

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, December 21, 2022, at 5:30 p.m. in the Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, and Councillor Derek Baron

Absent – Elected Officials

None

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer (via telephone)

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. DELEGATIONS

A) Chinook Arch Regional Library

Mr. Robin Hepher, Director, provided an overview of Chinook Arch Regional Library, its membership, budget, levies to municipalities and library offerings. The Regional Library Board is using the January 2022 population estimates from the Alberta Treasury Board.

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that Council thank Mr. Hepher, CEO and accept the presentation for the Chinook Arch Regional Library, as information."

Motion Carried 205-22

B) Glen Motz, MP, Medicine Hat-Cardston-Warner

Mr. Motz provided a federal update on items including Bill C21, Arrive Can, and the Auditor General report.

Moved by Councillor Toovey, seconded by Councillor Baron, "that Council thank Mr. Motz, MP for Medicine Hat-Cardston-Warner, for his attendance and accept the federal update, as information."

Motion Carried 206-22

3. AGENDA

A) Items added or deleted

6H) Appreciation

8) FOIP Section 16: Disclosure harmful to business interests of a third party - Carbon Offsets

FOIP Section 17: Disclosure harmful to personal privacy – Offer to Purchase

B) Adoption of the Agenda

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that the December 21, 2022, regular council meeting agenda be accepted as amended."

Motion Carried 207-22

4. REPORTS/FINANCIALS

A) Approval of November 16, 2022, Regular Council Meeting minutes

The last motion in the meeting should have the resolution number 204-22 added.

Moved by Councillor Baron, seconded by Councillor Toovey, "that the minutes for the November 16, 2022, regular council meeting be accepted as amended."

Motion Carried 208-22

B) Municipal Enforcement Report

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the Municipal Enforcement report for the period ending November 30, 2022, be accepted as information."

Motion Carried 209-22

C) Chief Administrative Officer Report

Moved by Councillor Toovey, seconded by Councillor Baron, "that the Chief Administrative Officer report for the period ending November 30, 2022, be accepted as information."

Motion Carried 210-22

D) Financial Report

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the Financial Report for the period ending November 30, 2022, be accepted as information."

Motion Carried 211-22

E) Committee Reports

Deputy Mayor Kirby attended the Quad, Oldman River Regional Services Commission, Mayors and Reeves and FCSS meetings.

Councillor Toovey attended the Ridge Country Housing, Heritage Handi-Bus, and Ridge Regional Public Safety Services meetings.

Mayor Lindsay reported on the Ridge Water Services Commission, Chief Mountain Regional Solid Waste Services Commission and the regional Emergency Management Committee meetings.

Councillor Baron reported on the Milk River Health Professionals Attraction and Retention Committee meeting.

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that the committee reports for the period ending December 21, 2022, be accepted as information."

Motion Carried 212-22

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the correspondence for the period ending December 21, 2022, be accepted as information."

Motion Carried 213-22

6. ACTION ITEMS/COUNCIL DECISION

A) Lot 2, Block 23, Plan 2565U Encroachment

Moved by Councillor Toovey, seconded by Councillor Baron, "that administration proceed with option 1, as per the property owner's preference, to purchase land for road right-of-way from the property owner and register a new road plan. Purchase of land from the property owner would result in their parcel becoming non-conforming for length; however, the parcel exceeds the minimum width and area requirements. In addition, that the property owner continues to receive a 10% discount on the property tax for Lot 2, Block 23, Plan 2565U."

Motion Carried 214-22

B) Chinook Arch Regional Library Levy

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that Council accept the Chinook Arch Library Board 2023-2026 Levy, as information."

Motion Carried 215-22

C) Mitacs Grant Application

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council support the County of Warner's application for a regional economic development intern through Mitacs and further commit to \$2,500.00, as part of a regional partnership towards the intern."

Motion Carried 216-22

D) 2023 Interim Operating Budget

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council approve the 2023 Interim Operating Budget, based on the 2022 approved Operating Budget."

Motion Carried 217-22

E) Auditor Appointment

Moved by Mayor Lindsay, seconded by Deputy Mayor Kirby, "that Council appoint the Mercer Wilde Group as the Village of Warner's auditor for the 2022 financial year."

Motion Carried 218-22

F) Assessor Appointment

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council appoint Benchmark Assessment Consultants Inc. as the Village of Warner's designated municipal assessor."

Motion Carried 219-22

G) Alberta Community Partnership Support Letter

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that the Village of Warner supports the Town of Milk River's (managing partner) submission of a 2022/23 Alberta Community Partnership grant application in support of the Regional Water Study project. There is no matching contribution required."

Motion Carried 220-22

H) Appreciation

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that Council approve staff appreciation up to \$500.00 be divided amongst all employees, at the discretion of the CAO."

Motion Carried 221-22

7. BYLAW/AGREEMENTS / POLICY REVIEW

A) Policy 201: Signing Authority

Discussion on signing authority regarding negotiable instruments. Administration will update the policy to reflect the requirement of two signatures and bring back to the next regular council meeting.

B) Bylaw 496-05: Property Tax Penalties

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept Bylaw 496-05, being the Property Tax Penalties bylaw, for information."

Motion Carried 222-22

C) Bylaw 523-19: Regulate and Control the Village's Water, Sewer, Sanitation and Miscellaneous Fee Structure

Administration will conduct research of comparable communities regarding their water, sewer, sanitation and miscellaneous fees and bring the research back to a future council meeting.

D) Bylaw 605-21: Property Tax Incentive

Moved by Mayor Lindsay, seconded by Councillor Baron, "that Council accept Bylaw 605-21, being the Property Tax Incentive bylaw, for information."

Motion Carried 223-22

E) Bylaw 609-22: Repealing

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that first reading be given to Bylaw 609-22 to repeal Bylaw 473, being the Intermunicipal Subdivision Development Appeal Board bylaw and Bylaw 487-03, being the Intermunicipal Development Plan."

Motion Carried 224-22

Moved by Councillor Baron, seconded by Councillor Toovey, "that second reading be given to Bylaw 609-22 to repeal Bylaw 473, being the Intermunicipal Subdivision Development Appeal Board bylaw and Bylaw 487-03, being the Intermunicipal Development Plan."

Motion Carried 225-22

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that unanimous consent be given for third reading to Bylaw 609-22 to repeal Bylaw 473, being the Intermunicipal Subdivision Development Appeal Board bylaw and Bylaw 487-03, being the Intermunicipal Development Plan."

Motion Carried 226-22

Moved by Councillor Baron, seconded by Mayor Lindsay, "that the third and final reading be given to Bylaw 609-22 to repeal Bylaw 473, being the Intermunicipal Subdivision Development Appeal Board bylaw and Bylaw 487-03, being the Intermunicipal Development Plan."

Motion Carried 227-22

8. CLOSED MEETING

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:19 p.m., to discuss matters exempt from disclosure under FOIP Section 16: Disclosure harmful to business interests of a third party and Section 17: Disclosure harmful to personal privacy, with CAO Lloyd and Director Owen to remain in attendance."

Motion Carried 228-22

The gallery was cleared.

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the meeting reconvene to the regular meeting at 7:31 p.m."

Motion Carried 229-22

Rise and report

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council accept the offer to purchase of lots 5 and 6, block 5, plan 4068N, in the amount of \$5,000.00 as presented, and further direct administration to invite the potential buyer to view the property."

Motion Carried 230-22

Moved by Councillor Toovey, seconded by Councillor Baron, "that Council directs administration to research commission rates from various companies who can register the carbon offsets from the three solar installations in 2018."

Motion Carried 231-22


9. NEXT REGULAR COUNCIL MEETING

Wednesday – January 18, 2023, at 5:30 p.m.

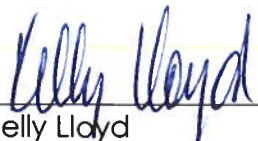
10. ADJOURNMENT

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "that the regular council meeting for December 21, 2022, adjourn at 7:34 p.m."

Motion Carried 232-22



Tyler Lindsay
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 18th day of January 2023.