



**Council Policy 501
WINTER ROAD MAINTENANCE**

References:

Municipal Government Act
Bylaw 539-12: Sidewalk Snow Removal
Records Management Bylaw

Effective Date: September 18, 2024

Council Resolution No: 2024-163

POLICY STATEMENT

To enhance safe traffic and pedestrian movement and provide satisfactory walking and driving surfaces where ever reasonably possible.

PURPOSE

To establish guidelines for the removal of snow from roads and sidewalks owned by the Village of Warner insofar as the Village's resources will allow, as well as setting out priorities for winter road maintenance in the Village of Warner.

SCOPE

This policy applies to streets and sidewalks located within the Village of Warner boundary.

RESPONSIBILITIES

The Chief Administrative Officer (CAO) or designate(s) is responsible for administering this policy within the standards established.

STANDARDS

1. The Village of Warner Public Works will begin road clearing work with 48 hours after a major snow fall event, where accumulations have occurred which exceed ten centimetres (10 cm), or four inches (4") of overall accumulation.
2. Snow clearing will not occur where a winter snow event causes such reduced visibility that by doing so would endanger the operator or the public at large. Snow clearing will commence when conditions ease to allow for the safe operation to do so.
3. In light snowfall events, less than ten centimetres (10 cm) or four inches (4"), Public Works will ensure the possibility of the roads and may opt for use of sand at intersections, instead of plowing to increase the longevity of oiled road infrastructure.
4. It is expected that there will be extreme weather situations where the immediate demand for snow and ice control services will exceed the available resources.
5. During a blizzard or severe weather conditions, public works and the CAO may use discretion to prioritize any areas they deem essential. Snow removal crews may adjust snow and ice control materials depending on the temperature and weather conditions.



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6. As a general rule, laneways (back alleys) are not plowed, unless extensive snow drifting occurs.
7. Sidewalks
 - 7.1. All sidewalks adjacent to Village owned property will be cleared of snow in the following order:
 - 7.1.1. Administration Office and Library: 3rd Avenue from 2nd Street to 3rd Street.
 - 7.1.2. 4th Avenue from County Road to 3rd Street on the north and south side of the road; as well as the block between 4th Avenue on 2nd Street to 3rd Avenue.
 - 7.1.2.1. The first pass will be completed by Village staff. Subsequent sidewalk clearing is the responsibility of the business owner.
8. Village crews may use a combination of plowing, snow blowing, sweeping, and sanding and/or salting to clear ice and snow from sidewalks, and walkways within park areas.
 - 8.1. Sidewalk snow will be pushed to the road for snow removal.
9. Walkways adjacent to town properties shall be cleared, sanded, and salted within forty-eight (48) hours after the completion of a snowfall that exceeds 5cm.
10. Snow clearing of private driveways and sidewalks adjacent to privately held parcels are the sole responsibility of the property owner. Snow pushed to the windrow must be completed prior to snow removal. Should damage to Village infrastructure while doing such clearing will be solely responsible for the cost of the damaged infrastructure.
11. Occupiers of any property situated along municipal streets shall be responsible for removal of said snow, ice, dirt, debris or other material from all sidewalks and walkways, including access ramps adjacent to their properties within twenty-four (24) hours in commercial areas and forty-eight (48) hours in residential areas after said snow, ice or dirt is deposited thereon.
12. The aforementioned twenty-four (24) and forty-eight (48) hours shall mean all days except Sunday.
13. Roadway
 - 13.1. Paved Roads
 - 13.1.1. All snow will be windrowed to the middle of the road, followed by clearing the Intersections and snow removal once completed.

13.1.2. Priority Route

13.1.2.1. Paved roads will be plowed first in the following order

- 4th Avenue from County Road to 6th Street
- 3rd Avenue from County Road to 5th Street
- 5th Avenue from East to West
- 2nd Street North to South between 4th Avenue and 3rd Avenue
- 3rd Street North to South at the beginning of pavement on 3rd at the alley between 5th and 6th Avenue all the way to 2nd Avenue
- 4th Street North to South from 7th Avenue to 2nd Avenue

13.1.3 Service roads are maintained by Volker Steven.

13.2 Gravel Roads

13.2.1 Village crews may use a combination of plowing, snow blowing, sweeping, and sanding and/or salting to clear ice and snow from the roadway.

13.2.2 One path will be made on the gravel roads.

13.2.3 Intersections will be cleared.

13.2.4 Snow removal will alternate between the north or south sides of the Village until gravel roads are complete.

13.3 Parking Lots

13.3.1 The Athletic Civic Centre and Village office parking lots will be cleared once the roads are completed.



Snow Maintenance Priority

- 1
- 2
- 3
- 4
- 5
- 6
- 7 (Gravel Roads)

