



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0

PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – MAY 17, 2023 AT 5:30 P.M.

1. CALL TO ORDER

2. DELEGATIONS

3. AGENDA

- A) Items added or deleted
- B) Adoption of the Agenda

4. REPORTS/FINANCIALS

- A) Approval of the April 19, 2023, Regular Council meeting minutes
Approval of the May 10, 2023 Special Council meeting minutes
- B) RCMP Report
- C) Municipal Enforcement Report
- D) Chief Administrative Officer Report
 - D.1) Water Reports
- E) Financial Report
- F) Committee Reports

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

- A) Correspondence

6. BYLAW/AGREEMENTS / POLICY REVIEW

- A) Bylaw 616-23 Animal Control

7. ACTION ITEMS/COUNCIL DECISION

- A) Viability Review Action Plan
- B) 2022-2032 Capital Plan
- C) Community Engagement
- D) Warner Library Appointments
- E) Special Meeting
- F) Elevators

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday – June 21, 2023, at 5:30 p.m.

10. ADJOURNMENT



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the April 19, 2023 regular council meeting be accepted as presented.

That the minutes for the May 10, 2023 special council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 561-18 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: April 19, 2023, regular council meeting minutes
2. Prior to Adoption: May 10, 2023 special council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, April 19, 2023, at 5:30 p.m. in Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, Councillor Derek Baron, and Councillor Chris Koehn

Absent – Elected Officials

None

Present – Administration

Kim Owen, Director of Corporate Services
Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. DELEGATIONS

A) MWG Chartered Professional Accountants
Hayden Wilde, MWG, and Clark Holt, Town of Raymond, distributed and provided an overview of the draft 2022 audited financial statements for the Village of Warner.

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept the 2022 audited financial statements as presented."

Motion Carried 2023-61

3. AGENDA

A) Items added or deleted
7E) Special Meeting
7F) Village of Warner Library Board Appointments

B) Adoption of the Agenda

Moved by Councillor Baron, seconded by Councillor Koehn, "that the April 19, 2023, regular council meeting agenda be accepted as amended."

Motion Carried 2023-62

4. REPORTS/FINANCIALS

A) Approval of March 15, 2023, Regular Council Meeting minutes
Minutes to be revised as Mayor Lindsay was in attendance at the March meeting.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the minutes for the March 15, 2023, regular council meeting be accepted as amended."

Motion Carried 2023-63

B) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Municipal Enforcement report for the period ending March 31, 2023, be accepted as information."
Motion Carried 2023-64

C) Chief Administrative Officer Report

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that administration follow up on any outstanding conditions of development permits and proceed with future tracking."

Motion Carried 2023-65

Moved by Councillor Baron, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending March 31, 2023, be accepted as information."

Motion Carried 2023-66

D) Financial Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending March 31, 2023, be accepted as information."

Motion Carried 2023-67

E) Committee Reports

Deputy Mayor Kirby attended the FCSS All Council meeting in Coaldale.

Councillor Toovey attended two Ridge Country Housing meetings as well as the Heritage Handibus meeting.

Councillor Baron attended the Milk River Health Professionals Attraction and Retention Committee meeting and the Quad Council meeting.

Mayor Lindsay attended the Chief Mountain Regional Solid Waste Commission meeting.

Councillor Koehn will be attending the Veterans Memorial Highway Association this Friday.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the committee reports for the period ending April 19, 2023, be accepted as information."

Motion Carried 2023-68

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Councillor Baron, seconded by Councillor Koehn, "that the correspondence for the period ending March 15, 2023, be accepted as information."

Motion Carried 2023-69

6. BYLAW/AGREEMENTS / POLICY REVIEW

A) Unsightly Property Bylaw 612-23

Moved by Deputy Mayor Kirby, seconded by Councillor Baron, "that Council give first reading to Unsightly Property Bylaw 612-23."

Motion Carried 2023-70

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Bylaw 612-23 be revised to include the word and definition of 'dangerous' and unsightly property, and add 20 cm as the length of uncut grass or weeds."

Motion Carried 2023-71

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council give second reading to the Unsightly Property Bylaw 612-23, as amended."

Motion Carried 2023-72

Moved by Councillor Baron, seconded by Councillor Koehn, "that unanimous consent be given to Unsightly Property Bylaw 612-23, as amended, for consideration of third reading."

Motion Carried 2023-73

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give third and final reading to the Unsightly Property Bylaw 612-23, as amended."

Motion Carried 2023-74

B) Dog Bylaw 613-23

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give first reading to Dog Bylaw 613-23."

Motion Carried 2023-75

Moved by Councillor Baron, seconded by Councillor Koehn, "that Bylaw 613-23 be amended under 4.6 to state registered mail, under 10.8 to state the contravention will be tripled based on the first offence penalty fee and to set a fancier's license at \$40.00 plus a fee per dog at \$15.00."

Motion Carried 2023-76

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council give second reading to the Dog Bylaw 613-23, as amended."

Motion Carried 2023-77

Moved by Councillor Baron, seconded by Councillor Koehn, "that unanimous consent be given to Dog Bylaw 613-23, as amended, for consideration of third reading."

Motion Carried 2023-78

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council give third and final reading to the Dog Bylaw 613-23, as amended."

Motion Carried 2023-79

C) Records Management Bylaw 614-23

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give first reading to the Records Management Bylaw 614-23."

Motion Carried 2023-80

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council give second reading to the Records Management Bylaw 614-23."

Motion Carried 2023-81

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that unanimous consent be given to the Records Management Bylaw 614-23, for consideration of third reading."

Motion Carried 2023-82

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give third and final reading to the Records Management Bylaw 614-23."

Motion Carried 2023-83

D) Utility Rates Bylaw 615-23

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give first reading to the Utility Rates Bylaw 615-23."

Motion Carried 2023-84

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council give second reading to the Utility Rates Bylaw 615-23."

Motion Carried 2023-85

Moved by Councillor Toovey, seconded by Councillor Koehn, "that unanimous consent be given to the Utility Rates Bylaw 615-23, for consideration of third reading."

Motion Carried 2023-86

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council give third and final reading to the Utility Rates Bylaw 615-23."

Motion Carried 2023-87

E) Ridge Water Services Commission Agreement

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council authorizes signing the Ridge Water Services Commission Agreement for the period of May 1, 2023, to December 31, 2028."

Motion Carried 2023-88

7. ACTION ITEMS/COUNCIL DECISION

A) Miniature Horse Permit

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council directs administration to revise the Animal Control Bylaw 543-13 to include provisions for Livestock Emotional Support Animals and permitted use."

Motion Carried 2023-89

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council table granting a special permit to house a miniature horse at the property of 509 - 4th Avenue, Warner, subject to the submission of a manure and drainage mitigation plan."

Motion Carried 2023-90

B) Seniors Week Proclamation

Moved by Councillor Koehn, seconded by Deputy Mayor Kirby, "that June 5 – 11, 2023 be recognized as Seniors Week in the Village of Warner."

Motion Carried 2023-91

C) Request to Use Airport

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council approve the request from Mr. Dennis Kregel to utilize the airport for race truck test sessions for 2023."

Motion Carried 2023-92

D) Boulevard Remediation

Moved by Councillor Toovey, seconded by Councillor Baron, "that Council approve the request to remediate boulevard to gravel."

Motion Carried 2023-93

E) Special Meeting

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council set a Special Meeting for May 10, 2023, at 4:00 p.m. to review the 2023 draft operating and capital budgets."

Motion Carried 2023-94

F) Village of Warner Library Board Appointment

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council appoint Norma Zobell to the Village of Warner Library Board for the term October 19, 2022, to October 19, 2025."

Motion Carried 2023-95

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday – May 17, 2023, at 5:30 p.m.

10. ADJOURNMENT

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the regular council meeting for March 15, 2023, adjourn at 7:12 p.m."

Motion Carried 2023-96

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2023.

Prior to Adoption

Minutes of the Village of Warner Special Council meeting held on Wednesday, May 10, 2023, at 4:00 p.m. in Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Deputy Mayor Marty Kirby, Councillor Derek Baron, and Councillor Chris Koehn

Absent – Elected Officials

Councillor Don Toovey

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 4:07 p.m.

2. AGENDA

A) Adoption of the Agenda

Moved by Councillor Baron, seconded by Councillor Koehn, "that the May 10, 2023, regular council meeting agenda be accepted as amended."

Motion Carried 2023-97

4. BUSINESS

A) 2023 Operating Budget

Council reviewed the draft operating budget for 2023, as contained in the agenda package.

Mayor Lindsay left the meeting at 4:24 p.m.

Mayor Lindsay rejoined the meeting at 4:26 p.m.

B) 2023 Capital Budget

Council reviewed the draft capital budget for 2023, as contained in the agenda package.

10. ADJOURNMENT

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the special council meeting for May 10, 2023, adjourn at 5:50 p.m."

Motion Carried 2023-98

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2023.



May 14th, 2023

Cpl. Mike Brown
Detachment Commander
Milk River, Alberta

Dear Mayor Lindsay,

Please find attached the quarterly Community Policing Report that covers the January 1st to March 31st, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the **Milk River RCMP detachment**. The sharing of quarterly reports demonstrates our ongoing commitment to transparency while delivering the high level of policing services that you, and the citizens you represent, have come to expect from the Alberta RCMP.

As we transition towards Spring, the safety and security of all Albertans will continue to be our main focus. In an effort to leverage technology to oversee and amplify our response to emergency incidents around the Province, your Alberta RCMP recently established a Real Time Operations Centre (RTOC). Working hand-in-hand with our Operational Communications Centre (OCC), the RTOC has senior police officers monitoring policing operations in real-time, assessing ongoing incident risk, coordinating specialized and expert resources, and managing the response. The existence of the RTOC provides our members real-time guidance, direction and support from seasoned and experienced police officers. The RTOC also ensures a coordinated response to cross-jurisdictional activities and significant events through enhanced interoperability with other policing agencies within the Province.

The attached reporting along with your valued feedback will help ensure that our service delivery to your community is meeting your needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Cpl. Mike Brown
Detachment Commander
Milk River RCMP detachment



RCMP Provincial Policing Report

Detachment	Milk River
Detachment Commander	Cpl. Mike Brown
Quarter	Q4
Date of Report	2023-05-09

Community Consultations

Date	2023-02-24
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended the Milk River Civic Centre where AHS was conducting a town hall meeting with residents outlining their plan for the Milk River Health Centre.

Delete Last Community Consultation

Add Additional Community Consultation

Date	2023-02-28
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Youth
Notes/Comments	Members attended the Milk River High School to assist with an exterior lock down drill.

Delete Last Community Consultation

Add Additional Community Consultation

Date	2023-03-02
Meeting Type	Community Connection
Topics Discussed	Youth
Notes/Comments	All members of the Milk River Detachment participated in the School pep rally for the senior basketball teams. A fun game was played against the boys team and all students, staff and parents were present.

Delete Last Community Consultation

Add Additional Community Consultation



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	<p>During the 4th quarter members of the Milk River Detachment have been very active along the Canadian/Us Border with proactive patrols and responding to calls for service relating to suspicious vehicles/persons, illegal crossings and attempts. The Detachment has been working with IBET and the US Border Patrol. The three agencies participated in a joint patrol operation during the 4th quarter and have continued gathering intel on the illegal activity. Members have continued to patrol the gamp grounds and enforce school zone speeds around the area schools</p>
Priority 2	Enhance Awareness and Education
Current Status & Results	<p>During the 4th quarter members participated in a basketball game and lockdown practices at the Erle Rivers High School in Milk River. Members attended community events on and off duty and have been visible in the community. The Detachment worked a lot on minimum staffing levels due to training and annual leave. The Detachment is still planning to have a community barbeque once the weather finally cooperates. Members enjoy interacting with the public at events and during day to day activities.</p>
Priority 3	Enhance Road Safety
Current Status & Results	<p>The Detachment excels when it comes to proactive policing of the area highways and roads. All members are now radar trained, and one member is also now trained SFST and will be utilized during the upcoming fiscal year. Two members are pipeline trained and worked with the Alberta roving traffic unit, who was present at times during the quarter on a project relating to commercial vehicles.</p> <p>The Detachment has ordered commercial vehicle seals and will be checking commercial vehicles for illegal items during the upcoming fiscal year. Schedule changes will be made to ensure members work together a couple times a month, with the focus being impaired driving, checkstops, and traffic enforcement initiatives.</p>

Delete Last Priority

Add and go to Priority



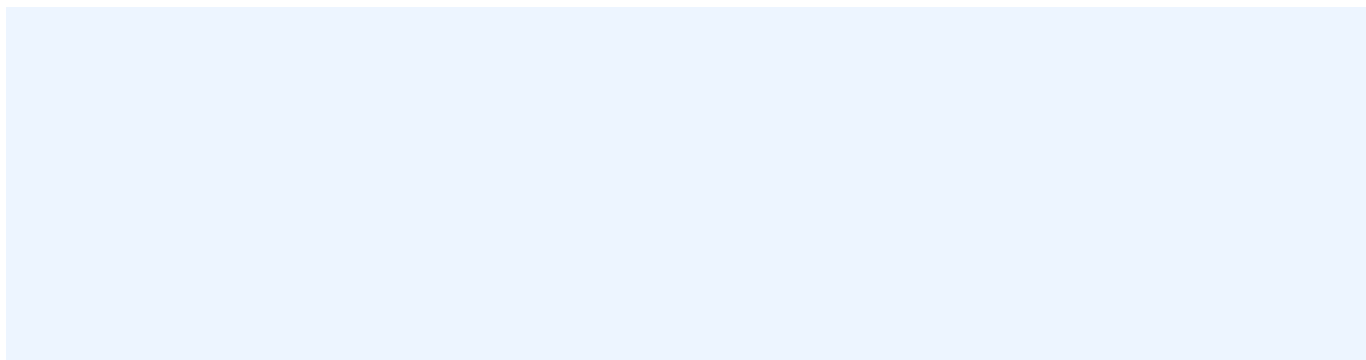
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	27	12	-56%	87	117	34%
<i>Persons Crime</i>	10	8	-20%	25	41	64%
<i>Property Crime</i>	8	3	-63%	47	41	-13%
<i>Other Criminal Code</i>	9	1	-89%	15	35	133%
Traffic Offences						
<i>Criminal Code Traffic</i>	3	1	-67%	2	5	150%
<i>Provincial Code Traffic</i>	244	213	-13%	280	905	223%
<i>Other Traffic</i>	0	0	N/A	1	1	0%
CDSA Offences	0	0	N/A	6	1	-83%
Other Federal Acts	7	10	43%	11	29	164%
Other Provincial Acts	19	9	-53%	47	47	0%
Municipal By-Laws	0	0	N/A	7	4	-43%
Motor Vehicle Collisions	12	7	-42%	54	54	0%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	4	4	0	0
Detachment Support	1	1	0	0

²Data extracted on March 31, 2023 and is subject to change over time.
³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the four established positions, four officers are working. There is no soft or hard vacancy detected at this time.

Detachment Support: Of the one established position, one resource is working. There is no soft or hard vacancy detected at this time.

Quarterly Financial Drivers



Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	1	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	1	1	0	-100%	-100%	-0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		0	0	2	5	4	N/A	-20%	1.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	2	2	N/A	0%	0.6
Uttering Threats		2	0	5	2	2	0%	0%	0.2
TOTAL PERSONS		3	0	9	10	8	167%	-20%	2.0
Break & Enter		1	1	0	1	0	-100%	-100%	-0.2
Theft of Motor Vehicle		1	0	0	0	0	-100%	N/A	-0.2
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		1	1	4	3	0	-100%	-100%	0.0
Possn Stn Goods		0	1	0	0	0	N/A	N/A	-0.1
Fraud		4	0	1	3	3	-25%	0%	0.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	2	0	0	N/A	N/A	-0.1
Mischief - Other		2	0	2	1	0	-100%	-100%	-0.3
TOTAL PROPERTY		9	4	9	8	3	-67%	-63%	-0.8
Offensive Weapons		1	0	0	0	0	-100%	N/A	-0.2
Disturbing the peace		3	0	0	5	0	-100%	-100%	-0.1
Fail to Comply & Breaches		2	2	1	1	1	-50%	0%	-0.3
OTHER CRIMINAL CODE		0	0	2	3	0	N/A	-100%	0.3
TOTAL OTHER CRIMINAL CODE		6	2	3	9	1	-83%	-89%	-0.3
TOTAL CRIMINAL CODE		18	6	21	27	12	-33%	-56%	0.9



Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	2	0	0	-100%	N/A	-0.2
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		3	2	2	0	0	-100%	N/A	-0.8
Total Drugs		4	2	4	0	0	-100%	N/A	-1.0
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		4	6	2	7	10	150%	43%	1.3
TOTAL FEDERAL		9	8	6	7	10	11%	43%	0.1
Liquor Act		0	0	2	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	4	0	N/A	-100%	0.4
Mental Health Act		6	3	6	5	3	-50%	-40%	-0.4
Other Provincial Stats		3	4	6	10	6	100%	-40%	1.2
Total Provincial Stats		9	7	14	19	9	0%	-53%	1.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		3	0	1	0	0	-100%	N/A	-0.6
Total Municipal		3	0	1	0	0	-100%	N/A	-0.6
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	0	1	0	0	-100%	N/A	-0.4
Property Damage MVC (Reportable)		12	16	9	12	6	-50%	-50%	-1.6
Property Damage MVC (Non Reportable)		7	3	1	0	1	-86%	N/A	-1.5
TOTAL MVC		21	19	11	12	7	-67%	-42%	-3.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		14	16	34	244	213	1421%	-13%	62.6
Other Traffic		0	0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		2	4	1	3	1	-50%	-67%	-0.3
Common Police Activities									
False Alarms		2	1	2	1	0	-100%	-100%	-0.4
False/Abandoned 911 Call and 911 Act		3	2	7	4	3	0%	-25%	0.2
Suspicious Person/Vehicle/Property		9	8	14	7	2	-78%	-71%	-1.5
Persons Reported Missing		1	0	0	2	0	-100%	-100%	0.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		5	2	3	1	2	-60%	100%	-0.7
Form 10 (MHA) (Reported)		0	0	0	0	2	N/A	N/A	0.4



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending April 30, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

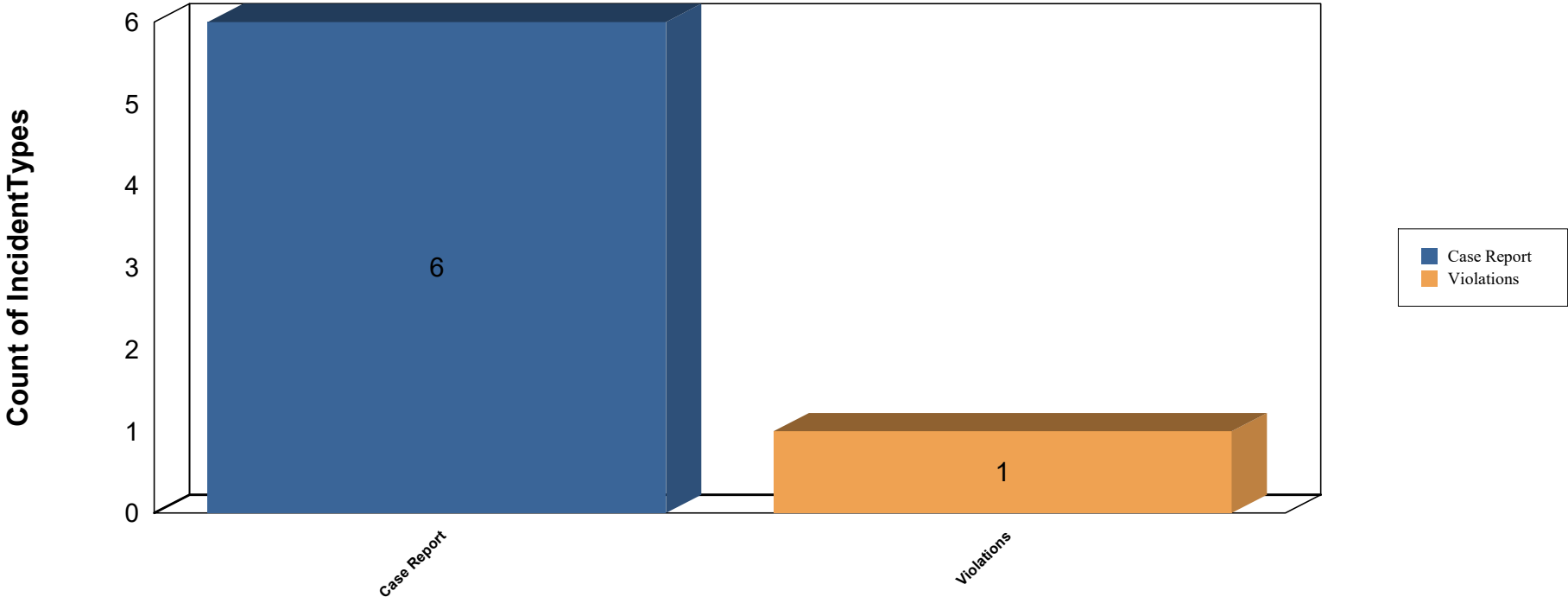
None

ATTACHMENTS

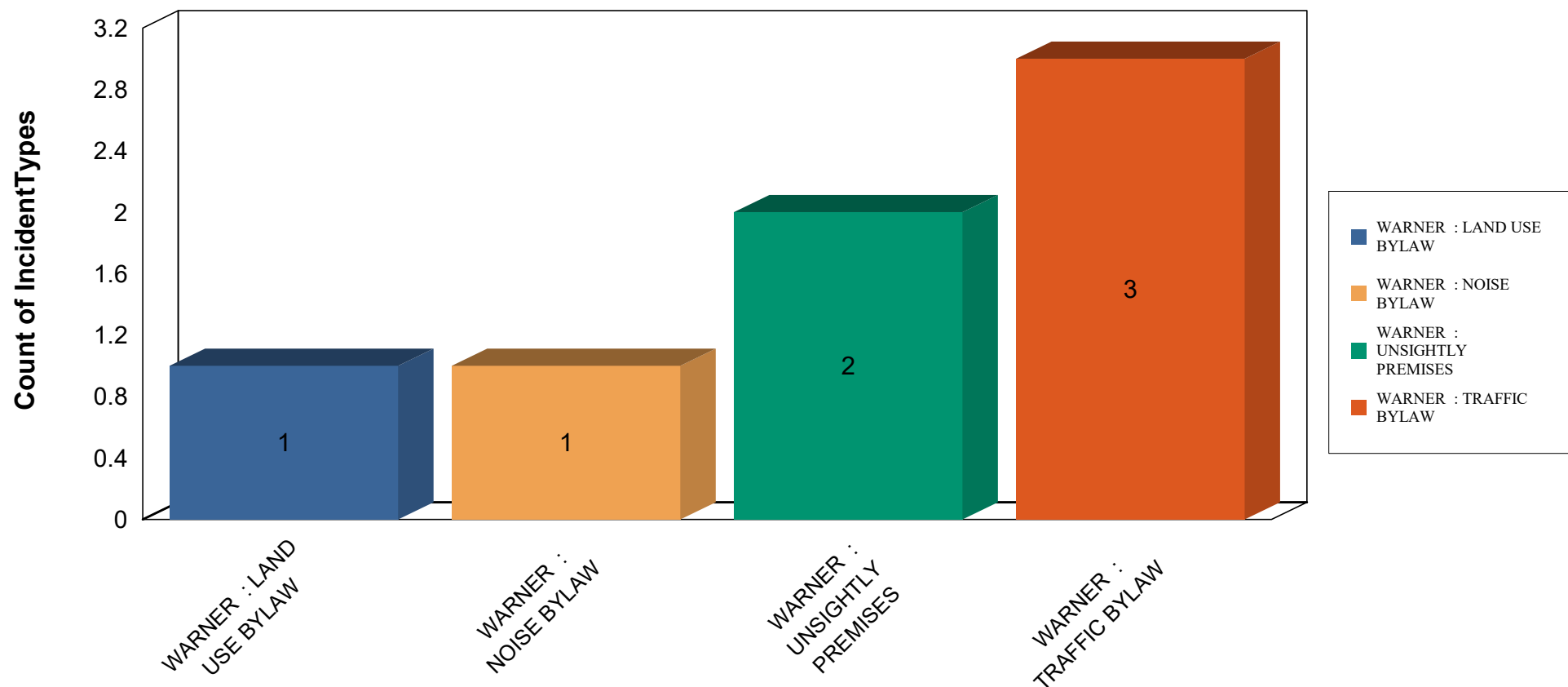
1. Municipal Enforcement Report

Statistics from: 4/1/2023 12:00:00AM to 4/30/2023 11:59:00PM

Count of Reports Completed



Count of Incident Types



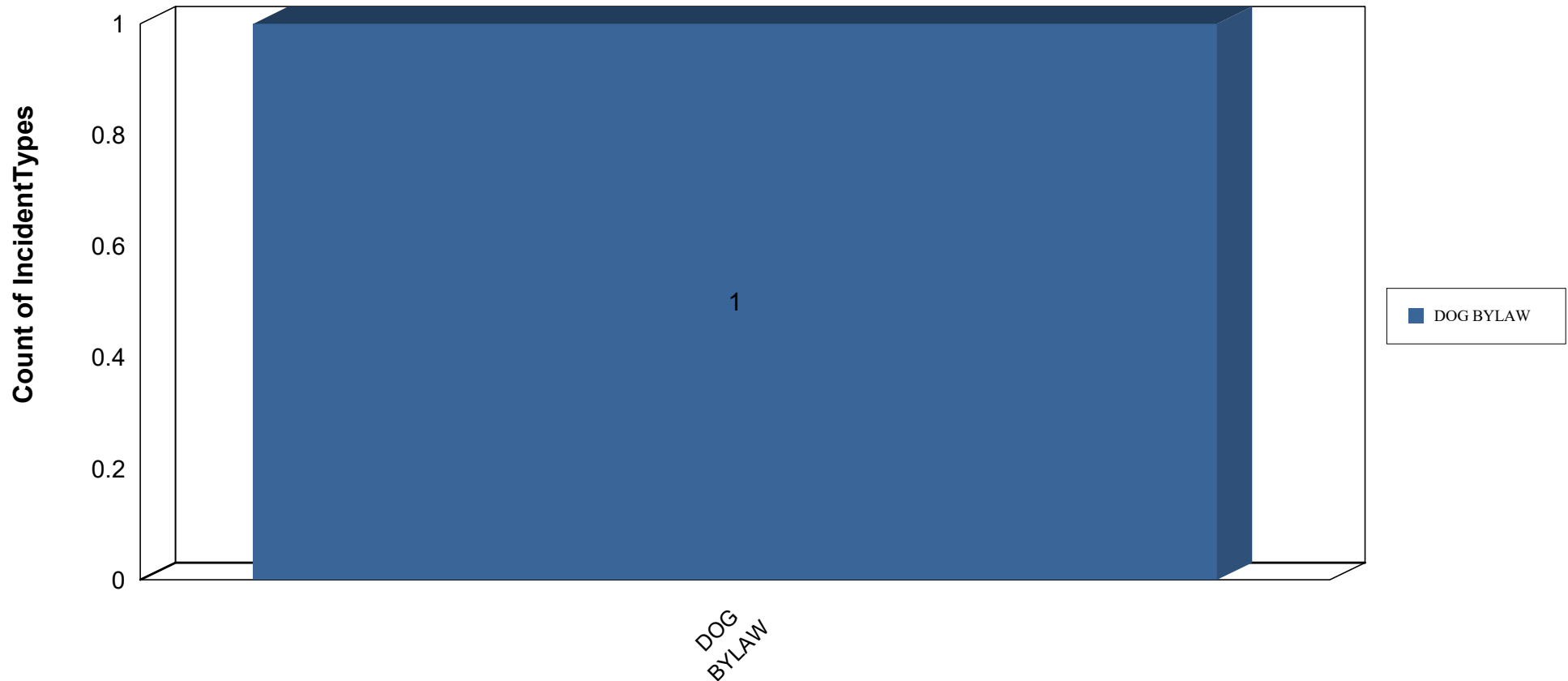
14.29% # of Reports: 1 Case Report WARNER : LAND USE BYLAW

14.29% # of Reports: 1 Case Report WARNER : NOISE BYLAW

28.57% # of Reports: 2 Case Report WARNER : UNSIGHTLY PREMISES

Grand Total: 100.00% Total # of Incident Types Reported: 7 Total # of Reports: 6

Count of Incident Types



100.00% # of Reports: 1 Violations DOG BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1

Grand Total: 100.00% Total # of Incident Types Reported: 8



Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending April 30, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. CAO Report

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0015441
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-03-13	
Collected Time	10:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-03-14 0938	
Analyzed Date	14-MAR-2023	
ID Number	2217770	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-03-13 10:30 (Sample Collection Site.)
405 6 Ave Bathroom Tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample
For further information contact the Environmental Public Health Agency

Report Request ID: 344392741

Print Date/Time: 2023-03-15 14:17

XR Env: ER4 - Provider - Permanent

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0016269
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-03-16	
Collected Time	09:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-03-17 0836	
Analyzed Date	17-MAR-2023	
ID Number	2217784	
AESRD Reference Number	410582	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-03-16 09:30 (Sample Collection Site.)
210 3rd Ave Kitchen tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample

For further information contact the Environmental Public Health Agency

Report Request ID: 344709937

Print Date/Time: 2023-03-18 14:15

XR Env: ER4 - Provider - Permanent

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0016271
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-03-16	
Collected Time	09:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-03-17 0836	
Analyzed Date	17-MAR-2023	
ID Number	2217772	
AESRD Reference Number	410582	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-03-16 09:30 (Sample Collection Site.)
108 3rd Ave bathroom tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample

For further information contact the Environmental Public Health Agency

Report Request ID: 344709939

Print Date/Time: 2023-03-18 14:15

XR Env: ER4 - Provider - Permanent

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0016273
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-03-16	
Collected Time	09:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-03-17 0836	
Analyzed Date	17-MAR-2023	
ID Number	2217776	
AESRD Reference Number	410582	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-03-16 09:30 (Sample Collection Site.)
206 3rd Ave Kitchen Tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample

For further information contact the Environmental Public Health Agency

Report Request ID: 344709941

Print Date/Time: 2023-03-18 14:15

XR Env: ER4 - Provider - Permanent

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0016779
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-03-20	
Collected Time	10:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-03-21 1006	
Analyzed Date	22-MAR-2023	
ID Number	2217700	
Sample Collected By	Jason R.	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-03-20 10:30 (Sample Collection Site.)
108 3rd Ave - Bathroom tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample

For further information contact the Environmental Public Health Agency

Report Request ID: 345065586

Print Date/Time: 2023-03-22 14:16

XR Env: ER4 - Provider - Permanent

April - May Public Works report

Water Plant C&Q Monday - Friday
Back T Sample to Milkriver
Replace flags at Village entrance
Change glass at Arena entrance door
Take cardboard trailer to dump
Push in bunpit metal and tires at dump
Change garbage bin around town
Take Zamboni to Lethbridge
Start mowing
Deliveries for gravel and topsoil
Turn water services back on
Locate water and sewer for first calls



Request for Decision Committee Reports

RECOMMENDATION

That the committee reports for the period ending May 17, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Bylaw 561-18 Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Oldman River Regional Services Commission
2. Village of Warner Library Financials

EXECUTIVE COMMITTEE MEETING MINUTES
January 12, 2023; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 12, 2023, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Don Anderberg, Vice Chair, Virtual
David Cody
Christopher Northcott (Arrived at 6:07 pm)
Jesse Potrie
Brad Schlossberger
Neil Sieben

Staff:

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Chairman Wolstenholme called the meeting to order at 6:03 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the January 12, 2023 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Neil Sieben

THAT the Executive Committee approves the November 10, 2022 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. ATB Financial Municipal Borrowing Bylaw Annual Endorsement

Moved by: Don Anderberg

THAT the Executive Committee authorize the Chair and Director to endorse the 2023 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

CARRIED

b. 2023 Schedule of Fees – Chinook Intermunicipal Subdivision and Development Appeal Board

L. Kuiper stated that in accordance with the agreements for the Chinook Intermunicipal Subdivision and Development Appeal Board an annual schedule for fees must be set for 2023.

L. Kuiper stated that Administration has reviewed the fees and are not recommending changes to the remuneration fees, but is recommending to update the mileage rate in accordance with Canada Revenue, from \$0.61/kilometer to \$0.68/kilometer, as done in previous years.

Moved by: Brad Schlossberger

THAT the Executive Committee accepts the 2023 Schedule for Fees for the Chinook Intermunicipal Subdivision and Development Appeal Board, as presented.

CARRIED

c. Staff Update

L. Kuiper stated that Jack Shipton would be joining ORRSC in March 2023 to fulfill the role of Planner.

L. Kuiper discussed proposed changes to area assignments for later in 2023 to ensure workloads are distributed efficiently amongst planning staff.

d. Subdivision Activity

L. Kuiper presented the Subdivision Activity statistics as of December 31, 2022 for information.

e. Community Planning Association of Alberta (CPAA) 2023 Conference

L. Kuiper stated that the 2023 Community Planning Association of Alberta Conference would be held May 1-3, 2023 in Nisku, Alberta. He stated that in previous years a number of the Executive Committee would attend the conference and recommended advising Administration if they would like to attend.

f. Brownlee LLP – Emerging Trends in Municipal Law

L. Kuiper presented information on the two Emerging Trends in Municipal Law session that Brownlee LLP is hosting in virtually and in-person in February 2023.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for November 2022 and the Payments and Credits for October 2022 to the Committee.

Moved by: Christopher Northcott

THAT the Executive Committee approve the Monthly Office Account for November 2022 and the Payments and Credits for October 2022.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022 to the Committee.

Moved by: Don Anderberg

THAT the Executive Committee approve the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee, highlighting the upcoming periodical and the Assessment Review Board hearing scheduled for March 2023.

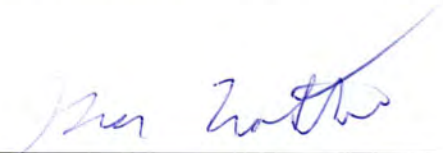
8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.

9. Next Meeting – February 9, 2023

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:19 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER



OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES

April 13, 2023; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, April 13, 2023, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Don Anderberg, Vice Chair, Virtual
David Cody
Christopher Northcott, Virtual
Jesse Potrie
Brad Schlossberger, Virtual
Neil Sieben

Staff:

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Guest:

Derek Taylor, KMPG LLP

Chairman Wolstenholme called the meeting to order at 6:05 pm.

1. Approval of Agenda

Moved by: Neil Sieben

THAT the Executive Committee adopts the April 13, 2023 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: David Cody

THAT the Executive Committee approves the January 12, 2023 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Delegation Presentation

a. KMPG LLP – Auditor’s Report and Financial Statements 2022

D. Taylor, of KMPG LLP, presented the Financial Statements and Independent Auditor’s Report for the Year ended December 31, 2022 to the Committee.

The Committee discussed the report and presentation.

Moved by: Don Anderberg

THAT the Executive Committee accepts the Auditor’s Report and Financial Statements for the year ended December 31, 2022 prepared by KMPG LLP, as presented.

CARRIED

5. Official Business

a. 2022/23 Alberta Community Partnership Grant

L. Kuiper presented the 2022/23 Alberta Community Partnership Grant to the Committee, and stated that ORRSC was successful in its application to the Municipal Internship Program to receive grant funding for a 18-months for an Intern Planner.

b. Staff Update

L. Kuiper stated that there have been a few changes to the staff. He stated that Kattie Schlamp and Maxwell Kelly’s titles have changed from “Planning Assistant” to “Planner”, and Tristan Scholten would be joining the organization in mid-May to fulfill the role of Intern Planner for the next 18-months .

L. Kuiper noted that CAD/GIS Technologist Kaylee Sailer would be returning from maternity leave in May, and that CAD/GIS Technologist Yueu Majok would be leaving the organization at the end of April.

c. Subdivision Activity

L. Kuiper presented the Subdivision Activity statistics as of March 31, 2023 for information.

6. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for December 2022, January 2023, and February 2023 and the Payments and Credits for November 2022, December 2022, and January 2023 to the Committee.

6. **Accounts – Cont'd**
a. **Office Accounts – Cont'd**

Moved by: Christopher Northcott

THAT the Executive Committee approves the Monthly Office Account for December 2022, January 2023, and February 2023 and the Payments and Credits for November 2022, December 2022, and January 2023.

CARRIED

b. **Details of Account**

L. Kuiper presented the Details of Account as of December 31, 2022 through February 28, 2023 to the Committee.

Moved by: Jesse Potrie

THAT the Executive Committee approves the and Details of Account as of December 31, 2022 through February 28, 2023

CARRIED

7. **New Business**

There was no new business for discussion.

8. **CAO's Report**

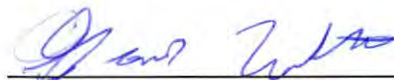
L. Kuiper presented his CAO Report to the Committee.

9. **Round Table Discussions**

Committee members reported on various projects and activities in their respective municipalities.

10. **Adjournment**

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:28 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER

March 22nd, 2023

Warner Memorial Library
PO Box 270
Warner AB T0K 2L0

Re: Audit of 2022 financial year accounts

I, Nicole Dolan owner of Specialized Bookkeeping Solutions have conducted an independent Audit of the financial accounts for the 2022 year as appointed by the board of directors.

I am a person independent of the board, with the required skills acquired from 20 plus years experience in the bookkeeping/accounting industry.

I have reviewed the balance sheet, profit and loss statement, invoices and bank statements for Warner Memorial Library Account for the year ending December 31, 2022. The accounts are in good standing, the bank reconciles.

I appreciate the opportunity given to me to conduct the 2022 yearend Audit. If there are any questions arising from my report or findings please call me on 403 431 0205 to discuss.

Sincerely



Nicole Dolan
Owner

2:21 PM

2023-03-22

Accrual Basis

Village of Warner Memorial Library Board

Balance Sheet

As of 31 December 2022

	31 Dec 22
ASSETS	
Current Assets	
Chequing/Savings	
Petty Cash	20.00
Warner Memorial Library	24,736.66
Total Chequing/Savings	24,756.66
Total Current Assets	24,756.66
TOTAL ASSETS	24,756.66
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	7,250.60
Unrestricted Net Assets	14,473.32
Net Income	3,032.74
Total Equity	24,756.66
TOTAL LIABILITIES & EQUITY	24,756.66

2:20 PM

2023-03-22

Accrual Basis

Village of Warner Memorial Library Board

Profit & Loss

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
GST CANADA	0.00
Fundraising	
ticket sales	0.00
bottle return	262.05
donation	120.00
Auction	1,843.00
Fundraising - Other	98.50
Total Fundraising	2,323.55
Copies/Fax/ other income	17.20
Books	
book sales	31.00
Fines Paid	202.36
Total Books	233.36
Donations	
Summer Reading Program Donation	100.00
Donations Individuals	2,464.75
Total Donations	2,564.75
Government Grants	
Village Grant	1,500.00
rural services	4,605.91
Provincial Grant	6,660.00
Total Government Grants	12,765.91
Memberships and fees	411.00
rental of building	1,430.00
Total Income	19,745.77
Gross Profit	19,745.77
Expense	
Books & Dvd's	8.93
Summer Reading Program Expenses	742.30
Advertising and Promotion	45.99
Bank Service Charges	67.19
Professional Fees	300.00
Wages	
Librarian	15,555.00
Total Wages	15,555.00
Total Expense	16,719.41
Net Ordinary Income	3,026.36
Other Income/Expense	
Other Income	
Interest Received	6.38
Total Other Income	6.38
Net Other Income	6.38
Net Income	3,032.74



Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending May 17, 2023 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. County of Warner Thank You
2. Milk River Health Professionals Attraction & Retention Committee Funding Request
3. Alberta Emergency Management South Zone Update
4. **Minister's Awards for Municipal and Public Library Excellence**
5. Municipal Affairs – Intermunicipal Collaboration Framework Agreements
6. Bill 9: Red Tape Reduction Statutes Amendment
7. Alberta Health Services EMS Update
8. Municipal Affairs Recall Act
9. Camrose Casino Relocation
10. Yellowhead County Letter
11. Southern Alberta Employer Supports and Training
12. Development Application 06-23



COUNTY OF WARNER NO. 5

OFFICE OF THE ADMINISTRATOR
Box 90
300 County Road
WARNER, AB T0K 2L0

Ph: 403-642-3635
Toll Free: 1-888-642-2241
Fax: 403-642-3631
Web: www.warnercounty.ca

March 29, 2023

Village of Warner
Attention: Kelly Lloyd
Box 88
Warner, AB T0K 2L0

Re: Donation to Emergency Services Appreciation Evening

On behalf of the County of Warner and the Emergency Services Volunteers, I would like to thank you for the donation you provided as a prize at the annual Emergency Services Appreciation Night. Your continued support of this event means a great deal to us.

The volunteers were treated to a wonderful dinner, after which long-term service awards were presented to those who have achieved 10 or more years of service. With your generosity, we were able to present a donated prize to every volunteer. Thank you again for taking the time to make a donation.

Yours truly,

Nikki van Klaveren
Tax Clerk

April 3, 2023

Village of Warner
Town Council

Subject: Request for Donation

The Milk River Health Professionals Attraction & Retention Committee is made up of elected officials and residents of the County of Warner, County of Forty Mile, Warner, Milk River and Coutts. Our purpose is to attract, support and retain the Health Professionals within our area.

We do not have a continual source of revenue, but rely on donations such as the Kinsmen, the local bottle return program, RhPAP, and any other fundraising activities that we plan.

Attached is our Mission Statement, the Chairperson's Report for 2022, and our Income and Expense Summary for 2022. As you can see, we will start 2023 with about \$20,000 in total funds. Last year our expenditures were around \$3000.00 more than our income. And this year we will have a much bigger shortfall, mostly due to the \$5000.00 incentive we are giving to each of the 2 new doctors that are coming to Milk River.

Here is a quick snapshot of our budget for 2023.

Income – Kinsmen Donation (2500), Bottle Collection (700), RhPAP Grant (1000) = \$4200.00

Expenses – Doctor Incentives (10,000), Appreciation Gifts (2000), Scholarships (1000), Dr. Suite Items (1000), Website Payments, (500), Miscellaneous (200) = \$14700.

So at this point fundraising will be a necessity to continue on with our attraction and retention efforts as we will have a \$10,500 deficit. Any funds that you are able to donate to our cause would be greatly appreciated.

If you have any questions or would like further information, please let me know.
Thank you for your consideration,

Scott MacCumber

Scott MacCumber
Chairperson, Milk River Health Professionals Attraction & Retention Committee
smaccumber24@gmail.com or call/text at (403) 647-6677

Chequing Account Name = Quad Municipality Physician Recruitment and Retention Committee
Short Version = Quad Municipality Recruitment Committee

Box 33, Coutts, AB T0K 0N0

**Milk River Health Professionals Attraction & Retention Committee
Mission Statement**

Purpose: To attract, support, and retain the Health Professionals within the County of Warner, Coutts, Milk River, Warner, and the southern portion of the County of 40 Mile.

We do this by:

- Meeting regularly as a committee to keep up to date on area needs and identify new projects.
 - Ensuring that the committee membership is representative of our committee geographical area.
 - Keeping a current list of all Healthcare positions within our area that filled or vacant.
 - Recognizing our Healthcare workers and the valuable work they do.
 - Maintaining open communication with Physicians, Physician Assistants and other Healthcare Professionals and Worker groups to identify any ways to assist and retain their services.
 - Distributing the list of Healthcare providers to all area residents at least once per year.
 - Identifying any gaps or vacancies in our list of our Healthcare workers and developing a strategy to attract, support and retain their services.
 - Acting as a fund-raising entity as needed to support our Health Professionals.
 - Maintaining open and regular communication with Alberta Health Services (AHS) to assist in their efforts in recruiting Healthcare workers.
 - Assisting AHS in the advertising of Healthcare worker competitions or postings.
 - Coordinating site visits and tours for prospective Healthcare workers.
 - Maintaining open and regular communication with RhPAP and use their resources to the maximum.
 - Attending attraction and retention type conferences.
 - Keeping our communities up-to-date with the committee's activities.
 - Collaborate with other committees or groups who are also working to improve healthcare in our area.
 - Keeping up-to-date handout packages that highlight the Milk River Medical Centre, the Milk River Medical Clinic and our communities.
-
- Distributing handout packages strategically.
 - Providing financial incentive to local residents to enter post-secondary Healthcare programs.

July 4, 2022

**Milk River Health Professionals Attraction & Retention Committee
Chairpersons Report for 2022**

- We had 1 AGM and 10 regular meetings.
 - Financially we started the year with \$23,353.86 and ended with \$20,265.47 for a reduction of \$3088.39.
 - We changed our name from the “Quad Municipality Healthcare Support Committee” to the “Milk River Health Professionals Attraction & Retention Committee”, to better identify our location and purpose.
 - We received a donation of \$2500 for selling Kinsmen Corvette tickets in 2021 and we sold them again this year.
 - We received a donation from the JT Wine & Spirits Bottle Collection program of \$704.35.
 - We started a scholarship program for existing healthcare workers and gave out 2 x \$250.
 - We continued with our high school scholarship program and gave out 1 x \$250.
 - We did Facebook posts recognizing Nutrition Month, National Social Work Month, Pharmacist Awareness Month, Dental Assistants Recognition Week, National Dental Hygienists Week, National Medical Laboratory Week, National Physiotherapy Month, Speech and Hearing Month, National Physicians Day, National Nursing Week, International Nurses Day, World Family Doctor Day, Alberta Rural Health Week, World Pharmacist Day, Pharmacy Technician Day, Healthcare Aide Day, Massage Therapy Awareness Week and Physicians Assistant Day.
 - We gave out gifts of appreciation during Physicians Assistant Day, Alberta Rural Health Week, World Pharmacists Day, Health Care Aide Day, and Christmas.
 - We did Facebook posts on a regular basis listing all jobs available at the Milk River Health Centre.
 - We purchased a sofa bed and reclining chair for the Doctor’s Suite at the hospital.
 - We continued to provide visiting doctors with welcome packages.
 - One committee member attended the Attraction & Retention Conference in Drayton Valley.
 - We continually promoted our local health services to our community, AHS representatives, and elected officials.
-

Milk River Health Professionals Attraction & Retention Committee			
2023 Income and Expense Summary			
Chequing Account as at January 1, 2022			1816.64
2022 Income			
Kinsmen Donation	2500		
Bottle Collection	704.35		
Bank Interest	7.12		
Total Income		3211.47	
2022 Expenses			
Appreciation Gifts	2083.76		
Scholarships	750		
Dr. Suite Furniture	2497		
A & R Conference	931		
Committee Dinners	130.41		
		6392.17	
GIC's Matured	18553.94		
GIC's Purchased	10000		
GIC's Deposited into Chequing		8553.94	
Chequing Account as at December 31, 2022			7189.88
GIC's as at December 31, 2022			13075.59
Total Funds as at December 31, 2022			20265.47

Alberta Emergency Management Agency

South Region News & Training


April | May | June 2023

Not sure how it is already the 2nd quarter of 2023 (or the first quarter of AEMA's 2023/24 fiscal year), but it is time to plan training for the rest of the year. Some in-person courses offered are, ICS 200, and 300, Planning P, Scribe, DEM and BEM or ICS100. If you would like to schedule or host a course, or would like to discuss any other training opportunities, please call or email either of your Field Officers. As well, if you are planning or have scheduled an exercise, please let us know, so we can add those on our calendars.


You can reach out to both or either Field Officer at any time. Lorne and Charity work together to serve the south region and share information to stay up-to-date on what's happening across the region.

PECC 24 hr: 1-866-618-2362

Charity Schweitzer  charity.schweitzer@gov.ab.ca

 587-594-4211

Lorne Thomson  lorne.thomson@gov.ab.ca

 587-591-1874

Emergency Preparedness Week May 7-13

This year's campaign theme is ***Build Preparedness Habits.***

Here is a sample of messaging that is available for you to share on your municipal webpages or Facebook

Alberta's diverse landscape and weather bring a wide range of hazards for us to consider. Whether it's extreme temperatures, tornadoes, wildfires, or floods, knowing the hazards in your community can help you decrease your risk and manage disruptions. Click [here](#) to learn about the largest disasters in Alberta and visit alberta.ca/HazardPrep for more information.

Want to be more prepared? The Government of Alberta developed the Be Prepared program to help. Visit [Alberta.ca/BePrepared](https://alberta.ca/BePrepared) to learn more.

For additional resources to support your campaign planning, visit alberta.ca/EPWeek.

Booking AEMA Instructor Led Emergency Management Training

If you are considering hosting an AEMA emergency management course in 2023 contact either of your South Region Field Officers by email or phone. We would appreciate as much notification as possible to facilitate your training needs, this will also assist us in the event we need to secure an additional instructor(s) to facilitate course delivery. **All AEMA instructor led courses are free of charge to Alberta municipalities.**

Emergency Management Training Courses

More courses are in the planning stages and will be on the calendar as they are finalized and ESS, Train the Trainer, and other Emergency Management related course are available on the [AEMA Training Calendar](#).

2023 South Region Emergency Management Courses		
Course Name and (Pre-requisites)	Course Date and Status	Location Contact Name and Email
Basic Emergency Management (BEM)	Anytime	Available online at Basic Emergency Management (BEM)
Incident Command System 100	Anytime	Available online at Incident Command System ICS-100
Municipal Elected Officials (MEO) Course - Online	Anytime	Available online at Municipal Elected Officials Course
Scribing for Emergency Management	Anytime/ Book to Host	Available online at Scribing for Emergency Management
Block 2	June 5/6	Vulcan County Admin Building Douglas Headrick psc@vulcancounty.ab.ca
<p>South Regional AHIMT (SAHIMT) Training Schedule</p> <ul style="list-style-type: none"> • Registration is restricted to SAHIMT members in good standing and with pre-requisites. • Observers welcome if space is available. <p>Team Leads: Merrick Brown emergencymanagement@medicinehat.ca Luke Palmer luke.palmer@lethbridge.ca</p>		

PLEASE NOTE: Online ICS-200 is not recognized by ICS Canada. You should confirm if your organization recognized this training as a pre-requisite for ICS-300 **prior** to registering.

TIME BETWEEN ICS COURSES: AEMA requires 5 months minimum between I-200, I-300, and I-400.

The intention is that participants in I-200, I-300, and I-400 have some time between courses to integrate the information, prevent information overload, and to apply the information during an exercise, pre-planned event, or an Incident. It is the intention of ICS Canada that a period of time should pass between courses to allow the candidate to apply training and gain experience before moving to the next level. (ICS Canada Curriculum and Training Standards document 2019, page 9).

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" and last name "Schulz" clearly legible.

Rebecca Schulz
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

Information Bulletin 03/2023

Bill 9: Red Tape Reduction Statutes Amendment Act

Adding Amounts Owing to Property Tax Roll

Section 553.1(1)c of the *Municipal Government Act*

On March 28, 2023, the Red Tape Reduction Statutes Amendment Act received royal assent.

As part of the bill, Section 553.1(1)(c) of the *Municipal Government Act* was amended (effective March 28, 2023) to restore the powers of a municipality to add expenses and costs referred to in section 549(5)(b) to the property tax roll.

A typographical error was introduced in 2022 that erroneously pointed to 549(5)(a) instead of 549(5)(b) in this section.

Message from your EMS Senior Leadership Team

*Athana Mentzelopoulos, Murray Crawford, Chris Nickerson, Dr. Mark MacKenzie, Anne MacDonald,
Kathleen Fraser and Marty Scott*

April 28, 2023

Dear Community Partners,

Update on Improvements to the EMS System in Alberta

Thank you for your continued support and collaboration in delivering services in the province. As our valued partners, we want to take this opportunity to share an update on the progress we are making to improve Alberta's EMS system.

Through the Alberta EMS Provincial Advisory Committee, the PwC Dispatch Review Report, our own Service Planning process, and other engagement across the province, we heard that improvements were needed across the system. We have listened and have spent the past several months focused on internal AHS EMS changes and system-wide changes.

We have put into place several provincial programs and initiatives are [reducing EMS response times](#).

Thanks to these changes, and the formidable efforts of frontline staff, response times in April have reduced by eight minutes in Calgary and four minutes in Edmonton, four minutes in Red Deer and approximately two minutes in Fort McMurray and Medicine Hat. These are early results, but response times are expected to continue to decline.

We are also seeing a reduction in the need for metro and urban settings to draw on the resources of surrounding communities and, as such, there have been improvements in community coverage that extend beyond metro city limits.

The frequency of red alerts in Calgary and Edmonton is also coming down. So far in April, Edmonton has spent about 10 minutes in red alert compared with 295 minutes in November 2022. Calgary has spent about four minutes in red alert in April compared with 254 minutes last November.

All of these efforts, and our forward-looking plan, are now captured in the [2023/24 EMS Operating Plan](#). Detailing provincial level strategic initiatives including medical first response, dispatch improvements, workforce strategies at a provincial level, and much more, the Operating plan sets organizational expectations and direction for EMS.

By helping EMS be more structured and intentional in what we do and how we do it, it will also form the basis of what we report on and are held accountable to, ultimately strengthening our organization so we are better able to care for our patients and our people.

Informed by reports and Service Plan inputs, the plan is designed to operationalize projects through 12 months of priorities that are sequenced and prioritized for greatest impacts on improving response times.

As leaders in the community, you may get questions about EMS and our recent actions to improve response times. We are always here to talk. Please don't hesitate to reach out to us at Community.Engagement@ahs.ca.

You can learn more about our actions and updates by regularly visiting our [website](#) or reviewing this [presentation](#).

We are grateful to the EMS workforce and to you, our community partners, for the critical role we share in improving the EMS system to provide quality care to Albertans where and when they need it.

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



AHS shows improvement in priority areas

Dear Community Leaders,

Since November, AHS has been committed to improving the healthcare system in priority areas that matter the most to Albertans. The changes we are making are having positive, measurable, and meaningful impacts to individuals and families. Collectively, we are improving healthcare in Alberta by reducing wait times, increasing access to surgeries, keeping ambulances on the road and in their home communities, and working to ensure Albertans receive the right care at the right time and in the right environment.

None of this would be possible without the hard work and dedication of our amazing healthcare teams and the support of our key partners. We continue to focus on recruiting and retaining the critical healthcare professionals we need to support this work across the province.

As follow-up to the [90-day report](#), we would like to share further progress made on our four priority areas:

- improving EMS response times
- decreasing emergency department (ED) wait times
- reducing wait times for surgeries
- improving patient flow throughout the healthcare continuum

AHS and the Government of Alberta issued a [news release](#) sharing additional information this afternoon, and you can also visit [ahs.ca/priorities](https://www.ahs.ca/priorities) which details our progress and improvements as we build a better healthcare system for all.

Improving EMS response time

EMS response times have improved significantly. More ambulances are staying in their home communities since streamlining EMS transfers at EDs and launching programs to free up paramedics from non-emergency transfers. This has been a collaborative effort across teams at EMS and across sites.

- The response time in metro and urban areas dropped from 21.8 minutes last November to 12 minutes in April – a 44 per cent improvement. This is measured at the 90th percentile, which means the majority of responses are at or less than 12 minutes.

- Since mid-January, 2,500 people who called 911 for EMS were transferred to Health Link to direct them to the appropriate care that did not require an ambulance and met their health needs.
- The frequency of red alerts is down significantly. In April, Edmonton has spent about 10 minutes in red alert, compared to 295 minutes in November and four minutes in Calgary in April, compared to 254 minutes in November.
- A new inter-facility transfer program will introduce 10 new ambulances in Central Zone to support the transfer of stable, low-acuity patients between facilities and keep EMS resources for emergencies. The program will be expanded across the province in the future.
- AHS is working with approximately 180 contractors to provide non-critical transfers for Albertans requiring transportation home after discharge for both ED and hospital stays.

Decreasing ED wait times

- ED wait times are coming down. From November 2022 to March 2023:
 - The average provincial wait time to see a doctor in an ED decreased by 17 per cent, from 7.1 hours to 5.9 hours.
 - The total time spent in the ED for admitted patients decreased by 26 per cent, from 42 hours to 31 hours.
 - The total time spent in the ED for discharged patients has been reduced by seven per cent, from 11.9 hours to 11.1 hours.

Reducing wait times for surgeries

- 11,190 fewer patients are waiting longer than clinically recommended compared to this time last year – more than a 25 per cent improvement.
- 75 per cent of pediatric patients and 86 per cent of cardiac patients are now receiving surgeries within the clinically recommended surgical target.
- In the 2022-23 fiscal year, AHS completed about 22,100 cancer surgeries, compared to about 20,040 pre-pandemic, a 10 per cent increase.

Improving patient flow

- The number of Albertans waiting at the 14 largest hospitals for continuing care placement dropped 20 per cent from a peak of 299 in September 2022, to 240 at the end of March.
- More hospital patients have been placed into a continuing care living option within 30 days of no longer requiring hospital care, with 78 per cent in March compared to 70 per cent in April 2022.
- The Bridge Healing Transitional Accommodation Program in Edmonton began accepting patients in March to help provide transitional care for people experiencing homelessness or other housing insecurity who have been discharged from EDs.

These improvements tell us that we are moving in the right direction, and we remain committed to our workforce, partners and all Albertans.

Thank you again for your commitment to advancing healthcare in Alberta.

Sincerely,

Dr. John Cowell

AHS Official Administrator

Mauro Chies

AHS President and CEO



Dear Chief Administrative Officers,

Alberta electors will be able to initiate a recall petition for mayors and councillors later this month. To be successful, these petitions require signatures from eligible voters representing 40 per cent of the population of either the municipality as a whole or of the ward they represent. Like other municipal petitions, the recall petition process will be managed at the local level. As such, I would like to share updates with you regarding the recall petition start date and determination of population.

For councillors that were elected on October 18, 2021, the first date a notice of recall petition can be filed with the municipality is April 24, 2023. This accounts for the date a councillor is declared to be elected, which is the fourth day after election day, as well as the requirement for a notice of petition to be filed on a business day. For elected officials that were acclaimed, the notice of recall petition may be filed 18 months after the close of nominations, which is the date they are deemed elected.

As you know, the population of a municipality needs to be established to validate the sufficiency of the recall petition. To ensure clarity and consistency, the Honourable Rebecca Schulz, Minister of Municipal Affairs, has signed two Ministerial Orders to assist in the review of any potential recall petition. The first order establishes the 2019 Municipal Affairs Population List as the official population source with respect to the *Municipal Government Act*.

A second order provides guidance to determine the population of a ward. The CAO will determine the population of a ward based on the 2019 Municipal Affairs Population List and ward boundaries as set by bylaw. If a notice of recall petition is filed for a councillor elected by ward, the CAO must publish the ward's population on the municipality's website within seven days from the date when the notice of recall petition was submitted and validated as per Section 240.2(8)(a) of the *Municipal Government Act*.

Should you have any questions about recall dates or determination of population, please do not hesitate to contact a municipal advisor at 780-427-2225 or ma.advisory@gov.ab.ca. Further information can also be found in the Recall of a Municipal Councillor Handbook – <https://open.alberta.ca/publications/recall-of-a-municipal-councillor-handbook>.

Sincerely,

Brandy Cox
Deputy Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:020/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 604.1(1) of the *Municipal Government Act*, make the following order:

Other than for the purposes of Section 240.5(a), the Municipal Affairs Population List published by the department of Municipal Affairs in 2019 is hereby determined and specified to be the population for all municipal authorities in Alberta.

Dated at Edmonton, Alberta, this 16th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs



*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:021/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 240.96(1) and Section 578(1) of the *Municipal Government Act*, make the following order:

1. For the purposes of Section 240.5(a), the Municipal Affairs Population List published by the department of Municipal Affairs in 2019, not including shadow populations, is hereby determined to be the population for all municipalities in Alberta.
2. For the purposes of Section 240.5(a) regarding recall of a councillor elected in a ward, determination of population of the ward is delegated to the Chief Administrative Officer of the municipality. The Chief Administrative Officer is directed to determine the population of the ward and publish that population on the municipality's website by no later than the date of publication of the notice of recall petition on the municipality's website under Section 240.2(8)(a).
3. In determining population of wards, the Chief Administrative Officer must use reasonable efforts to determine population in a ward by using the following information:
 - a. the municipal populations referred to in paragraph 1; and
 - b. the ward boundaries as set by the municipality's bylaw or by an Order in Council, as the case may be.

Dated at Edmonton, Alberta, this 16th day of April, 2023.


Rebecca Schulz
Minister of Municipal Affairs



CAMROSE CASINO RELOCATION PRESENTATION TO RURAL LEADERS

Camrose Casino Relocation

- The Camrose Casino applied to AGLC to relocate to South Edmonton in September 2021, however, the AGLC Board denied the application in November 2022. An AGLC Appeal Hearing is scheduled for March 13th.
- The physical relocation of the Camrose casino would have allowed the Rural casino license to continue generating charitable gaming revenues for Rural communities, while increasing the Rural revenues by more than 4 times.
- AGLC's relocation denial blocks this opportunity and materially, financially affects over one thousand Rural charitable groups and hundreds of thousands of Rural Albertans (from Lloydminster to Jasper).
- Rural Alberta charities in the Camrose and St Albert regions have been short changed over \$250 MM since the inception of charitable gaming in Alberta, versus their Urban peers.

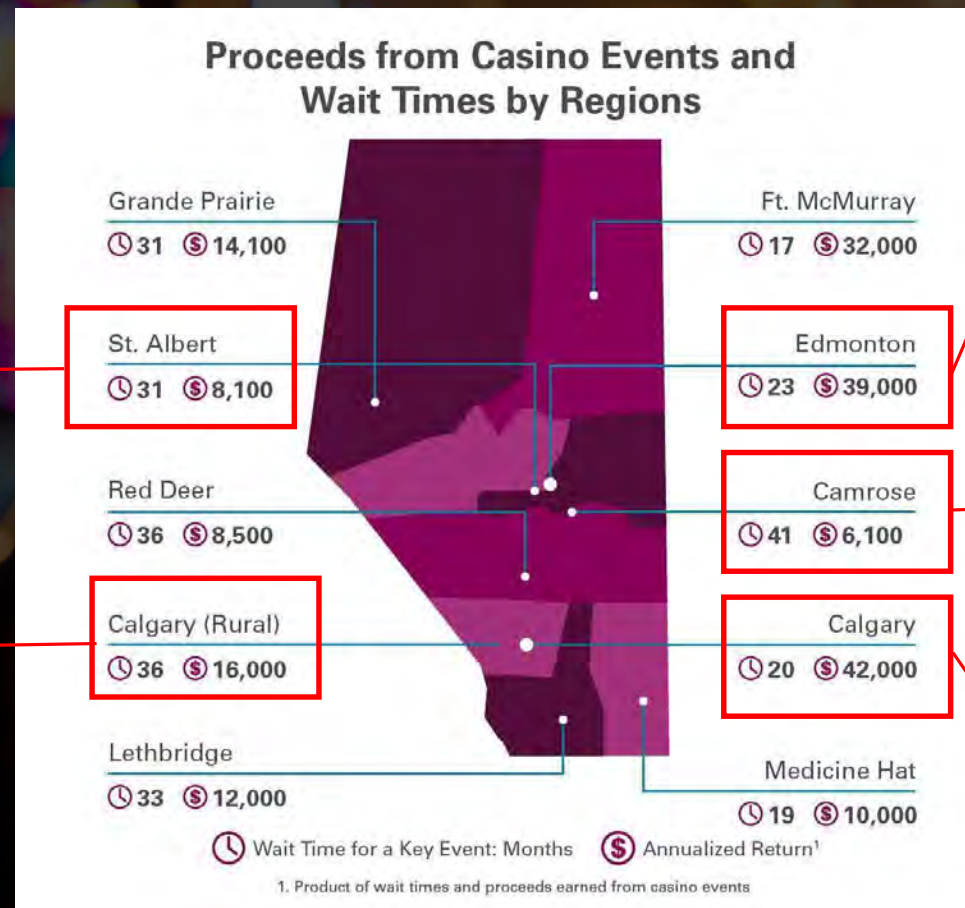
Camrose Casino Relocation

- There is a precedent in Calgary that allows a single Rural casino license to operate inside the City of Calgary and address Rural needs. The Rural casino license in the City of Calgary provides a level playing field, equality and fairness to Rural charities surrounding Calgary.
- However, 650 Rural Charitable groups in Camrose are now on the brink of losing all of their charitable revenue with the impending closure of the Camrose Casino.
- Opposition to the casino relocation is lead by Edmonton Municipal Mayor and Councilors, Edmonton Urban Charitable Groups that currently receive 5x - 6x the revenue of Rural Charities and non-Alberta owned casino operators.
- We are asking for your assistance to provide fairness and equality to Rural Albertans and this is why...

AGLC Urban vs Rural Regions

- AGLC Charitable Gaming model is outdated and unfair. Charitable groups generate casino revenues by working a 2 day event. Average revenues are paid on a quarterly basis pooled by region.
- The current model's revenue distribution highly favours urban charities versus rural charities. In all other provinces with private casino operators (BC and Ontario), charitable funds are pooled across the province and distributed on a grant/needs basis by the government regulator – not by regions or municipality.
- Considerable revenue distribution inequality between rural and urban charities. AGLC indicates that Camrose and St Albert regions wait the longest and earn the least amount of revenue:
 - Revenue: \$39,000 Urban Edmonton Charities versus \$6,100 Rural Camrose Charities and \$8,100 Rural St Albert Charities, per two day gaming event (annualized revenue).
 - Wait Time: 23 months in Edmonton versus 41 months in Camrose and 31 months St Albert.

AGLC Gaming Regions Revenues



Pooled with Camrose. Second lowest revenue.

Precedent Rural License in an Urban Market. Not dilutive to Urban Calgary Charity Revenues

Second highest revenue and fourth shortest wait time.
5 Urban and 0 Rural Charitable Casinos.

Pooled with St Albert. Lowest revenue and longest wait time.
1 Charitable Casino.

5 Urban and 1 Rural Charitable Casinos.

Source: AGLC

Impact on Charities

- 2021 *AGLC Charitable Gaming Review* "Consensus Recommendation" to locate a casino license in Edmonton that solely serves rural charities.
- In the City of Calgary there is a dedicated rural casino license at ACE Casino Blackfoot that solely serves rural charities outside of Calgary (all rural communities west to Banff).
- In 2022, ACE Casino Blackfoot relocated and expanded in Calgary, yet received no opposition from Calgary Urban Charities.
- Relocating the Camrose Casino is in line with AGLC's own Charitable Gaming Review recommendations, provides the same fairness as the Calgary region and helps to solve the revenue inequity between Rural and Urban charities.

Impact on St Albert Region

- St Albert and Camrose gaming regions are the only two AGLC gaming regions in the province that pool revenues together. Based on AGLC data, these two regions have the lowest revenues per gaming event and some of the highest event wait times in the entire province.
- As a result of the AGLC regional pooling mechanism, the proposed relocation will increase the amount of charitable revenues for both the Camrose and the St Albert regions, improving parity with large urban charitable revenues. Effectively the relocation improves the financial disparity issue for two rural gaming regions, not just one region.
- **A dollar for Camrose is a dollar for St Albert, and vice versa.**

AGLC Charitable Gaming Review

Proposed Improvements to **CASINOS**: continued

EXCERPT PAGE

Consensus

- ✧ More reporting on the impact of \$ from casinos and where the money goes.
- ✧ No longer requiring volunteers to be bonafide members.
- ✧ Allow more Casinos to be built.
- ✧ Designate a Casino in Edmonton area that serves rural areas (like is set up in Calgary).
= if this helps balance access/distribution
- ✧ More flexibility for 1 or 2 day events.



Non-Consensus

- ✧ Greater equity to groups with larger geographic
- ✧ Provincial pooling of proceeds.
- ✧ Limiting the # of new applications based on categories / how the pie is / relevance / phase out some.



AGLC Charitable Gaming Review

Proposed Improvements to CASINOS:

EXCERPT PAGE

Example: Equity Pool Redistribution

Red Tape Reduction - Wait Time and Proceeds Remove Edmonton/Calgary Restriction							
Immediate - Move 150 Greater Edmonton Charities at Camrose to 5 Edmonton Casinos							
	Charities	Change	Wait Time	Change	Proceeds	Change	Change
Before Move							
Camrose	650		42		6,400		
Edmonton	360		23		40,000		
After Move							
Camrose	500	-150	32	-10	8,400	2,000	+31%
Edmonton	390	+30	25	+2	36,800	-3,200	-8%
150 Moved							
Before	150		42		6,400		
After	150		25	-17	36,800	30,400	+475%
Immediate - Move 150 Calgary Rural Charities to 5 Calgary City Casinos							
Before Move							
Rural	550		36		14,000		
City	320		20		41,000		
After Move							
Rural	400	-150	26	-10	19,385	5,385	+38%
City	350	+30	22	+2	37,275	-3,725	-9%
150 Moved							
Before	150		36		14,000		
After	150		22	-14	37,275	23,275	+166%
Annual Proceeds and Wait Times from Chart on page 27 Charitable Gaming Review 2021 Number of Charities from AGLC Q&A Board Historical analysis only, future is unknown Greater Edmonton: Devon, Beaumont, Ft Saskatchewan, Sherwood Park, Nisku, Leduc							

Consensus / Non-Consensus

- Support as a concept for pooling resources as improved equity and reduced wait times across the province
- Further analysis needed

Consensus

- Allow licensed group to choose casino location throughout province
- Pool and distribute funds provincially for all organizations, not just by region
- Do not eliminate volunteer positions and licensed group responsibility during casino events
- Provide accessible and on demand ratings and review system for the Casino Advisors Volunteer groups must hire
- Do not make this a grant program
- Ensure AGLC have good understanding and experience with the different types of nonprofits and their licensing

Non-Consensus EXCERPT PAGE

- Require 3 volunteers at casino event, only if little or no money is taken away from licensed group by the operator
- Remove advisor role for Volunteer Groups
- Do not want to see a new system; just some tweaks

Proposed Improvements to Casinos

PROPOSED IMPROVEMENTS TO CASINOS

PROPOSED IMPROVEMENT

RATIONALE

1) Redistribution/Removal of Regional Boundaries

Creates a more equitable distribution of funds
Traveling to St. Albert vs Edmonton is 10 minutes but funds and wait times are significantly different

2) Reduce Volunteer Requirements

Roles and number of volunteers are no longer necessary due to technological advances

3) Keep current Advisor structure

It is working well

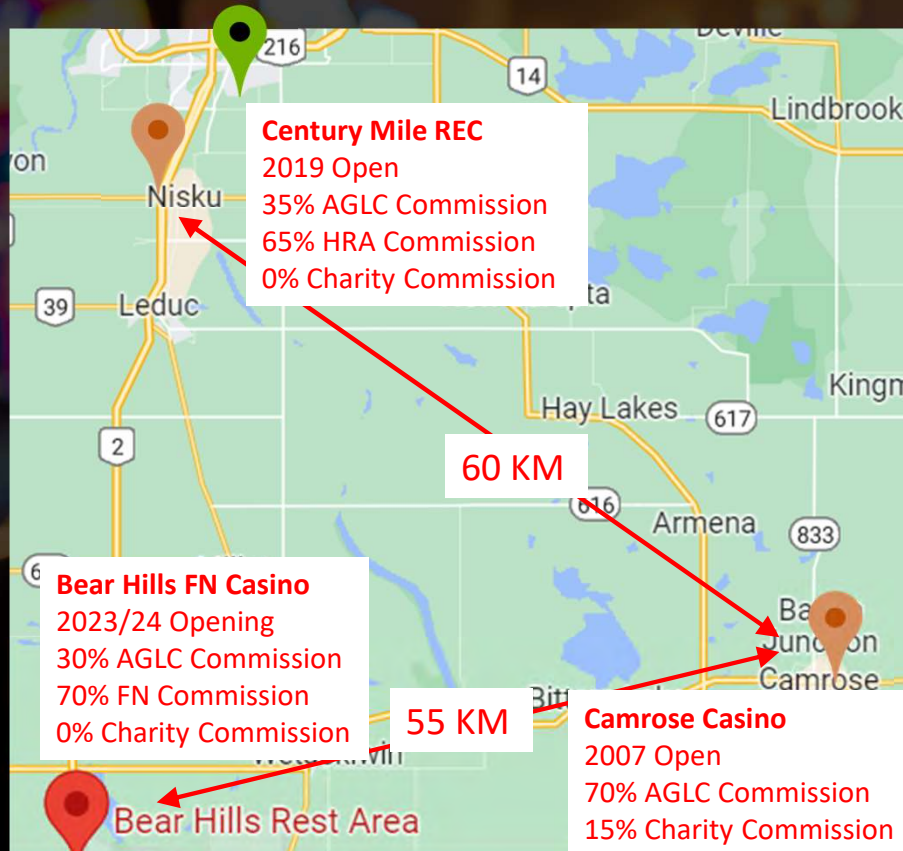
4) Remove 100 km Rule

Reduces financial barriers for smaller and rural organizations

How Did This Happen?

- The Camrose Casino opened in 2007 serving the local rural community in the Camrose AGLC Gaming Region.
- In 2019, AGLC approved the relocation of the Northlands REC to the AGLC Camrose Gaming Region (Nisku) which is 60 KM from the Camrose property. The Camrose property has 208 EGMs while the Century Racino opened with 600 EGMs. This relocation greatly impact the financial viability of the Camrose Casino and redistributed charitable revenues to the REC/HRA.
- In 2022, AGLC approved the Louis Bull First Nations Bear Hills Casino which is 55 KM from the Camrose property. This new FN casino license, which is approved for 200 EGMS and up to 15 table games, will greatly impact the financial viability of the Camrose Casino given that Camrose's second largest player market in Wetaskiwin will be located only 17 KM from the new First Nations casino and will offer players the opportunity to smoke on premises. There will also be a very significant redistribution of charitable revenues to the HFN Charity, further exacerbating the difference in charitable revenues generated by Rural Camrose Charities and Urban Edmonton, HRA and HFN Charities.
- The unviable financial outlook for the Camrose Casino is of great and growing concern to the local community, its employees and the local charitable partners that it serves. An amount of return of charitable gaming revenues to Rural Camrose Charities through the proposed relocation is fair and reasonable given that Rural Camrose Charities have already lost or are expected to lose such a significant portion of their Camrose Region revenues to HRA and HFN Charities.

How Did This Happen?



What If?

- Regrettably, the Camrose Casino is not financially viable. The business generates a meaningful financial loss each year and with the proliferation of the recently relocated Century Mile REC and soon to open Bear Hills First Nations Casino, the Camrose Casino will have to either relocate or close in order to cease financial losses.
- In 2021, the Camrose Casino unsuccessfully attempted to relocate to Sherwood Park/Strathcona County, the only community within the AGLC Camrose Region with a sufficient customer population to restore financial viability. The municipality rejected reforming its bylaws to permit a casino.
- In the event that the proposed relocation application is unsuccessful, the Camrose casino closure will displace approximately 650 Camrose region charities. These rural Camrose charities will either be without an opportunity to generate any charitable revenues or will presumably be absorbed by the Edmonton AGLC Region casinos, as the St Albert and Red Deer AGLC regions currently have much longer wait times.

Urban Charities Still Further Ahead

- Post Camrose Casino relocation to Edmonton, AGLC management forecasts:
 - Rural Charities to increase their earnings from \$25,000 to \$51,000 per event.
 - Urban Edmonton Charities to decrease their earnings from \$75,000 to \$68,000 per event.
- Urban charities will still earn a superior amount, 34% more, over rural charities, but also avoid the need for prospective sweeping legislative changes to pool AGLC charitable funds across the province instead of by region, in order to provide fairness and equality amongst rural and urban charities.
- However, if Camrose Casino closes, Edmonton Urban Charities and Politicians are already advocating for several Camrose Rural Charities to be redistributed to St Albert and Red Deer AGLC regions which would further exacerbate the disparity in revenues and wait times between these rural and the Edmonton regions.

Source: AGLC, non annualized data

Edmonton Casinos

Distance From Proposed Site:

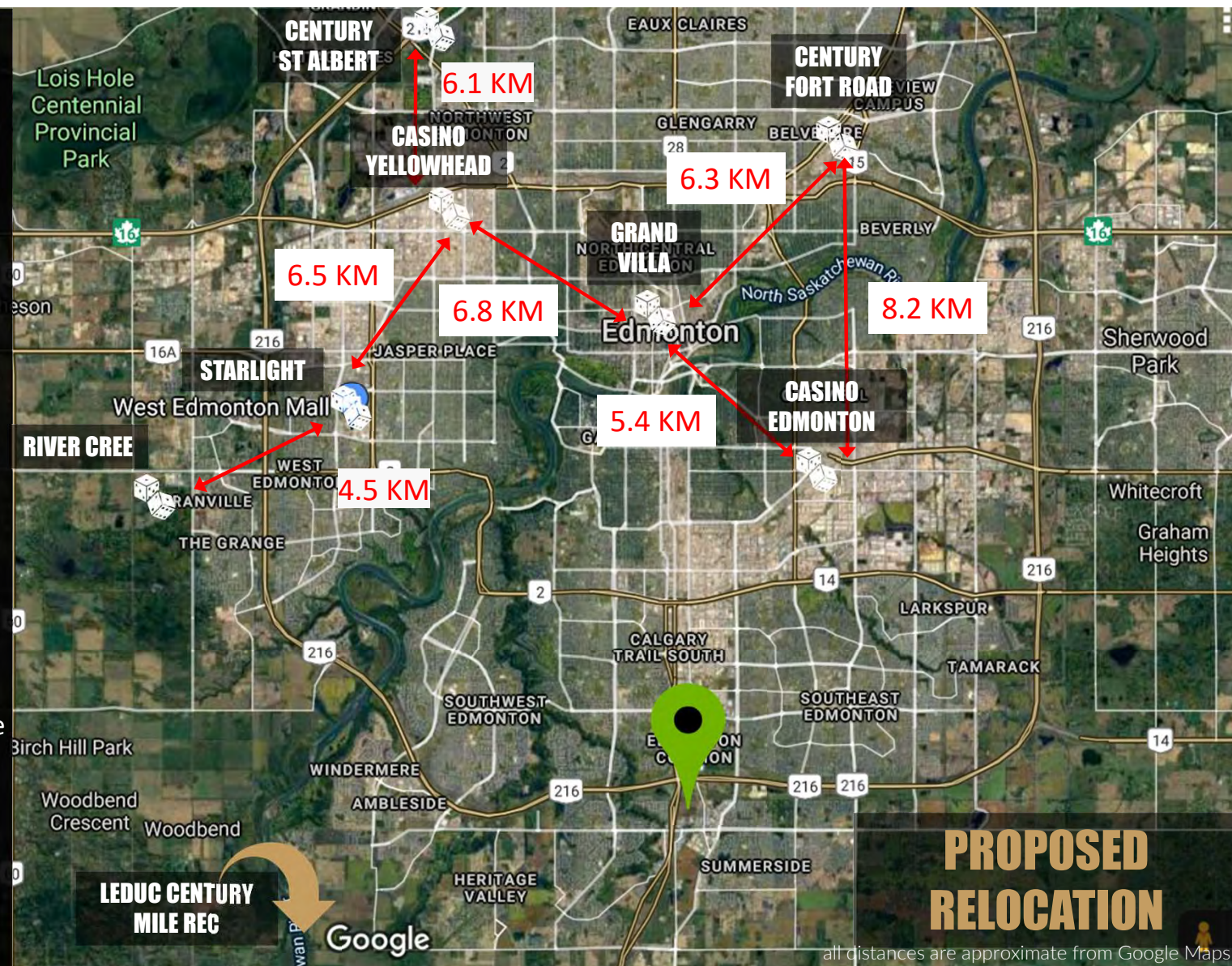
9.7 KM to Casino Edmonton

13.8 KM to Leduc Century Mile REC

14.0 KM to Starlight Casino

16.9 KM to River Cree FN Casino

- Every casino in Edmonton's city limits has a different casino located closer to it than the proposed relocation site
- Recent ACE Casino Calgary relocated to Airport location 8.4 KM from nearest charitable casino, 7.8 KM from nearest REC and 16.5 KM from FN casino



Impact on Community & Municipality

- Camrose Region political leaders understand that the Camrose Casino license has to move to Edmonton in order to generate a fair and equitable amount of revenue for rural charities, as well as be financially viable.
- The employees of the Camrose Casino who live in the Camrose region will still have employment opportunities with the new relocated facility with improved compensation. The Camrose Hotel will backfill the casino with another entertainment facility which will continue to provide employment opportunities to existing Camrose staff.
- The majority of the rural charities in the Camrose region are located in Edmonton bedroom communities, including: Sherwood Park, Leduc, Beaumont, Devon, etc. These charities would have a shorter drive to volunteer at a casino located in Edmonton than Camrose.

Impact on Community & Municipality

- City of Edmonton Councilors reviewed and approved the rezoning of the casino lands in April 2021. City of Edmonton Planning Department reviewed the file and advertised the development permit approval for public appeal simultaneously with the AGLC public consultation. The development permit was approved with **no appeals** in August 2022.
- The Mayor of Edmonton and Edmonton Federation of Community Leagues wrote to the AGLC Board asking to block the relocation in order to prevent an equitable redistribution of gaming revenues to Rural Charities.
- The AGLC Board needs to hear that there is support for the casino relocation and a more equitable split of gaming revenues in the Capital City Region.

What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

1. Lack of Community Support. We need your support by writing to AGLC.

Approximately 250 Edmonton Charities and Community Groups wrote to AGLC to oppose sharing Edmonton Charitable Gaming Revenues with Rural Alberta. Edmonton is the only AGLC gaming region in Alberta that doesn't invite rural charities into its casinos.

Please contact AGLC to support the relocation of the Camrose Casino to South Edmonton and ensure Rural Charities receive a fair financial deal.

What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

- **2. Cannibalization of Existing Casino Operator Revenues.** AGLC's own data confirms that no other casino operator will be materially affected by the relocation.

- **3. Limited New Gaming Revenues.** AGLC market assessment and a third party consultant confirmed that the relocation would generate \$7 - \$28 MM of new revenue for AGLC each year. This is a material amount of funds that could be used for schools, hospitals and roads. AGLC confirmed its own investment would be repaid in less than 2 years.

What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

4. Negative Impact to Horse Racing Alberta and First Nations Development Fund.

FNDF: AGLC's own analysis demonstrates that the impact on the First Nations Development Fund will be less than 0.9%, which is not material.

The FNDF receives \$117 MM per year, while each of Camrose and St Albert regions receive \$4.6 MM.

What Are AGLC's Issues?

- The AGLC Board incorrectly denied the relocation application based on the following reasons:

4. Negative Impact to Horse Racing Alberta and First Nations Development Fund.

HRA: AGLC's own analysis demonstrates that the impact on the HRA Fund will be 4.3% which is not material. The HRA receives \$34 MM per year, while each of Camrose and St Albert regions receive \$4.6 MM.

AGLC's approval to relocate the Century Mile Racetrack from Edmonton to the Camrose region is a major factor why the Camrose Casino is financially impaired and rural charitable revenues have declined. The Camrose casino must now relocate in order be financially solvent and earn a reasonable amount of revenue for rural charities.

Next Steps

- Contact the following AGLC Board and Management leaders and your MLA to express your support for the project prior to the March 13th AGLC Appeal Hearing:
 - Kandice Machado, AGLC CEO.
 - Email: kandice.machado@aglc.ca
 - Phone: 780-447-7433
 - Len Rhodes, AGLC Board Chair.
 - Email: len.rhodes@aglc.ca
 - Phone: 780-447-8668
- Please share this information with your community and ask them to contact AGLC & MLA.

Questions & Answers

CAPITAL CITY CASINO RELOCATION PROPOSAL



A wide-angle photograph of a casino floor. In the foreground, a large wooden gaming table with a green felt top is visible. The floor is covered in a vibrant, multi-colored patterned carpet. In the background, there are several slot machines and a sign for '8's SPORTS BAR'. The ceiling is high with recessed lighting and decorative spherical pendant lights.

Let's work together to build a better Alberta!

•
•
•

Thank You



10 May 2023

Dear Alberta Municipalities:

Re: Alberta Provincial Election

It is time for all parties running in this upcoming election to band together, get a hold of elections Alberta and postpone this Provincial Election.

This election is nothing but a distraction at this point. When we, Albertans, need every government official to roll up their sleeves and fight for this province before we don't have a province to come back to.

At this time, we ask that you postpone this election and form a non-partisan collaborative government for the betterment of all Albertans.

The forecast is for high temperatures again in the near future, and we need to be ready.

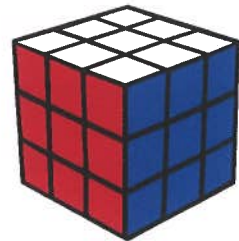
I'm calling on all Albertans, all mayors and reeves across Alberta to contact your MLAs to help me get this message out.

Regards,

Wade Williams
Mayor Yellowhead County

Cc: Premier of Alberta
RMA
AB Munis

Southern Alberta Employer Supports and Training



The **Alberta Government** is funding this pilot project with a grant through the **Taber and District Community Adult Learning Association**. The purpose of this project is to help support employers with documents, templates and training in order to help attract and retain employees to meet current and future demands. All services are **Free to employers**.

Southern Alberta Employer Supports and Training began on September 1, 2022, is a 2-year term and encompasses the **Town of Taber, MD of Taber, County of Warner** and the **County of 40 Mile**.

The current developments to the program include:

- We have **serviced over 150 employers** in all industries.
- Resources include **10 Human Resource and 7 Safety documents and templates** that employers can readily use, add their company name and logo while being able to adjust the forms to fit your needs.
- **All files are emailed directly to the employer contact.**
- The development of the **"Internet Links" document with over 90 links** to relevant and useful information. A *very handy resource* that all employers will use.
- **Taber Adult Learning had additional services that support employers** in the form of Employer Breakfasts, Employer Job Fairs, Job Board, Youth Employment Program, Taber Employment Assistance, English literacy classes, GED classes, Adult Basic Education, New-comer's programs and a Low-German Translator. We can also direct you to similar services outside of Taber.
- **Employer training opportunities** in *Mental Health – First Aid, Indigenous Culture Training, Workplace Respect and Inclusion, and Unconscious Bias in the Workplace.*

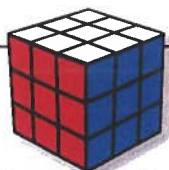
This is a great opportunity for **smaller businesses** to receive support in areas that they may not have the resources for. **Larger businesses** who have established processes in place can take advantage of these current resources as well to tweak some of their processes.

We look forward to working with you on **Southern Alberta Solutions**.

Sincerely,

Patrick Kavanagh - Employer Support Caseworker

Patrick.kavanagh@taberadultlearning.com



**Southern Alberta Employer
Supports and Training**

Alberta
Government

403-223-1169 www.taberadultlearning.com

 **Taber Adult
Learning**

Employer Resources

Here is the current listing of documents, templates and links to information that may be of use to you and your company. All resources are **FREE** for you to use as you like, make changes, add your company logo, use as quick reference sheets, etc.

Human Resource Documents

- ✓ Job application form (adjustable)
- ✓ Creating job postings
- ✓ Advertising job postings
- ✓ Employer interview questions
- ✓ Reference checks made easy
- ✓ Bank deposit form (adjustable)
- ✓ Onboarding employees
- ✓ Employee tracking sheet (adjustable)
- ✓ How to do exit interviews
- ✓ Laying off employees



Health and Safety Documents

- ✓ Incident investigation form
- ✓ Hazard assessments
- ✓ Toolbox talks - info, agenda and attendance
- ✓ Supervisors monthly safety inspection guidelines and worksheet (adjustable)
- ✓ Injury workflow
- ✓ What about safety committees?
- ✓ Working alone

Many of these documents have links in them so that you can access additional information immediately on the same topic.

Internet Links to over 90 useful websites for employers.

- ✓ Human Resources Links
- ✓ Health and Safety Links
- ✓ Workers Compensation
- ✓ Farm and Ranch
- ✓ Demographics, Labour Market and Multicultural



Taber Adult Learning has services that support this program in the form of *Employer Breakfasts, Employer Job Fairs, Taber Job Board, Youth Employment Program, Taber Employment Assistance, English literacy classes, GED classes, Adult Basic Education, Newcomer's programs* and a *Low-German Translator*. Call 403-223-1169 for more information.



**Southern Alberta Employer
Supports and Training**



403-223-1169 www.taberadultlearning.com



*Here are the headings in the **Internet Links** document:*

Human Resource Links

Alberta Human Rights - Interview question guidelines, harassment policy development, duty to accommodate, etc.

Employment Standards - Wages, Holidays, Overtime, Termination pay, Job leaves, Youth employment laws and many more.

Youth Employment Laws - Basic Rules, Employees 12 years and under, 13 – 14 years, 15 – 17 years, etc.

Freedom of Information and Protection of Privacy Act - FOIP - Guidelines, FOIP Act, Regulations, Help Desk and more.

Farm and Ranch Workplace Legislation - Employment Standards for employers.

Hiring Guide - A Government of Canada guide with some good information on hiring employees.

How do I give a reference - An excellent resource looking at what to say and what not to say.

Ice Breaker Questions - An extensive list of questions for interviewers to consider.

English Classes in Taber - English as an additional language classes for employee and families in Taber through Taber Adult Learning.

Census of Populations - This is a fascinating look at the breakdown of people who live in our communities. Information on things like age brackets, household income, languages spoken, mother tongue's, types of housing, marital status and so much more.

Occupational Demands Outlook - Looks at what types of jobs will be in demand in the coming years up to 2025.

Resources for Employers - Alberta Government Programs, Grants, On-line Services and more.

Labour Market Information - Labour forecasts, Trends, Statistics, Wages, Salaries and more.

Mature Worker Recruiting - Advantages of hiring this neglected employee base. Things to consider when hiring mature workers.

Ex-Offenders Recruiting - How to evaluate hiring, benefits, concerns, criminal record checks? and more.

Alberta Advantage Immigration Program - This is an economic immigration program that assists businesses in finding skilled workers from around the world, and in turn allows for skilled workers to be nominated for permanent residency by a Committee set up by the **Town of Taber**.

Temporary Foreign Workers Program - How to hire, obligations, employer compliance, guidance, etc.

Alberta - **TD1AB Tax Forms - Fillable Form and Printable Form**

Federal - **TD1 Tax Form - Fillable Form and Printable Form**

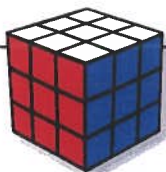
Health and Safety Links

OHS Templates for all of your safety documents - OHS - If you need safety documents then this link is for you! Templates for Safety Policy, Hazard Assessments, Emergency Response Plan, Work Site Inspection, Worker Orientation Record, Safety Training Records and more.

OHS Portal - A great website that lets you drill down to safety information categories.

OHS Search Tool - This **NEW** search tool is a web-based word-for-word transfer of Alberta's OHS Act, Regulation, and Code. You can now search on any safety wording and find all of the information on it.

Health and Safety Programs for Employers - Alberta Government - An excellent document (PDF) that addresses all the areas of a safety program from "Do I need one" to providing templates and sample policies for employers.



**Southern Alberta Employer
Supports and Training**



403-223-1169 www.taberadultlearning.com



Health and Safety Links – continued

OHS Guide to OHS for Employers - A good overview of OHS Alberta, safety inspectors, employers and employee's responsibilities. **The last page has very useful links for employers.**

OHS Resources specific for your Industry - Agriculture, construction, manufacturing, transportation, energy, hospitality, retail and more. A good one-stop shop location to find OHS publications specific to your industry.

Alberta Association for Partnerships Association (AASP) - Looking for a safety association? Founded in 1999, AASP services all industries and are the 2nd largest safety association in Alberta **and the largest in Canada** for "all industries" safety associations. **AASP is located in Taber too!**

Hazard Assessment and Control - An excellent handbook for Alberta employers and workers.

Hazard Assessment and Control TEMPLATE - For site-specific hazard assessments and solutions for controlling them.

Alberta Workers Health Centre has some good information.

Overview guide of topics for best practices PDF

Seven modules to review PDF

Workers Compensation for Employers and Workers

Employer WCB Handbook - A good overview of information for employers.

Employer Injury Reporting Form - Excellent employer information resource! How to report an injury with instructions and employer report form.

Workers Injury Reporting Form - Excellent information resource! How to report an injury with instructions and worker report form. Information that employers need to be aware of.

Employer Reporting and Injury overview - Information for reporting injuries On-line, MyWCB employer app. and by Fax.

All WCB Forms and Guides for Employers - An extensive list of information.

Mental Health in the Workplace - What are the signs to watch for in employees.

Workers WCB Handbook - A great overview of information for workers that employers should review.

Offer of Modified Work - Document agreement between employer and worker. Copy and use.

Letter to the Health Care Provider (Dr.) - Health Care provider "fitness for work" letter template.

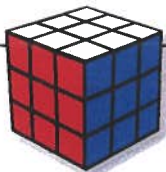
Return to Work Planning - Employers, workers and modified work information.

Employer Injury Tracker - Use this injury tracker to self-monitor your company's Injury recovery success. Tracking helps recognize positive outcomes like early return to work or no-time loss claims and determine gaps in your disability management program.

WCB Posters for Workplace posting

Hurt at Work Poster? - All workplaces should have this poster posted. Here are the languages that this poster comes in.

Arabic, Chinese (Simple), Chinese (Traditional), English, French, German, Japanese, Korean, Polish, Portuguese, Punjabi, Somali, Spanish, Tagalog and Vietnamese



**Southern Alberta Employer
Supports and Training**

Alberta
Government

403-223-1169 www.taberadultlearning.com

 **Taber Adult
Learning**

Helpful Links

Helplines and Hotlines for Support - To help people right now. Every employer should have these phone numbers available for easy access. Suicide, mental health, addictions, distress, First Nations, kids, rural distress, LGBTQ2S+ support lines for all kinds of emergency situations.

Domestic violence in the workplace - OHS - Domestic violence is a pattern of behaviour used by one person to gain power and control over another with whom the person has, or has had, a personal relationship. This can range from subtle intimidating behaviours to violent acts that result in physical harm or death.

Mental Health in the Workplace - OHS - Videos, Posters and Information.

Mental Illness in the Workplace - Canadian Mental Health Association - An excellent resource for employers. Download their brochure and make it available to employees.

Ask an OHS expert - Report an OHS concern - Report serious injuries - Illnesses or incidents

Farm and Ranch

Occupation Health and Safety - OHS - A good overview of legislation, safety basics and more.

Farm Safety - Alberta Government - Excellent resource with information on livestock, environment, chemical, farm home safety, equipment and machinery safety, worker safety and more.

Farm Safety Resources - AgSafe Alberta - Excellent information for farm safety operations. Topics cover a huge range of safety situations.

Farm Safety Centre - Based in Raymond, Alberta. The Farm Safety Centre is a charitable organization promoting safe agricultural practices through the development and delivery of educational programs and materials to individuals of all ages throughout rural Alberta.

Working Alone on the Farm - A nice 2-page review on working safely when alone.

Workers Compensation Board - WCB - Workplace insurance for Farm and Ranch.

WCB Coverage - How it benefits your company and employees.

Demographics, Labour Market Information and Multicultural Links

Occupational Demands Outlook - Look into the future to see the types of jobs predicted to be in demand in the coming years up to 2025.

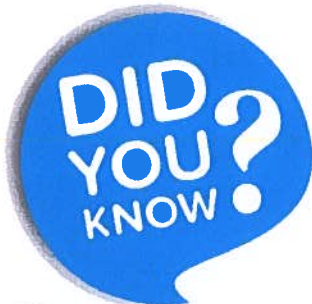
Census of Populations - This is a fascinating look at the breakdown of people who live in our communities. Age brackets, household income, languages spoken, mother tongue's, types of housing, etc.

Town of Taber - An extensive website of information. Direct links: Business Support Services, Economic Development, and Community Links.

MD of Taber - Business information including Economic Development and Departments.

County of 40 Mile - Main website. Direct links: Business Resources and Departments.

County of Warner - Main website. Direct links: Agriculture Service Board and Departments.



55% of the population in Southern Alberta do not speak English or French as their first language.

(Taber, MD of Taber, County of Warner and 40 Mile)

...this makes "English as an Additional Language (EAL) and Literacy Training" important for communication between you and your employees. Give our office a call for support.

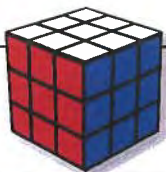
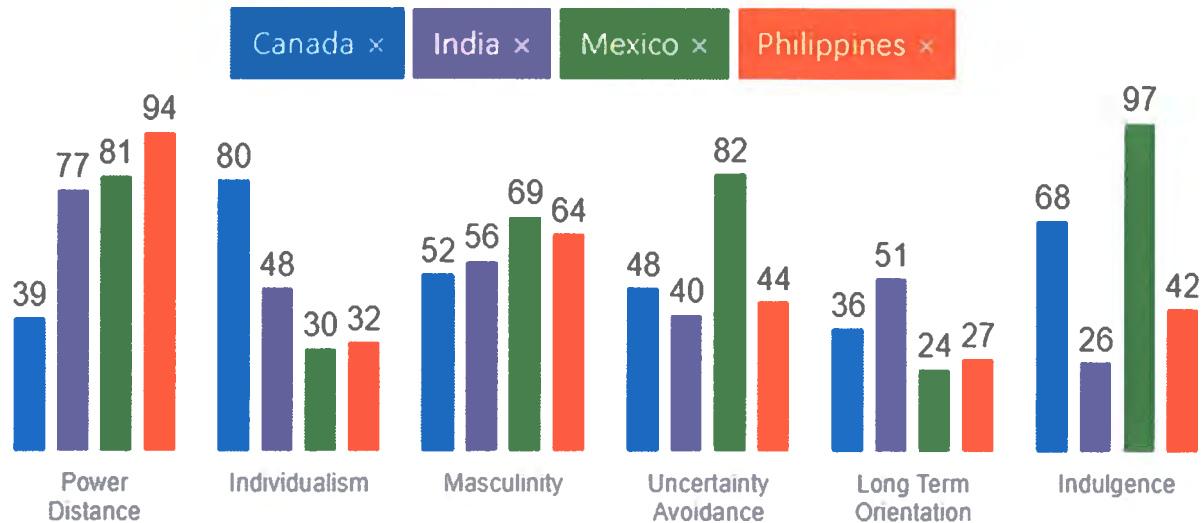


**Southern Alberta Employer
Supports and Training**



403-223-1169 www.taberadultlearning.com

Hofstede Insights - This website is fascinating! You can compare Canada with other countries and by doing so you can learn the similarities and differences between cultures. The cultural differences are a great eye-opener which can help employers see through the eyes of some employees. Its all about communication and this insight will do a lot for you personally and your company.



**Southern Alberta Employer
Supports and Training**

Alberta
Government

403-223-1169 www.taberadultlearning.com

 **Taber Adult
Learning**



Village of Warner
Box 88
Warner, AB T0K 2L0
Ph.: 403-642-3877
Fax: 403-642-2011

May 9, 2023

TO: Property Owners of:

Plan 4068N; Block 9; Lots 1-12
Plan 4068N; Block 8; Lots 13-19
Plan 4068N; Block 8; Lots 5-12

Plan 4068N; Block 8; Lots 31-40
Plan 4068N; Block 8; Lots 1-4

RE: Proposal to develop a mini-storage facility, including request for variance to fence height in front yard (discretionary use in the Commercial District).

Address: 100 – 3 Avenue; Warner
Legal Description: Lots 41-44; Block 8; Plan 4068N

Dear Property Owner:

Pursuant to the provisions of Sections 30 and 33 of Bylaw No. 538-12 being the Land Use Bylaw of the Village of Warner, notice is hereby given that on Tuesday, May 30 at 2:00 p.m. the Village of Warner Municipal Planning Commission will consider a development permit application to develop a mini-storage facility (48 storage units) located on the subject property, including a request to vary the 0.9 m (3 ft) maximum fence height along the perimeter of the front property line to allow a 1.83 m (6 ft) high chain link fence. A 3'X5' business sign is proposed to be affixed to the front fence.

Any comments concerning the application can be made in writing and submitted to the Village of Warner prior to the meeting or made in person at the Municipal Planning Commission meeting:

Village of Warner
Box 88
Warner, AB T0K 2L0

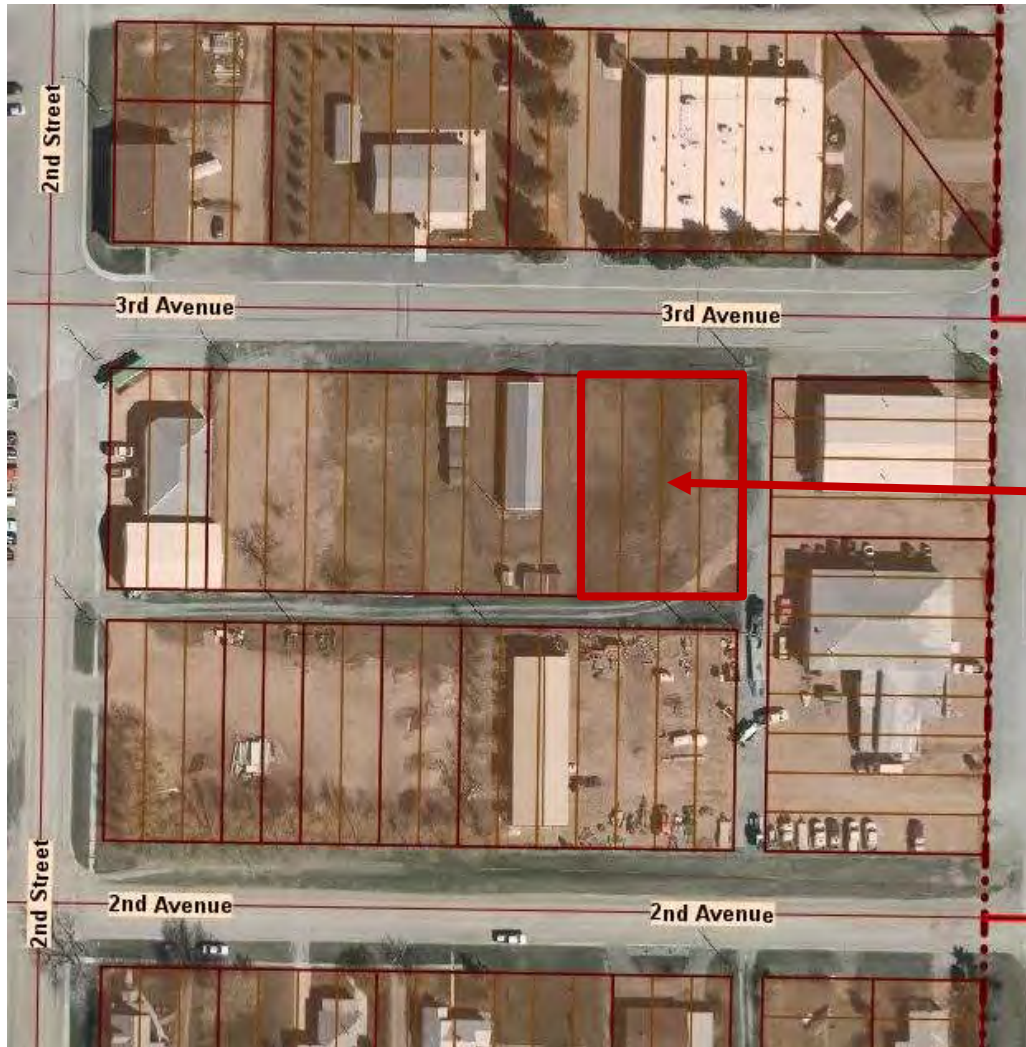
Sincerely,

Kelly Lloyd
Development Officer

FOIP

Any personal information provided in response to this letter is collected under the Alberta Municipal Government Act and in accordance with section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information provided in response to this letter may be made public. If you have any questions about the collection and use of this information, please contact the Village Office.

LOCATION MAP



Subject Property:

100-3 Avenue

Warner, AB



Request for Decision Bylaw 616-23 Animal Control Bylaw

RECOMMENDATION

That Council give first reading to the Animal Control Bylaw 616-23.

That Council give second reading to the Animal Control Bylaw 616-23.

That unanimous consent be given to the Animal Control Bylaw 616-23, for consideration of third reading.

That Council give third and final reading to the Animal Control Bylaw 616-23.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

At the February 15, 2023, Council meeting, a submission from a resident requested that Council grant a permit for a miniature horse to be located at a property not designated to host animals as per the Land Use Bylaw districts, and as per Bylaw 543-13.

Subsequent research was completed and at the April 19th council meeting, the following resolutions were made:

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council directs administration to revise the Animal Control Bylaw 543-13 to include provisions for Livestock Emotional Support Animals and permitted use."

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council table granting a special permit to house a miniature horse at the property of 509 - 4th Avenue, Warner, subject to the submission of a manure and drainage mitigation plan."

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the Bylaw. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Bylaw 616-23 Animal Control

VILLAGE OF WARNER
ANIMAL BYLAW ~~543-13616-23~~

BEING A BYLAW OF THE VILLAGE OF WARNER TO PROVIDE FOR THE REGULATION AND CONTROL OF ANIMALS WITHIN THE VILLAGE OF WARNER.

WHEREAS pursuant to the Municipal Government Act, Chapter M-26 RSA 2000, and any amendments thereto, the Council may pass a bylaw to regulate and control Animals within the Village of Warner.

WHEREAS Bylaw 613-23 regulates dogs in the Village, and are thus not addressed within this Bylaw.

WHEREAS Council deems it advisable to regulate and control the Animals within the Village of Warner in the Province of Alberta to provide for the safety, cleanliness and environmental protection of the Village and its residents.

NOW THEREFORE, the Council of the Village of Warner duly assembled, enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as the "Animal Control" Bylaw.

2. DEFINITIONS

"Animal" shall mean ~~horses, cattle, donkeys, mules, oxen, sheep, goats, fur bearing animals raised for pelts and any other animals that are deemed to be inappropriate by the Village of Warner, any bird, reptile, amphibian, or mammal excluding humans and Wildlife.~~

~~"Fowl" shall mean geese, turkeys, ducks and any other fowl as deemed to be inappropriate by the Village of Warner.~~

"Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"Livestock" includes, but is not limited to:

- a) a horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
- b) domestically reared or kept deer, reindeer, moose, elk, or bison;
- c) farm bred fur bearing Animals including foxes or mink;
- d) Animals of the bovine species;
- e) Animals of the avian species including emus, ostriches, chickens, turkeys, ducks, geese, peacocks, peahens, or pheasants; and
- f) all other Animals that are kept for agricultural purposes including bee colonies, and does not include cats, dogs, or other domesticated household pets.

"Livestock Emotional Support Animal" means a companion Animal that a mental health professional has determined provides a benefit for an individual with a disability.

"Owner" means any Person:

- a) who has the care, charge, custody, possession or control of the Animal;

- b) who owns or claims a proprietary interest in the Animal; or
- c) who harbours, suffers, or permits an Animal to be present on any property owned or under their control.

"Village" shall mean the Village of Warner.

3. GENERAL LIVESTOCK

- 3.1. No person shall keep or maintain any ~~animal Livestock or fowl~~ in the Village, without first obtaining an Animal Control Permit issued by the Village Office, within the areas as described below:
 - 3.1.1. In the Village of Warner South of First (1st) Avenue and only on properties that are at the least 2.4711 acres
 - 3.1.2. Chickens ~~(see General, 6d)~~ 1st Avenue North
- 3.2. ~~Animals Livestock and fowl~~ will be allowed within the Village, without a permit, only on days when a parade or a celebration is being held.

4. PERMITS

- ~~3.2.4.1.~~ Application for a permit will be obtained from the Village office in the form provided. Applications will be completed in detail. Any other information the Village may require, or consider appropriate, shall be supplied to ensure all information is considered in each application.
- ~~3.3.4.2.~~ The Village and/or its agent Designated Officers shall take into consideration all factors which may be to the best interest of the Village as a whole and, in particular, the surrounding neighbourhood and may:
 - ~~3.3.1.4.2.1.~~ Grant permit; or,
 - ~~3.3.2.4.2.2.~~ Grant a permit subject to conditions; or
 - ~~3.3.3.4.2.3.~~ Refuse any application as they may deem advisable.
- ~~3.4.4.3.~~ The Village may revoke any permit or vary the terms and conditions of such at any time. In particular, any permit shall be revoked, but not limited to, if the premises where the Animal is being kept is not kept clean and sanitary, so as to control the nuisance of manure, flies, odour or filth. Upon receipt of a written complaint with justifiable concerns, each permit location is subject to an unscheduled inspection by the Village and/or its agent Designated Officer.
- ~~3.5.4.4.~~ Permits will be issued in accordance to the following guidelines: ~~which shall become part of this bylaw and enforcement of this bylaw will commence on January 1st, 2014 until such time as there is an amendment to this bylaw.~~
 - ~~3.5.1.4.4.1.~~ All permit requests for Animals ~~and fowl~~ (excluding dogs and cats) will be reviewed and approved according to the regulations and guidelines provided by the appropriate Provincial and Federal government departments.
 - ~~3.5.2.4.4.2.~~ One (1) large Animal per acre, no matter the age (for example, two (2) horses and (one)1 cow with calf would be four (4) permits; or one (1) mare with foal would be two (2) permits)
 - ~~3.5.3.4.4.3.~~ Two (2) small Animals per acre (goat, sheep, etc.) No more than six ~~(6) "backyard"~~ chickens will be allowed in the Village, with absolutely no allowance for roosters.
 - ~~3.5.4.4.4.4.~~ Permits shall not be issued for pigs. ~~Pigs shall not be allowed in the Village.~~

~~3.5.5.4.4.5.~~ Stallions (possibly short term, with special security requirements and upon individual request to council).

~~4.4.6.~~ Bulls (possibly short term, with special security requirements and upon individual request to council).

~~4.4.7.~~ Livestock Emotional Support Animal(s) may be permitted in the Village outside of provision 3.1.1, provided conditions set during the permit stage are met.

~~3.6.4.5.~~ No permits ~~will~~ may be issued ~~after~~ prior to an inspection of the location noted on the application to ensure adequacy of fence/corral, security, and space for forage.

~~3.7.4.6.~~ Following an issuance of a permit, the Village and/or its ~~agents~~ Designated Officer, shall inspect each permit location to determine its validity.

~~3.8.4.7.~~ Within seven (7) days of the expiration of a permit or as otherwise required by the Village, each property owner~~s~~ is responsible for a general cleanup of the Animal area, complete to the abatement of all nuisances and to the satisfaction of the Village. Failure to do so will be justification for the Village to have the cleanup undertaken and to assess any incurred costs against the property.

4.5. FEE SCHEDULE

~~4.1.5.1.~~ There will be an administration fee assessed for each permit, in accordance with the fee policy, attached as Schedule A. Recipients of an Animal control permit shall comply with all provincial regulations and legislation concerning public health and the keeping of Animals.

~~4.2.5.2.~~ All Animal permits will be issued for a twelve (12) month period from the date of issuance unless otherwise stated on the application.

~~4.3.5.3.~~ Any person keeping or maintaining any Animal in the Village without a permit, or any person failing to remove any Animal from the Village after a permit to keep such Animal has been revoked and/or expired, is guilty of an offense and may be issued a violation ticket as indicated in Schedule "B".

5.6. GENERAL

~~5.1.6.1.~~ Where a contravention of this Bylaw is of a continuing nature, further violation tickets may be issued by the Village and/or its ~~agent~~ Designated Officer, provided that no more than one violation ticket shall be issued for each day that the contravention continues.

~~5.2.6.2.~~ Nothing in this Bylaw shall prevent the Village from immediately issuing a violation ticket for the mandatory Court appearance of any person who contravenes any provision of this Bylaw.

~~5.3.6.3.~~ All charges and costs that are left unpaid shall be added to the landowner's property tax account and collected in that manner.

6.7. SEVERABILITY

7.1. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if

any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

7.8. REPEAL OF BYLAW

8.1. That Bylaw No. 543-13 and amendments thereto are hereby repealed.

8.9. EFFECTIVE DATE

9.1. This Bylaw shall take effect at the date of final passing thereof.

Read for the first-1st time this _____ day of _____, 2023

Read for the second a-2nd time this _____ day of _____, 2023⁴

Unanimous consent be given consideration for third reading this _____ day of _____, 2023.

Read for a third a-3rd and final time time and finally passed this _____ day of _____, 2023

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

Schedule A: Permit Fee

Large Animals	\$20.00/Head
Small Animals	\$15.00/Head
Chickens	\$3.00/Head

~~1st Avenue And North~~

Schedule B: Animal Control Bylaw Penalty Schedule

1. Keeping or harbouring any Animal where prohibited in the bylaw \$250.00
2. Keeping or harbouring any Animal in numbers more than those described in the bylaw \$250.00



Request for Decision Viability Review Action Plan

RECOMMENDATION

That Council approve the Viability Review Action Plan Update for June 2023, as presented.

LEGISLATIVE AUTHORITY

Viability Review Ministerial Order
Municipal Government Act

BACKGROUND

Following the Viability Review conducted by Municipal Affairs and the subsequent recommendations and directives ordered by the Minister of Municipal Affairs, the attached action plan is the second iteration, providing an update on the actions previously submitted in 2023.

The Village of Warner is required to provide an update to the Ministry on the action plan by June 1, 2023, and annually up to 2027.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Viability Review Action Plan Update – June 2023

Minister Ordered Directives from the Viability Review, May 9, 2022

1.	<ul style="list-style-type: none"> Complete a comprehensive Strategic Planning session, discussing the 15 recommendations <i>Moved by Mayor Lindsay, seconded by Councillor Alexander, "that Council approve the preliminary focus areas consisting of, community development, fiscal responsibility and governance for the 2022-2025 Strategic Plan."</i> Motion Carried 108-22 June 15, 2022 Regular Council Meeting Develop an action plan to address each recommendation <i>Moved by Mayor Lindsay, seconded by Councillor Alexander, "that Council approve the Viability Action Plan as information."</i> Motion Carried 107- 22 June 15, 2022 Regular Council Meeting Provide a copy of the plan to Municipal Affairs 	June 30, 2022 Complete
2.	<ul style="list-style-type: none"> Prepare a written capital plan over the 2022-2032 period Provide a copy of capital plan and funding sources to Municipal Affairs 	July 30, 2022 Complete
3.	<ul style="list-style-type: none"> Update and submit the approved capital plan and budget amounts on June 1 of each year for the subsequent four years to Municipal Affairs 	June 1, 2023-2027
4.	<ul style="list-style-type: none"> Council and CAO to carry out the directives within timelines stated 	Ongoing

Viability Action Plan

Recommendation		Action Plan	Timeline	Status
Sustainable Governance				
1.	Develop a long-term municipal strategic plan.	<ul style="list-style-type: none"> Due to time constraints, a preliminary session was completed at a regular council meeting. Future work will entail developing values and value statements; creating a vision and mission statement; identifying results and strategies based on agreed focus areas. Create an operational plan Assign KPI's 	June 2022 Summer of 2022 Spring /Summer 2023	Focus areas identified June 15 <ul style="list-style-type: none"> Community Development Fiscal Responsibility Governance Council held a council (governance) refresher and strategic planning session on February 23, 2023. Council decision to engage the public on vision for the Village

2.	Review and update local policies and enact new policies in order to guide staff and to communicate service level expectations to the public.	<ul style="list-style-type: none"> • Inventory completion • Develop review schedule • Prioritize • Review or create new • Council approval 	<p>Summer 2022</p> <p>Fall 2022 – Fall 2025</p> <p>Fall 2022 – Fall 2025</p>	<p>Bylaw inventory begun completed 11/28/2022</p> <p>Policy inventory completed 11/1/2022</p> <p>Review schedule complete</p>
3.	Share all policies, bylaws and strategic planning documents on its website.	<ul style="list-style-type: none"> • Inventory of Bylaws • Review schedule for Bylaws (in tandem with policy review) • Prioritize • Review and/or create new • Scheduled website revamp • As components are approved, they will be posted to the website. 	<p>August 2022</p> <p>Fall 2022 – Fall 2025</p>	<p>As bylaws and policies have been approved and signed, they are posted on the website. (6 since January 2023)</p>
4.	Continue involvement in regional partnerships that have a positive impact for residents and may choose to pursue further opportunities to further enhance regional efficiencies.	<ul style="list-style-type: none"> • Elected officials are currently appointed to 14 authorities, boards and commissions. • Work continues regionally for a water line (need funding) through Ridge Water Services Commission. • Revival of Quad Council meetings post Covid (County of Warner, Village of Coutts, Town of Milk River, Village of Warner) 	<ul style="list-style-type: none"> • October Organizational meeting • Fall 2022 • Fall 2022 	<ul style="list-style-type: none"> • Governance documents for each ABC have been collected to ensure proper governance from council to those ABC's. • Support provided from quad councils for AMWWP grant lead by Milk River. Support also for ACP grant (successful) to explore the design concept further for regional line. Included in concept is decommissioning water reservoir and a new above ground build. • The Village hosted Quad Council on 11/23/2022, with a subsequent quad council on 4/13/2023. Rotated amongst the four municipalities. Milk River hosts October 2023.

		<ul style="list-style-type: none"> Review Quad shared services recommendations/strategy and create action plan and new meeting schedule. 		<ul style="list-style-type: none"> Interest is not there at this time to review.
Administration and Operations				
5.	Review operational and administrative functions to assess its staffing levels, and budget accordingly.	<ul style="list-style-type: none"> Complete function inventory, in tandem with job descriptions (items 6-8) and services (item 9) offered. Analysis and formalize HR Policies and processes. Succession planning: Discussion between Milk River and Warner council (PW function) 		Currently underway as the CAO is learning about the organization and has identified several areas. Will have a better grasp for 2022 and therefore the 2023 budget
6.	Review the roles and responsibilities of the CAO position described in the MGA and consider increasing the number of hours required to perform the duties.	<ul style="list-style-type: none"> Review MGA section 207 and 208. Review CAO Bylaw. Analyze number of hours for CAO Review job description Modify job description if needed Succession planning to establish a dedicated CAO 	Fall 2022	WIP
7.	Update the job description for the Municipal Clerk to accurately describe the full scope of responsibilities; include information on reporting structure, skills and competencies; and include hours and compensations expected by the position.	<ul style="list-style-type: none"> Review job description Modify job description if needed Succession planning 	Fall 2022	<p>Employee was provided job description to review and update.</p> <p>This is a WIP.</p>
8.	Update the job description for the Public Works	<ul style="list-style-type: none"> Review job description Modify job description if needed 	Fall 2022	Employee was provided job description to review and update.

	Supervisor position to reflect the change in staffing levels and reporting structure and to remove reference to the Public Works Manager.	<ul style="list-style-type: none"> Explore partnership with Milk River for PW relief/backup 		This is a WIP.
9.	Conduct a services review to explore more opportunities to offer services on a regional basis (e.g., some public works functions) in order to alleviate the administrative burden on existing staff.	<ul style="list-style-type: none"> Inventory of services offered Data to support Explore municipal partnerships regarding: shared public works and procurement (fire gear, supplies, etc.) and other identified In tandem with items 4 and 14 	Fall 2022	<p>Service Review creation to be completed.</p> <p>Work with Milk River and Coutts on public works procurement (i.e., street sweeping, hold harmless agreement for public work human resource assistance)</p>
Finances, Assessment, and Taxation				
10.	Continue to comply with the tax recovery process outlined in the MGA.	<ul style="list-style-type: none"> Creation of a tax recovery workbook to document files Public auction 	<ul style="list-style-type: none"> Fall 2022 July 2022 	<p>Advertised in gazette.</p> <p>Public Auction held on October 19, 2022</p> <p>Missed the March 31 deadline to submit list of tax recovery properties for 2023.</p>
11.	Consider dedicating funds annually to infrastructure to encourage proactive funding and improvements.	<ul style="list-style-type: none"> Complete individual asset management plans (10). Determine the level of reserves to be dedicated. Creation of a reserve policy. 	Due June 1, 2027	Asset management plans have yet to be created.
Infrastructure				
12.	Develop a 10-year plan for addressing the repairs, maintenance, and replacements identified in the infrastructure study. The plan should include a projected funding model.	<ul style="list-style-type: none"> Creation of asset management policy and strategy Inventory of assets Identify replacement costs Identify condition Identify operations and maintenance costs 	Due June 1, 2027	A 10-year capital plan was submitted in 2022 as well as the June 2023 report deadline.

		<ul style="list-style-type: none"> Identify level of service Create individual asset management plans Create an investment strategy Annual review of the 10-year capital plan 		
Services				
13.	Increase utility fees to reflect future full cost-recovery, including costs of consumption, emergency repairs, billing, and allocations to reserves for future infrastructure replacement.	<ul style="list-style-type: none"> Inventory of fees Analysis of fees Creation of new rates bylaw 	Business cases for 2023 deliberations	<p>Increase in overconsumption fee for water.</p> <p>Analysis still required.</p>
14.	Complete a service capacity review to align service levels, and council and resident expectations, and budget for the required staffing/contracting.	<ul style="list-style-type: none"> Create service level document Complete a service level review 	October 2022 for the 2023 budget to be approved in December 2022	This project is yet to be created
15.	Develop a policy and procedures to formalize funding support to community organizations and events.	This will be in tandem with the policy review under Sustainable Governance. It is a priority policy.	Fall 2022	This is as WIP



Request for Decision 2022-2032 Capital Plan

RECOMMENDATION

That Council approve the 2022-2023 Capital Plan for the Village of Warner.

LEGISLATIVE AUTHORITY

Viability Review Ministerial Order
Municipal Government Act

BACKGROUND

Following the Viability Review conducted by Municipal Affairs and the subsequent recommendations and directives ordered by the Minister of Municipal Affairs, the attached ten-year capital plan is the second iteration, providing an update on the completed capital projects for 2022.

The Village of Warner is required to provide an update to the Ministry on the action plan by June 1, 2023, and annually up to 2027.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2022-2023 Capital Plan

[illegible]

Mains at 2 Avenue: south part of intersection										\$ 100,000		
Mains at 1 Avenue and 6 Street										\$ 100,000		
Mains at 1 Avenue: 1/2 block between 2										\$ 100,000		
Mains at 1 Avenue and 5 street									\$ 100,000			
Parks												
John Deere Mower^		\$ 7,700										
Recreation												
Civic Centre Ice Plant*****		\$1,000,000										
Zamboni^		\$ 100,000										
Radiant Heaters^		\$ 9,000										
Total Expenses	\$ 243,112	\$1,324,700	\$ 2,027,700	\$ 150,000	\$ 150,000	\$ 125,000	\$ 150,000	\$ 250,000	\$ 100,000	\$ 300,000	\$ 140,000	\$ 4,960,512

^ items not identified in IMP, however, are assets that have long since passed their estimated useful life and will need to be replaced

* as per IMP, these road surfaces are poor to very poor. Condition rating is 5 to 6.5

** as per IMP, this is priority 2

*** as per IMP, this is priority 3

**** as per the IMP, this is priority 4

***** as per the IMP, this is priority 5

***** not identified in the IMP, the chiller is in dire need of repair



Request for Decision Community Engagement

RECOMMENDATION
That Council...

LEGISLATIVE AUTHORITY
Municipal Government Act

BACKGROUND

On February 23, Village Council held a strategic planning session. The draft strategic plan is under development.

At a subsequent meeting, the following resolution was made:

Moved by Councillor Koehn, seconded by Councillor Toovey, "that Councillor Koehn draft a letter addressing all service clubs for administration to circulate to assist in defining components of the Villages strategic plan."

Motion Carried 2023-53

The draft letter has been prepared and is on the agenda for a discussion on next steps regarding the public engagement.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS
None

ATTACHMENTS

1. Draft Letter to the Community
2. February Email

Hello,

I am writing to you today on behalf of the Village Council of Warner to request a meeting with members of service clubs, volunteers, and community leaders to discuss strategic planning and the vision for the Village of Warner. As you know, our village has a rich history, and a promising future. However, we believe that there is much more that we can do to make our community thrive.

As members of service clubs, volunteer organizations, and other community pursuits, you play a critical role in shaping the future of our village. Your dedication, passion, and expertise have already made a positive impact on our community, and we are grateful for your continued support.

We believe that by working together, we can create a strategic plan that will help us achieve our goals and realize our vision for the Village of Warner. This plan will help us prioritize our resources, identify key opportunities for growth, and address critical challenges facing our community.

We invite you to join us for a meeting where we can discuss our shared vision for Warner and work together to develop a strategic plan that will guide our efforts in the years to come. Your input and ideas are essential to this process, and we value your perspective and expertise.

We look forward to meeting with you and exploring how we can collaborate to make Warner an even better place to live, work, and raise a family.

Thank you for your consideration and support.

Sincerely,

Chris Koehn

On behalf of the Village Council of Warner

From: [Chris Koehn](#)
To: cao@warner.ca
Cc: [Tyler Lindsay](#); [martin kirby](#); [Don Toovey](#); [Derek Baron](#)
Subject: Re: FW: Join me at ABmunis President's Summit and Municipal Leaders Caucus
Date: February 28, 2023 3:07:30 PM

Hello all,

While we're still thinking about the vision and mission statements, I was thinking it might be worth it to speak with some of the local societies and committees, such as the Warner Revitalization Committee among others, to get some of their input on what they have been working on and what they want the Village of Warner to look like in the future.

Can we have a meeting or delegations to council or both? It would just be an information gathering stage at first so discussion would be minimized but afterwards we might come away with some important ideas and info, from which we could hammer out the vision and mission statements for the Village and also foster some good will with residents. If there were any compelling ideas we could bring people back to the table for further discussion and maybe see how we can pool resources.

Thanks!

-Chris Koehn



Request for Decision Village of Warner Library Board Appointments

RECOMMENDATION

That Council appoint Amy Omelusik and Michele Hutchinson to the Village of Warner Library Board for a three-year term, ending in 2025.

LEGISLATIVE AUTHORITY

Libraries Act

Municipal Government Act

BACKGROUND

The Village has received two applications from residents who wish to volunteer their time on the Library Board. As such, these applications are in front of council for appointment.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Library Board Applications

Date May 9, 2023

Village of Warner

To Whom It May Concern:

I would like to apply for another 3 year term for the Village of Warner Library Board.

my term expires July 15, 2023.

Thank you,

Michele

Michele Hutchinson

Date May 14th, 2023

Village of Warner

To Whom It May Concern:

The Library is such an important part of the community and was very welcoming to me and those new to Warner.

I would like to apply to serve on the Village of Warner Library Board.

It would be a pleasure to be able to support the library and Andrea by being on the Board.

Thank you,

Amy Omelusik
403-831-1963
aomelusik@gmail.com

Amy Omelusik



Request for Decision Special Meeting

RECOMMENDATION

That Council set a special meeting for Thursday, June 8, 2023, at 4:30 p.m. to be held at the Village Office to review the 2023 draft operating and capital budgets.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

Council first reviewed the draft 2023 operating and capital budgets on May 10th. The next review of the budget will be held at this special meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Elevators

RECOMMENDATION

That Council....

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

Through communication with an internet provider in the Village of Warner, it is understood that the grain elevators may be dismantled this summer. While the Village has not had confirmation of this project, it has raised concern with some in the community.

This item has been placed on Council's agenda for a heritage management discussion on the possibility of preservation.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None