercial solar panel installation.

SPECIFIC INFORMATION

IN ORDER TO PROPERLY EVALUATE AN APPLICATION FOR AMENDMENT, COUNCIL AND THE SUBDIVISION AND DEVELOPMENT AUTHORITY MUST BE PROVIDED WITH A COMPLETE AND CLEAR DESCRIPTION OF THE LAND; EVERYTHING WHICH IS PRESENTLY BUILT ON THE LAND, AND EVERYTHING WHICH IS TO BE BUILT ON THAT LAND.

Currently farmland with no buildings or structures. Plan to build ground mounted solar arrays on land.

Describe the lot/parcel dimensions and acreage: 0.5 mile sq 155 acres

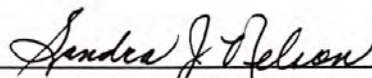
Indicate data on a scaled PLOT PLAN: 0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 or more acres at 1" = 200'.

Indicate clearly on the scaled PLOT PLAN the **setbacks** of all buildings from the front, rear, and side yard lot boundaries, as well as **distances** between all buildings/structures (existing and proposed).

I have read and understand the terms noted below and hereby apply for a land use bylaw amendment to facilitate the development described above or shown on the attached plans. I further certify that the registered owner of the land described above is aware of, and in agreement with this application.



Signature of Applicant



Signature of Registered Owner (if not applicant)

TERMS:

1. Subject to the provisions of the Land Use Bylaw No. 930-17 of the County of Warner No. 5, the term "development" includes the making of any change in the use of buildings or land.
2. Although the designated officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent, and is without prejudice to the decision in connection with the formal application. It must be clearly understood that any action taken by the applicant before a development permit is received, is at his own risk.
3. Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared.
4. **A decision shall be made by Council within 90 days** from the date of the receipt of the application in its complete and final form, or within such longer period as the applicant may approve in writing.
5. A **refusal** is not appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 6 months after the date of refusal.
6. An **approval** shall be finalized by amending the land use bylaw in accordance with section 692 of the *Municipal Government Act*.

**COUNTY OF WARNER No. 5
IN THE PROVINCE OF ALBERTA
BYLAW NO. 982-22**

BEING a bylaw of the County of Warner No. 5 in the Province of Alberta, to amend the Land Use Bylaw No. 930-17 pursuant to sections 230, 606 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended (MGA), the Council of the County of Warner No. 5 in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 982-22.

WHEREAS THE PURPOSE of proposed Bylaw No. 982-22 is to amend the Schedule 2 Land Use Districts, 'Urban Fringe – UF' land use district and add to the discretionary use list 'Solar Collectors, commercial facilities' which will be subject to the standards and criteria of Schedule 6, Specific Use Standards, section 12.

AND WHEREAS the municipality must advise and notify any affected adjacent urban municipality of proposed amendments to the 'Urban Fringe – UF' land use district pursuant to section 692 of the MGA, and in accordance with Land Use Bylaw No. 930-17, and the applicable Intermunicipal Development Plans adopted in agreement with the urban municipalities within the County of Warner.

AND WHEREAS the municipality must prepare a corresponding amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, in respect of the above and under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, the Council of the County of Warner No. 5, in the Province of Alberta, duly assembled does hereby enact the following:

1. The proposed bylaw amendment to amend the Schedule 2 Land Use Districts, 'Urban Fringe – UF' land use district and add to the discretionary use list 'Solar Collectors, commercial facilities', as described and forming the amending Bylaw No. 982-22, shall be added to Land Use Bylaw No. 930-17.
2. Bylaw No. 930-17, being the municipal Land Use Bylaw, is hereby amended with the adoption of amending Bylaw No. 982-22.
3. This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this _____ day of _____, 2022.

Reeve – Randy Taylor

Administrator – Shawn Hathaway

READ a **second** time this _____ day of _____, 2022.

Reeve – Randy Taylor

Administrator – Shawn Hathaway

READ a **third** time and finally PASSED this _____ day of _____, 2022.

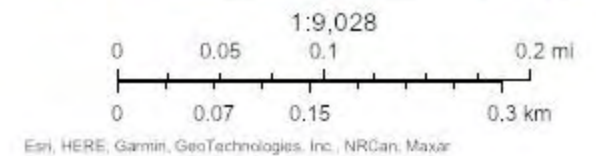
Reeve – Randy Taylor

Administrator – Shawn Hathaway

County of Warner No.5



September 19, 2022









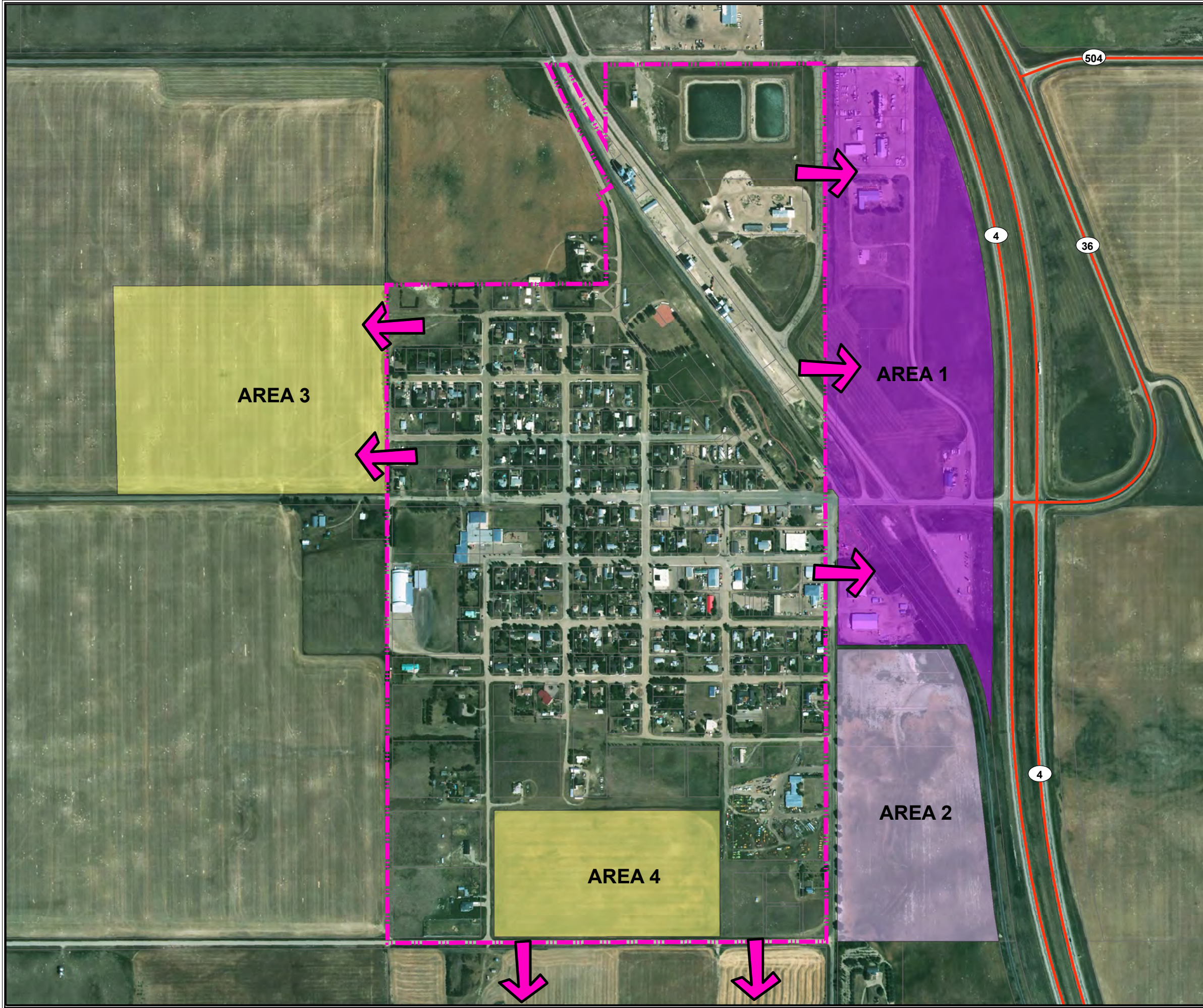
COUNTY OF WARNER NO. 5 AND
VILLAGE OF WARNER
INTERMUNICIPAL DEVELOPMENT PLAN

BYLAW No. 955-19 (COUNTY) &
BYLAW No. 589-19 (VILLAGE)

LAND USE CONCEPT

MAP 4

-  Village of Warner Boundary
-  Highways
- Future Growth Areas**
 -  Residential - Village
 -  Non-Residential - Village
 -  Non-Residential - County
-  General Growth Direction



Aerial Photo Date: 2015

