

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, April 20, 2022, at 6:30 p.m. in the Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Deputy Mayor Marty Kirby, Councillor Don Toovey, Councillor Eric Burns and Councillor Scott Alexander (via phone)

Absent – Elected Officials

None.

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer

### **1. CALL TO ORDER**

Mayor Lindsay called the meeting to order at 6:30 p.m.

### **2. DELEGATIONS**

#### A) Auditor

Auditor Patrick Treadwell with MWG Chartered Professional Accountants, explained the process testing and running of analysis to make sure entries are recorded properly. Mr. Treadwell reviewed the financial statements, stating that it was a clean audit report, with no issues or concerns financially.

Moved by Councillor Burns and seconded by Deputy Mayor Kirby, "that Council accept the 2021 audited financial statements."

Motion Carried 45-22

#### B) Warner Revitalization Society

Sharla Nelson, president of the society reviewed the letters as contained within the agenda package. Ms. Nelson thanked Council and expressed a desire to continue doing business with Council.

### **3. AGENDA**

#### A) Added Items

6N) Approval of the 2021 Financial Statements

6O) Revitalization of Entrance Sign

6P) Warner (Dino) Days

6Q) Increase in water cubes

6R) CAO signing authority

#### B) Adoption of the Agenda

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept the agenda, as amended, for the regular council meeting on April 20, 2022."

Motion Carried 46-22

#### **4. REPORTS/FINANCIALS**

A) Approval of the March 17th, 2022, Council meeting minutes  
Councillor Burns indicated an error on motion 41-22 that should read a total of \$255,267.08, instead of \$221,010.00.

Moved by Councillor Burns, seconded by Councillor Alexander, "that Council accept the regular council meeting minutes from Wednesday, March 17, 2022, as amended."  
Motion Carried 47-22

B) Ridge Regional Public Safety Services Report

C) Chief Administrative Officer Report  
CAO Lloyd provided a verbal report.

D) Financial Report - Bank Reconciliation- March 2022  
Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that Council accept the March 2022 Bank Reconciliation as information."  
Motion Carried 48-22

E) Accounts Payable – March 2022  
Moved by Councillor Burns, seconded by Deputy Mayor Kirby, "that Council accept the March 2022 Accounts Payable as information."  
Motion Carried 49-22

F) Committee Reports – March 2022  
Deputy Mayor Kirby attended the Mayors and Reeves meeting and the FCSS meeting.

Councillor Toovey attended the Ridge Regional Public Safety meeting, the Chinook Arch Library Board meeting, the Handibus meeting, Ridge Country Housing and the Milk River Health Professionals Attraction and Retention Committee meetings (name changed from the Quad Municipal Healthcare Support Committee).

Mayor Lindsay attended the Ridge Regional Water Commission meeting.

Councillor Burns attended the Chief Mountain Waste Commission meeting.

Councillor Alexander attended SouthGrow meetings.

Moved by Councillor Burns, seconded by Councillor Toovey, "that Council accept the Ridge Regional Public Safety Services, Chief Administrative Officer, and Committee Reports as information."  
Motion Carried 50-22

#### **5. ITEMS ARISING FROM THE MINUTES AND INFORMATIONAL**

A) FCSS Board Minutes

- B) Assessment Summary
- C) Alberta Environment and Parks: Waterworks System Inspection Report
- D) Town of Fox Creek: Increasing Utility Fees letter to Alberta Utilities Commission
- E) National Police Federation Advocacy
- F) Annual Assessment Audit Results
- G) Butler Fundraising Letter
- H) Farm Safety Thank You
- I) Alberta Emergency Management Agency South Region Training Calendar (update)
- J) Municipal Affairs – Key Municipal Updates
- K) 2022 Operating Budget

CAO Lloyd reported that the development of the 2022 Operating Budget is a work in progress.

Moved by Deputy Mayor Kirby, seconded by Councillor Burns, "that Council accept items A-K as information."

Motion Carried 51-22

## **6. ACTION ITEMS**

- A) Alberta Public Works Association: National Public Works Week

Moved by Councillor Burns, seconded by Councillor Toovey, "that Council accept May 15-21, 2022 as National Public Works Week as information."

Motion Carried 52-22

- B) Operation Smile Canada Proclamation

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept the Operation Smile Canada Proclamation as information."

Motion Carried 53-22

- C) World Oceans Day Proclamation

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that Council accept the World Oceans Day Proclamation as information."

Motion Carried 54-22

- D) Alberta Justice and Solicitor General: Police Funding Model Requisition

Moved by Councillor Burns, seconded by Councillor Alexander, "that Council approve payment of \$9,824.00 for the Police Funding Model invoice for the fiscal year 2021-22."

Motion Carried 55-22

E) Brownlee LLP Law

Moved by Mayor Lindsay, seconded by Councillor Alexander, "that Council approve payment of \$4,523.40 to Brownlee LLP Law."

Motion Carried 56-22

F) Big Hill Services Ltd: Used Ice Resurfacers

Moved by Councillor Alexander, seconded by Councillor Burns, "that Council accept the Big Hill Services Ltd: Used Ice Resurfacers quotes as information."

Motion Carried 57-22

G) John Deere Equipment

Moved by Councillor Burns, seconded by Councillor Toovey, "that Council accept the John Deere Equipment quotes as information."

Motion Carried 58-22

H) Bosch Mechanical Quote

*Councillor Burns left the meeting at 7:49 p.m.*

Moved by Councillor Alexander, seconded by Deputy Mayor Kirby, "that Council accept the Bosch Mechanical quote as information."

Motion Carried 59-22

I) MicroAge Computer Centre

*Councillor Burns rejoined the meeting at 7:52 p.m.*

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council approve a \$3,000 budget (including software) for the purchase of two computers."

Motion Carried 60-22

J) Chris Koehn: Film Photography Equipment

Moved by Councillor Alexander, seconded by Councillor Burns, "that Council accept the letter from Chris Koehn as information, and further, to pass this letter on to the next purchasers of this property."

Motion Carried 61-22

K) Palliser Airshed Society

Moved by Deputy Mayor Kirby, seconded by Councillor Burns, "that Council approve the installation of an air monitor by Palliser Airshed Society on the village office."

Motion Carried 62-22

L) CAO Retirement Gift

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council purchase a prepaid Visa in the amount of \$1,000, as a retirement gift for the previous Chief Administrative Officer."

Motion Carried 63-22

M) EV Charger Proposals

*Councillor Alexander recused himself from the meeting at 8:00 p.m.*

Council reviewed the proposals and requested further operational cost information.

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council table the EV Charger Proposals."

Motion Carried 64-22

*Councillor Alexander rejoined at 8:19 p.m.*

N) Audited Financial Statements  
Completed under item 2A.

O) Revitalization for sign

Moved by Councillor Toovey, seconded by Councillor Alexander, "that Council approve funding of \$1,000, the use of village equipment, gravel and labour, to the Revitalization Committee, for village entrance beautification, until the 2022 budget is tabled."

Motion Carried 65-22

P) Warner Days

Moved by Mayor Lindsay, seconded by Councillor Burns, "that Council approve funding to the Revitalization Committee in the amount of \$1,500 for Warner Days, and further to allow the use of the civic centre and the bowling ally free of charge, pending provision of liability insurance."

Motion Carried 66-22

Q) Increase in Water Cubes

Moved by Deputy Mayor Kirby, seconded by Councillor Burns, "that Council increase the water cubic metre allowance from 21 to 35 m<sup>3</sup>, for the period of May to the end of October 2022."

Motion Carried 67-22

R) CAO Signing Authority

Moved by Councillor Burns, seconded by Councillor Toovey, "that Council approve the Chief Administrative Officer, Kelly Lloyd, to have signing authority, and further, to remove Jon Hood's signing authority."

Motion Carried 68-22

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**7. BYLAW/AGREEMENTS REVIEW**

None.

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## 8. CLOSED MEETING

A) Ridge Regional Public Safety Services: FOIP Section 16 – Disclosure harmful to business interests of a third party.

Moved by ~~Councillor~~ Deputy Mayor Kirby, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 8:34 p.m., to discuss matters exempt from disclosure under FOIP Section 16: Disclosure harmful to business interests of a third party, with CAO Lloyd and Director Owen to remain in attendance."  
Motion Carried 69-22

Moved by Deputy Mayor Kirby, seconded by Councillor Burns, "that the meeting reconvene to the regular Council meeting at 8:47 p.m."  
Motion Carried 70-22

### *Rise and Report*

**6S)** Moved by Councillor Toovey, seconded by Councillor Alexander, "that Council agrees to expand the Ridge Regional Public Safety Services to join with the ~~County~~ M.D. of Taber for a period of one year."  
Motion Carried 71-22

**6T)** Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council agree to hire an additional enforcement officer as per the proposal, for a period of one year."  
Motion Carried 72-22

## 9. NEXT REGULAR COUNCIL MEETING

Wednesday, May 18<sup>th</sup>, 2022 at 6:30 p.m.

## 10. CLOSE OF MEETING

Moved by Councillor Burns, seconded by Councillor Toovey, "that the regular council meeting of April 20, 2022, adjourn at 8:50 p.m."  
Motion Carried 73-22

  
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Tyler Lindsay  
Mayor

  
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Kelly Lloyd  
Chief Administrative Officer

These minutes were approved on the 18th day of May 2022.

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