



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0

PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – JUNE 21, 2023 AT 5:30 P.M.

1. CALL TO ORDER

2. DELEGATIONS

- A) Chief Mountain Solid Waste Services Commission
- B) Community Futures

3. AGENDA

- A) Items added or deleted
- B) Adoption of the Agenda

4. REPORTS/FINANCIALS

- A) Approval of the May 17, 2023, Regular Council meeting minutes
Approval of the June 8, 2023 Special Council meeting minutes
- B) Municipal Enforcement Report
- C) Chief Administrative Officer Report
 - C.1) Water Reports
- D) Financial Report
- E) Committee Reports

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

- A) Correspondence

6. BYLAW/AGREEMENTS / POLICY REVIEW

- A) Tax Rate Bylaw 617-23

7. ACTION ITEMS/COUNCIL DECISION

- A) Summer Regular Council Meetings
- B) 2023 Operating Budget
- C) 2023 Capital Budget
- D) 2024-2026 Financial Plan

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday – July 19, 2023, at 5:30 p.m.

10. ADJOURNMENT



Request for Decision Delegation: Chief Mountain Regional Solid Waste Services Commission

RECOMMENDATION

That the Chief Mountain Regional Solid Waste Services Commission Strategic Plan be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Marian Carlson, SEO for Chief Mountain Regional Solid Waste Services Commission will be in attendance to speak on the newly created strategic plan for the Commission.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Chief Mountain Regional Solid Waste Services Commission Strategic Plan

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

THE PROCESS

- Pre-Session Questionnaire
- 2 Day Facilitated Session

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GUIDING PRINCIPLES

VISION STATEMENT

“Our vision is to create a cleaner, healthier, and more sustainable future for our region by becoming a leading waste management commission that provides innovative and effective solutions for reducing waste, promoting recycling, and preserving our environment. We are committed to working collaboratively with our communities, businesses, and partners to minimize waste generation.”

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GUIDING PRINCIPLES

MISSION STATEMENT

“Our mission is to promote and facilitate cost effective, sustainable waste management practices in our region, with a focus on reducing waste, promoting recycling, and protecting the environment.”

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GUIDING PRINCIPLES

VALUES

EFFICIENT
ACCOUNTABLE
COST SENSITIVE
SOLUTIONS FOCUSED
SOCIALLY RESPONSIBLE

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GOAL THEMES

RECYCLING

Purpose: Increase the lifespan of the landfill

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GOAL THEMES

ASSUME TRANSFER STATIONS

Purpose: Ensure consistency of service delivery.

Streamline processes with clearly defined roles and responsibilities between the Commission and Communities.

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GOAL THEMES

ASSET IDENTIFICATION AND OPTIMIZATION

Purpose: To determine “superstation” feasibility.

Strategic replacement and investment.

Chief Mountain Regional Solid Waste Services Commission

STRATEGIC PLAN

2023-2026

GOAL THEMES

EDUCATE MUNICIPALITIES

Purpose: Communicate the value proposition of the Commission.

Chief Mountain Regional Solid Waste Services Commission
STRATEGIC PLAN
2023-2026

THANK YOU

QUESTIONS?



Request for Decision Delegation: Community Futures

RECOMMENDATION

That the presentation from Community Futures be accepted as information.

LEGISLATIVE AUTHORITY

Procedural Bylaw

BACKGROUND

Mr. Alvaro Mendes, Business Analyst for Community Futures Chinook will be in attendance to provide an overview on the Community Futures organization, as well as information on their beautification loan program.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Community Futures Chinook PowerPoint Presentation



Warner, AB

Community Futures Chinook

What we do?

Community Futures Chinook office is a non-profit organization that's dedicated to building an economically diverse future for the communities of our beautiful region.



- > Business Advisory and Lending
- > Training and Skill Development
- > Community Economic Development

Business Advisory & Lending

- > Developmental Lender
- > Lend to new or existing business
- > Local decision making based on 5 C's of credit
- > Business advisory

Training Free Training & Workshop Recordings

Small Business Basics, by Business Link



When it comes to running a small business, there are a few basics that all small business owners need to master. In this video series, we take you through those basics to get you started.

Business Planning

Business Structure

Financial Management

Market Research

Marketing

StartUp, by Business Link



"How can I start a business?" is often the most difficult question for entrepreneurs. Learn the answers here!

Part 1: StartUp Steps

Part 2: Business Model Canvas

Part 3: Market Research for Success

Part 4: 5 Ways to Finance

Part 5: Pricing for Profit

Human Resources & Employer Workshops



Relevant HR topics for employers and small business owners.

Managing Remote Employees, Presented by CPHR

Mental Health for Professionals, Presented by CSSE

How to Safely Reopen, Presented by BREWD

Psychological Safety in the Workplace, Presented by BRC & Resolute Consulting

Gig Workers, Presented by BadaB Consulting

Economic Development

Digital Service Squad (DSS)



The DSS is focused on providing 1-on-1 assistance and digital services to small businesses in any region of Alberta. The DSS will be available through local business support providers this fall.

Services may include:

- 1-on-1 digital transformation support
- Social media strategy
- Show you how to build a basic website
- Google My Business set up support
- Search Engine Optimization (SEO) support
- Help set up a POS solution
- Create customer databases
- Streamline business processes with digital tools

- > Local designed strategies and support
 - > Support in strategic planning
 - > Business Retention and Expansion
 - > Tourism



“Motivation is the catalyzing ingredient for every successful innovation.”

- CLAYTON CHRISTENSEN, ECONOMIST AND HARVARD PROFESSOR

We offer businesses an opportunity to receive a beautification loan and grant to enhance the appearance of a business. The program provides an incentive for local business owners to invest in façade renovations and interior upgrades.

Businesses can apply for up to \$10,000 in funding of which 80% would be an interest free loan and 20% would be a grant. Successful applicants could receive up to an \$8,000 loan and a \$2,000 grant.

Beautification Loan Program

Enhance your Business

Program Purpose

... to encourage and provide businesses, the opportunity to improve the appearance of their premises, utilizing “grant” dollars and interest free loans, to a maximum of \$10,000.00 (maximum \$2,000 grant and \$8,000 loan per applicant).

Eligibility (Commercial and Retail)

- 1) Signage on the front of business locations (in accordance with the Sign Bylaw)
- 2) Restoration of exterior finishes and repainting building
- 3) Repair or replacement of storefront windows and doors
- 4) Removal or restore an exterior lighting of building and signage
- 5) Installation and design of awnings and signs for commercial buildings
- 6) New storefront window openings and new doorways
- 7) Interior window display areas and lighting
- 8) Removal of exterior materials that cover architectural details
- 9) New architectural details such as entryway features and cornices

Eligibility (Commercial and Retail)

- 10) Signs that are uniquely designed to integrate into building architecture
- 11) Creation of new retail bays in an existing building
- 12) Addition of patio areas and permanent landscaping elements
- 13) Removal of barriers to access for people with disabilities and mobility challenges
- 14) Interior painting and flooring (carpet, laminate, tile, hardwood)
- 15) Highways' signage (in accordance with the Sign Bylaw and approval presented)
- 16) Shelving (removable)
- 17) Interior counters and display cases
- 18) Interior light fixtures

Beautification Program in Taber, AB (Since 2016)

* 74 businesses have
received funds from the program

* The town's total
investment was \$207,602 and
leveraged \$5,113,681.

Year	# Business	Grant	Interest	CF Loan	Client Investment (Leverages)
2016	12	\$ 20,000	\$ 9,987	\$ 80,000	\$ 1,083,450
2017	10	\$ 20,000	\$ 9,897	\$ 80,000	\$ 514,150
2018	11	\$ 19,660	\$ 9,685	\$ 78,640	\$ 559,750
2019	10	\$ 20,000	\$ 10,052	\$ 80,000	\$ 351,150
2020	11	\$ 19,700	\$ 9,531	\$ 78,800	\$ 433,087
2021	10	\$ 20,000	\$ 9,610	\$ 80,000	\$ 832,559
2022	10	\$ 20,000	\$ 9,481	\$ 80,000	\$ 1,339,535
Total	74	\$ 139,360	\$ 68,242	\$ 557,440	\$ 5,113,681

The Digital Economy Program (DEP) is designed to help small businesses to be online. Our **Digital Service Squad (DSS)** is open to home-based or commercial businesses registered in Alberta.

Small businesses can sign up to participate free of charge!

Digital Economy Program

Take your business online

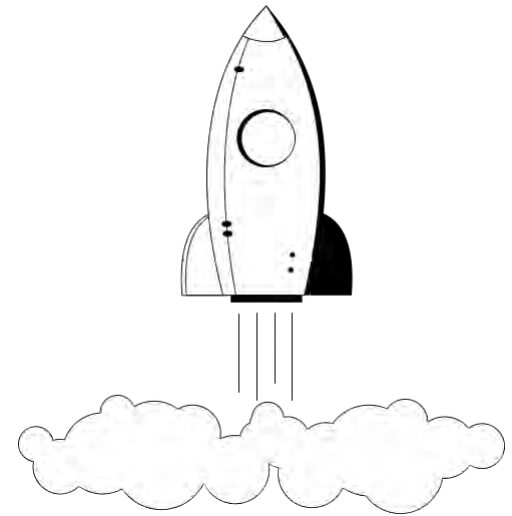
Program Purpose

.... bring business to experience the online advantages with no charge and 1-on-1 support.

Digital Service Squad includes:

- Social Media Advice
- Google Business Profile
- Websites
- Branding Tune Up
- Content Photography
- Content Videos
- E-Commerce

**Digital
Economy
Program**



“Only those who will risk going too far can possibly find out how far one can go.”

- T.S. ELIOT, AUTHOR (THOMAS STEARNS ELIOT)



THANK YOU

amendes@albertacf.com / (403)223-2984



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the May 17, 2023 regular council meeting be accepted as presented.

That the minutes for the June 8, 2023 special council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 561-18 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: May 17, 2023, regular council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, May 17, 2023, at 5:30 p.m. in Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Councillor Derek Baron, and Councillor Chris Koehn

Absent – Elected Officials

Deputy Mayor Marty Kirby

Present – Administration

Kim Owen, Director of Corporate Services

Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:31 p.m.

2. DELEGATIONS

3. AGENDA

A) Items added or deleted

B) Adoption of the Agenda

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the May 17, 2023, regular council meeting agenda be accepted as presented."

Motion Carried 2023-99

4. REPORTS/FINANCIALS

A) Approval of April 19, 2023, Regular Council Meeting minutes

Moved by Councillor Baron, seconded by Councillor Koehn, "that the minutes for the April 19, 2023, regular council meeting be accepted as presented."

Motion Carried 2023-100

Approval of May 10, 2023, Special Council Meeting minutes

Moved by Councillor Koehn, seconded by Councillor Baron, "that the minutes for the May 10, 2023, special council meeting be accepted as presented."

Motion Carried 2023-101

B) RCMP Report

Moved by Councillor Koehn, seconded by Councillor Toovey, "that the Q4 RCMP report be accepted as information."

Motion Carried 2023-102

C) Municipal Enforcement Report

Moved by Councillor Baron, seconded by Councillor Koehn, "that the Municipal Enforcement report for the period ending April 30, 2023, be accepted as information."

Motion Carried 2023-103

D) Chief Administrative Officer Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending April 30, 2023, be accepted as information."

Motion Carried 2023-104

E) Financial Report

None.

E) Committee Reports

Councillor Koehn had nothing to report for this meeting.

Councillor Toovey attended three Ridge Country Housing meetings.

Councillor Baron spoke to the Milk River Health Professionals Attraction and Retention Committee and the Chinook Arch Regional Library Board.

Mayor Lindsay had nothing to report for this meeting.

Moved by Councillor Koehn, seconded by Councillor Toovey, "that the committee reports for the period ending May 17, 2023, be accepted as information."

Motion Carried 2023-105

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Councillor Koehn, seconded by Councillor Toovey, "that the correspondence for the period ending May 17, 2023, be accepted as information."

Motion Carried 2023-106

6. BYLAW/AGREEMENTS / POLICY REVIEW

A) Animal Control Bylaw 616-23

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council give first reading to the Animal Control Bylaw 616-23."

Motion Carried 2023-107

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council give second reading to the Animal Control Bylaw 616-23."

Motion Carried 2023-108

Moved by Councillor Toovey, seconded by Councillor Koehn, "that unanimous consent be given to the Animal Control Bylaw 616-23, as presented, for consideration of third reading."

Motion Carried 2023-109

Moved by Councillor Koehn, seconded by Councillor Toovey, "that Council give third and final reading to the Unsightly Property Bylaw 612-23."

Motion Carried 2023-110

7. ACTION ITEMS/COUNCIL DECISION

A) Viability Review Action Plan

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the Viability Review Action Plan, as presented."

Motion Carried 2023-111

B) 2022-2032 Capital Plan

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the 2022-2032 Capital Plan, as presented."

Motion Carried 2023-112

C) Community Engagement

Councillor Koehn spoke to this item in the agenda.

Moved by Mayor Lindsay, seconded by Councillor Baron, "that Council approve the dissemination of the invitation letter to community organizations."

Motion Carried 2023-113

D) Village of Warner Library Board Appointments

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council appoint Amy Omelusik and Michele Hutchinson to the Village of Warner Library Board for a three-year term, ending in 2025."

Motion Carried 2023-114

E) Special Meeting

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council set a Special Meeting for June 8, 2023, at 4:30 p.m. to review the 2023 draft operating and capital budgets."

Motion Carried 2023-115

F) Elevators

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council write a letter to Viterra to obtain status of the grain elevators, with copies to the MLA and Minister of Culture."

Motion Carried 2023-116

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday – June 21, 2023, at 5:30 p.m.

10. ADJOURNMENT

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the regular council meeting for May 17, 2023, adjourn at 6:27 p.m."

Motion Carried 2023-117

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2023.

Prior to Adoption

Prior to Adoption

Minutes of the Village of Warner Special Council meeting held on Thursday, June 8, 2023, at 4:30 p.m. in Council Chambers, in the Warner Municipal Office, at 210-3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Councillor Derek Baron, and Councillor Chris Koehn

Absent – Elected Officials

Deputy Mayor Marty Kirby

Present – Administration

Kim Owen, Director of Corporate Services (joined the meeting at 4:45 p.m.)

Kelly Lloyd, Chief Administrative Officer

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 4:32 p.m.

2. AGENDA

A) Adoption of the Agenda

Moved by Councillor Baron, seconded by Councillor Koehn, “~~that~~ the June 8, 2023, regular council meeting agenda be accepted as presented.”

Motion Carried 2023-118

4. BUSINESS

A) 2023 Operating Budget

Council reviewed the draft operating budget for 2023, as contained in the agenda package.

B) 2023 Capital Budget

Council reviewed the draft capital budget for 2023, as contained in the agenda package.

10. ADJOURNMENT

Moved by Councillor Baron, seconded by Councillor Koehn, “~~that~~ the special council meeting for June 8, 2023, adjourn at 5:33 p.m.”

Motion Carried 2023-119

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXX 2023.



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending May 31, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

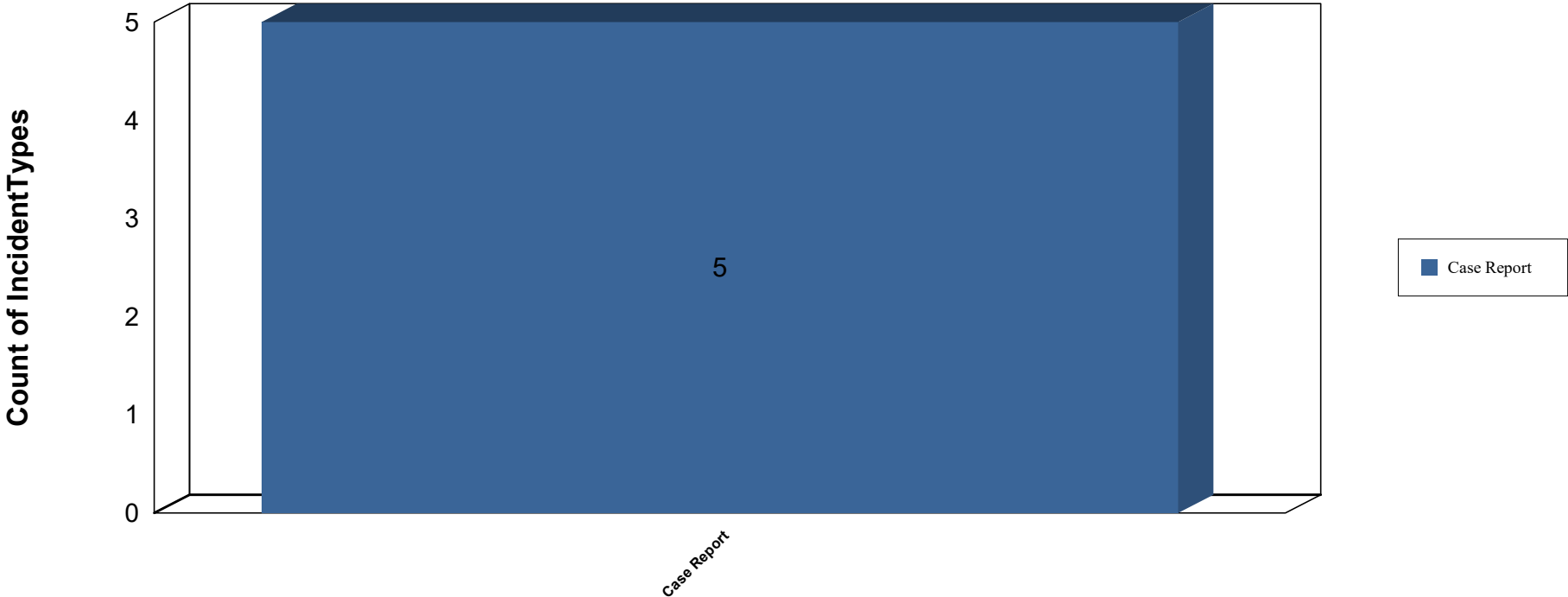
ATTACHMENTS

1. Municipal Enforcement Report

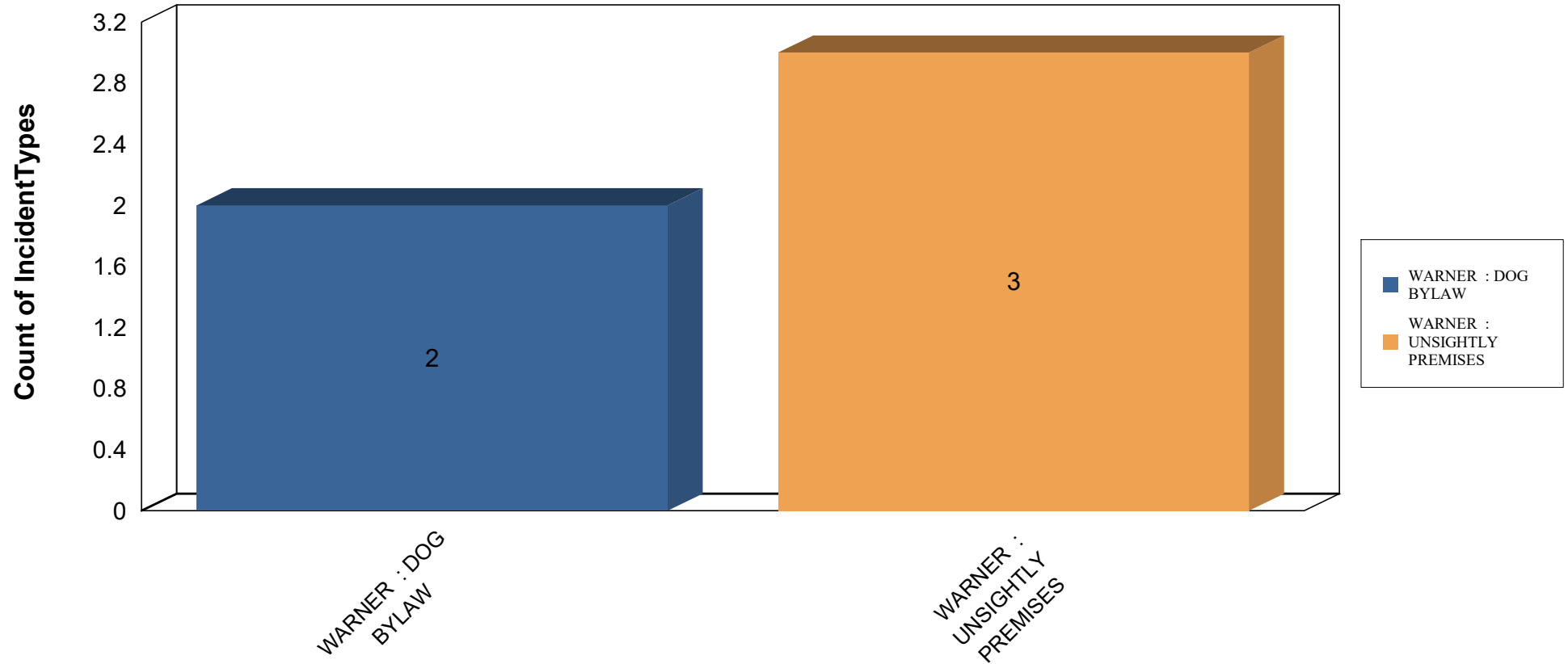
Municipal Enforcement

Statistics from: 5/1/2023 12:00:00AM to 5/31/2023 11:59:00PM

Count of Reports Completed



Count of Incident Types



40.00% # of Reports: 2 Case Report WARNER : DOG BYLAW

60.00% # of Reports: 3 Case Report WARNER : UNSIGHTLY PREMISES

Grand Total: 100.00% Total # of Incident Types Reported: 5 Total # of Reports: 5

Grand Total: 100.00% Total # of Incident Types Reported: 5



Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending May 31, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. CAO Report

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South (403)388-6689
Lethbridge, AB T1J 4L5

Accession #: WC-23-0019729
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-04-03	
Collected Time	10:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-04-04 0912	
Analyzed Date	04-APR-2023	
ID Number	2217678	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-04-03 10:30 (Sample Collection Site.)
108 3rd Ave - Bathroom Tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample
For further information contact the Environmental Public Health Agency
Report Request ID: 346422563

Print Date/Time: 2023-04-05 14:16

XR Env: ER4 - Provider - Permanent

8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South 1-833-476-4743
Lethbridge, AB T1J 4L5

Accession #: WC-23-0024344
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-04-24	
Collected Time	10:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-04-25 0905	
Analyzed Date	25-APR-2023	
ID Number	2217679	
Sample Collected By	Jason Robertson	
Collected By Phone Number	403-642-7482	
Sample Collection Site.	See Below ^{T1}	

Textual Results

T1: 2023-04-24 10:30 (Sample Collection Site.)
108 3rd Ave - Bathroom Tap

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report related only to this sample
For further information contact the Environmental Public Health Agency

Report Request ID: 348396837

Print Date/Time: 2023-04-26 14:16

XR Env: ER4 - Provider - Permanent



Request for Decision Committee Reports

RECOMMENDATION

That the committee reports for the period ending June 21, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Bylaw 561-18 Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Family and Community Support Services
2. Oldman River Regional Services Commission

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, March 1, 2023
Coaldale Hub (2107-13th Street)
In-person and Online via Teams

Attendance (in-person)

Board Members:

Bekkering, Garth – Town of Taber
Chapman, Bill - Town of Coaldale
Degenstein, Dave – Town of Milk River
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Harris, Merrill – M.D. of Taber, Board Chair
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Kirby, Martin – Village of Warner
Weistra, Ed – Village of Barons

Attendance (online) – Board Members

Jensen, Melissa – Town of Nobleford
Montina, Lyndsay – Town of Coalhurst
Payne, Megan – Village of Coutts
Plumtree, Margaret - Town of Vauxhall

Absent – Board Members

Jensen, Kelly – Town of Raymond
Nilsson, Larry – Village of Stirling

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Hashizume, Linda – Executive Assistant

Call to Order


M. Harris called the meeting to order at 4:09 p.m.
Carried Unanimously

Approval of Agenda

T. Feist moved the Board approve the agenda as amended.
6 b) New Business – 2023 Interim Budget
Carried

Minutes

E. Weistra moved the minutes of the February 1, 2023, FCSS Board meeting be approved as presented.
Carried



Business Arising from Minutes

All Councils Meeting

The All-Councils meeting has been set for:

Date: April 5, 2023

Venue: Civic Square, Coaldale

Registration: 5:30 pm

Dinner: 6:00 pm

Program to follow.

The Board decided on a cash bar.

Strategic Planning

G. Bekkering moved the Board hold the Strategic Planning Meeting on Tuesday June 20, from 9:00 a.m. to 4:00 p.m. at Coyote Flats Pioneer Village, Picture Butte.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- 2023-01-18 Minister of Seniors, Community and Social Services – Jeremy Nixon
- Family and Community Support Services Association of Alberta (FCSSAA) Newsletter – February 2023

L. Hickey moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports


Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- Drive Happiness partnership with FCSS and Lethbridge Senior Citizens Organization (LSCO).
- New Funding
 - Employment and Social Development Canada (Enabling Accessibility Fund – Youth Innovation Component).
 - Employment and Social Development Canada (Canada Service Corps).
- The Community Volunteer Income Tax Program is available to all eligible residents in the Barons-Eureka-Warner FCSS service area.
- Conference for LGM Service Providers poster provided to the Board for information.

The Board tasked Z. Morrison to research Drive Happiness further and bring information back to the Board.



J. Heggie moved the Board approve the Executive Director's Report as presented.

Carried

Financial Report

Z. Morrison reviewed the Financial Report.

E. Weistra moved the Board approve the March, 2023 Financial Report including:

- Financial statement for January 31, 2023;
- Monthly accounts for January 1 -31, 2023;
- Mastercard statement for January 13 to February 10, 2023.

The Board tasked Administration to research options for using ATB Mastercard points earned.

New Business

South Region Meeting

Z. Morrison report the South Region meeting will be held on May 24th, 2023. Further details will be communicated when received.

2023 Interim Budget

Z. Morrison presented the proposed interim budget for 2023.



**Barons-Eureka-Warner
FCSS**

Interim Budget 2023

		<i>UNAUDITED</i>	<i>Interim</i>
	2022		
	Budget	2022 Actual	2023 Budget
REVENUE	Revenue	Revenue	Revenue
Provincial FCSS Funding	1,428,896	1,428,896	1,428,896
Municipal Requisitions	425,022	425,022	433,696
Carry Forward	0	0	0
Interest Income	5,000	18,425	12,000
Revenue Other	26,000	38,505	6,395
Family Resource Network (FRN)	588,500	583,198	588,500
Project Grant Funding	42,512	90,198	266,003
TOTAL	\$2,515,930	\$2,584,245	\$2,735,490

M.H.
Zr

	2022	UNAUDITED	Interim
	Budget	2022 Actual	2023 Budget
EXPENDITURES	Expenses	Expenses	Expenses
Counselling Services	548,375	535,250	596,320
Family Services	611,480	622,806	712,568
Program Support	282,098	296,462	281,248
Senior & Volunteer Services	203,947	211,651	218,165
Youth Services	239,018	282,999	72,686
Family Resource Network			
(FRN)	588,500	583,198	588,500
Project Grant Funding	42,512	23,390	266,003
TOTAL	\$2,515,930	\$2,555,756	\$2,735,490
Excess (deficiency) of Revenue over expenditures		\$28,489	

M. Harris proposed future interim budgets be presented at the December Board meeting.

E. Weistra moved the Board approve the interim budget as presented.

Carried Unanimously.

Round Table

The Board tasked Z. Morrison to draft a simple policy regarding meetings in absence of the public (closed session) policy and bring back to the Board for their approval.

Z. Morrison distributed Ministry Business Plans:

- Children's Services Business Plan 2023 – 2026
- Seniors, Community and Social Services Business Plan 2023 – 2026

G. Bekkering inquired about the statement on the Children's Services Business Plan regarding post intervention supports.

Z. Morrison responded that supports are in place when a child leaves care and returns to their families.

L. Hickey inquired about senior supports in the Rural municipalities.

Z. Morrison responded that part of the FCSS mission is to enhance lives and support seniors living independently as long as they are able to. Our approach is cooperative and sensitive to the needs to the communities we serve.

- FCSS staff communicate with local Senior Centre's to see how we can be of assistance to them.
- Seniors Coffee Chat is run in the Lodges in a number of our communities.
- FCSS staff provide documentation assistance.

m.H.
2/3

- Seniors bi-annual conferences.

B. Chapman reported he is on the Board for SAKA (Southern Alberta Kanadier Association) and provided an update.

Z. Morrison shared about the Homelessness Project in Taber being conducted by Safe Haven.

Date of Next Meeting

The date of the next regular Board meeting will be April 5, 2023, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams). The 2023 All Councils meeting will immediately follow at the Coaldale Civic Square with registration starting at 5:30 pm.


Adjournment

E. Weistra moved the meeting adjourn at 5:41 p.m.

Carried Unanimously



Chairperson



Executive Director

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, April 5, 2023
Coaldale Hub (2107-13th Street)
In-person

Attendance (in-person)

Board Members:

Bekkering, Garth – Town of Taber
Chapman, Bill - Town of Coaldale
Degenstein, Dave – Town of Milk River
Doell, Daniel – Village of Barons
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Harris, Merrill – M.D. of Taber, Board Chair
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Kirby, Martin – Village of Warner
Payne, Megan – Village of Coutts
Nilsson, Larry – Village of Stirling
Plumtree, Margaret - Town of Vauxhall

Absent – Board Members

Montina, Lyndsay – Town of Coalhurst

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Weaver, Kaitlynn – Outreach Services Supervisor

Call to Order

M. Harris called the meeting to order at 4:03 p.m.

Carried Unanimously

Approval of Agenda

D. Degenstein moved the Board approved the agenda as presented.

Carried Unanimously

Minutes

M. Foster moved the minutes of the March 1, 2023, FCSS Board meeting be approved as presented.

Carried Unanimously

mt
24

Business Arising from Minutes

Drive Happiness

K. Weaver presented community needs and statistics for Drive Happiness services to the Board.

The Board discussed the presentation.

T. Feist moved the Board accepts the information presented by Kaitlynn Weaver for information.

Carried Unanimously

Proposed Barons-Eureka-Warner (BEW) FCSS Governance Policy Update

Z. Morrison reviewed the memo regarding the proposed Governance Policy Update related to Board meetings – Meeting in Absence of the Public.

The Board discussed the Governance Policies as related to Board meeting – Meeting in Absence of the Public.

D. Degenstein moved the Board accept the proposed section 2.5 – Board meetings – Meetings in Absence of the Public of the BEW FCSS Governance Policy *and directed Administration to update the policy.*

Carried Unanimously

Delegation

Audited Financial Statements

B. Bettger of KPMG presented the Year End Audited Financial Statement for December 31, 2022.

The Board discussed the Draft Year End Audited Financial Statement for December 31, 2022.

L. Hickey moved the Board approve the Year End Audited Financial Statement for December 31, 2022, as presented.

Carried Unanimously

Barrett Bettger left the meeting at 4:44 p.m.

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- Alberta Health Services provided Barons-Eureka-Warner FCSS families with 75 home safety kits to increase awareness of Poison Prevention Month in March. The kits included Grip'n Twist Doorknob covers, Wide Grip Latches, Plug Protectors, Locking Storage bag and Cupboard locks.

m.H.
AD

L. Nilsson moved the Board approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

B. Chapman moved the Board approve the April 2023 Financial Report including:

- Financial statement for February 28, 2023;
- Monthly accounts for February 1-28, 2023;
- Mastercard statement for February 11 to March 10, 2023.

Carried Unanimously

Round Table

Z. Morrison reviewed the agenda for the All Councils meeting. Centerpieces designed by staff are to be taken back to each individual municipality by the representing Board Member.

Date of Next Meeting

The date of the next regular Board meeting will be May 3, 2023, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams).

Adjournment

G. Bekkering moved the meeting adjourn at 5:30 p.m.

Carried Unanimously



Chairperson



Executive Director

OLDMAN RIVER REGIONAL SERVICES COMMISSION

ANNUAL REPORT





MESSAGE FROM THE CHAIR AND CAO

Image, cover: Village of Stirling, ORRSC; Image, above: Town of Nanton, ORRSC

“Synergy – the bonus that is achieved when things work together harmoniously” – Mark Twain

On behalf of the Executive Committee, Board of Directors, and staff we are pleased to present to you the 2022 Annual Report of the Oldman River Regional Services Commission (ORRSC). As a shared service, we continue to realize and appreciate the benefits of our commission model for land use planning and GIS services.

The shared service model allows for more efficient use of resources. By combining resources and expertise, the Commission can provide quality planning and GIS services at a lower cost and these savings are passed on to our members, making land use planning and GIS more affordable for all. The model promotes collaboration and knowledge-sharing among different municipalities. This allows for a more holistic approach by considering the broader regional context, in addition to the needs of individual municipalities. As the Commission is comprised of representatives from multiple municipalities, there is a greater degree of oversight and input from a variety of stakeholders. By working together, we can create growth and development opportunities that can benefit and promote the entire region.

The Commission is an extension of our member municipalities and their organizational structure. This relationship allows municipal staff to work closely with Commission planning and GIS departments to fulfill the needs of your communities. The Commission has the professional experience and historical knowledge of our member municipalities to provide professional planning advice and specific GIS innovation to meet the desires of our members and their individual needs. However, the Commission's viability faces challenges from outside private planning and GIS consultants. The Commission's existence and success relies on the work provided to us by our members. To broaden service capabilities, ORRSC continually seeks to be fully staffed in a competitive job market and has worked to develop strong relationships with government ministries and outside agencies. Municipalities are encouraged to discuss their long-term planning and future GIS needs with ORRSC staff to allow for balanced workloads while considering municipal priorities.

MESSAGE FROM THE CHAIR AND CAO CONTINUED

We strongly believe that the shared service commission model will continue to be a success and by working together we can provide sound, affordable planning and GIS services that benefit our member municipalities and the region. The Commission looks forward to continuing its work with our member municipalities and creating a bright future for our communities in 2023. At the Executive level, we would like to thank Don Anderberg (Town of Pincher Creek), Christopher Northcott (Vulcan County), Jesse Potrie (Town of Coalhurst), Brad Schlossberger (Town of Claresholm), Neil Sieben (Town of Raymond), and posthumously Ian Sundquist (M.D. of Willow Creek), for their continued support and leadership.

Lastly, we thank you - each of our professional and dedicated staff, each of our member municipalities and each of our GIS partners - for your continued commitment and partnership. Together, we can work to ensure that the future of the Commission remains bright and continues to enrich your communities.



GORD WOLSTENHOME
Chair



LENZE KUIPER
Chief Administrative Officer

Image: Village of Milo, ORRSC



ABOUT ORRSC

The Oldman River Regional Services Commission (ORRSC) provides a spectrum of land use planning, subdivision, GIS, drone photography, and assessment review services to municipalities spanning the Oldman, Milk, and Bow River watersheds. 2022 marked our 67-year anniversary of embodying an exemplary shared service approach to regional service delivery. Going forward, we will continue to champion municipal perspectives—sustaining the legacy of southern Alberta as a region where meaningful connections to place are experienced.

Established under Part 15.1 of the **Municipal Government Act (MGA)**, this service commission is a cooperative effort of its member municipalities in southwestern Alberta who have created an organization to provide municipal planning advice to its members.

WHEN WAS ORRSC ESTABLISHED?

ORRSC has a long planning history in southern Alberta and has evolved from various forms since 1955 when it first started as the Lethbridge District Planning Commission. In 1996, following changes to the MGA a new chapter in regional planning had begun, and the Oldman River Intermunicipal Service Agency (ORISA) was formed. In 2003, as a result of consistent growth ORISA needed to expand outside their existing office space in the basement of the Lethbridge County building, resulting in the need to become a Regional Commission to satisfy property and liability needs of the organization, where it remains today.

WHO IS ORRSC TODAY?

In 2022, ORRSC was comprised of 39 member municipalities, 40 appointed members to the Board of Directors, and 20 staff members. ORRSC continues to provide land use planning support and other services to our members.

Image: Vulcan County, ORRSC



1955-2022

67 YEARS SERVING
SOUTHERN ALBERTA

WHAT WE DO

The **Municipal Government Act** requires municipalities to manage land use, subdivision, and development by preparing bylaws and statutory long-range planning documents. ORRSC is contracted by its member municipalities and provides advice and assistance to Administration and Council regarding land use planning, subdivision, and other planning related concerns.

But ORRSC is not only planning services, we are also comprised of a robust GIS Department who offers a multi-faceted approach to the world of displaying and providing geographic information to our member municipalities and their residents. The GIS Department also provides services such as producing maps, plotting, GPS acquisition, and a variety of geographic analysis tools and modules.

Our services include:

- Preparing Statutory Plans - Municipal Development Plans, Intermunicipal Development Plans, Area Structure Plans, etc.
- Subdivision Processing & Finalization
- Regional Subdivision and Development Appeal Board
- Regional Assessment Review Board
- Quarterly Periodical
- Development Training
- Professional Planning Advice
- GIS Services & Data Acquisition
- Mapping Services
- Drone Photography

Image: Town of Fort Macleod, ORRSC

76

bylaw amendments were implemented for existing Intermunicipal Development Plans, Land Use Bylaws, and Municipal Development Plans in 2022*

*as of December 31, 2022



EXECUTIVE COMMITTEE

Image: Municipal District of Willow Creek No. 26, ORRSC

The Executive Committee is elected by their peers on the Board of Directors and are delegated the responsibility of financial and administrative matters, such as budget preparation, approval of accounts, and policy and procedure review. In accordance with its governing Bylaw, the Board of Directors works to elect a minimum of 2 Rural Members to ensure their is equal representation of all Member Municipalities fulfilling the roles of the Executive Committee. At the Organizational Meeting held on December 2, 2021 the following Members were elected:

GORDON WOLSTENHOLME

Chair, Town of Fort Macleod

DON ANDERBERG

Vice Chair, Town of Pincher Creek

CHRISTOPHER NORTHCOTT

Vulcan County

JESSE POTRIE

Town of Coalhurst

BRAD SCHLOSSBERGER

Town of Claresholm

NEIL SIEBEN

Town of Raymond

IAN SUNDQUIST*

Municipal District of Willow Creek

*Mr. Ian Sundquist passed away on Saturday, August 21, 2022 after a long battle with cancer. Ian served as a Councillor in the Municipal District of Willow Creek for 27 years. During this time he spent 8 years on the Board of Directors, 5 of which were spent on the Executive Committee where he provided irreplaceable knowledge and experience to our organization. At the Regular Board of Directors Meeting held on Thursday, September 1, 2022 the Board chose to have the Executive Committee continue to operate as a membership of 6 in lieu of Ian's passing for the remainder of 2022.

BOARD OF DIRECTORS

As of December 31, 2022, including former members of 2022.

Image: Village of Hill Spring. ORRSC

Colin Bexte
Village of Arrowwood

Kent Bullock
Village of Barnwell

Dan Doell
Village of Barons

Mike Wetzstein
Town of Bassano

Ray Juska
City of Brooks

Roger Houghton
Cardston County

Allan Burton
Town of Cardston

Sue Dahl
Village of Carmangay

James Smith
Village of Champion

Trevor Wagenvoort
Village of Champion - Former Member

Brad Schlossberger
Town of Claresholm

Jesse Potrie
Town of Coalhurst

Tanya Smith
Village of Coutts

Dave Slingerland
Village of Cowley

Dave Filipuzzi
Municipality of Crowsnest Pass

Dean Ward
Municipality of Crowsnest Pass

Stephen Dortch
Village of Duchess

Kole Steinley
Village of Duchess - Former Member

Gordon Wolstenholme
Town of Fort Macleod

Mark Peterson
Village of Glenwood

Suzanne French
Village of Hill Spring

Morris Zienstra
Lethbridge County

Brad Koch
Village of Lomond

Gerry Baril
Town of Magrath

Peggy Losey
Town of Milk River

Dean Melnyk
Village of Milo

Victor Czop
Town of Nanton

Marinus de Leeuw
Town of Nobleford

Teresa Feist
Town of Picture Butte

Henry de Kok
Town of Picture Butte - Former Member

Tony Bruder
Municipal District of Pincher Creek

Don Anderberg
Town of Pincher Creek

Ronald Davis
Municipal District of Ranchland

Neil Sieben
Town of Raymond

Don Norby
Town of Stavely

Matthew Foss
Village of Stirling

John DeGroot
Municipal District of Taber

John Turcato
Municipal District of Taber - Former Member

Raymond Coad
Town of Vauxhall

Christopher Northcott
Vulcan County

Richard DeBolt
Town of Vulcan

David Cody
County of Warner

Marty Kirby
Village of Warner

Scott Alexander
Village of Warner - Former Member

Evan Berger
Municipal District of Willow Creek

Ian Sundquist
Municipal District of Willow Creek - Former Member

39
MEMBER
MUNICIPALITIES

ORRSC STAFF

ADMINISTRATION

Lenze Kuiper

Chief Administrative Officer (2005)

Raeanne Keer

Executive Assistant (July 2022)

Sherry Johnson

Bookkeeper (1981)

Tara Cyderman

Executive Assistant (2020-April 2022)

PLANNING

Mike Burla

Senior Planner (1978)*

Diane Horvath

Senior Planner (2000)

Gavin Scott

Senior Planner (2007)

Madeleine Baldwin

Planner (2019)**

Maxwell Kelly

Assistant Planner (2019)

Hailey Winder

Planner (2019-Dec 2022)

Steve Harty

Senior Planner (1998)

Bonnie Brunner

Senior Planner (2007)

Ryan Dyck

Planner (2013)

Jennifer Maxwell

Subdivision Technician (2015)

Kattie Schlamp

Assistant Planner (April 2022)

GIS

Jaime Thomas

GIS Analyst (2005)

Mladen Kristic

CAD/GIS Technologist (2006)

Yueu Majok

CAD/GIS Technologist (2017)

Jordan Thomas

GIS Analyst (2006)

Kaylee Sailer

CAD/GIS Technologist (2013)**

Carlin Groves

GIS Technician (2019)

* M. Burla retired in February 2022, and continued as a contracted employee for the remainder for 2022.

** M. Baldwin and K. Sailer both left for maternity leave in February 2022.

Image: Municipal District of Pincher Creek No. 9, ORRSC



RECOGNITION OF SERVICE

We would like to acknowledge the years of dedication of our long standing board members and staff for reaching milestones with our organization in 2022.

BOARD OF DIRECTORS

5+ Years

Tanya Smith, Village of Coutts
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Suzanne French, Village of Hill Spring
Morris Zienstra, Lethbridge County
Peggy Losey, Town of Milk River
Marinus de Leeuw, Town of Nobleford
Henry de Kok, Town of Picture Butte
David Cody, County of Warner
Ian Sundquist, Municipal District of Willow Creek

10+ Years

Don Anderberg, Town of Pincher Creek

15+ Years

Gordon Wolstenholme, Town of Fort Macleod

20+ Years

Brad Koch, Village of Lomond

30+ Years

Ron Davis, Municipal District of Ranchland

ORRSC STAFF

5+ Years

Ryan Dyck, Planner
Yueu Majok, CAD/GIS Technologist
Jennifer Maxwell, Subdivision Technician
Kaylee Sailer, CAD/GIS Technologist

15+ Years

Bonnie Brunner, Senior Planner
Mladen Kristic, CAD/GIS Technologist
Lenze Kuiper, Chief Administrative Officer
Gavin Scott, Senior Planner
Jaime Thomas, GIS Analyst
Jordan Thomas, GIS Analyst

20+ Years

Steve Harty, Senior Planner
Diane Horvath, Senior Planner

40+ Years

Mike Burla, Senior Planner
Sherry Johnson, Bookkeeper



GIS & PLANNING PROJECTS

Image: Municipal District of Taber, ORRSC

GIS Projects

Work Order Module (Completed)

- This module allows users to create and track work orders associated with all types of municipal infrastructure. A geographic interface was developed to allow public works to create detailed planning when it comes to future and on-going infrastructure projects.

Asset Management Mapping and Reporting Module (Commenced)

- This module will allow users to track asset inventories and create reports that will fulfill Tangible Capital Asset Program requirements.

Planning Projects

As we continue to move through the lingering changes and challenges from the COVID-19 pandemic, a sense of normalcy has begun to return to planning projects and public engagement opportunities throughout 2022. Our professional support to our member municipalities, and collaboration with outside agencies, has continued to grow, ranging from traditional in-person meetings to virtual discussions, creating more opportunities to actively engage municipalities and landowners.

In 2022, we worked to complete numerous statutory plans, including Intermunicipal Development Plans, Municipal Development Plans, and Area Structure Plans. We also provided planning advice and support to assist our members with intermunicipal disputes and mediation, annexation discussions, and attendance at Provincial Board hearings. Work continued with a variety of Land Use Bylaw reviews and updates while working with our members to ensure that each of their unique land use needs continued to be addressed. The year also allowed for a number of new projects to be initiated such as land use strategies, new land use bylaws, recreational space designs, and policy reviews.

GIS & PLANNING PROJECTS

CONTINUED

Planning Projects CONTINUED

Again this year, our Planners were provided with the opportunity to work with the Miistakis Institute. Miistakis' mission is to bring people and ideas together to promote healthy communities and landscapes, and work to ensure that their innovative research is accessible to communities and decision makers. Planners assisted by participating in the Connectivity Risk Assessment Tool Working Group and advising on the Ecological Corridor Overland Feasibility Study. The results of those projects can be leveraged by member municipalities in their own planning processes.

Moving into 2023, our Planners continue to work towards completing several projects, initiating new projects, and continuing to provide valuable planning support to our members.

Image: County of Warner, ORRSC



CHINOOK INTERMUNICIPAL SDAB

The Chinook Intermunicipal Subdivision and Development Appeal Board (SDAB) was established in 2019 and is an independent quasi-judicial board comprised of appointed persons from the participating member municipalities. The Chinook Intermunicipal SDAB is a Regional Board which provides numerous benefits to its member municipalities, such as shared access to a large pool of trained Board members, supplied trained Clerks, less recruitment initiatives, and less time, commitment and cost on administration of an individual municipality to manage their community specific SDAB. ORRSC offers in-house training for both member and non-member municipalities to ensure board members meet the legislative training requirements.

36

Individuals trained for Subdivision and Development Appeals Boards over 5 training sessions

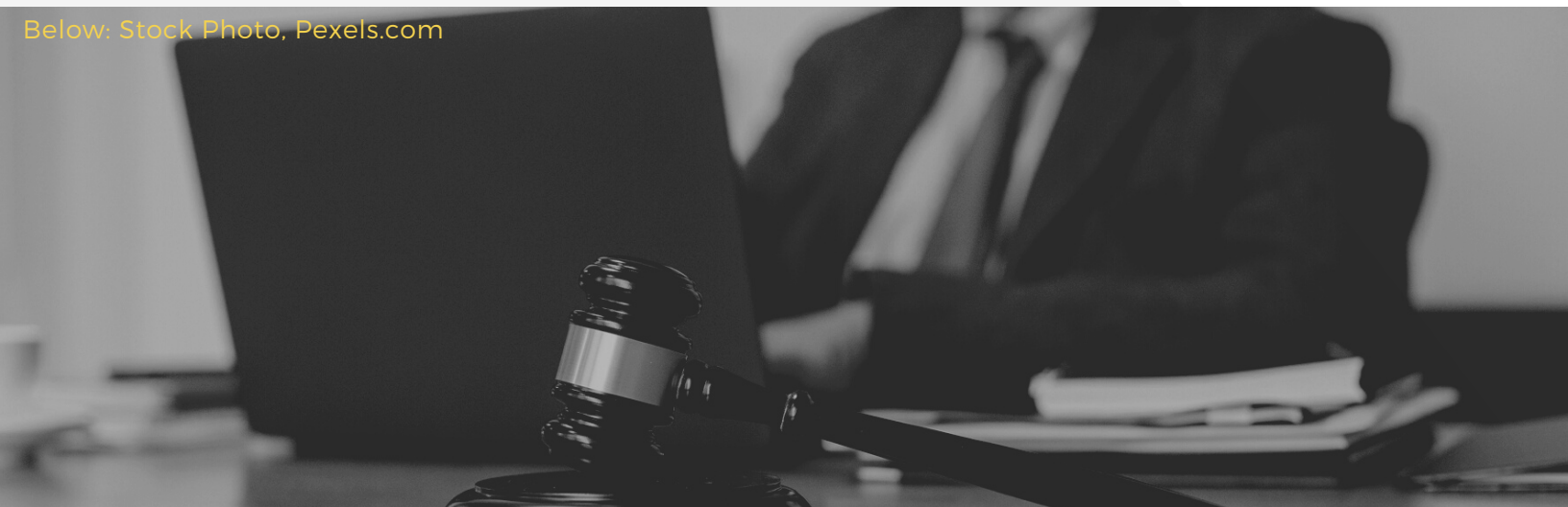
13

Subdivision and Development Appeal Board hearings processed

54

Members appointed to the Chinook Intermunicipal Subdivision and Development Appeal Board

Below: Stock Photo, Pexels.com



REGIONAL ASSESSMENT REVIEW BOARD

The Regional Assessment Review Board (ARB) is a long-standing quasi-judicial board established under the **Municipal Government Act**, and is responsible for making decisions regarding property assessment complaints. The assessment complaint system was founded on the principle that taxpayers have the right to an understandable, effective, timely, efficient, objective, and procedurally fair complaint appeal process. The Regional ARB is comprised of both appointed lay-members and Councillors from participating municipalities; in 2022 the ARB was comprised of 32 Board Members,

ARB's are intended to ensure that complaints are administered consistently throughout the province and that qualified people, who have completed the mandatory training, consistently administer and adjudicate complaints throughout the province.



18 Assessment Review Board Hearings held
across various Member Municipalities



16 Residential Assessment Complaints Filed
16 Commercial Assessment Complaints Filed



14 Assessment Complaints Withdrawn

Below: Stock Photo, Pexels.com



SUBDIVISION STATISTICS

A total of 190 subdivision applications were processed during the 2022 calendar year.
The status of these applications, as of December 31, 2022, are as follows:

168 Approved or
Approved on Conditions

20 Pending

1 Withdrawn or Expired

5 Appeals

MEMBER MUNICIPALITY	# of Subdivisions	Boundary Line Adj	DECISION				NEWLY CREATED LOTS (By Use)									TOTAL
			A or A/C	R	W/E	P	Res	Com	Ind	CR	Ag	Inst	Rec	Misc		
Cardston County	25	3	22	1	1	1	7	-	-	14	11	-	2	-	34	
City of Brooks	5	2	3	-	-	2	4	-	-	-	-	-	-	-	4	
County of Warner No. 5	10	6	10	-	-	-		-	-	6	2	3	-	-	11	
Lethbridge County	29	5	26	-	-	3	1	1	2	18	4	1	-	-	27	
Municipal District of Pincher Creek No. 9	11	3	9	-	-	2	-	-	2	5	2	-	-	-	9	
Municipal District of Ranchland No. 66	0	0	-	-	-	-	-	-	-	-	-	-	-	-	0	
Municipal District of Willow Creek No. 26	13	1	13	-	-	-	4	2	1	9	1	-	-	-	17	
Municipal District of Taber	27	7	23	-	-	4	35		2	18	1	-	-	-	56	
Municipality of Crowsnest Pass	14	9	12	-	-	2	42	1	-	-	-	1	-	-	44	
Town of Bassano	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Town of Cardston	2	2	2	-	-	-	-	-	-	-	-	-	-	-	0	
Town of Claresholm	3	6	1	-	-	2	-	2	-	-	-	-	-	-	2	
Town of Coalhurst	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Town of Fort Macleod	2	1	1	-	-	1	-	-	-	-	1	-	-	-	1	
Town of Magrath	2	1	2	-	-	-	1	-	-	-	-	-	-	-	1	
Town of Milk River	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Town of Nanton	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Town of Nobleford	3	2	3	-	-	-	6	-	-	-	-	-	-	-	6	
Town of Picture Butte	3	2	3	-	-	-	1	-	-	-	-	-	-	-	1	
Town of Pincher Creek	2	1	2	-	-	-	-	-	-	-	-	-	1	-	1	
Town of Raymond	9	3	8	-	-	1	60	2	-	-	-	7	-	-	69	
Town of Stavely	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Town of Vauxhall	2	-	2	-	-	-	5	-	-	-	-	-	-	-	5	
Town of Vulcan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Arrowwood	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Barnwell	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Village of Barons	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Village of Carmangay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Champion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Coutts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Cowley	1	-	1	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Duchess	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Glenwood	2	-	2	-	-	-	18	-	-	-	-	-	-	-	18	
Village of Hill Spring	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Village of Lomond	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Milo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Village of Stirling	1	-	1	-	-	-	1	-	-	-	-	-	-	-	1	
Village of Warner	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
Vulcan County	19	9	17	-	-	2	-	-	18	8	3	-	3	1	33	
TOTAL	190	63	168	1	1	20	190	8	25	78	25	12	6	1	345	

NOTE: Lot count includes Pending Decisions as of December 31, 2022

PERIODICAL

2022 EDITIONS

Spring 2022
Confined Feeding
Operations

Summer 2022
Cryptocurrency Mining

Fall 2022
Short-term Rentals

Winter 2022
Wildfire Resilience

Image: Town of Magrath, ORRSC



WHAT IS THE PERIODICAL?

The ORRSC Periodical is a quarterly publication focusing on planning topics of a regional interest and the promotion of planning best practices.

The Periodical is researched, written, and designed in house by ORRSC Staff.

WHAT IS THE GOAL?

- To provide a regular research based topic report for municipalities for educational purposes, and for use at other levels, such as academic institutions and professional organizations.
- To help facilitate planning discussions and support informed and effective decision making namely in land use bylaws and statutory plans.
- To bring attention to matters of a regional interest.
- To provide operational efficiency by reducing redundancy in staff research and reporting.

WHERE CAN I READ IT?

Copies of current and past editions of the Periodical can be found at www.orrsc.com.

FINANCIAL STATEMENTS

The following pages consist of the Independent Auditor's Report prepared by KMPG LLP.

Financial Statements of

**OLDMAN RIVER
REGIONAL SERVICES
COMMISSION**

And Independent Auditor's Report thereon

Year ended December 31, 2022



KPMG LLP
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Lethbridge AB T1K 7T5
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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Oldman River Regional Services Commission

Opinion

We have audited the financial statements of Oldman River Regional Services Commission (the Commission), which comprise:

- the statement of financial position as at December 31, 2022
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Commission as at December 31, 2022, and its results of operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards, including the 4200 series of standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Commission in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, including the 4200 series of standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Commission's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Lethbridge, Canada

April 13, 2023

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Financial Position

December 31, 2022, with comparative information for 2021

	2022	2021
Assets		
Current assets:		
Cash and short-term deposits	\$ 460,068	\$ 580,803
Accounts receivable (note 3)	51,631	66,082
Prepaid expenses and deposits	11,356	15,689
	523,055	662,574
Cash not available for current operations	350,035	342,707
Capital assets (note 4)	502,140	533,872
	\$ 1,375,230	\$ 1,539,153

Liabilities

Current liabilities:		
Accounts payable and accrued liabilities	\$ 241,114	\$ 266,194
Deferred revenue	20,000	20,000
	261,114	286,194
Long-term debt	40,000	40,000
Net assets:		
Unrestricted	221,941	336,380
Invested in capital assets	502,140	533,872
Internally restricted	350,035	342,707
	1,074,116	1,212,959
Commitments (note 6)		
	\$ 1,375,230	\$ 1,539,153

See accompanying notes to financial statements.

On behalf of the Board:

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Operations

Year ended December 31, 2022, with comparative information for 2021

	2022 Budget (note 13)	2022 Actual	2021 Actual
Revenue:			
Municipal contributions	\$ 941,573	\$ 941,570	\$ 926,318
GIS member fees	556,608	556,608	572,026
Application fees	300,000	249,815	260,410
Other revenue	59,700	99,058	56,977
Service fees	400,000	85,759	729,264
Finalization fees	-	64,144	63,246
Interest income	12,000	24,509	5,439
Extension fees	-	6,210	9,245
	2,269,881	2,027,673	2,622,925
Expenses:			
Salaries and benefits	2,014,830	1,855,012	2,023,814
Occupancy costs	34,200	48,193	36,937
Software licenses and equipment	104,000	44,384	56,783
Repairs and maintenance	15,001	36,855	37,055
Telephone	16,000	27,895	25,997
Miscellaneous	1,250	22,798	16,232
Staff travel	13,000	13,945	15,476
Consulting	1	11,465	5,519
Public relations	2,000	10,513	12,567
Professional fees	13,000	9,000	11,480
Office and general	5,500	8,233	9,927
Janitorial	6,000	7,502	5,389
Members' fees	5,000	6,144	6,700
Staff training and conferences	7,000	5,170	2,120
Printing and duplicating	4,500	4,937	6,735
Advertising	5,000	4,863	5,850
Postage	7,500	4,135	10,803
Land titles office	2,500	3,008	2,002
Members' travel	8,000	1,646	1,564
Interest and bank charges	-	1,014	585
Amortization	-	39,804	49,133
	2,264,282	2,166,516	2,342,668
Excess (deficiency) of revenues over expenses before the undernoted item	5,599	(138,843)	280,257
Other income:			
Gain on disposal of capital assets	-	-	15,773
Excess (deficiency) of revenues over expenses	\$ 5,599	\$ (138,843)	\$ 296,030

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Changes in Net Financial Assets

December 31, 2022, with comparative information for 2021

	Budget	2022	2021
Excess of revenue over expenses	\$ 5,599	\$ (138,843)	\$ 296,030
Acquisition of tangible capital assets	--	(8,072)	(23,472)
Proceeds on disposal of tangible capital assets	--	--	23,055
Gain on disposal of tangible capital assets	--	--	(15,773)
Amortization of tangible capital assets	--	39,804	49,133
	5,599	31,732	32,943
Increase (decrease) of prepaid expenses	--	4,333	(7,018)
Change in net financial assets	5,599	(102,778)	321,955
Net financial assets, beginning of year	663,398	663,398	341,443
Net financial assets, end of year	\$ 668,997	\$ 560,620	\$ 663,398

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Cash Flows

Year ended December 31, 2022, with comparative information for 2021

	2022	2021
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ (138,843)	\$ 296,030
Items not involving cash:		
Amortization	39,804	49,133
Gain on disposal of capital assets	-	(15,773)
	(99,039)	329,390
Changes in non-cash operating working capital:		
Accounts receivable	14,452	12
Prepaid expenses and deposits	4,333	(7,018)
Accounts payable and accrued liabilities	(25,081)	42,249
Deferred revenue	-	20,000
	(105,335)	384,633
Capital activities:		
Purchase of capital assets	(8,072)	(23,472)
Proceeds on sale of capital assets	-	23,055
	(8,072)	(417)
Financing activities:		
Proceeds of long-term debt	-	40,000
Increase (decrease) in cash and short-term deposits	(113,407)	424,216
Cash and short-term deposits, beginning of year	923,510	499,294
Cash, end of year	\$ 810,103	\$ 923,510
Cash is represented by:		
Cash and short-term deposits	\$ 460,068	\$ 580,803
Cash not available for current operations	350,035	342,707
	\$ 810,103	\$ 923,510

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements

Year ended December 31, 2022

Nature of operations:

Oldman River Regional Services Commission (the "Commission") is a regional planning commission created by an order in Council of the province of Alberta on October 21, 2003. It was created pursuant to the Municipal Government Act of Alberta. Members of the Commission are restricted to municipal authorities. The Commission is exempt from income tax under Section 149 of the Canadian Income Tax Act.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian public sector accounting standards including the 4200 standards for government not-for-profit organizations. The Commission's significant accounting policies are as follows:

(a) Revenue recognition:

The Commission follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are recognized. Unrestricted investment income is recognized as revenue when earned.

Approval fees, sales of maps revenue and fee for service revenue are recognized as revenue in the period in which the service is delivered or in which the transaction or events that gave rise to the revenue occurred.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(b) Capital assets:

Capital assets are stated at cost, less accumulated amortization. Amortization is provided using the following methods and annual rates:

Asset	Basis	Rate
Building	Declining balance	4%
Vehicles	Declining balance	30%
Computer	Straight-line	4 years
General contents	Straight-line	5 years

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the asset no longer has any long-term service potential to the Commission. Any such impairment is measured by a comparison of the carrying amount of an asset to estimated residual value.

(c) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition. These financial assets are convertible to known amounts of cash and are subject to an insignificant risk of changes in value.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(d) Financial instruments:

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The Commission recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, bank indebtedness, accounts payable and accrued liabilities, debt and other liabilities. Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant credit and liquidity risks, or market risk, which includes currency, interest rate and other price risks.

Portfolio investments in equity instruments quoted in an active market and derivatives are recorded at fair value. All other financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of items in the cost or amortized cost upon initial recognition. The gain or loss arising from de-recognition of a financial instrument is recognized in the Statement of Operations. Impairment losses such as write-downs or write-offs are reported in the Statement of Operations.

There are no remeasurement gains or losses and as such, a statement of remeasurement gains and losses has not been prepared.

(e) Employee future benefits:

The Commission participates in a multi-employer defined pension plan call the Local Authorities Pension Plan ("LAPP"). This pension plan is a multi-employer defined benefit pension plan that provides pension benefits for the Commission's participating employees, based on years of service and earnings.

The plan is accounted for as a defined contribution plan whereby contributions are expensed as incurred.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(f) Use of estimates:

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amounts of capital assets. Actual results could differ from those estimates.

(g) Contaminated sites liability:

The Commission uses Public Sector Accounting Standards section 3260 - liability for contaminated sites. Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or retroactive or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring. At December 31, 2022 the Commission did not have any liabilities associated with contaminated sites.

2. Future accounting pronouncements:

The following summarizes the upcoming changes to the Public Sector Accounting Standards by the Public Sector Accounting Standards Board ("PSAB"). In 2023, the Commission will continue to assess the impact and prepare for the adoption of these standards. While the timing of standard adoption can vary, certain standards must be adopted concurrently.

(i) PS 3280 - Asset retirement obligations:

This section provides guidance on how to account for and report a liability for retirement of a tangible capital asset. This section is effective for fiscal years beginning on or after April 1, 2022.

(ii) PS 3400 - Revenue:

This section provides guidance on how to account for and report on revenue, specifically addressing revenue arising from exchange transactions and unilateral transactions. This section is effective for fiscal years beginning on or after April 1, 2023.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

3. Accounts receivable:

	2022		2021	
Trade receivables	\$	46,990	\$	61,150
Goods and services tax		4,641		4,932
	\$	51,631	\$	66,082

4. Capital assets:

			2022	
	Cost	Accumulated amortization	Net book value	
Land	\$ 80,000	\$ -	\$	80,000
Building	773,397	392,071		381,326
General contents	280,461	267,448		13,013
Other equipment	13,678	13,097		581
Vehicles	53,411	42,499		10,912
Computer	173,446	157,138		16,308
	\$ 1,374,393	\$ 872,253	\$	502,140

			2021	
	Cost	Accumulated amortization	Net book value	
Land	\$ 80,000	\$ -	\$	80,000
Building	773,397	376,182		397,215
General contents	275,986	264,000		11,986
Other equipment	13,678	13,097		581
Vehicles	53,411	37,822		15,589
Computer	169,849	141,348		28,501
	\$ 1,366,321	\$ 832,449	\$	533,872

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

5. Financial risks and concentration of risk:

(a) Liquidity risk:

Liquidity risk is the risk that the Commission will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Commission manages its liquidity risk by monitoring its operating requirements. There has been no change to the risk exposures from 2021.

(b) Market risk:

Market risk is the risk that changes in market price such as interest rates will affect the Commission's income or value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters.

(c) Interest rate risk:

The Commission is exposed to interest rate risk on its fixed interest rate financial instruments and floating rate operating line of credit.

(d) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Commission is exposed to credit risk with respect to accounts receivable and has processes in place to monitor accounts receivable balances. The Commission believes that it is not exposed to significant credit risk arising from its financial instruments.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

6. Commitments:

- (a) The Commission leased equipment under agreements expiring on dates ranging from June, 2026 to August, 2026. The base rent obligation under the leases for the next year is approximately \$7,284.
- (b) The Commission has signed contracts for electricity and natural gas for its facilities, which expired on December 31, 2018, however it is to continue on a year to year basis until written notice of termination on December 31, 2023.

7. Economic dependence:

The Commission receives a significant portion of its revenue directly and indirectly from its members, as such, the Commission is economically dependent on its members.

8. Debt limits:

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 76/2000 for the Commission be disclosed as follows:

	2022	2021
Total debt limit	\$ 1,013,836	\$ 1,311,463
Total debt	(40,000)	(40,000)
Amount of debt limit unused	\$ 973,836	1,271,463
Debt servicing limit	\$ 202,767	262,293
Debt servicing	(40,000)	-
Amount of debt servicing limit unused	\$ 162,767	\$ 262,293

The debt limit is calculated at 0.5 times revenue of the Commission (as defined in Alberta Regulation 76/2000) and the debt service limit is calculated at 0.1 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the Commission. Rather, the financial statements must be interpreted as a whole.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

9. Accumulated surplus

	2022	2021
Net assets:		
Unrestricted	221,941	336,380
Investment in capital assets	502,140	533,872
Internally restricted	350,035	342,707
	1,074,116	1,212,959

Internally restricted net assets is comprised of the following:

	2022	2021
Operating reserve fund	175,017	171,353
Capital reserve fund	175,018	171,354
	350,035	342,707

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

10. Local Authorities Pension Plan:

Employees of the Commission participate in the Local Authorities Pension Plan, which is one of the plans covered by the Public Sector Pension Plans Act. The plan covers approximately 281,764 employees of approximately 435 non-government employer organizations such as municipalities, hospitals, and schools (non-teachers).

The Commission is required to make current service contributions to the Plan of 8.45% of pensionable payroll up to the year's maximum pensionable earnings under the Canada Pension Plan, and 12.80% on pensionable earnings above this amount.

Employees of the Commission are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable earnings under the Canada Pension Plan, and 11.80% on pensionable salary above this amount.

Total current and past service contributions by the Commission to the Local Authorities Pension Plan in 2022 were \$137,670 (2021 - \$156,677). Total current and past service contributions by the employees of the Commission to the Local Authorities Pension Plan in 2022 were \$123,539 (2021 - \$142,045).

At December 31, 2021 the Plan disclosed an actuarial surplus of \$11.9 billion.

11. Contractual rights:

Contractual rights are rights of the Commission to economic resources arising from contracts or agreements that will result in both assets and revenues in the future when the terms of those contracts or agreements are met.

The Commission has entered into agreements to provide services to municipal members. The timing and extent of the fees collected in the future depend upon the timing and extent of services provided and as such will vary in the future.

The Commission collects municipal contributions from its members, the amounts collected depend upon participation and population of member communities and as such will vary in the future.

12. Budget information:

The budget information was approved by the Board on December 2, 2021.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2022

13. Comparative information:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

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Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending June 21, 2023 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Palliser Airshed Annual Report
2. Family and Community Support Services
3. Stirling Wind Project



2022

A YEAR IN THE PALLISER AIRSHED



Palliser Airshed Society

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www.palliserairshed.com

PH 403.512.0085

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Introduction

The Palliser Airshed Society (PAS) is a multi-stakeholder, not-for-profit organization consisting of industry, local government, environmental organizations, in partnership with Alberta Environment and Protected Areas. PAS was formed in 2003 in response to concerns over air quality in the Medicine Hat region. In 2007, the PAS expanded its borders to the boundaries of the former Palliser Health Region. The airshed zone was expanded again in 2011, when the southwest border was extended to Highway 4 and Highway 36. Figure 1 illustrates the boundaries of the area monitored by the Palliser Airshed Society.

The current airshed boundaries encompass an area greater than 58,000 km². Approximately 140,000 people live and work in this area. The major industries include oil and gas processing, power generation, manufacturing, agriculture, ranching and tourism.

The PAS air monitoring network uses a combination of both continuous and passive monitoring technologies. The network is designed to provide reliable

information to a wide range of stakeholders, including those involved in developing strategies to maintain environmental quality through sound management.

In 2022, PAS operated three continuous monitoring stations, and 16 passive sampling sites. The Crescent Heights continuous monitoring station has been in operation since 2003. The *airpointer+PM*® moved to a new home in Taber and began full operation in June 2022. AEP has loaned PAS an Airpointer that is located in Brooks at the Medicine Hat College Campus. It began full operation in June 2022.

PAS' network now include sensor-based monitoring for PM_{2.5}. Current locations include: Acadia Valley, Bassano, Bow Island, Brooks, Consort, Duchess, Empress, Medicine Hat (Crescent Heights and Desert Blume Golf Course), Milk River, Oyen, Redcliff, Vauxhall, and Warner.

Vision

Air quality is known and valued to promote a healthy environment.

Mission

Collecting and communicating credible ambient air quality data to develop strategies to manage air quality issues within Palliser Airshed.

Principles

Through the development and achievement of a consensus based, multi-disciplinary stakeholder group, the Palliser Airshed Society (PAS) is committed to:

- ❖ Collecting and communicating credible ambient air quality data.
- ❖ Connecting stakeholders and promoting community involvement.
- ❖ Educating the community, advocating for environmental stewardship
- ❖ Responsibly managing our resources to achieve our vision and mission.
- ❖ Understanding air quality issues prevalent in the airshed and the potential effects to human, animal, and vegetative health.
- ❖ Collaborative actions with Alberta Airsheds Council (AAC) on projects of common interest.

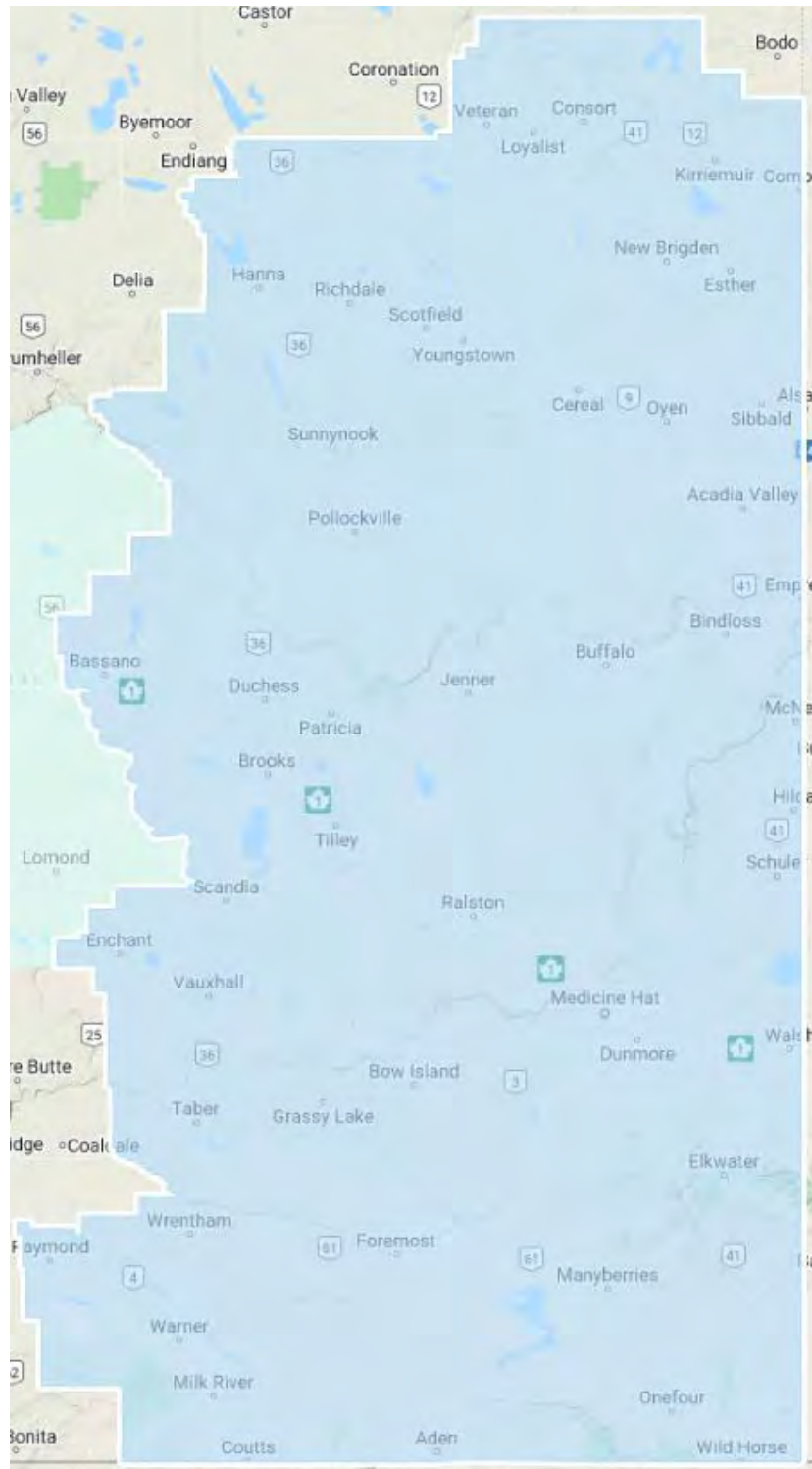


Figure 1. Boundaries of the Palliser Airshed



Year in Review

PAS AIR MONITORING NETWORK

The Crescent Heights air monitoring station and the Taber and Brooks Airpointer® met the operations criteria defined by the Alberta Ambient Air Monitoring Directive (AMD) throughout 2022. The measured air quality was within the Alberta Ambient Air Quality Objectives (AAAQO) for 2022, with the exception of PM_{2.5} exceedance events. In total nine 24-hour and nine 1-hour events were recorded between the 3 stations attributed to wildfire smoke and high wind speed events in the region. All passive sampling sites yielded more than 90% valid samples for SO₂, and NO₂.

Please visit the PAS website for additional information: www.palliserairshed.com. If you have any comments or suggestions, please contact Lorna Morishita at (403) 512-0085 or admin@palliserairshed.com.

CONSULTANTS

The PAS Board contracts WSP E&I Canada Limited (formerly Wood) to operate and manage the monitoring equipment as well as reporting of data representative of the airshed. Wood's primary goal is to ensure high quality data is collected while maintaining efficient operations of the monitoring network.

CONTACT INFORMATION

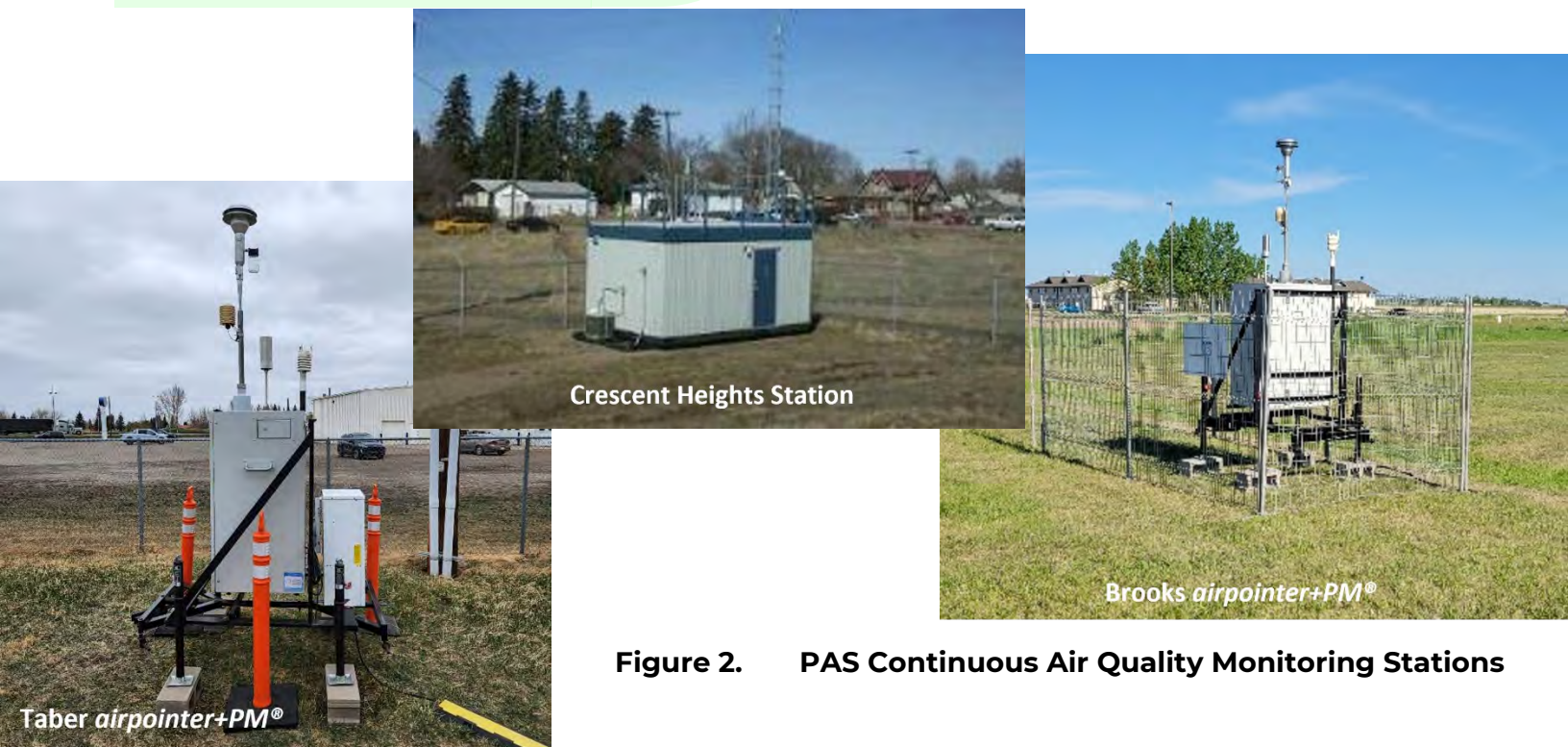


Figure 2. PAS Continuous Air Quality Monitoring Stations

Message from the Chair

On behalf of the Palliser Airshed Society (PAS), it is my pleasure to present the 2022 Annual Report. 2022 was our seventeenth full year of air quality monitoring in southeastern Alberta. The current zone covers the southeastern corner of Alberta, an area of approximately 58,000 square kilometers and includes about 140,000 people who work and live in the area.

As part of Communication and Outreach program PAS began installing PM2.5 PurpleAir sensors located at Medicine Hat, Brooks, Oyen, and Milk River in 2020-21. With PurpleAir Sensors donated by ECCC in 2022, PAS was able to expand our sensor network by 10 more units now serving Acadia Valley, Bassano, Bow Island, Consort, Desert Blume, Duchess, Empress, Redcliff, Vauxhall, and Warner. We were also able to work with Alberta Parks to start a PurpleAir Network. They installed their first of three units in Cypress Hills Provincial Park in the Fall of 2022. We currently have monitoring in every municipal district in our Airshed and will continue to expand this network in the summer of 2023.

Our long-term contracts with Alberta Environment and Protected Areas (EPA) continues to provide PAS with the financial stability that will allow us to make long term plans for the airshed.

In 2022 we started tracking the volunteer hours at PAS, in order to understand and recognized the commitment of those involved. Our Board and Members have contributed over 470 hours of service to improve our Governance, Technical Aptitude, and Community Outreach.

I want to thank AEPA, industry and municipalities for their commitment to airsheds in the province. Without their support our airshed would not be sustainable.

I look forward to an interesting and exciting 2023 and years ahead.

Bill Nalder
Chairman



Membership - Board of Directors

Position	Name	Association
Chair	Bill Nalder	CNRL
Vice-Chair	Ed Rahn	Alberta Energy Regulator
Executive Director	Lorna Morishita	Palliser Airshed Society
Treasurer	Pamela Hodgkinson	Alberta Health Services
Director	Gerry Buck	Lantic Inc.
Director	Frauke Spurrell	Alberta Environment and Protected Areas
Director	Jason Sweeney	Cancarb Ltd.
Director	David Gue	Grasslands Naturalists
Director	Adria Coombs	City of Medicine Hat
Director	Boyd Mostoway	City of Medicine Hat Electric Utility
Director	Kim Schacher	International Petroleum Corp.
Director	Crystal Galloway	Methanex

Membership – Funding Members

GOVERNMENT & MUNICIPALITIES

Alberta Environment and Protected Areas, Air and Watershed Stewardship Branch	Alberta Environment and Protected Areas, Intergovernmental Relations and Engagement Branch
City of Medicine Hat	Cypress County
County of Newell	Town of Redcliff

INDUSTRY

Baytex Energy	JBS Foods Canada
Big Marble Farms	Journey Enerov Inc
Black Spur Oil Corp	Karve Energy
Campus Energy	Lamb Weston Canada
CF Industries	Lantic Inc
Cancarb Limited	Methanex
Canlin Resources	NAT-1 Ltd Partnership
Cardinal Energy	North 40 Resources
CertainTeed Corp	Obsidian Energy
City of Medicine Hat Electric Utility	Pembina Pipelines
City of Medicine Hat Gas Utility	Pine Cliff Energy Ltd
CNRL	Porocel of Canada Ltd
COR4 Oil Corp	Prairie Gold Produce Ltd
Crescent Point Energy	Prairie Provident Resources
Doag Energy	Surge Energy
Foothills Pipe Lines	Tamarack Valley Energy
Gryphon Petroleum Corp	Torxen Energy
Heartland Generation	TC Energy
Hemisphere Energy Corp	West Drum Energy
IPC Canada Ltd.	Westlake Energy
	Zargon Oil and Gas

Membership – In Kind Contributions

Alberta Health Services	Alberta Energy Regulator
M.D, of Acadia Valley	Town of Bassano
Town of Bow Island	City of Brooks
Village of Consort	Desert Blume Gold Course
Village of Duchess	Village of Empress
Grasslands Naturalists	Medicine Hat College
Town of Milk River	Special Areas Board
Taber Irrigation District	Town of Vauxhall
Village of Warner	Environment and Climate Change Canada

MEMBER VOLUNTEER HOURS

PAS would like to thank our members who devoted 471 hours in 2022 for Board Meetings, Committee Meetings (Governance and Finance, Communications and Outreach and Technical Advisory).



History and Outlook of the Palliser Airshed Network

The PAS air quality monitoring network design was approved by the Board prior to the fall of 2003. A continuous monitoring station was placed within the Airshed to collect representative, scientifically credible air quality data for the area. In addition, a passive monitoring network of six stations was implemented to augment the data collected at the continuous station.

The continuous monitoring station was established across from the McCoy High School in the Crescent Heights region of Medicine Hat (Figure 3). This station monitors sulphur dioxide (SO₂), nitrogen oxides (NO, NO₂, NO_x), ozone (O₃), total hydrocarbons (THC), carbon monoxide (CO), and fine particulate matter (PM_{2.5}). The station also collects meteorological data, including wind speed, wind direction, ambient temperature, relative humidity, and solar radiation data. Meteorological data is used to assist in interpretation of air quality parameter readings and source investigation.

In 2007, the Palliser Airshed expanded its borders. The airshed was expanded to encompass approximately 40,000 km² and included a population of approximately 100,000 people. The borders were aligned with the boundaries of the former Palliser Health Region. A new monitoring plan was developed based on the expansion. As a result, the network added a portable air monitoring station and fourteen passive sampling stations.

In 2010, the Palliser Airshed Society faced serious financial stress. To resolve the circumstances, the passive sampling program was modified by monitoring ten sites for six months and then switching to the other ten sites for the remainder of the year. The portable monitoring program was downsized to a two-month program at the Jenner Station.

In 2011, the southwest border was extended to the junction of Highway 4 and Highway 36. The portable monitoring station was decommissioned in October following the Hays monitoring program. Two passive sites at Hays were added to the passive network, forming a total of twenty-two passive stations, as shown in Figure 3.

In July 2015, an *airpointer+PM*® was commissioned for operation at a location adjacent to the City of Brooks. The *airpointer+PM*® is intended for use as a portable monitoring station and was relocated to a site near the Medicine Hat Airport in September 2016, where it operated through to July 2018. The *airpointer+PM*® was moved to a site located nearby the Medicine Hat Trap Club in October 2018 and operated through to May 2022. The *airpointer+PM*® moved to a new home in Taber and began full operation in June 2022. AEP has loaned PAS an Airpointer that is located in Brooks at the Medicine Hat College Campus, it began full operation in June 2022.

Due to financial constraints in 2017, PAS completed a rationalization of the passive monitoring network with the technical help of AEP. As a result of the study, O₃ passive monitoring was discontinued in March 2017. Seven sites were discontinued completely, and SO₂ monitoring was discontinued at an additional seven sites in June 2017. A new NO₂ site was established in December 2017 near Milk River.

In October 2022, the southwest border was extended east to include the MD of Taber, Warner County and Special Areas 2, 3, and 4. The current airshed encompasses an area of greater than 58,000 km², with approximately 140,000 people living and working in this area.

PAS' network now include sensor-based monitoring for PM_{2.5}. Current locations include Acadia Valley, Bassano, Bow Island, Brooks, Consort, Duchess, Empress, Medicine Hat (Crescent Heights and Desert Blume Golf Course), Milk River, Oyen, Redcliff, Vauxhall, and Warner.

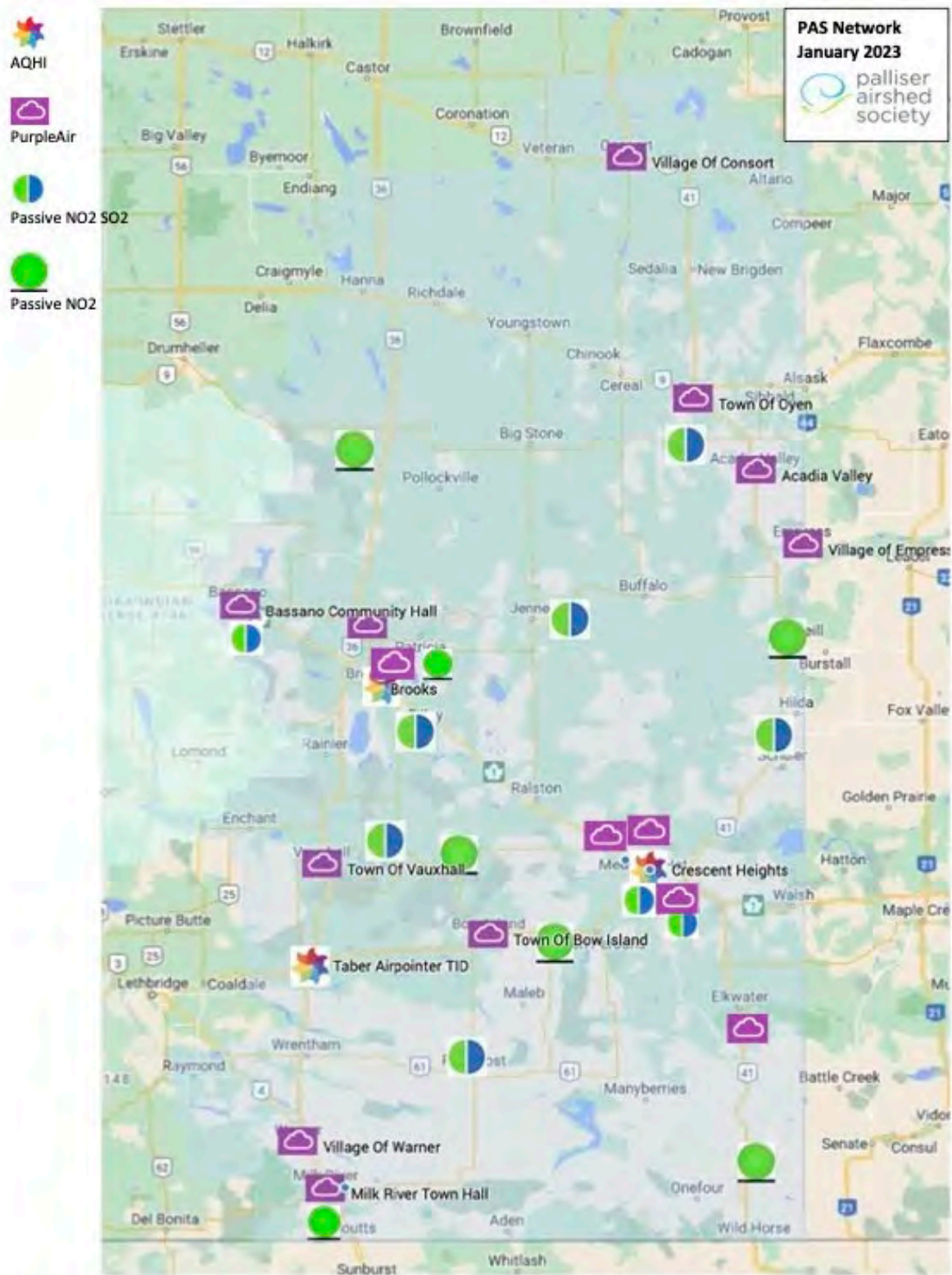


Figure 3. PAS Air Quality Monitoring Network for 2022

Continuous Air Quality Monitoring Program

The Palliser Airshed Society operates two continuous air monitoring stations which are monitoring ambient air quality in the City of Medicine Hat. The Crescent Heights station is a stationary air monitoring station, which began monitoring operations in December 2003. The Medicine Hat Airport site is monitored by a portable *airpointer+PM*® station which began operations on September 9, 2016 and continued to July 2018. The *airpointer+PM*® was moved to a site located nearby the Medicine Hat Trap Club in October 2018 and operated through to May 2022. The *airpointer+PM*® moved to a new home in Taber and began full operation in June 2022. AEP has loaned PAS an Airpointer that is located in Brooks at the Medicine Hat College Campus, it began full operation in June 2022. The *airpointer*® is a compact monitoring system, and as such, it can be mobilized to address special air monitoring needs within the airshed.

Near real-time data from the continuous air monitoring stations has been available on the PAS website since the spring of 2004, allowing public access to this data and providing an indication of the ambient air quality.

Environment Canada, as a stakeholder, provided a TEOM fine particulate analyzer and a carbon monoxide analyzer for the

Crescent Heights station when the PAS airshed began operations. Donation of the equipment was made through a partnership program with Alberta Environment and Protected Areas, and the National Air Pollution Surveillance program (NAPS) of Environment Canada. In 2013, AEP provided a SHARP PM_{2.5} monitor to replace the TEOM. This instrument enables the Crescent Heights station to report the Air Quality Health Index (AQHI). The AQHI is a public health tool used to provide advice to the general population and at-risk groups on how to reduce health risk by adjusting daily activities according to the status of air quality. In Alberta, the AQHI is measured and forecast for 31 communities. Near real-time AQHI data is available on the AEP website:

<https://airquality.alberta.ca/map/>



Continuous Air Quality Monitoring Results

Oxides of Nitrogen

Oxides of nitrogen (NO_x) are present in the air primarily in the form of nitric oxide (NO) and nitrogen dioxide (NO_2). These emissions are produced from the reaction of nitrogen and oxygen gases during combustion, especially at high temperatures. In atmospheric chemistry, oxides of nitrogen refer to the total concentration of nitric oxide and nitrogen dioxide.

Oxides of nitrogen (NO_x) are produced from both natural and anthropogenic sources. Forest fires, lightning, and nitrogen fixation microorganisms are the primary natural contribution sources. Anthropogenic emissions are primarily from fuel combustions, such as transportation sources (automobiles, trucks, and trains), industrial sources (oil and gas industries), power generation plants, and space heating. The largest urban source of oxides of nitrogen is motor vehicles.

Nitrogen dioxide is a major component of photochemical reactions in the atmosphere that leads to smog formation, acid rain, and ground-level ozone formation and scavenging. High concentrations of oxides of nitrogen can damage plants, causing leaf discoloring and impairment of leaf function. Nitrogen dioxide, at higher concentrations, is an irritating gas that can constrict airways of asthmatics and may increase the susceptibility of infection in the general population.

Alberta Environment and Protected Areas sets air quality objectives for NO_2 among the nitrogen oxides compounds. The Alberta Ambient Air Quality Objectives for nitrogen dioxide are:

- 1-hour average AAAQO = 159 ppb
- Annual average AAAQO = 24 ppb



The Crescent Heights station was greater than 90% operational for 2022. The operational uptime for Taber and Brooks stations were 81.4% and 100.0% respectively. There were no exceedances of the 1-hour and annual AAAQO values. The annual average concentration of NO_2 at the Crescent Heights station was recorded as 5.8 ppb. Averages for Taber was 3.9 ppb and Brooks was 4.0 ppb. The maximum 1-hour average concentration of 47.7 ppb at the Crescent Heights station was detected in November. The maximum 1-hour average concentration of 31.8 ppb at the Taber station in November and 31.7 ppb at Brooks were detected in November.

Figure 4 compares annual average concentrations of NO_2 for the Air Monitoring Stations (AMS) in Alberta. The concentration at the Crescent Heights and Medicine Hat Airport stations was comparable to other cities of similar size. Higher concentrations of nitrogen dioxide tend to be recorded in large cities, such as Calgary and Edmonton, due to traffic and space heating. A higher concentration of NO_2 is also detected in energy resource operation regions, e.g. Wood Buffalo area.

Parameter	Annual Average Concentration – Nitrogen Oxides (NO/NO ₂ /NO _x , ppb)									
	Crescent Heights						Taber		Brooks	
	2022	2021	2020	2019	2018	2017	2022	2021	2022	2021
NO_x	7.5	7.2	7.3	8.6	9.6	7.2	5.2	6.7	5.0	4.2
NO₂	5.8	5.6	5.6	6.8	7.2	5.7	3.9	4.4	4.0	3.3
NO	0.1	1.6	1.8	1.8	2.3	1.4	1.3	2.4	1.1	1.0

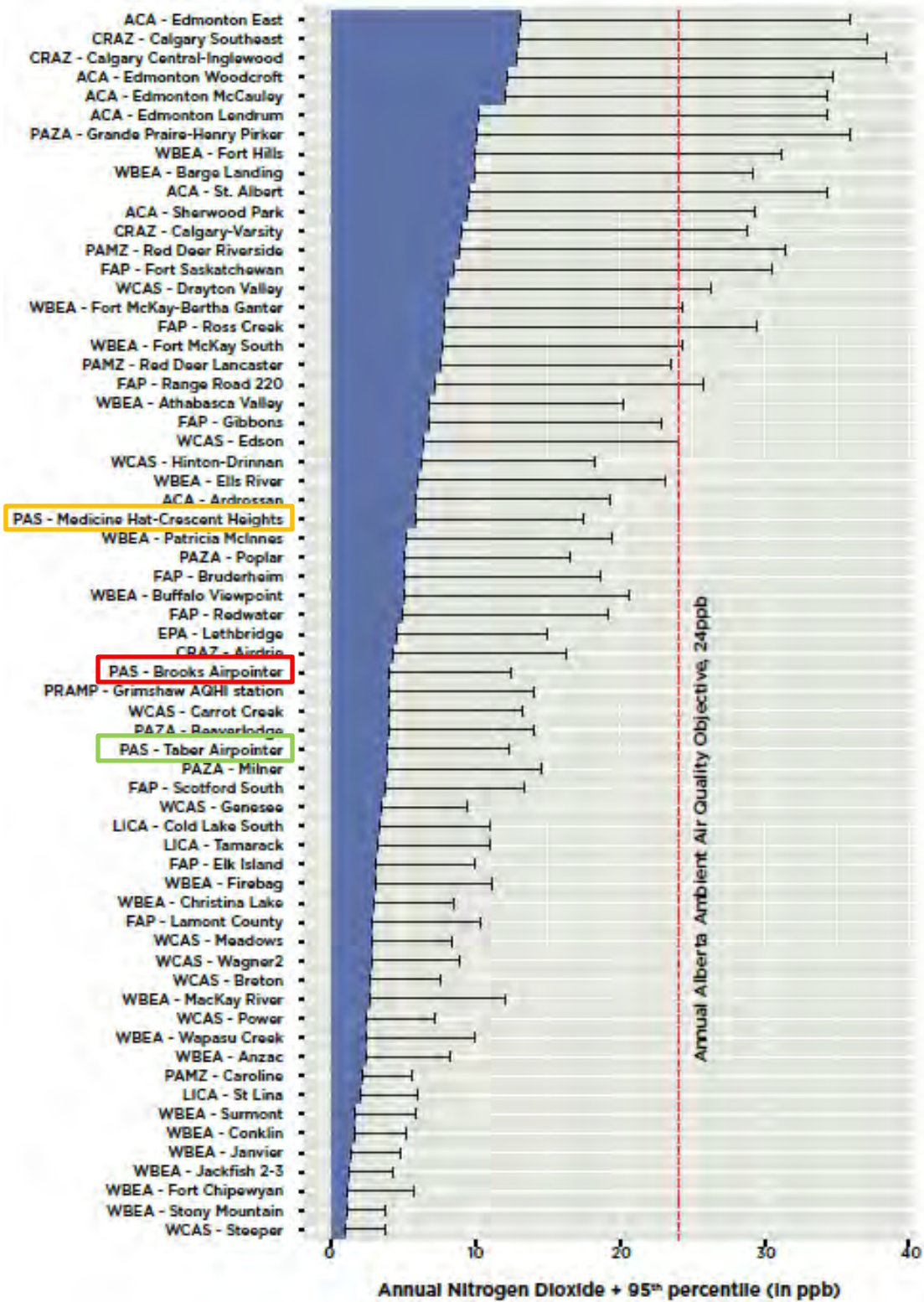


Figure 4. Nitrogen Dioxide (NO₂) – 2022 Annual Average

Ozone

Ozone (O₃) is most commonly known as the “ozone layer” in the upper atmosphere (stratosphere) which shields the Earth against harmful radiation from the sun, particularly ultraviolet B radiation. However, ozone is considered a pollutant at ground level as it is involved with photochemical production of many secondary air pollutants (such as smog). Ozone is described as “Good up high; Bad nearby”.

Ozone is a bluish colored gas that has a distinctive sharp odour at higher concentrations, such as that generated from lightning storms or near photocopiers indoors. At normal outdoor concentrations, ozone tends to be odourless. At higher concentrations, ozone can reduce lung function, aggravate existing respiratory illness, and irritate eyes, nose, and throats.

Ozone is a reactive gas. It tends to react rapidly in the presence of oxides of nitrogen. In Alberta, ozone concentrations are generally lower in urban areas. The trend is likely due to scavenging of ozone by nitric oxide emitted by traffic emissions and residential/commercial heating. Ozone concentration is typically highest between late spring and summer. Research in the Edmonton Capital Region found that high concentrations of ozone could be associated with contributions from the upper air ozone and photochemical reaction of biogenic emissions. More research is underway to investigate ozone formation mechanisms.

The Alberta Ambient Air Quality Objective for ozone is 76 ppb for the daily maximum concentration averaged over a one-hour period.

All stations were greater than 90% operational for 2022.

There were no recorded exceedances of the 1-hour AAAQO. The annual average concentration at the Crescent Heights station was 30 ppb. The maximum 1-hour average concentration of 64 ppb at the Crescent Heights station was detected in August. 2022 averages for Taber were 29 ppb and Brooks was 28 ppb. The maximum 1-hour average concentration of 58 ppb at the Taber station in August and 65 ppb at Brooks were detected in July.

The historical annual average concentrations for the past 12 years are summarized in the table below. There is no apparent yearly trend at the Crescent Heights station.

Figure 5 compares 2022 annual average concentrations of O₃ for the AMS located in Alberta. The concentrations at the Crescent Heights and Medicine Hat Trap Club stations tend to be lower than at rural monitoring stations, and higher than the large cities, such as Edmonton and Calgary. The spatial trend indicates ozone scavenging is likely an important ozone chemistry mechanism in Alberta.



Monitoring Station	Annual Average Concentration - Ozone (O ₃ ppb)											
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Crescent Heights	30	31	30	30	30	32	27	27	28	28	29	30
Taber	29	29	-	-	-	-	-	-	-	-	-	-
Brooks	28	27	-	-	-	-	-	-	-	-	-	-

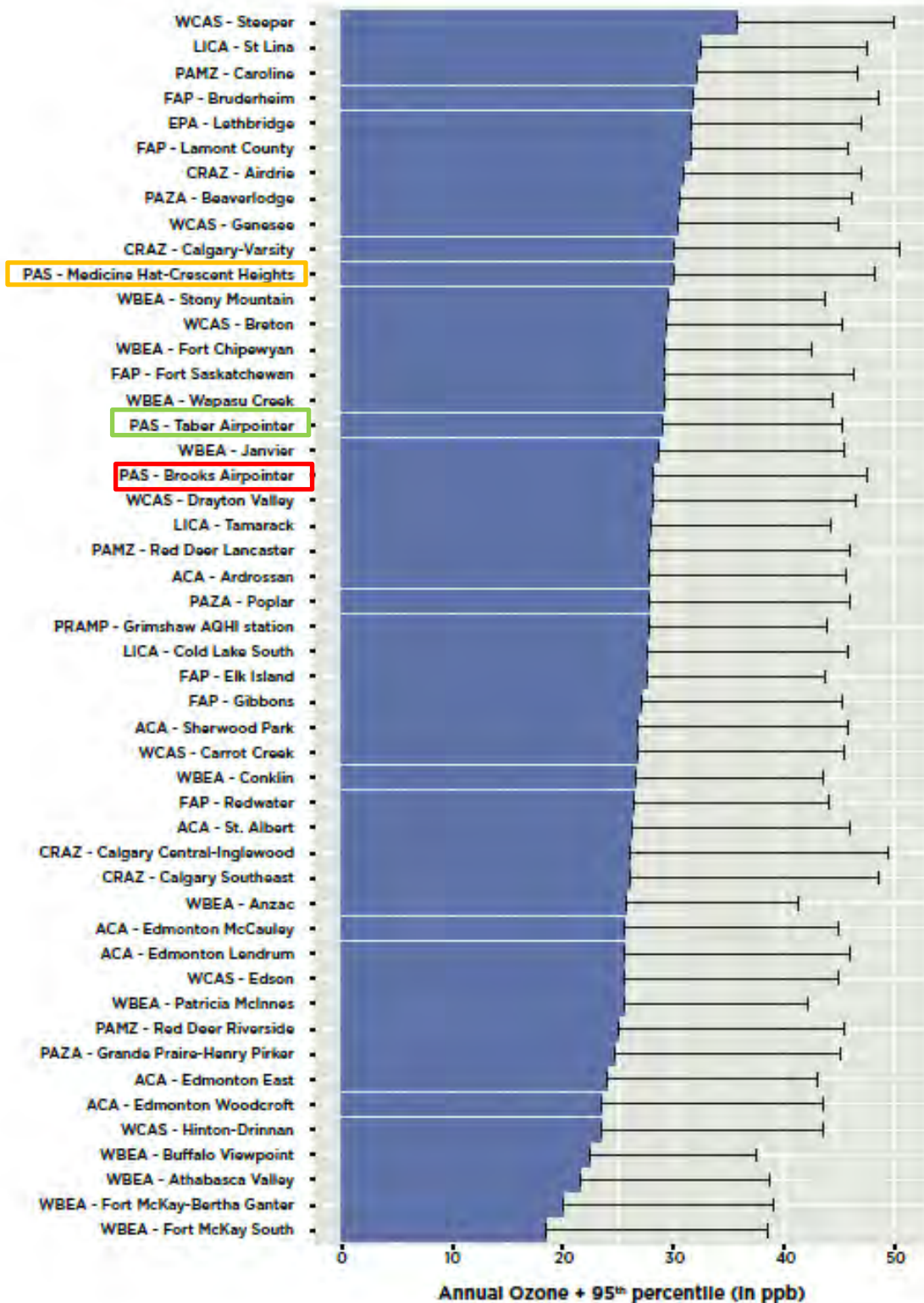


Figure 5. Ozone (O₃) – 2022 Annual Average

Fine Particulate Matter

Particulate matter (PM) is unique among air pollutants for it is identified by its size rather than by its composition. The major health concerns for particulate matter are for small particles, which are referred to as inhalable particulate, or PM₁₀. PM₁₀ is defined for particles which have an aerodynamic diameter less than 10 microns (or 0.01 mm). The small particles can be emitted directly into the air from sources or be generated through physical and chemical reactions in the atmosphere. They can remain airborne for a long period of time and can travel a long distance.

PM₁₀ can be divided into two groups based on particle sizes: fine particles and coarse particles. The fine particles are those particles which have an aerodynamic diameter smaller than 2.5 microns (0.0025 mm) and are identified as PM_{2.5} (respirable particulate matter). In contrast, coarse particles are defined as those that are greater than 2.5 microns and smaller than 10 microns in aerodynamic diameter.

Generally, fine particles pose a greater health risk because these particles can be inhaled deep into the lungs, bringing with them potential chemicals that may be harmful. In the atmosphere, fine particles are the main contributors to reduction of visibility (haze). Exposure to harmful particulate matter can cause eye, nose, and throat irritation. In addition, studies have linked respirable particulate matter to aggravated heart and lung diseases such as asthma, bronchitis, and emphysema.

The Alberta Ambient Air Quality Objectives for PM_{2.5} are:

- 1-hour average AAAQO = 80 µg/m³
- 24-hour average AAAQO = 29 µg/m³

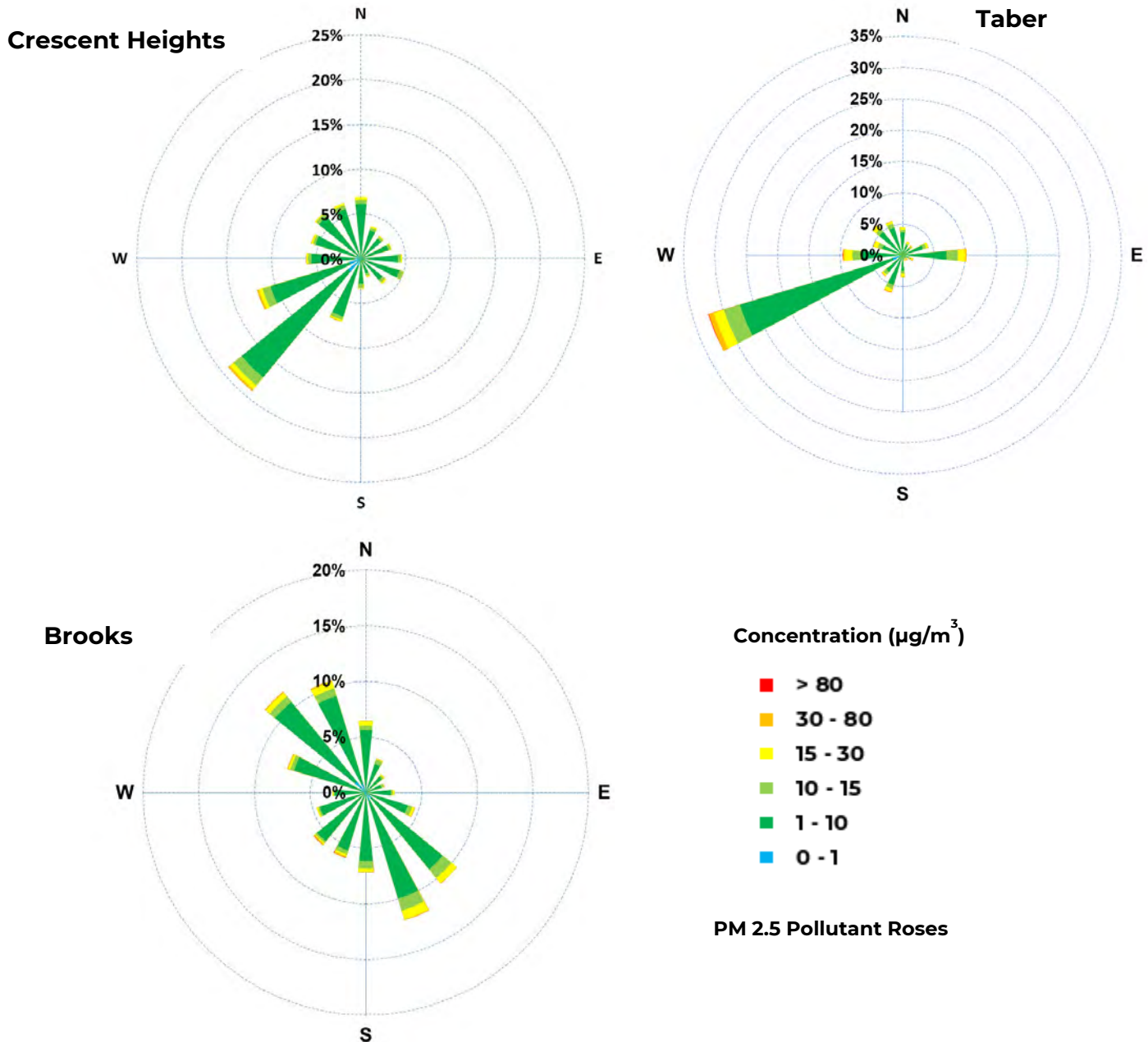
Major particulate emission sources in Alberta include soil erosion, road dust as well as dust resulting from other human activities, smoke from forest fires and from recreational sources, vehicle exhaust emissions, and industrial sources, e.g. power plants, cement manufacturing, mining, and forest products industry.

All stations were greater than 90% operational for 2022. There were nine exceedances of the 24-hour AAAQO and nine exceedances of the 1-hour AAAQO, attributed to wildfire smoke and high wind speed events. High particulate events were lower in 2022 compared to previous years.

The historical annual average concentrations for the past 13 years are summarized in the table below. An increased concentration was observed between 2009 and 2010 due to an analyzer upgrade. A Filter Dynamics Measurement System (FDMS) was installed on the TEOM in 2009. The FDMS enables the TEOM to measure volatile particulate matter, causing an increased concentration. The TEOM-FDMS was replaced with a SHARP analyzer in November 2013. The SHARP analyzer combines light scattering photometry and beta radiation attenuation. It is believed to provide a better detection limit and data quality than the TEOM-FDMS.

Figure 6 compares the annual average concentrations for the Alberta AMS. The concentration at the Crescent Heights, Taber and Brooks stations is low to average among the reviewed stations. A higher concentration of PM_{2.5} tends to be detected in large cities, energy resource exploration areas, and industrial areas.

Monitoring Station	Annual Arithmetic Average - Fine Particulate Matter (PM _{2.5} , µg/m ³)												
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Crescent Heights	5	7	5	5	7	6	4	7	5	8	9	8	8
Taber	8	13	-	-	-	-	-	-	-	-	-	-	-
Brooks	5	8	-	-	-	-	-	-	-	-	-	-	-



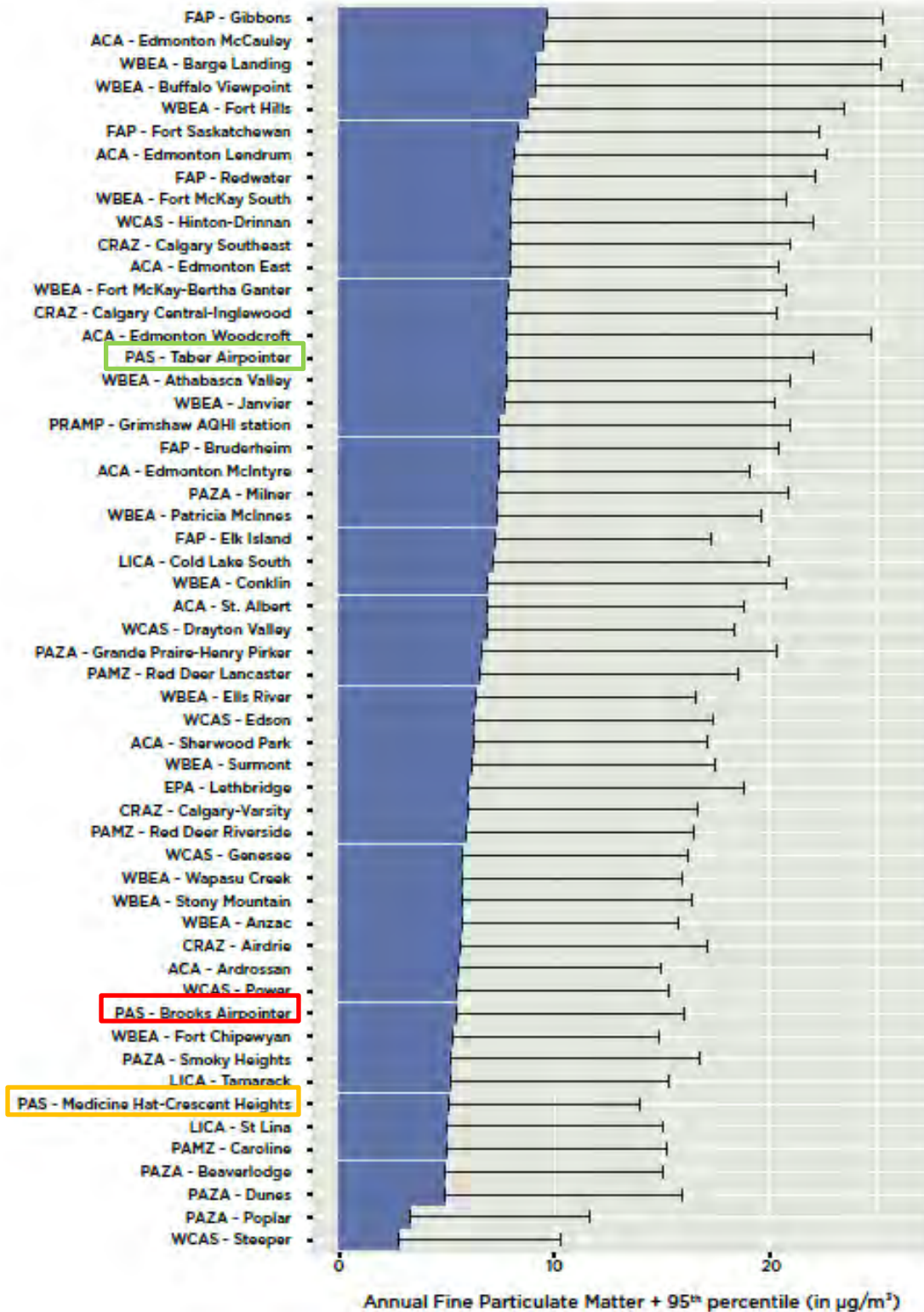


Figure 6. Fine Particulate Matter ($\text{PM}_{2.5}$) – 2022 Annual Arithmetic Average



Sulphur Dioxide

Sulphur dioxide (SO₂) is a colourless gas with a strong, pungent odour. At concentrations as low as 300 ppb, it can be tasted and smelled. Acute exposure to high concentration SO₂ can lead to constricted airways, which can be especially troublesome for people with asthma. Children may experience an increase in respiratory tract infections. Healthy people may experience sore throats, coughing, and breathing difficulties. Chronic exposure to high concentrations of SO₂ has been associated with an increased risk of mortality from respiratory or cardiovascular disease.

Sulphur dioxide is formed during processing and combustion of fossil fuels containing sulphur, such as gasoline, natural gas, oil, coal, and oil sands. On a global basis, volcanic eruptions are the major natural source of sulphur dioxide into the atmosphere.

Sulphur dioxide, once emitted into the atmosphere, can persist for days, allowing for wide spatial distribution of the gas. In the atmosphere, some SO₂ can be oxidized by ozone and hydrogen peroxide to form sulfur trioxide (SO₃). Both SO₂ and SO₃ are soluble in water; hence, if they are present in the atmosphere when condensation occurs, droplets of sulfuric acid (acid rain) are formed.

The Alberta Ambient Air Quality Objectives (AAAQO) for sulphur dioxide:

- 1-hour average AAAQO = 172 ppb
- 24-hour average AAAQO = 48 ppb
- Annual average AAAQO = 8 ppb

The SO₂ analyzer at the Crescent Heights station was 100% operational for 2022. There were no exceedances of the 1-hour, 24-hour, or annual AAAQO values. The measured concentration was typically quite low, with an annual average of 0.1 ppb. The maximum 1-hour average concentration of 6.3 ppb was detected in February.

The historical annual average concentrations for the past 10 years are summarized in the table below. Annual averages tend to be between 0.1 and 0.2 ppb.



Figure 7 compares the annual average concentrations for Alberta AMS. The concentration at the Crescent Heights station is among the lowest in Alberta. A higher concentration of sulphur dioxide tends to be measured in the energy operation regions, e.g. the Wood Buffalo area and Fort Air Partnership area.

Monitoring Station	Annual Average – Sulphur Dioxide (ppb)									
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Crescent Heights	0.1	0.1	0.1	0.2	0.1	0.2	0.2	0.2	0.2	0.2

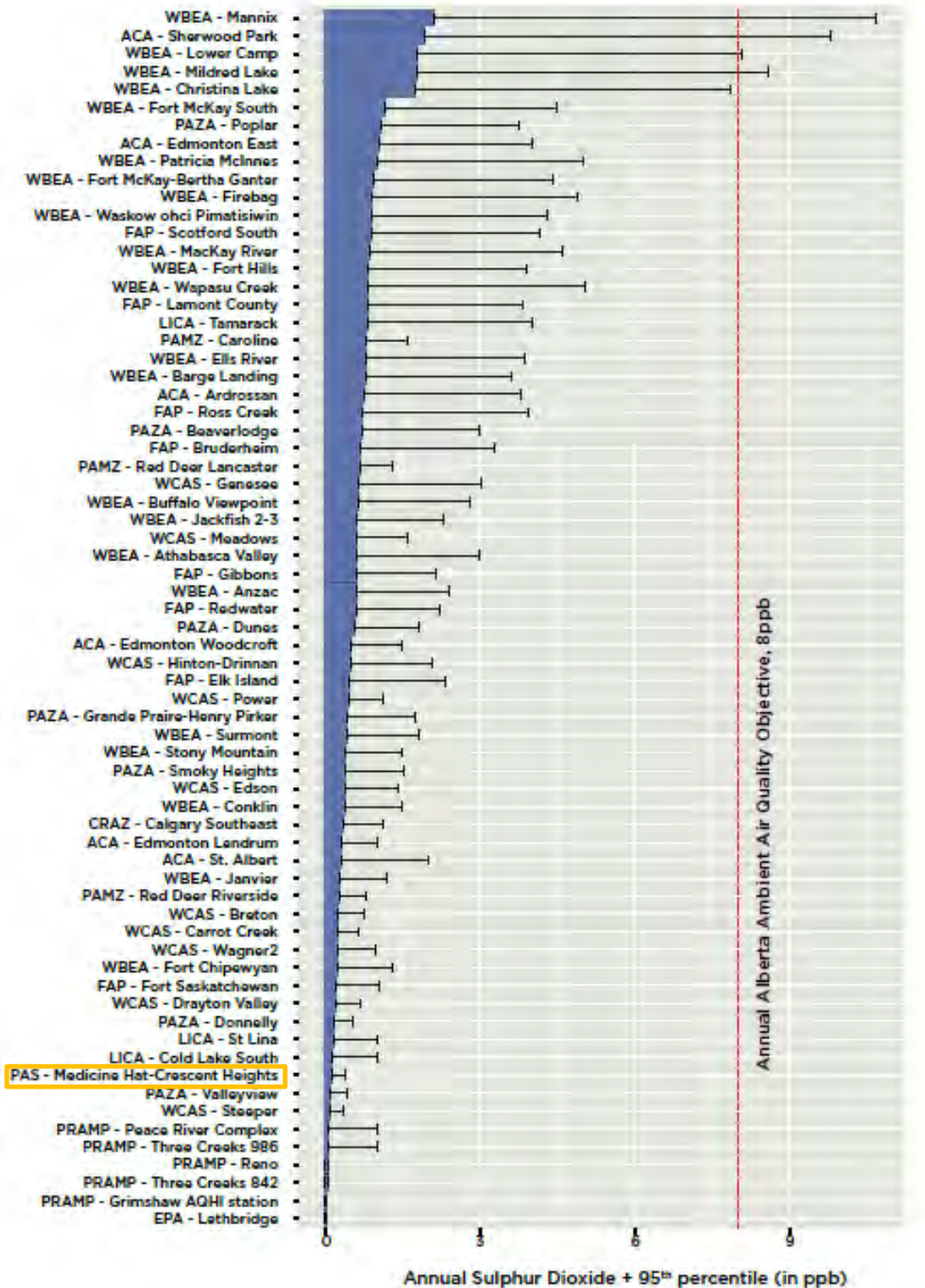


Figure 7. Sulphur Dioxide (SO2) 2022 Annual Average

Total Hydrocarbons

Hydrocarbons are divided into two categories, "reactive" and "non-reactive". The term "total hydrocarbons" (THC) refers to a broad family of chemicals that contain carbon and hydrogen atoms and includes both reactive and non-reactive hydrocarbons. Reactive hydrocarbons include many volatile organic compounds such as alkenes, alkynes, benzene, toluene, ethylbenzenes, xylenes, and other aromatics. Reactive hydrocarbons are important because they can react with oxides of nitrogen in the presence of sunlight to form ozone and may be toxic to humans, animals, or vegetation.

Trees and plants are natural emitters of reactive hydrocarbons. Other significant contribution sources include livestock operations, vehicle emissions, fireplaces, natural gas combustion, and fugitive emissions from fuel storage tanks, petroleum and chemical industries, as well as dry cleaning. Motor vehicles are the primary source of hydrocarbons in urban areas.

The primary non-reactive hydrocarbon in the atmosphere is methane, which is a naturally occurring, colorless, odorless gas. Methane is regarded as a major contributor to the greenhouse effect. Large amounts of methane are produced naturally from bogs, shallow lakes and soils through anaerobic decay of vegetation. The global background concentration of total hydrocarbons is approximately 1.8 to 2.1 ppm, consisting primarily of methane.



Alberta does not have an ambient air quality objective for total hydrocarbons. Some reactive hydrocarbons such as benzene and styrene are specified in the air quality objectives.

The THC analyzer at the Crescent Heights station has an operational uptime of 99.8% for 2022. The maximum 1-hour average concentration of 3.2 ppm was detected in September, and the annual average concentration was 2.2 ppm. The historical annual average concentrations for the past 12 years are summarized in the table below. There is no apparent yearly trend for total hydrocarbons at the Crescent Heights station.

Figure 8 compares the annual average concentrations of THC for the Alberta AMS. The annual average concentration of THC at the Crescent Heights station ranks in the middle among the reviewed stations. In Alberta, a slightly higher concentration is detected in intensive energy operation regions, e.g. Wood Buffalo area.

Monitoring Station	Annual Average Concentration - Total Hydrocarbons (THC, ppm)											
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Crescent Heights	2.2	2.2	2.1	2.1	2.1	2.1	2.1	2.1	2.2	2.2	2.2	2.1

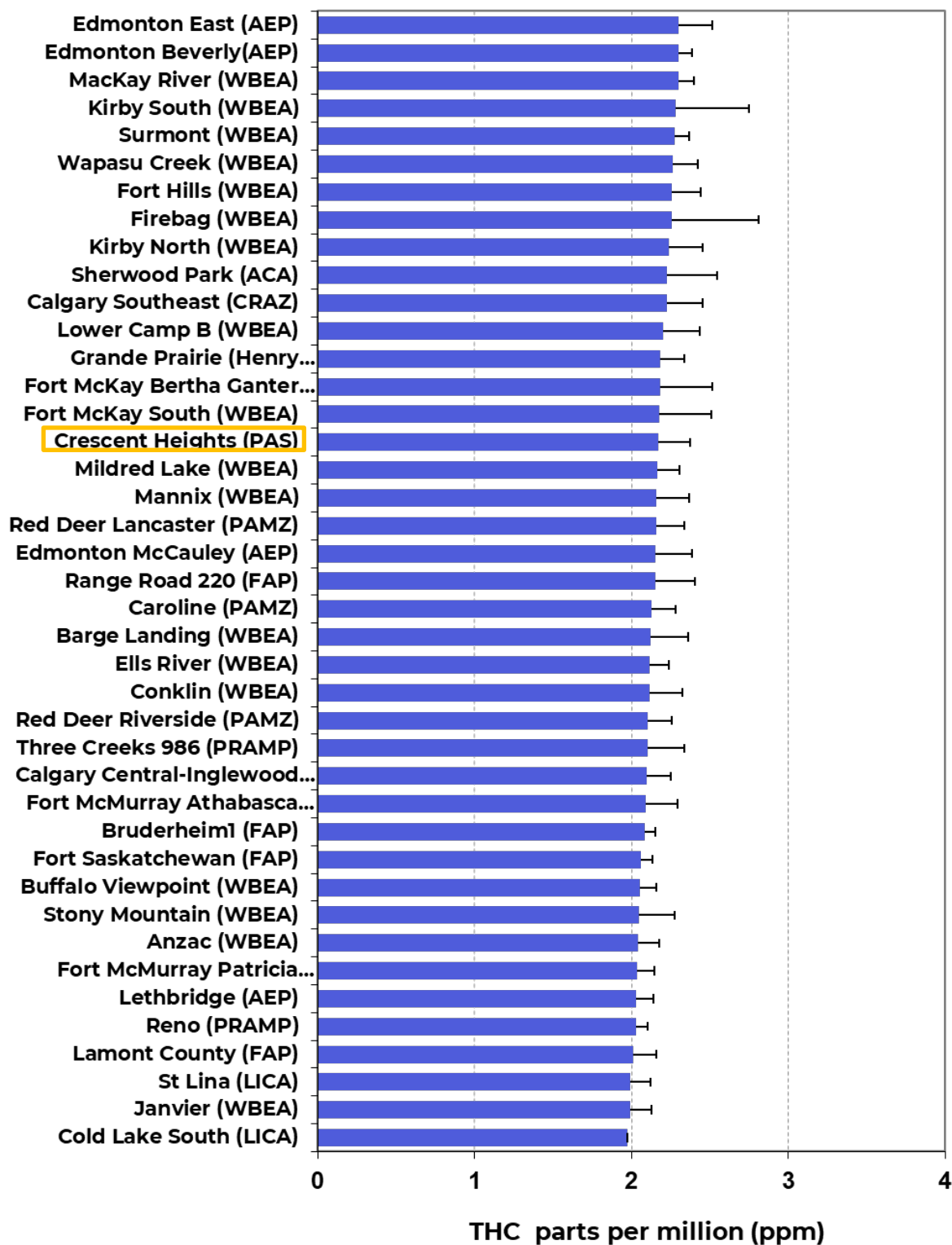


Figure 8. Total Hydrocarbons (THC) – 2022 Annual Average

Carbon Monoxide

Carbon Monoxide (CO) is a colourless and odourless gas. It is the most commonly inhaled poisonous substance. CO occurs naturally in the atmosphere, but the major causes of CO poisoning are from vehicles idling in closed ventilated areas, blocked fireplaces, and charcoal grills used in a confined space.

Carbon monoxide is produced from partial oxidation of carbon during fuel combustion. The major anthropogenic emission sources include traffic emissions (automobiles, trucks, and trains), industrial sources (incomplete combustion), space heating, gas stoves, and cigarette smoke. The largest urban source of CO is from motor vehicle emissions. The major natural emission sources include forest fires and volcanic activities.

Alberta Environment and Protected Areas sets up air quality objectives based on the protection of human health and life. As CO is inhaled, it combines with the hemoglobin in the red blood cell inhibiting the oxygen carrying capability of the red blood cells. At low concentrations, acute exposure may cause fatigue in healthy people and cause chest pain in people with heart disease.

The Alberta Ambient Air Quality Objectives for carbon monoxide are:

- 1-hour average AAAQO = 13 ppm
- 8-hour average AAAQO = 5 ppm

The CO analyzer was greater than 90% operational for the year 2022. There were no exceedances of the AAAQO values at the Crescent Heights station. The maximum 1-hour average concentration of 1.1 ppm was detected in July.

The historical annual average concentrations for the past 12 years are summarized in the table below. There is no apparent yearly trend at the Crescent Heights station.

Figure 9 compares annual average concentrations for Alberta AMS. The concentration at the Crescent Heights station was the lowest among the reviewed AMS. Large cities, such as Calgary and Edmonton, tend to detect a higher concentration, attributed to traffic emissions and other combustion sources.



Parameter	Annual Average – Crescent Heights Station (ppm)												
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Carbon Monoxide	0.1	0.2	0.1	0.1	0.2	0.1	0.2	0.2	0.2	0.2	0.1	0.2	0.2

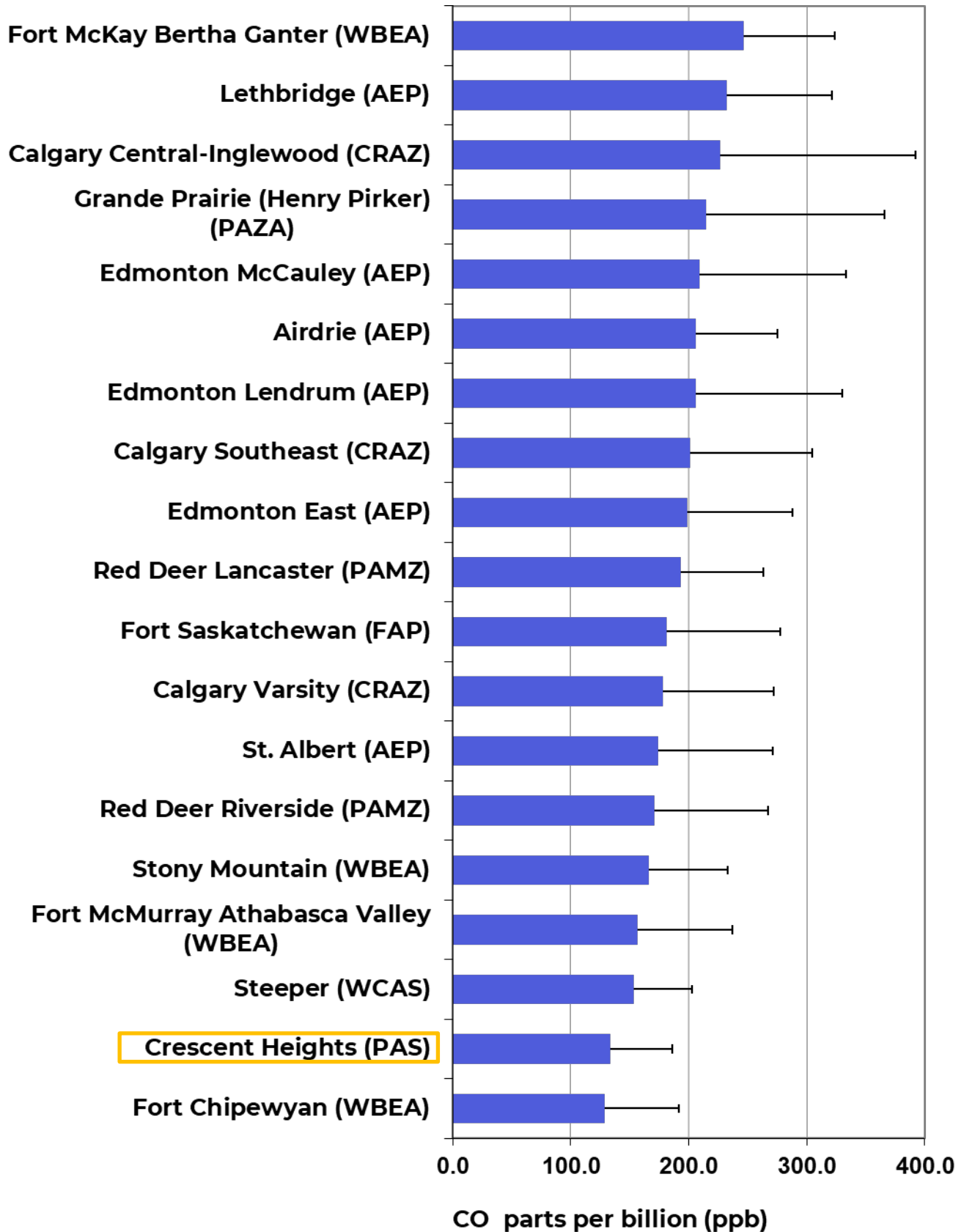


Figure 9. Carbon Monoxide (CO) – 2022 Annual Average

Air Quality Health Index

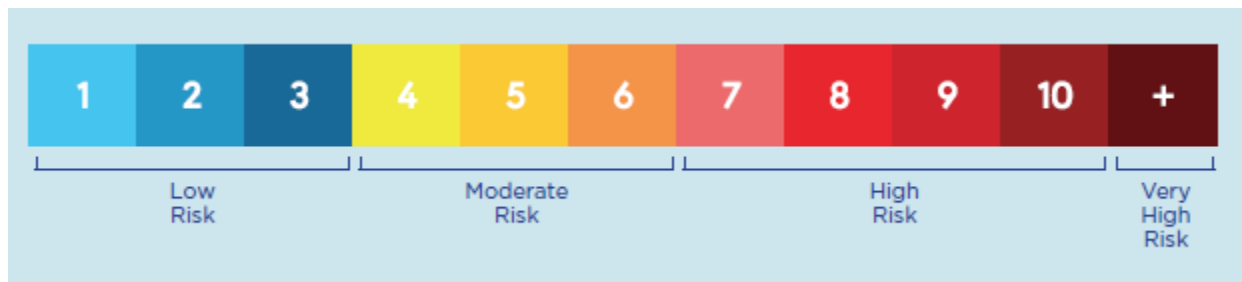
The Air Quality Health Index (AQHI) is a health protection tool that is designed to help the public make decisions to protect their health by limiting short-term exposure to air pollution and adjusting their activity levels during increased levels of air pollution. The AQHI uses concentration data for three air pollutants to calculate a single numerical value to evaluate the health risk associated with air pollution. The three air pollutants are fine particulate matter, nitrogen dioxide, and ozone. All three pollutants are required to calculate the AQHI. If one or more of the pollutants is missing data, the AQHI index cannot be reported.

The following scale illustrates the risk categories and health messages for the

AQHI system (AEP, 2011). The health risk is classified in four categories: Low (1 to 3), Moderate (4 to 6), High (7 to 10), and Very High (greater than 10).

Figure 10 compares the AQHI ratings for 39 communities in Alberta. For the City of Medicine Hat, air quality was rated Low Risk 98.1% of the time, Moderate Risk 1.89% of the time, High Risk and Very High Risk 0.0% of the time. For the Town of Taber, air quality was rated Low Risk 97.4% of the time, Moderate Risk 2.47% of the time, High Risk 0.1% of the time while the City of Brooks, air quality was rated Low Risk 98.8% of the time, Moderate Risk 1.18% of the time, and High Risk 0.02% of the time.

The Moderate and High-Risk air quality events were primarily attributed to wildfire smoke in the region.



Health Risk	Air Quality Health Index	Health Messages	
		At Risk Population	General Population
Low Risk	1 – 3	Enjoy your usual outdoor activities.	Ideal air quality for outdoor activities.
Moderate Risk	4 – 6	Consider reducing or rescheduling strenuous activities outdoors if you are experiencing symptoms.	No need to modify your usual outdoor activities unless you experience symptoms such as coughing and throat irritation.
High Risk	7 – 10	Reduce or reschedule strenuous activities outdoors. Children and the elderly should also take it easy.	Consider reducing or rescheduling strenuous activities outdoors if you experience symptoms such as coughing and throat irritation.
Very High Risk	10+	Avoid strenuous activities outdoors. Children and the elderly should also avoid outdoor physical exertion.	Reduce or reschedule strenuous activities outdoors, especially if you experience symptoms such as coughing and throat irritation.

Source: <https://www.alberta.ca/about-the-air-quality-health-index.aspx>

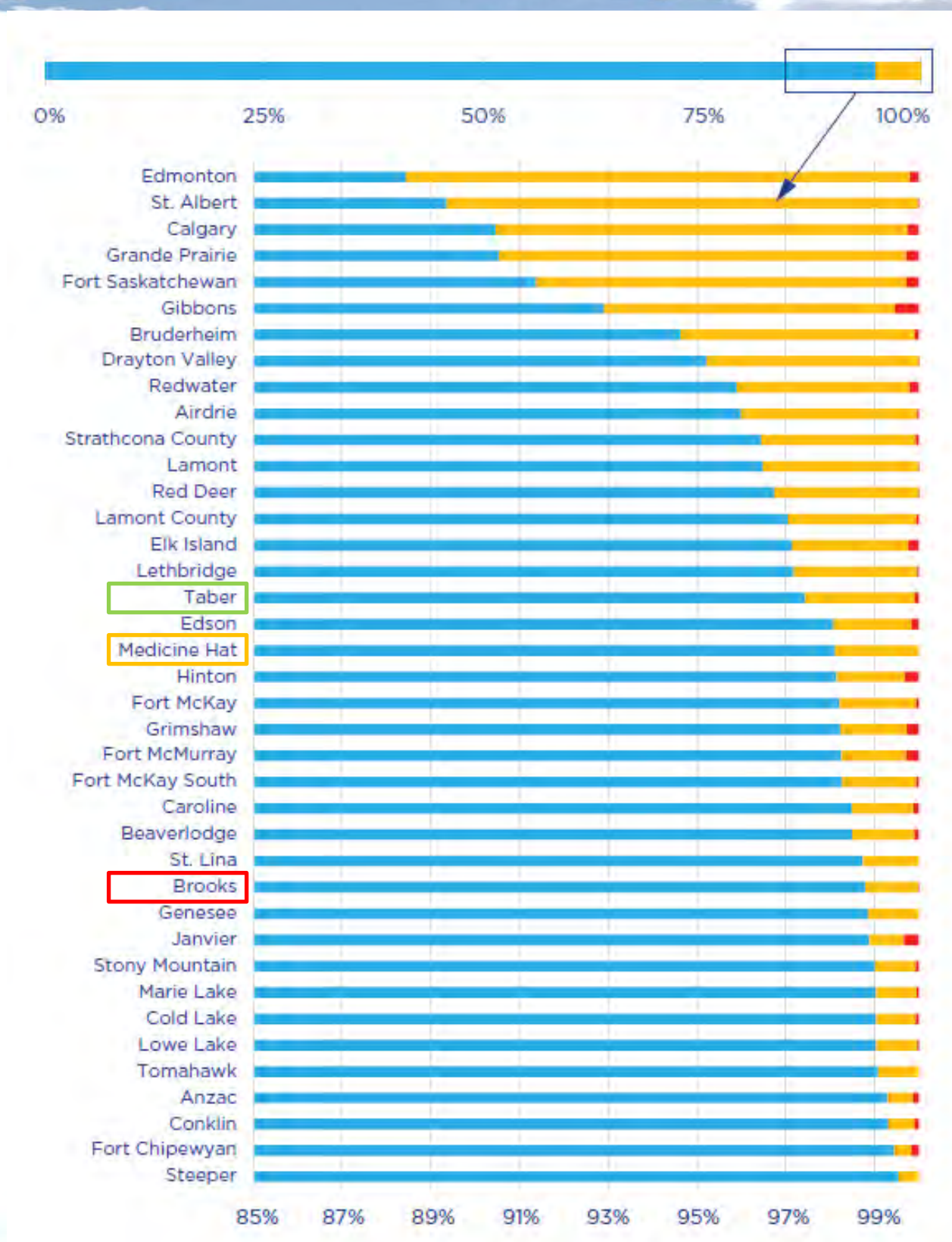


Figure 10. 2022 Air Quality Health Index for Alberta Communities

Passive Air Quality Monitoring Results

The PAS Air Quality Monitoring Program uses passive samplers as a cost-effective method to monitor air quality throughout the airshed. The results are used to assess the spatial distribution trend of air pollutants in the region. The monitoring objective is to ensure the air quality is in compliance with Alberta's Ambient Air Quality Objectives (AAAQO), as well as to provide monitoring of long-term trends.

The advantages of passive sampling devices include simple sampler design, low operation costs, and ease of use. Passive samplers require no power, making them suitable for monitoring air quality in remote areas. Passive samplers are designed to monitor long-term average concentrations. The disadvantage of the passive sampling devices is that short-duration events cannot be identified.

Passive sampling devices rely on the principles of permeation and diffusion to uptake the specific compound being sampled. Air pollutants diffuse through a semi-permeable membrane or tube to a sampling medium which has been chemically treated to absorb or react with the target air pollutant. After being exposed in the field for a predetermined period of time, the sampler is analyzed in a certified laboratory. An average concentration is calculated based on the duration of exposure and accounting for the effects of environmental conditions, e.g. temperature, humidity, and wind speed.

Initially, the PAS passive sampling program included 6 passive monitoring



stations that were located based on airshed modeling predictions of high impact areas, and to gather data in sensitive areas within the airshed (e.g. hospitals, schools). Passive Network Rationalization resulted in changes to the passive network in early 2017. The current network is made up of 8 SO₂ sites and 16 NO₂ sites.

The PAS passive network provides 30-day samples to be analyzed for sulphur dioxide (SO₂), nitrogen dioxide (NO₂), and ozone (O₃) (January and February only). These parameters are the priority air quality concerns and remain consistent with those being monitored by other Alberta airsheds. A Multi-Gas Passive Sampler was used for the PAS passive program until May 2014, when it was replaced with the Ogawa Ozone sampler and the Radiello sampler tube for sulphur dioxide and nitrogen dioxide. The samplers were changed again in November 2017, to the Maxxam Passive Air Sampling System (PASS).



Nitrogen Dioxide

The annual average concentration of nitrogen dioxide ranged from 0.7 ppb to 2.9 ppb, which is substantially less than the annual AAAQO of 24 ppb. The maximum 30-day average concentration of 8.8 ppb was detected in December at Site 19 (Monitoring Station), while the lowest 30-day average concentration of <0.1 ppb was detected at multiple sites in January, March and November.

Figure 11 illustrates the historical data for monthly network average concentrations for passive NO₂. The histogram exhibits a seasonal trend: higher concentrations tend to occur in the winter months. In winter, the Palliser airshed region is characterized by low atmospheric ceilings and thermal inversions such that air

pollutants are trapped near the ground level. Emissions from space heating may be another factor contributing to the seasonal trend.

Figure 14 illustrates the annual average concentrations across the PAS airshed. A spatial trend seems to exist: a higher concentration tends to occur in the cities and near major highways. Traffic emissions and space heating could be the potential causes. Within the passive network, the maximum annual average concentration of 2.9 ppb was detected at both Site 11 (Brooks) and Site 19 (Monitoring Station), while the minimum concentration of 0.3 ppb was detected at Site 17 (Onefour).

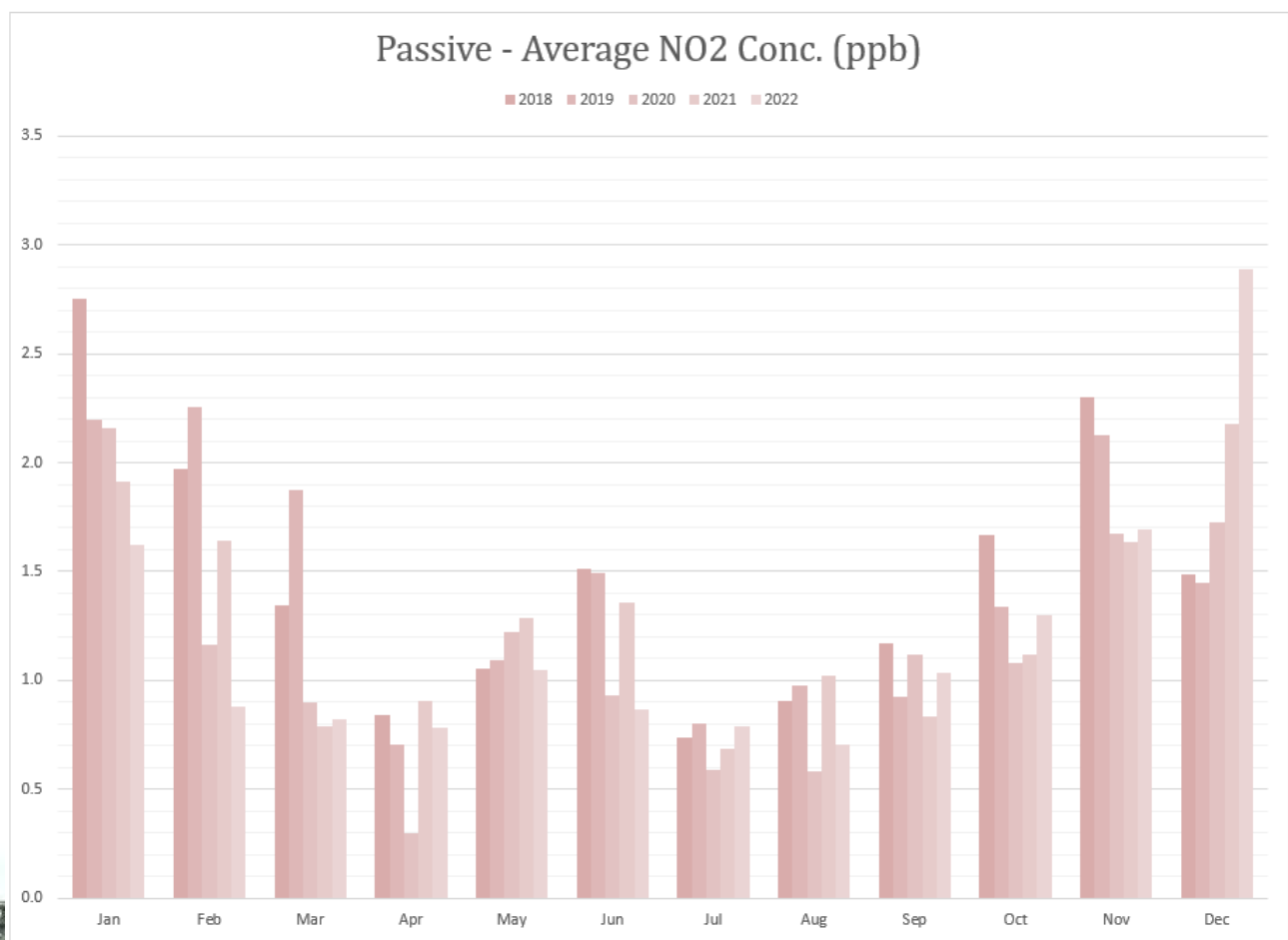


Figure 11. Passive Nitrogen Dioxide (NO₂) – Annual and Monthly Trends

Sulphur Dioxide

The concentration of sulphur dioxide generally is quite low in the PAS airshed zone. The annual average concentration of SO₂ ranged from 0.1 to 0.7 ppb, with no exceedances of the annual AAAQO of 8 ppb or of the 30-day AAAQO of 11 ppb.

The annual average concentration in 2022 was 0.3 ppb. The maximum 30-day average concentration of 1.1 ppb was detected in December at both Site 3 (Oyen) and Site 8 (Jenner), while the lowest concentration was 0.1 ppb (detected at multiple monitoring sites).

Figure 13 illustrates historical data for the monthly average concentrations of the passive SO₂ network. Given the low concentration of SO₂, data uncertainty may be too high to comment on a monthly, seasonal or yearly trend.

Figure 14 illustrates the annual average concentrations across the PAS airshed zone for the last 5 years. Given the low concentration of SO₂, data uncertainty may be too high to comment on a spatial trend. The maximum annual average concentration of 0.4 ppb was detected at Site 8 (Jenner).

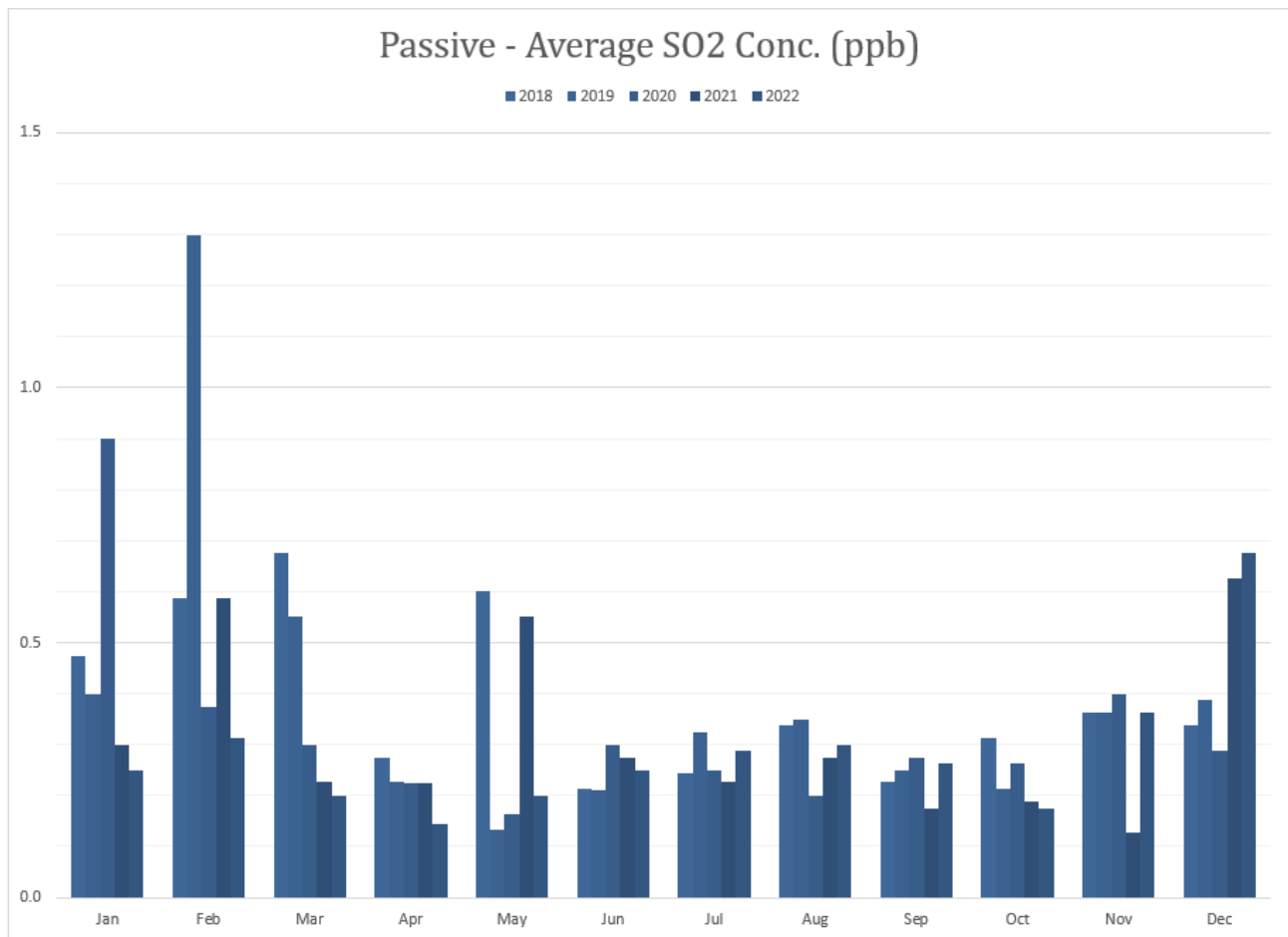


Figure 13. Passive Sulphur Dioxide (SO₂) –Annual and Monthly Trends



2022 Annual Averages For the Passive Program

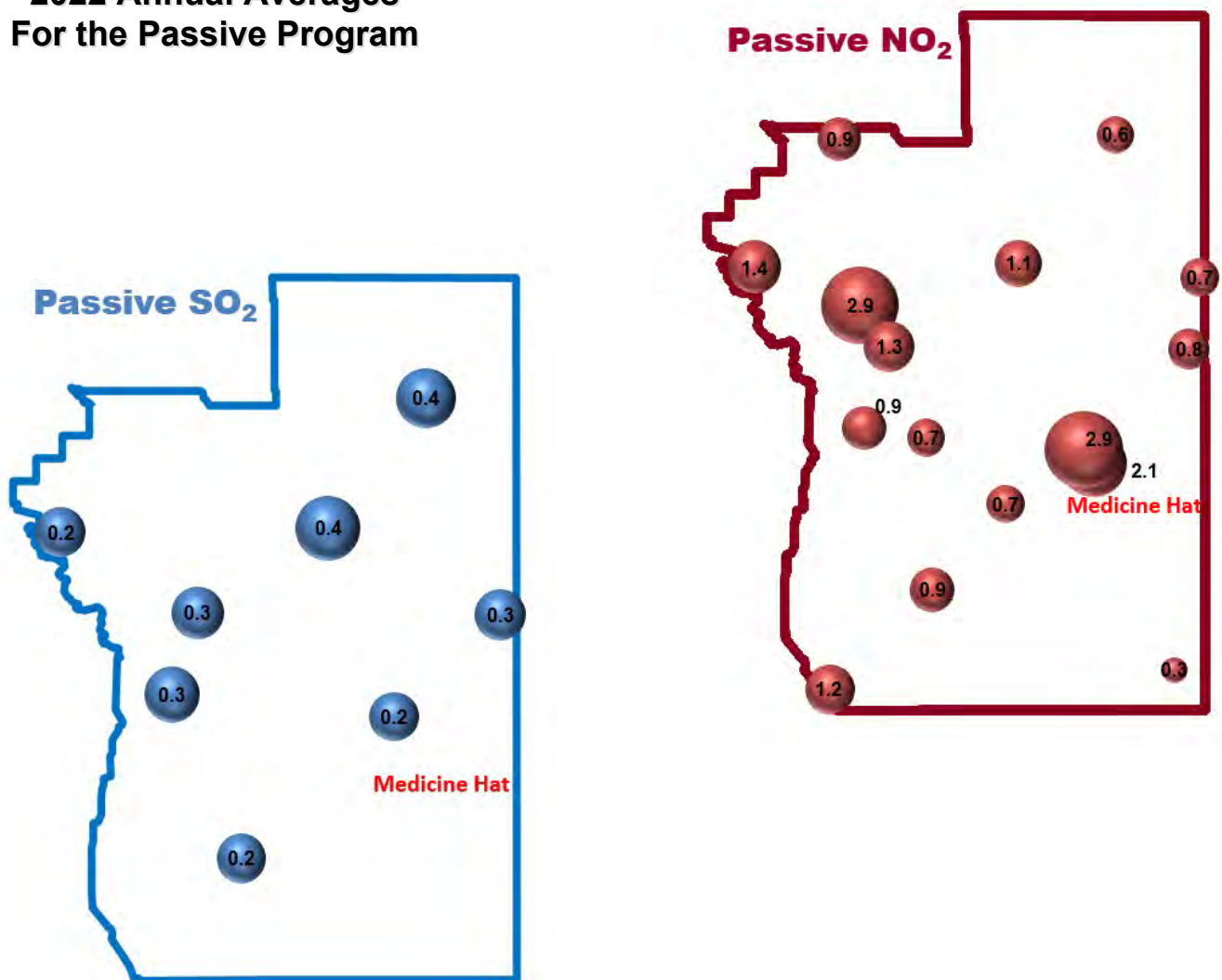


Figure 14. Passive Concentrations in the PAS Airshed – 2022 Annual Averages



PAS Financial Statements – Reviewer’s Report

**Palliser Airshed Society
Financial Statements
December 31, 2022**

**Palliser Airshed Society
Index to Financial Statements
For the Year Ended December 31, 2022**

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Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Assets	4
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Independent Practitioner's Review Engagement Report

To the Members of Palliser Airshed Society

I have reviewed the accompanying financial statements of Palliser Airshed Society (the society) that comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Palliser Airshed Society as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Medicine Hat, Alberta
May 12, 2023


Sean D. Miller Professional Corporation
Chartered Professional Accountant

**Palliser Airshed Society
Statement of Financial Position
December 31, 2022**

	2022	2021
ASSETS		
CURRENT		
Cash and cash equivalents (Note 4)	\$ 229,972	\$ 240,622
Short term investments (Note 5)	31,306	31,181
Contributions and grants receivable (Note 6)	29,664	29,664
Accrued interest receivable	270	113
Goods and services tax recoverable	6,775	6,393
Prepaid expenses	6,670	6,002
	<u>304,657</u>	<u>313,975</u>
CAPITAL ASSETS (Note 7)	<u>33,945</u>	<u>42,432</u>
	<u>\$ 338,602</u>	<u>\$ 356,407</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	<u>\$ 8,375</u>	<u>\$ 19,374</u>
NET ASSETS		
Unrestricted net assets	296,282	294,602
Invested in capital assets	<u>33,945</u>	<u>42,431</u>
	<u>330,227</u>	<u>337,033</u>
	<u>\$ 338,602</u>	<u>\$ 356,407</u>

On behalf of the Board

 Chairperson
 Treasurer

See notes to financial statements

**Palliser Airshed Society
Statement of Operations
For the Year Ended December 31, 2022**

	2022	2021
REVENUE		
Member contributions	\$ 125,119	\$ 110,488
Government contracts - Alberta Environment & Parks	115,128	115,071
Government grants - Alberta Environment & Parks	31,500	31,500
	<u>271,747</u>	<u>257,059</u>
EXPENSES		
Monitoring and program management fees	229,658	207,312
Repairs and maintenance - equipment	16,365	19,217
Insurance	8,626	8,441
Amortization	8,486	10,608
Professional fees	7,250	5,300
Advertising and outreach	3,343	938
Office	2,619	1,886
Memberships and subscriptions	2,275	2,200
Interest and bank charges	138	167
Travel and honorarium	75	132
	<u>278,835</u>	<u>256,201</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS	(7,088)	858
OTHER REVENUE		
Interest	282	161
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (6,806)</u>	<u>\$ 1,019</u>

See notes to financial statements



**Palliser Airshed Society
Statement of Changes in Net Assets
For the Year Ended December 31, 2022**

	Unrestricted Net Assets	Invested in Capital Assets	2022	2021
NET ASSETS - BEGINNING OF YEAR	\$ 294,602	\$ 42,431	\$ 337,033	\$ 336,014
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,680	(8,486)	(6,806)	1,019
NET ASSETS - END OF YEAR	\$ 296,282	\$ 33,945	\$ 330,227	\$ 337,033

See notes to financial statements

Palliser Airshed Society
Statement of Cash Flows
For the Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	\$ (6,806)	\$ 1,019
Item not affecting cash:		
Amortization	8,486	10,608
	<u>1,680</u>	<u>11,627</u>
Changes in non-cash working capital:		
Contributions and grants receivable	-	39,172
Accrued interest receivable	(157)	421
Accounts payable and accrued liabilities	(10,998)	12,160
Prepaid expenses	(668)	64
Goods and services tax payable	(382)	(1,782)
	<u>(12,205)</u>	<u>50,035</u>
Cash flow from (used by) operating activities	<u>(10,525)</u>	<u>61,662</u>
INVESTING ACTIVITIES		
Proceeds from matured guaranteed investment certificate	31,181	30,600
Purchase of guaranteed investment certificate	(31,306)	(31,181)
Cash flow used by investing activities	<u>(125)</u>	<u>(581)</u>
INCREASE (DECREASE) IN CASH FLOW	<u>(10,650)</u>	<u>61,081</u>
Cash and cash equivalents - beginning of year	<u>240,622</u>	<u>179,541</u>
CASH AND CASH EQUIVALENTS - END OF YEAR (Note 4)	<u>\$ 229,972</u>	<u>\$ 240,622</u>

See notes to financial statements

5

**Palliser Airshed Society
Notes to Financial Statements
For the Year Ended December 31, 2022**

1. PURPOSE OF THE SOCIETY

Palliser Airshed Society (the "society") is a not-for-profit organization incorporated provincially under the Societies Act of Alberta. The society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The society's principal business activity is to monitor air quality using a combination of both continuous and passive monitoring technologies. The society is committed to collecting and communicating credible ambient air quality data back to all stakeholders.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Contributed services

The operations of the society depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Fund accounting

Palliser Airshed Society follows the deferral method of accounting for contributions.

The Unrestricted Net Assets Fund reports the revenue and expenses related to the day to day monitoring activities and operations.

The Invested in Capital Assets Fund reports the assets, liabilities, revenues, and expenses related to the society's capital assets.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

(continues)

**Palliser Airshed Society
Notes to Financial Statements
For the Year Ended December 31, 2022**

2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue recognition

Palliser Airshed Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions consist of grant revenue received from Alberta Environment and Parks and are designated to be spent on executive director fees, office operations, and board expenses. These amounts are included in "Monitoring and program management fees".

Unrestricted contributions consist of member contributions in the year and are not designated for a specific purpose. Membership contributions consist of both mandatory and voluntary memberships.

Mandatory membership fees are received from companies who are regulated and mandated by the jurisdiction to be a local airshed member. These contributions are recognized as revenue at the time of billing.

Voluntary membership fees are received from companies who are regulated but not mandated by the jurisdiction to be a local airshed member. Municipalities also make contributions through voluntary membership. These contributions are recognized as revenue when received instead of at the time of billing due to the fact that these membership fees are voluntary and depend solely on the contributors' decision to renew their annual membership.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Cash and cash equivalents

Cash and cash equivalents is comprised of cash on hand and bank balances, together with other short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Equipment	20% declining balance method
-----------	------------------------------

The society regularly reviews its capital assets to eliminate obsolete items.

Capital assets acquired during the year but not placed into use before the end of the year are not amortized until they are placed into use.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Items in the financial statements requiring estimates by management include accrued interest receivable, prepaid expenses, the estimated useful life of capital assets and accounts payable and accrued liabilities. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.



Palliser Airshed Society
Notes to Financial Statements
For the Year Ended December 31, 2022

3. FINANCIAL INSTRUMENTS

The society's carrying value of cash and cash equivalents, short term investments, contributions and grants receivable, accrued interest receivable, goods and services tax recoverable, prepaid expenses and accounts payable and accrued liabilities approximates its fair value due to the immediate or short term maturity of these instruments.

The society is exposed to various risks through its financial instruments and uses risk management to monitor, evaluate and manage these risks. These risks include credit risk, liquidity risk, and interest rate risk. The society does not use any derivative financial instruments to mitigate these risks.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The society is exposed to credit risk from three sources: cash and cash equivalents, accounts receivable and short term investments. Cash and cash equivalents and short term investments are deposited with reputable, major financial institutions to limit the credit risk exposure. The credit risk from counter parties not paying accounts receivable is not considered to be significant. The society has a significant number of members and contract and grant revenue is provided by the Alberta Government, which minimizes its credit risk.

Liquidity risk

Liquidity risk is the risk that the society will encounter difficulty in meeting obligations associated with its financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its member contributions and government contracts and grants to enable the society to pay its liabilities as they come due.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The society is exposed to interest rate risk with respect to the following financial instruments: cash and cash equivalents and short term investments. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities.

4. CASH AND CASH EQUIVALENTS

	2022	2021
Cash	\$ 229,972	\$ 240,622

5. SHORT TERM INVESTMENTS

	2022	2021
GIC - Royal Bank of Canada (interest rate 0.95%, matures February 3, 2023)	\$ 31,306	\$ 31,181



Palliser Airshed Society
Notes to Financial Statements
For the Year Ended December 31, 2022

6. CONTRIBUTIONS AND GRANTS RECEIVABLE

	2022	2021
Alberta Environment & Parks	\$ 28,782	\$ 28,782
Mandatory memberships	882	882
	\$ 29,664	\$ 29,664

7. CAPITAL ASSETS

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Equipment	\$ 273,077	\$ 239,132	\$ 33,945	\$ 42,432

8. RELATED PARTY TRANSACTIONS

The following is a summary of the society's related party transactions:

	2022	2021
Membership Contributions		
<i>Contributions received from companies represented on the Board of Directors</i>	\$ 39,334	\$ 45,281
Government Contracts		
<i>Contributions received from governments represented on the Board of Directors</i>	115,128	115,071
	\$ 154,462	\$ 160,352

Contributions receivable (Note 6) include \$28,782 (2021 - \$29,664) due from members of the society and governments represented on the Board of Directors.

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Palliser Airshed Society
Notes to Financial Statements
For the Year Ended December 31, 2022

9. CONTRACTUAL OBLIGATIONS

The agreement between the society and Wood Environment & Infrastructure Solutions has been extended for a three-year period of July 1, 2022 - June 30, 2024. The agreement states that Wood Environment & Infrastructure Solutions will provide the following services to the society:

Monitoring Network Operations and Maintenance (July 2022 - June 2024):

\$14,848.92 / month

The society has renewed the contract for Executive Director services for the period January 1, 2022 to December 31, 2024 as follows:

\$ 5,547.50 / month

10. ECONOMIC DEPENDENCE

The society derives substantially all (over 90%) of its revenue from member contributions and Alberta Government contracts and grants. The society's ability to continue viable operations is dependant upon continuing to receive funding from these sources.



Acknowledgements

The Palliser Airshed Society would like to acknowledge the hard work and contributions of all stakeholders and contractors in partnership with the association. PAS has made significant strides towards achieving the stated goals in 2022. Our member companies and municipalities have continued to provide experience and financial stability to PAS, even in times of less than ideal economic conditions.

Special thanks to Curt Moll for providing photos of the Medicine Hat area.

We are looking forward to a successful 2023





Palliser Airshed Society

PO Box 23121 Medicine Hat Mall

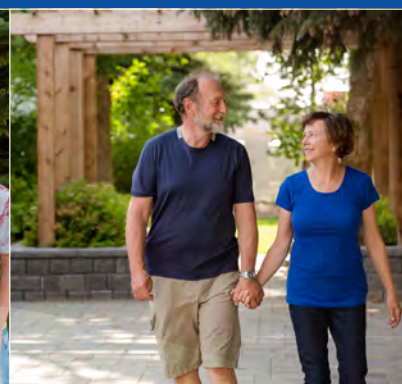
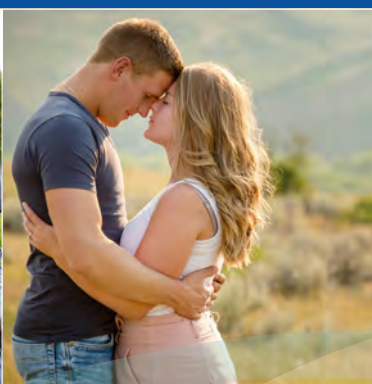
Medicine Hat, AB T1B 4C7

www.palliserairshed.com

2023



REPORT TO MUNICIPALITIES COUNSELLING SERVICES



Strengthening families in rural Alberta!

www.fcss.ca

Alberta 

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- **Introduction**
 - **Counselling Program Mandate**
 - **Outcome Statement**
 - **Priorities**
- **Meet The Counselling Team**
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- **How We Served**
- **Client Feedback**
- **Student Placements**
- **Programs**
- **Partnerships**
- **Presentations**

COUNSELLING PROGRAM MANDATE

Through short-term and goal directed counselling services, support groups, and education programming FCSS counsellors strive to help our clients navigate through life transitions, discover new and existing strengths, and/or resources, and enhance relationships. We believe that counselling can be a powerful vehicle for clients to realize meaningful, lasting change when they are facing difficult challenges such as grief/loss, workplace stress, anxiety, relationship conflict and so much more.

OUTCOME STATEMENT

Residents have increased capacity to manage life's challenges.

PRIORITIES

- Evaluate client satisfaction.
- Monitor the effectiveness of the Counselling Intake process.
- Establish 3-5 on-going group programs.
- Increase the number of clients served by 20%.

Strengthening Families

MEET THE COUNSELLING TEAM



Michael Fedunec
Counselling Services Supervisor
MA, CPC, CPCS, CCC, CCC-S



Leanne Coquet
BA, BEd, M.Ed, CCC



Amanda Fontaine
BSW, MSW, RSW



Trevor Gilbert
BHsc, MACP, CCC



Tim Krahn
BA, BEd, MACP, CCC



Tanie Reid-Walker
Bsc, BSW, RSW



Jessica Parker
MACP, CCC



Karen Vandenberg
MC, CCC, CPC



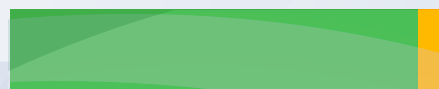
Brooke Woodman
Masters of Counselling
Practicum Student



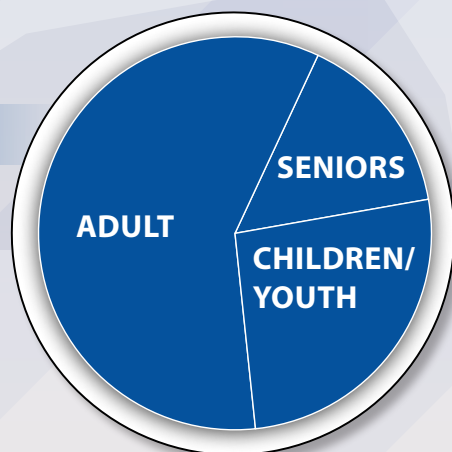
Alannah Frank-Wilson
Masters of Counselling
Practicum Student

WHO WE SERVED

	2022	2023
Total # of Clients Receiving Services	567	636
Total # of Direct Service Hours	2646	2714
Total # of Indirect Service Hours	1289	937
Total Service Visits	3998	4080



AGE:

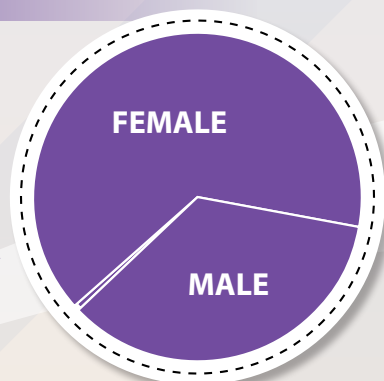


2022 2023

Adult	59%	54%
Seniors	15%	10%
Youth	26%	36%

GENDER:

NON/BINARY
TRANSGENDER
OR CHOSE NOT
TO IDENTIFY



2022 2023

Male	34%	35%
Female	65%	64%
Non/Binary, Transgender Chose not to Identify	1%	1%

CLIENTS SELF-IDENTIFIED AS:

2022 2023

Indigenous	6%	5%
LGBTQS+	4%	5%
LGM	7%	7%
Francophone	0.5	0.5%
New Canadians	1.5%	5%

WHAT ISSUES WE SERVED

COUNSELLING TYPE:

2022



INDIVIDUAL
89%



COUPLE
9%



FAMILY
1%



GROUP
1%

2023



INDIVIDUAL
92%



COUPLE
5%



FAMILY
2%



GROUP
1%

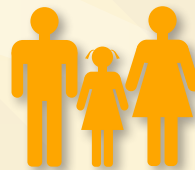
TOP 10 ISSUES:

Top 10 reasons for seeking counseling services remained the same between 2021-2023.



INDIVIDUAL

Anxiety
Depression
Grief/Loss



FAMILY

Parent /Child Conflict
Parent/Adult Child Conflict



COUPLE/RELATIONSHIP


Communication
Conflict Resolution
Divorce/Separation



SCHOOL/EMPLOYMENT

Interpersonal Skills
Stress Management

HOW WE SERVED

		2022	2023
Telephone Counselling		20%	17%
In Person Counselling		52%	75%
On-Line Video Counselling		28%	8%

4/10 Average # of sessions per client

CLIENT FEEDBACK

COMPARISON DATA COLLECTED 04/01/2021-03/30/2022 & 04/01/2022 -03/30/2023

2022 ADULT COUNSELLING

	FIRST SESSION	VS	MOST RECENT
	AGREE		AGREE
I am good at handling whatever comes my way	67%		83 %
I am optimistic about my future	66%		81%
My relationship with my family is enjoyable	72%		87%

2023 ADULT COUNSELLING

	FIRST SESSION	VS	MOST RECENT
	AGREE		AGREE
I am good at handling whatever comes my way	51%		84 %
I am optimistic about my future	66%		87%
My relationship with my family is enjoyable	72%		88%

“ I sought out counselling because for about a year I was struggling in my work place. I was questioning if it was time for me to retire. I just didn't have the same positive attitude towards my job as I had in the past nor did I have the energy. I found that I didn't look forward to going to work and I just didn't have the motivation to do anything. I was tired all the time and I was getting to the point that it was effecting my personal life as well. After a couple of sessions my counsellor asked if I had ever had a sleep test. I said yes, and that I had been diagnosed with sleep apnea and was put on a CPAP machine. The counsellor boldly asked, if I was using the machine. I told them “No” because I didn't like the mask. The counsellor suggested that I give the machine a try for a couple of weeks or so and if I still didn't feel better to come back and see them. As it turned out I began to feel much better and I did not need to return for counselling. I am grateful that the counsellor was honest enough to challenge me. ” -Adult Client

STUDENT PLACEMENT

COUNSELLING SERVICES PRACTICUM STUDENT PROGRAM

FCSS embraces the value of sharing knowledge and experience with those preparing to enter the workforce by offering post-secondary students an opportunity to experience practicum places with the FCSS team. Students receive mentorship, hands-on learning, and qualified supervision while working with a diverse range of clients within our geographical region. Post-secondary partnership agreements are in place with the following institutions:



We welcomed two practicum students to the counselling services team between April 2022 – March 2023.

BROOKE WOODMAN



Brooke was completing her Masters of Counselling Psychology degree from Yorkville University. Brooke chose a practicum placement with FCSS because she was impressed by the diversity that each counselling team member possessed and the rural clientele that accesses these services. Brooke was a student with FCSS from January 2022 to August 2022. Brooke served the residents of Taber, Coalhurst, Coaldale, and Picture Butte.

ALANNAH FRANK-WILSON



Alannah was completing her Master of Counselling degree from Athabasca University. Alannah chose FCSS because she was very familiar with the work that FCSS does and wanted to be a part of the work that is done. Alannah was a part of the counselling services team from Sept 2022 to March 2023. She served the residents of Coaldale, Coalhurst, and Picture Butte.

400 direct client services hours provided by practicum students

81 clients supported by practicum students

PROGRAMS

PROGRAMS ASSISTING CHILDREN, YOUTH & ADULTS

FCSS Counselling Services offered a variety of programs for children and adults who needed assistance in coping with anxiety, depression, grief/loss, and trauma.

TAMING WORRY DRAGONS

A 10 week program for children ages 8-12yrs and their parents that provides participants skills to identify signs and impacts of anxiety and to build their range of coping strategies. Participants reported a significant reduction in anxiety symptoms following the group, they enjoyed making new friends in a therapeutic environment, and had a whole lot of fun!



CIRCLE OF HEALING

A new program facilitated by Trevor Gilbert utilizes the use of drums to help individuals of all ages heal from anxiety, depression, trauma, grief/loss etc and to provide a sense of belonging.



244 direct child and adult programming hours

PARTNERSHIPS

TABER AND DISTRICT HOUSING FOUNDATION

190 Number of direct client service hours

CASUAL CONVERSATIONS WITH COUNSELLORS (CCC)

This program is in partnership between FCSS Counselling Services and the Taber and District Housing Foundation to address the emotional health needs of the senior residents. By connecting with seniors in a casual setting with warm drinks and snacks, counselors promote help-seeking behaviours among seniors and offer tangible and senior-friendly coping strategies that help them deal with life's challenges.



ONLINE COMMUNITY OF PRACTICE



FCSS Counselling Services has invited counsellors from other FCSS organizations to join a weekly online video peer group (CoPs*) supervision meetings. This Community of Practice will fill a gap for other FCSS counsellors across the province who do not have access to internal clinical supervision or peer support. Our counselling team is excited to include other counsellors in this weekly peer group as it will increase support for fellow colleagues, broaden counsellors learning experiences, and provide networking opportunities.

**Communities of Practice (CoPs) are groups of individuals who share a passion for a subject and interact with one another on an ongoing basis to expand their knowledge and develop their expertise (Wenger 1998;Wenger et al. 2002).*

PRESENTATIONS

FCSS Counselling Services works with community groups, organizations, schools, churches, and businesses in providing presentations that will best meet their needs.

This past year 79 participants received valuable information on:

- Compassion fatigue
- Stress and self care
- Transitional grief
- Self Compassion
- Counsellor's experience grief
- Healthy Relationships



Serving:

Barnwell | Barons | Coaldale | Coalhurst | Lethbridge County
County of Warner | Coutts | Milk River | M.D. of Taber | Nobleford
Picture Butte | Raymond | Stirling | Taber | Vauxhall | Warner



May 25, 2023


Hello Neighbours,

We hope you have been well since our last communication about the Stirling Wind Project. The Stirling Wind Project team would like to provide a quick update on Project construction.

Contractor crews mobilized to the site in March and have steadily progressed on turbine foundations, substation construction and collector line installation. Turbine components are scheduled to start being delivered to site on June 12th, and we expect deliveries to continue until August 17th. These dates are estimated and could change as a result of inclement weather or other unforeseen circumstances. Turbine components will be delivered Monday through Friday between 7 am and 5 pm. Deliveries may occasionally occur on Saturdays, if required, but will remain within the abovementioned timeframe. Accompanying this letter is a map depicting the approved delivery haul route for the turbine components. Deliveries are planned to start with the westernmost turbine locations and proceed east with turbine locations closer to Range Road 182.

As always, we thank you for your ongoing cooperation, accommodation, and support for the Stirling Wind Project. If you have questions or concerns regarding the Project site during construction, please reach out to the undersigned at any time.

Sincerely,


Jonathan Berger (May 25, 2023 13:31 EDT)

Jonathan Berger, MASc, EIT
Construction Project Manager
(514) 779-2090
jberger@potentiarenewables.com


Drew Raines (May 25, 2023 12:15 MDT)

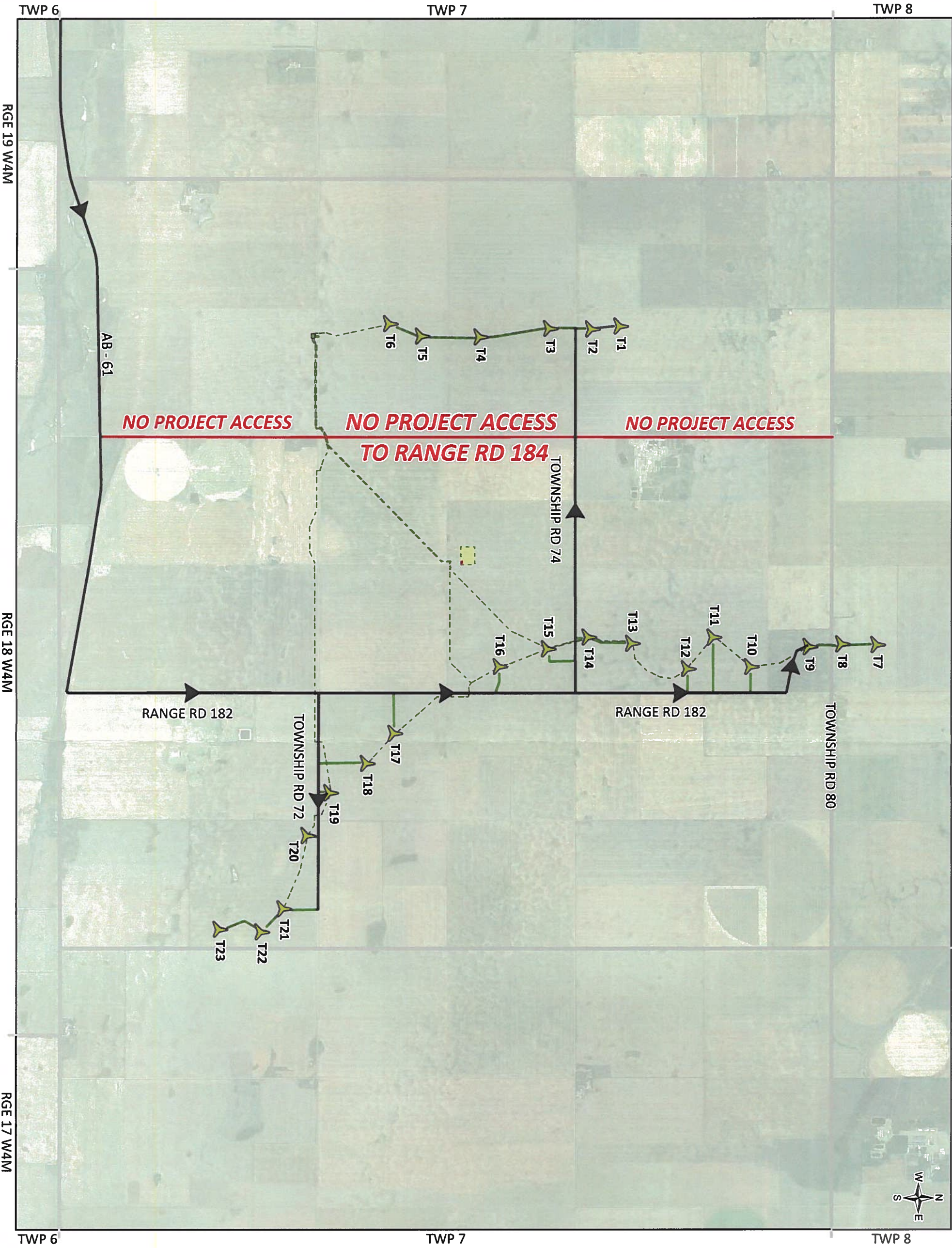
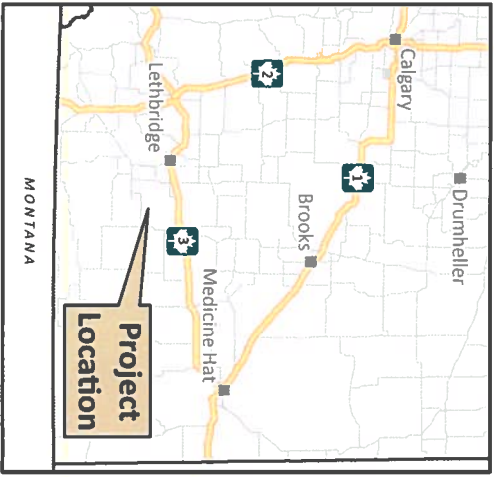
Drew Raines
Site Manager, Stirling Wind Project
(720) 635-2961
draines@potentiarenewables.com



STIRLING WIND PROJECT (SWP)

Haul Route

- Legend**
- AUC Approved SWP Turbine Location
 - SWP Underground Collector Line
 - SWP Access Road
 - AUC Approved Substation Location
 - O&M Building
 - Temporary Laydown Area
 - Haul Route
 - No Project Access to Range Road 184



Map Notes:

1. Produced May 24, 2023.
2. Coordinate system: NAD 1983 UTM Zone 12N
3. Owner: Stirling Renewable Energy Limited Partnership
Potentia Renewables Inc.
4. Project: Stirling Wind Project (SWP) – 113MW

0 0.5 1 1.5 2 km
1:45,000 (At original document size of 11x17)



Request for Decision Tax Rate Bylaw 617-23

RECOMMENDATION

That Council give first reading to the Tax Rate Bylaw 617-23;

That Council give second reading to the Tax Rate Bylaw 617-23;

That Council give unanimous consent for presentation of the third reading of the Tax Rate Bylaw 617-23;

That the Tax Rate Bylaw 617-23 is given third and final reading.

LEGISLATIVE AUTHORITY

MGA Section 353 – Each council must pass a property tax bylaw annually. The property tax bylaw authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of a) the expenditures and transfers set out in the budget of the municipality, and b) the requisitions.

MGA Section 369 – If in any year a council passes a bylaw authorizing supplementary assessments to be prepared in respect of property, the council must, in the same year; pass a bylaw authorizing it to impose supplementary tax in respect of that property.

BACKGROUND

The assessed value of a residential property is a calculation based upon the market value of a property and reflects a combination of any changes/improvements made to the property and the current real estate market conditions for residential properties. For non-residential properties the assessed value could reflect one or more of the estimated business value based on profit estimates, the estimated value of the investment in the business or the estimated cost of replacement of the business or components of the business. The valuation date for property assessment is July 1 of the previous year. Meaning the assessment values used for 2022 property taxes reflects the value of the property as of July 1, 2021. The second date used for valuation is the 'characteristics and physical condition' date. This is the date on which the condition of the property is recorded. In Alberta this date is December 31 of the previous year.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

ATTACHMENTS

1. Tax Rate Bylaw 617-23

**VILLAGE OF WARNER
BYLAW NO. 617-23**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF WARNER FOR THE 2023 TAXATION YEAR.

WHEREAS, the Village of Warner has prepared and adopted detailed estimates of the municipal revenue and expenditures as required for 2023, at the council meeting held on June 21, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in budget for the Village of Warner for the 2023 Budget total \$2,456,688; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$1,999,842; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential/Farmland	\$58,861
Non-residential	\$15,810
Senior Foundation	\$ 8,617
Designated Industrial Properties	\$ 34

WHEREAS, the Council of the Village of Warner is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipality of the Village of Warner as shown on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$24,906,350
Non-residential	\$3,922,340
GIL – Federal Non-Residential	\$103,110
Linear	\$431,110
Designated Industrial Property	\$24,180
Machinery & Equipment	\$692,420
	<hr/> \$30,079,510

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Warner, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates

of taxation on the assessed value of all property as shown on the assessment roll of the Village of Warner:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
General Municipal			
Residential & Farmland	\$361,142	\$24,906,350	14.50
Non-residential	\$95,703	\$5,173,160	18.50
Municipal Totals	\$456,846	\$30,079,510	
Alberta School Foundation Fund (ASFF)			
Residential & Farmland	\$58,861	\$24,906,350	2.36330 or 2.36
Non-residential	\$15,810	\$4,480,740	3.52840 or 3.53
ASFF Totals	\$74,671	\$29,387,090	
Senior Foundation	\$8,617	\$30,079,510	0.28647
Designated Industrial Property	\$34	\$24,180	

2. The minimum amount payable for all properties as property tax for general municipal purposes shall be \$300.00.
3. If, as of closing time of the Village Office on the 31st day of August, 2023, any taxes which remain unpaid shall receive a 12% penalty on the 1st day of September, 2022.
4. A 12% penalty will be imposed on the unpaid balance on the 1st day of January, 2024.
5. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this XX day of June 2023.

Read a second time this XX day of June 2023.

Received Unanimous Consent for presentation of third reading this XX day of June 2023.

Read a third time and passed this XX day of June 2023.

Tyler Lindsay, Mayor

Kelly Lloyd, Chief Administrative Officer



Request for Decision Summer Regular Council Meetings

RECOMMENDATION

That the July 19th, 2023 regular council meeting be cancelled.

LEGISLATIVE AUTHORITY

Municipal Government Act Section 193

BACKGROUND

In previous years, the Village of Warner Council had cancelled the scheduled regular council meeting for the month of July. The question has been asked whether or not there will be a July meeting and thus, is on Council's agenda for discussion.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision 2023 Operating Budget

RECOMMENDATION

That Council approve the 2023 operating budget in the amount of \$1,215,276, as presented.

LEGISLATIVE AUTHORITY

Section 242 (1) of the Municipal Government Act states each council must adopt an operating budget for each calendar year. Section 245 each council must adopt a capital budget for each calendar year.

BACKGROUND

Council met on May 10 and June 8 to review the preliminary draft budget and made some adjustments. Presented for this meeting is the final draft of the 2023 Operating and Capital Budget for council discussion, consideration, and direction.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2023 Draft Operating Budget

2023 Operating Budget - Village of Warner - June 21 2023

	2020	2021	2022	2022	2023	2023	
	ACTUAL	ACTUAL	BUDGET	Dec 31 prior to audit	BUDGET	Budget vs.	Explanation
						2022 Budget	
Tax Requirement Summary							
0 General Government Services	(605,396)	(496,586)	(462,338)	(521,050)	(578,313)	(115,975)	
11 Council	39,635	29,978		31,835	42,100	42,100	
12 Finance / Administration	254,362	214,478	271,670	298,864	251,078	(20,592)	
23 Fire Services	53,305	39,974	48,230	(12,401)	49,407	1,177	
26 Municipal Enforcement	17,836	26,120	24,824	25,690	28,281	3,457	
32 Roads	243,301	216,495	126,230	162,223	123,476	(2,754)	
33 Airport	11,730	10,530	(4,200)	(8,061)	231	4,431	
41 Water	14,958	22,965	(4,917)	(48,126)	(3,713)	1,204	
42 Wastewater	32,326	54,953	(500)	(27,385)	(7,250)	(6,750)	
43 Solid Waste	(6,686)	(3,758)	1,630	(6,232)	(2,220)	(3,850)	
61 Planning & Development	24,618	13,249	(400)	8,768	(8,300)	(7,900)	
72 Recreation Administration	(16,726)	(46,303)	(12,600)	(46,490)	35,700	48,300	
74 Civic Centre	69,874	74,181	52,918	52,324	69,523	16,605	
Operating (Surplus) Deficit	133,136	156,277	40,547	(90,041)	0	(40,547)	
General Government Services	(684,954)	(578,937)	(545,519)	(604,231)	(661,601)	(116,082)	
Council	-	-	-	-	-	-	
Finance	(36,807)	(184,381)	(35,050)	(73,773)	(60,185)	(25,135)	
Fire Services	(30,759)	(84,747)	(18,000)	(112,867)	(22,000)	(4,000)	
Municipal Enforcement	(1,875)	(1,379)	(2,500)	(4,734)	(2,650)	(150)	
Roads	(3,432)	(5,372)	(31,300)	(7,098)	(26,340)	4,960	
Airport	(5,500)	(6,700)	(8,700)	(8,533)	(3,200)	5,500	
Water	(177,698)	(202,512)	(201,200)	(237,976)	(218,000)	(16,800)	
Wastewater	(26,695)	(39,796)	(32,500)	(27,385)	(28,400)	4,100	
Solid Waste	(50,874)	(52,450)	(52,580)	(53,909)	(53,900)	(1,320)	
Planning & Development	(193)	(2,219)	(14,500)	(190)	(28,300)	(13,800)	
Recreation Administration	(41,460)	(50,924)	(15,000)	(51,367)	(22,200)	(7,200)	
Civic Centre	(15,740)	(26,681)	(58,150)	(46,319)	(88,500)	(30,350)	
Total Revenues	(1,075,986)	(1,236,097)	(1,014,999)	(1,228,383)	(1,215,276)	(200,277)	
General Government Services	79,557	82,351	83,181	83,181	83,288	107	
Council	39,635	29,978	29,200	31,835	42,100	12,900	
Finance	291,170	398,860	306,720	372,637	311,263	4,543	
Fire Services	84,064	124,720	66,230	100,467	71,407	5,177	
Municipal Enforcement	19,711	27,500	27,324	30,424	30,931	3,607	
Roads	246,732	221,867	157,530	169,321	149,816	(7,714)	
Airport	17,230	17,230	4,500	472	3,431	(1,070)	
Water	192,656	225,478	196,283	189,849	214,287	18,004	
Wastewater	59,021	94,748	32,000	-	21,150	(10,850)	
Solid Waste	44,188	48,691	54,210	47,677	51,680	(2,530)	
Planning & Development	24,811	15,468	14,100	8,959	20,000	5,900	
Recreation Administration	24,734	4,621	2,400	4,877	57,900	55,500	
Civic Centre	85,614	100,862	111,068	98,643	158,023	46,955	
Total Expenditures	1,209,122	1,392,374	1,084,746	1,138,341	1,215,276	130,530	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
	GENERAL GOVERNMENT REVENUE							
1-00-00-00-00-110	REAL PROPERTY TAX	(414,927)	(407,026)	(396,387.28)	(448,839)	(456,846.00)	(60,459)	
1-00-00-00-00-115	Alberta School Foundation Fund - Residential	(68,605)	(70,571)	(74,778)	(74,778)	(58,861)	15,917	
	Alberta School Foundation Fund - Non-Residential					(15,810)	(15,810)	
1-00-00-00-00-116	REQUISITION - SENIORS	(9,326)	(9,653)	(8,404)	(8,404)	(8,617)	(213)	
1-00-00-00-00-121	LINEAR PROPERTY TAX	(28)	(32)	(32)	(33)	(33)	(1)	
1-00-00-00-00-250	LAND RENTAL REVENUE	(8,056)	(13,681)	(7,200)	(19,960)	(17,000)	(9,800)	10@100/month / ag land lease 5500
1-00-00-00-00-510	PENALTIES ON TAXES	(20,899)	(23,757)	(6,500)	-	-	6,500	
1-00-00-00-00-745	GRANTS - MSI OPERATING	(51,842)	(52,217)	(52,217)	(52,217)	(104,434)	(52,217)	
1-00-00-00-00-755	GRANTS - PROVINCIAL	(42,770)	(2,000)	-	-	-	-	
1-00-00-00-00-756	GRANTS - MSP	(50,000)	-	-	-	-	-	
1-00-00-00-00-765	GRANTS - SOLAR REBATES	(18,500)	-	-	-	-	-	
	TOTAL REVENUE	(684,954)	(578,937)	(545,519)	(604,231)	(661,601)	(116,082)	
	GENERAL GOVERNMENT EXPENSES							
2-00-00-00-00-270	ALBERTA SCHOOL FOUNDATION FUND	70,159	72,706	74,777	74,777	74,671	(106)	2023 requisition
2-00-00-00-00-271	SENIORS HOUSING	9,398	9,644	8,404	8,404	8,617	213	2023 requisition
	TOTAL EXPENSES	79,557	82,351	83,181	83,181	83,288	107	
	NET	(605,396)	(496,586)	(462,338)	(521,050)	(578,313)	(115,975)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2023	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
COUNCIL REVENUE								
	PROVINCIAL GRANT	-	-	-	-	-	-	
	TRANSFER FROM OPERATING RSRVE	-	-	-	-	-	-	
	TOTAL REVENUE	-	-	-	-	-	-	
COUNCIL EXPENSES								
2-11-00-00-00-110	WAGES	19,080	17,890	19,200	17,369	20,000	800	\$320/each/month
2-11-00-00-00-131	ER.C. - COUNCIL	80	75	100	156	200	100	
2-11-00-00-00-152	Conferences and Conventions	1,149	2,343	2,500	1,972	1,000	(1,500)	600 AB Muni registration
2-11-00-00-00-211	MEMBERSHIPS	6,183	699	1,500	1,577	1,900	400	AB Munis 1209.70 / veterans highway 37.50/southgrow 364 / FCM 217
	Travel and Subsistance	-	-	-	-	1,500	1,500	892.55 room AB Munis
	Promotional Items	-	-	-	-	-	-	
2-11-00-00-00-230	LEGAL/AUDIT	-	-	1,000	4,308	1,000	-	
2-11-00-00-00-274	INSURANCE	-	-	150	-	-	(150)	
2-11-00-00-00-510	GENERAL SUPPLIES	337	5,423	1,000	1,803	1,500	500	
2-11-00-00-00-770	DONATIONS	12,806	3,548	3,750	4,650	15,000	11,250	\$10,000 rotated amongst groups annually / quad health contribution \$2500
	TOTAL EXPENSES	39,635	29,978	29,200	31,835	42,100	12,900	
	NET	39,635	29,978	29,200	31,835	42,100	12,900	
								AB Munis Base increase 855 to 880
								.9445 per capita to .9728

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
FINANCE / ADMINISTRATION REVENUE								
1-12-00-00-00-410	TAX CERTIFICATES	(755)	(1,140)	-	(750)	(500)	(500)	
1-12-00-00-00-525	ANIMAL TAGS	(982)	(1,214)	-	-	-	-	moved to municipal enforcement
1-12-00-00-00-530	TRAFFIC FINES (use 1-26-530)	(300)	(817)	-	-	-	-	moved to municipal enforcement
1-12-00-00-00-550	INTEREST	(3,210)	(3,278)	(1,250)	(14,200)	(5,000)	(3,750)	
1-12-00-00-00-551	NSF Fees	(90)	(135)	(100)	(220)	(150)	(50)	
1-12-00-00-00-560	RENT	(1,750)	(4,550)	(4,200)	(3,850)	(4,200)	-	FCSS 350/month
1-12-00-00-00-570	UTILITY INCREASE	(21,143)	(21,330)	-	(21,614)	-	-	moved to water - increase was in 2019
1-12-00-00-00-590	UNCONDITIONAL GRANTS	-	(120,000)	-	-	-	-	
1-12-00-00-00-591	FRANCHISE FEES	-	(16,207)	(18,000)	(17,326)	(17,500)	500	increase in 2024
1-12-00-00-00-777	DONATIONS	(840)	(7,000)	(4,000)	(1,140)	(350)	3,650	
1-12-00-00-00-990	SUSPENSE	-	(200)	-	(1,445)	-	-	
1-12-00-00-00-193	TAX SHARE AGREEMENT	(7,738)	(8,511)	(7,500)	(10,975)	(10,000)	(2,500)	agreement with county to tax share
	sale of supplies	0	0	-	(121)	(50)	(50)	
	other	0	0	-	(2,133)	-	-	2022 property sale
	transfer from reserves	0	0	-	-	(22,435)	(22,435)	
	TOTAL REVENUE	(36,807)	(184,381)	(35,050)	(73,773)	(60,185)	(2,650)	
FINANCE / ADMINISTRATION EXPENSES								
2-12-00-00-00-110	SALARY - GEN GOVT	106,623	95,271	70,000	23,834	118,560	48,560	two admin staff - 1 casual admin staff / 1 part time admin staff
2-12-00-00-00-130	ER.C. - GEN GOVT	12,942	12,696	12,000	2,326	10,400	(1,600)	increase of 4.03% benefits / dental up 6%
2-12-00-00-00-131	EMPLOYER RRSP CONTRIBUTION	8,700	4,200	10,000	10,000	3,000	(7,000)	PW allocated under roads
2-12-00-00-00-154	TRAINING	469	201	500	-	1,875	1,375	36% CAO
2-12-00-00-00-153	TRAVEL & SUBSISTENCE	210	55	-	47	2,300	2,300	36% CAO
2-12-11-00-00-110	WAGES - ELECTION/CENSUS		1,630.00	-	-	-	-	
2-12-00-00-00-215	FREIGHT & POSTAGE	9,364	12,572	5,500	12,481	5,900	400	3503.58 postage/ xerox copies&maint \$2400
2-12-00-00-00-216	TELEPHONE/FAX/INTERNET	10,714	13,922	12,000	11,344	12,000	-	
2-12-00-00-00-220	MEMBERSHIPS	7,282	11,913	11,200	2,177	500	(10,700)	36% CAO (LGAA/IAMA/CAMA) plus GFOA
2-12-00-00-00-230	LEGAL	30,138	17,305	20,000	19,264	20,000	-	lot sales
2-12-00-00-00-250	CONTRACTED SERVICES	21,576	83,998	60,000	38,555	26,000	(34,000)	Raymond Support 12760/ grant writer 3000 retainer, .25 success fee
2-12-00-00-00-272	LIBRARY/CARLS REQUISITION	-	3,000	5,900	4,581	4,580	(1,320)	chinook arch 3080.72 / muni library 1500 /chinook arch \$7.76 @ 373
2-12-00-00-00-273	FCSS REQUISITION	-	-	2,930	2,924	2,912	(18)	
2-12-00-00-00-275	tax discount	-	-	-	2,783	3,000	3,000	
	Heritage Handi-Bus	-	-	-	-	2,020	2,020	
2-12-00-00-00-274	INSURANCE	40,612	82,846	9,400	14,556	9,546	146	library/admin/digital sign
2-12-00-00-00-350	LEASES	908	908	3,500	-	3,600	100	xerox 289/month july-dec 302.5 jan-june
2-12-00-00-00-500	REPAIRS & MAINTENANCE	115	130	7,500	-	-	(7,500)	
2-12-00-00-00-510	GENERAL SUPPLIES AND GOODS	12,071	13,647	7,000	5,791	6,000	(1,000)	shredding 12% recycling/environment fee increase / photocopies 5386
2-12-00-00-00-515	BANK SERVICE CHARGES	772	574	630	718	720	90	
2-12-00-00-00-516	PENALTIES INCURRED	640	1,022	50	203	-	(50)	
2-12-00-00-00-523	OFFICE EQUIPMENT & FURNISHINGS	-	-	3,500	3,881	10,000	6,500	Council Chambers - flooring
2-12-00-00-00-540	NATURAL GAS	2,992	3,610	3,750	4,911	5,150	1,400	4%
2-12-00-00-00-541	ELECTRICITY	2,385	5,231	5,400	1,414	1,500	(3,900)	4%
2-12-00-00-00-770	GRANTS & MEMBER LOCAL	-	-	10,000	10,000	-	(10,000)	moved to council
2-12-00-00-00-780	BAD DEBT AR/TAXES	7,061	18,446	8,960	96,573	10,000	1,040	sale of tax recovery property
2-12-11-00-00-500	OFFICE SUPPLIES (GOODS) ELECTION	-	704	-	-	-	-	
2-13-00-00-00-110	MILK RIVER WAGES	2	663	33,000	89,112	-	(33,000)	
2-13-00-00-00-131	ER.C. - GEN GOVT	-	-	4,000	12,013	-	(4,000)	
2-13-00-00-00-216	MR CAO CELL PHONE	-	(1,201)	-	-	-	-	
2-12-00-00-00-700	AMORTIZATION	14,717	14,717	-	-	-	-	

2023 Operating Budget - Village of Warner

[illegible]

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
FIRE REVENUE								
1-23-00-00-00-410	FIRE DEPARTMENT REVENUE	(16,843)	(84,747)	(18,000)	(104,343)	(22,000)	(4,000)	includes training revenue 4 courses x 5 participants ea course @ \$100
1-23-00-00-00-830	DONATION	(12,472)	-	-	(8,524)	-	-	
1-25-00-00-00-590	AMBULANCE SERVICES - DONATIONS	(1,445)	-	-	-	-	-	
	TOTAL REVENUE	(30,759)	(84,747)	(18,000)	(112,867)	(22,000)	(4,000)	
FIRE EXPENSES								
2-23-00-00-00-154	TRAINING	1,683.00	382.77	4,000.00	-	5,200.00	1,200	\$550/per (instructor) \$100 per attendee x 4 courses
2-23-00-00-00-274	INSURANCE	476.00	-	5,520.00	-	5,862.47	342	
2-23-00-00-00-522	REPAIRS & MAINT. BUILDING	5,113.59	7,832.59	8,000.00	4,740.16	5,000.00	(3,000)	boiler inspection 382
2-23-00-00-00-520	REPAIRS & MAINT. EQUIPMENT	12,645.48	9,265.48	10,000.00	6,353.02	10,000.00	-	turn out gear 5353.95 / fire ext inspection 395
2-23-00-00-00-510	DISPATCHING	1,435.42	66,488.88	1,440.00	17,133.15	1,600.00	160	
2-23-00-00-00-511	GENERAL SUPPLIES	24,577.36	4,343.66	4,500.00	61,848.50	10,000.00	5,500	
2-23-00-00-00-519	SMALL EQUIPMENT PURCHASE	10,923.04	4,378.47	20,000.00	7,314.24	10,000.00	(10,000)	
2-23-00-00-00-521	FUEL	1,824.64	6,331.61	2,500.00	4,648.62	4,850.00	2,350	
2-23-00-00-00-540	NATURAL GAS	3,073.90	3,851.71	8,770.00	4,729.02	4,920.00	(3,850)	
2-23-00-00-00-541	ELECTRICITY	2,922.56	2,273.14	1,000.00	(7,661)	1,000.00	-	
2-23-00-00-00-700	AMORTIZATION	18,852.24	19,152.24	-	-	-	-	
2-23-00-00-00-831	INTEREST ON DEBENTURES	536.38	419.88	500.00	473.05	475.00	(25)	solar panels
	Repairs & Maintenance - Vehicles	-	-	-	-	10,000.00	10,000	
2-23-00-00-00-200	Emergency Management	-	-	-	500.00	500.00	500	
	telephone and internet	-	-	-	387.92	2,000.00	2,000	I am responding/internet - shaw (\$181/month)
	TOTAL EXPENSES	84,063.61	124,720.43	66,230.00	100,466.56	71,407.47	(7,323)	
NET		53,304.51	39,973.92	48,230.00	(12,401)	49,407.47	(11,323)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
	MUNICIPAL ENFORCEMENT REVENUE							
1-26-00-00-00-525	ANIMAL tags, licenses, fines	(15)	-	(500)	(610)	(650)	(150)	
1-26-00-00-00-530	TRAFFIC FINES	-	(379)	(1,000)	(1,524)	(1,000)	-	
1-26-00-00-00-250	BYLAW FINES	(1,860)	(1,000)	(1,000)	(2,600)	(1,000)	-	
	TOTAL REVENUE	(1,875)	(1,379)	(2,500)	(4,734)	(2,650)	(150)	
	MUNICIPAL ENFORCEMENT EXPENSES							
2-26-00-00-00-250	CONTRACTED SERVICES	14,646	18,706	17,500	20,600	18,000	500	RRPSS
2-26-00-00-00-275	PROVINCIAL POLICING	4,751	8793.5	9,824	9,824	12,831	3,007	
2-26-00-00-00-510	SUPPLIES	314	-	-	-	100	100	animal tags
	TOTAL EXPENSES	19,711	27,500	27,324	30,424	30,931	3,507	
	NET	17,836	26,120	24,824	25,690	28,281	3,357	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
WATER REVENUE								admin fee \$7.5
1-41-00-00-00-250	WATER SERVICE HOOK UP	-	-	(3,000)	(2,757)	(3,000)	-	new service
1-41-00-00-00-412	WATER LINE REPYAMENT	(42,055)	(42,120)	(28,000)	(42,081)	(42,000)	(14,000)	what year is this expected to end? \$13/225 accounts
1-41-00-00-00-415	WATER SALES - BULK	(2,686)	(22,411)	(27,700)	(53,572)	(32,000)	(4,300)	
1-41-00-00-00-410	WATER SALES	(131,932)	(136,179)	(141,500)	(137,762)	(140,000)	1,500	45/month on 225 accounts = 121500 plus line from finance utility increase (21000) / commercial \$65 - how many?
1-41-00-00-00-510	PENALTIES ON UTILITIES	(1,025)	(1,802)	(1,000)	(1,804)	(1,000)	-	
	TOTAL REVENUE	(177,698)	(202,512)	(201,200)	(237,976)	(218,000)	(16,800)	
WATER EXPENSES								
2-41-00-00-00-110	SALARY - WATER	15,416	14,144	32,500	5,291	10,400	(22,100)	17.5% PW
2-41-00-00-00-130	ER.C. - WATER	2,535	2,190	5,550	652	2,500	(3,050)	4.03% increase
2-41-00-00-00-211	COURSES, MEALS, TRAVEL	-	-	500	-	-	(500)	
2-41-00-00-00-215	FREIGHT & POSTAGE	1,422	294	500	-	500	-	
2-41-00-00-00-220	MEMBERSHIPS	124	-	125	-	115	(10)	utility safety 115
2-41-00-00-00-230	CONTRACTED SERVICES	65,204	100,866	85,000	126,507	130,000	45,000	Bulk water sales, ridge operators 26000 (1350 per month)
2-41-00-00-00-250	CONTRACTED PURCHASE & WORK	4,791	-	5,000	1,253	3,000	(2,000)	water breaks
2-41-00-00-00-260	UTILITY CROSSING	1,676	1,876	1,600	1,996	2,000	400	county - CP Rail crossing
2-41-00-00-00-274	INSURANCE	-	-	3,800	-	3,862	62	
2-41-00-00-00-415	BULK WATER SALES REFUNDS	-	-	7,408	7,408	-	(7,408)	
2-41-00-00-00-510	GENERAL SUPPLIES & GOODS	8,197	11,204	5,000	-	5,000	-	
2-41-00-00-00-520	EQUIPMENT PARTS & SUPPLIES	93	-	2,000	5,707	10,000	8,000	valves, curb stops / meters / stems & rods
2-41-00-00-00-521	FUEL/OIL	-	-	-	381	500	500	
2-41-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	29	1,302	5,000	1,759	5,000	-	servicing water treatment plant / hydrant repairs,
2-41-00-00-00-531	CHEMICALS	913	1,067	10,000	12,045	11,500	1,500	reallocate actizyme to wastewater
2-41-00-00-00-540	NATURAL GAS	3,049	3,615	8,000	5,010	5,250	(2,750)	4
2-41-00-00-00-541	ELECTRICITY	6,384	5,406	4,300	3,539	3,700	(600)	4
2-41-00-00-00-830	DEBT INTEREST PAYMENT	20,610	19,451	20,000	18,304	18,700	(1,300)	atb: Water line from Raymond
	IT					2,260		neptune/conx wireless - tap at bulk station
2-41-00-00-00-700	AMORTIZATION	62,212	64,062	-	-	-	-	
		192,656	225,478	196,283	189,849	214,287	15,744	
	NET	14,958	22,965	(4,917)	(48,126)	(3,713)	(1,056)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
ROADS REVENUE								
1-32-00-00-00-410	UTILITY FEES - ELECTRICAL	-	-	(19,800)		(20,340)	(540)	is this street lights at \$7.5/month? X 226 x 12 months
1-32-00-00-00-511	SERVICES PROVIDED TO RESIDENTS	(3,432)	(5,324)	(5,000)	(7,098)	(6,000)	(1,000)	
1-32-00-00-00-590	MISC REVENUE	-	(48)	(6,500)	-		6,500	crop share? / 5 years lease 6500 annually
	TOTAL REVENUE	(3,432)	(5,372)	(31,300)	(7,098)	(26,340)	4,960	
ROAD EXPENSES								
2-32-00-00-00-110	SALARY - PUBLIC WORKS	39,299	52,347	37,500	58,481	26,800	(10,700)	40% PW plus RSP
2-32-00-00-00-130	ER.C. - PUBLIC WORKS	6,715	8,244	6,000	9,561	4,000	(2,000)	benefit increase of 4.03%
2-32-00-00-00-211	TRAVEL & SUBSISTENCE	-	-	1,000	-	500	(500)	
2-32-00-00-00-215	FREIGHT & POSTAGE	-	-	-	-	-		
2-32-00-00-00-216	TELEPHONE	-	-	-	-	2,000		
2-32-00-00-00-250	CONTRACTED SERVICES	63,275	34,166	30,000	9,568	25,000	(5,000)	pavement patching, curb/sidewalk repairs/street sweeping
2-32-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	70	1,000	-	1,000	-	rental for equipment used approx only once a year
2-32-00-00-00-274	INSURANCE	-	-	2,200	-	4,316	2,116	
2-32-00-00-00-275	WCB	-	6,678	6,500	2,595	2,600	(3,900)	
2-32-00-00-00-510	GOODS and SUPPLIES	1,195	5,196	2,500	2,463	4,000	1,500	topsoil 1000 / gravel 2700 / signs and posts
2-32-00-00-00-511	MAINTENANCE MATERIALS	14,000	-	20,000	48,182	35,000	15,000	crackfill 1500, MG30 27000, road gravel 2500
2-32-00-00-00-520	EQUIPMENT PARTS and TOOLS	192	5,370	2,000	(667)	1,000	(1,000)	
2-32-00-00-00-521	FUEL/OIL	6,049	5,391	4,500	8,142	8,500	4,000	4%
2-32-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	11,771	7,866	6,000	166	1,000	(5,000)	fire extinguishers
2-32-00-00-00-523	REPAIRS & MAINT. VEHICLES	1,455	-	8,900	3,869	5,000	(3,900)	
2-32-00-00-00-530	REPAIRS & MAINT. BUILDING	1,456	130	1,500	-	1,000	(500)	boiler inspection 112 pw shop
2-32-00-00-00-540	NATURAL GAS	1,441	1,661	3,450	2,269	2,400	(1,050)	4%
2-32-00-00-00-541	ELECTRICITY	2,132	1,120	2,000	3,234	3,400	1,400	4%
2-32-00-00-00-542	STREET LIGHTS	24,968	21,542	22,280	21,244	22,100	(180)	
2-32-00-00-00-830	DEBT INTEREST	-	39	-	-	-	-	solar panels
2-32-00-00-00-831	LOAN INTEREST	244	191	200	215	200	-	solar panels
2-32-00-00-00-700	AMORTIZATION	72,540	71,855	-	-	-	-	
	TOTAL EXPENSES	246,732	221,867	157,530	169,321	149,816	(9,714)	
	NET	243,301	216,495	126,230	162,223	123,476	(4,754)	

2023 Operating Budget - Village of Warner

[illegible]

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
WASTEWATER REVENUE								
1-42-00-00-00-250	CONTRACTED SERVICES	375	-	-	-	-	-	
1-42-00-00-00-410	WASTEWATER FEES	(26,995)	(27,235)	(27,500)	(27,385)	(27,400)	100	\$10/per
1-42-00-00-00-440	WASTEWATER REPAIRS	(75)	(12,561)	(5,000)	-	(1,000)	4,000	
	TOTAL REVENUE	(26,695)	(39,796)	(32,500)	(27,385)	(28,400)	4,100	
WASTEWATER EXPENSES								
2-42-00-00-00-215	FREIGHT & POSTAGE	-	-	-	-	150	150	courier/testing
2-42-00-00-00-250	CONTRACTED SERVICES	9,398	46,233	29,000	-	10,000	(19,000)	sewer flushing / breaks
2-42-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	148	1,000	-	1,000	-	sewer camera
2-42-00-00-00-274	INSURANCE	-	-	-	-	-	-	
2-42-00-00-00-510	GENERAL SUPPLIES & GOODS	209	140	1,000	-	1,000	-	testing supplies
2-42-00-00-00-520	PARTS & SUPPLIES	0	(1,729)	1,000	-	-	(1,000)	
2-42-00-00-00-531	CHEMICALS	-	-	-	-	9,000	9,000	actizyme
2-42-00-00-00-700	AMORTIZATION	49,414	49,956	-	-	-	-	
	TOTAL EXPENSES	59,021	94,748	32,000		21,150	(10,850)	
	NET	32,326	54,953	(500)	(27,385)	(7,250)	(6,750)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
	SOLID WASTE REVENUE							
1-43-00-00-00-410	GARBAGE FEES	(46,781)	(47,350)	(47,480)	(47,409)	(47,400)	80	\$17 per
1-43-00-00-00-840	COUNTY COST SHARE GARBAGE	(4,093)	(5,100)	(5,100)	(6,500)	(6,500)	(1,400)	
	TOTAL REVENUE	(50,874)	(52,450)	(52,580)	(53,909)	(53,900)	(1,320)	
	SOLID WASTE EXPENSES							
2-43-00-00-00-110	SALARY - SOLID WASTE	5,800	9,528	5,000	12,500	12,480	7,480	
2-43-00-00-00-131	ER.C. - SOLID WASTE	-	20	750	903	1,500	750	
2-43-00-00-00-205	BOARDS & AGENCIES	11,542	12,117	12,530	11,723	12,500	(30)	Chief Mtn increase of 3% or 30.33/per capita
2-43-00-00-00-231	CONTRACTED RECYCLING	2,254	2,311	2,500	2,356	5,000	2,500	
2-43-00-00-00-250	CONTRACT LABOUR	4,400	400	12,500	162	-	(12,500)	
2-43-00-00-00-251	CONTRACTED SOLID WASTE PICKUP	18,600	19,200	18,600	18,600	18,600	-	milk river pick up \$1550/month
2-43-00-00-00-274	INSURANCE	-	-	-	-	-	-	
2-43-00-00-00-510	GENERAL SUPPLIES & GOODS	17	2,250	100	97	100	-	
2-43-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	26	1,869	1,200	402	500	(700)	fire extinguishers
2-43-00-00-00-541	ELECTRICITY	1,549	997	1,030	933	1,000	(30)	4%
	AMORTIZATION	-	-	-	-	-	-	
	TOTAL EXPENSES	44,188	48,691	54,210	47,677	51,680	(2,530)	
	NET	(6,686)	(3,758)	1,630	(6,232)	(2,220)	(3,850)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
	PLANNING REVENUE							
1-61-00-00-00-410	ZONING & DEVELOPMENT PERMITS	(193)	(2,219)	(2,500)	(190)	(300)	2,200	
1-66-00-00-00-464	SALE OF LAND	-	-	(12,000)	-	(28,000)	(16,000)	
	TOTAL REVENUE	(193)	(2,219)	(14,500)	(190)	(28,300)	(13,800)	
	PLANNING EXPENSES							
2-61-00-00-00-230	PLANNING SERVICES	24,811	15,368	3,000	8,959	20,000	17,000	GIS 2089/ surveying 5262/sdab 500 / Regional SDAB 1447.24?? / Regional ARB fee / realtor / road by CC / ORRSC 2384
2-61-00-00-00-250	CONTRACTED GOODS & SERVICES	-	-	10,000	-	-	(10,000)	
2-61-00-00-00-541	ELECTRICITY	-	-	1,100	-	-	(1,100)	
2-66-00-00-00-464	LOT SALE REFUND ON PURCHASED LOT	-	100	-	-	-	-	
	TOTAL EXPENSES	24,811	15,468	14,100	8,959	20,000	5,900	
	NET	24,618	13,249	(400)	8,768	(8,300)	(7,900)	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
	RECREATION ADMINISTRATION REVENUE							
1-72-00-00-00-850	COUNTY RECREATION GRANT	(41,460)	(50,924)	(15,000)	(51,367)	(15,000)	-	
	Summer Jobs Grant	-	-	-	-	(7,200)	-	
	TOTAL REVENUE	(41,460)	(50,924)	(15,000)	(51,367)	(22,200)	-	
	RECREATION ADMINISTRATION EXPENSES							
2-72-00-00-00-110	SALARY - RECREATION	16,815	-	-	-	31,300	31,300	Summer student / 40% PW
2-72-00-00-00-131	ER.C. - RECREATION	379	-	-	18	5,500	5,500	
2-72-00-00-00-153	TRAVEL	-	-	200	-	100	(100)	
2-72-00-00-00-154	TRAINING	-	-	200	-	-	(200)	
	contracted				3,757	15,000	15,000	tree pruning \$5000/ spraying (\$10,000)
2-72-00-00-00-510	GENERAL SUPPLIES	3,662	-	1,000	328	5,000	4,000	sprinkler heads / fertilizer / weed whipper
2-72-00-00-00-541	ELECTRICITY	1,349	1,052	1,000	774	1,000	-	
2-72-00-00-00-700	AMORTIZATION	2,529	3,569	-	-	-	-	
	TOTAL EXPENSES	24,734	4,621	2,400	4,877	57,900	55,500	
	NET	(16,726)	(46,303)	(12,600)	(46,490)	35,700	55,500	

2023 Operating Budget - Village of Warner

		2020	2021	2022	2022	2023	2023/2022	Budget
		Actual	Actual	Budget	Dec 31 prior to audit	Budget	Diff	Explanation
CIVIC CENTRE REVENUE								
1-74-00-00-400 RINK FEES	(10,860)	(20,571)	(15,000)	(31,132)	(40,000)	(25,000)		
1-74-00-00-100 KITCHEN LEASE	(850)	(825)	(1,650)	(800)	(1,500)	150		
1-74-00-00-00-410 KEY FOBS - CIVIC CENTRE	(25)	(1,835)	-	(1,240)	(1,000)	(1,000)		
1-74-00-00-01-560 GYM MEMBERSHIP FEES	(2,080)	(3,240)	(5,000)	(11,378)	(10,000)	(5,000)		
1-74-00-00-00-570 BOWLING RENTAL& MISC SALES	(1,925)	(209)	(500)	(770)	-	500	now archery	
1-74-00-00-00-575 DONATIONS	-	-	(1,000)	(1,000)	(1,000)	-		
1-74-00-00-00-850 CONTRIBUTION FROM WARNER COUNTY	-	-	(35,000)		(35,000)	-	2021 70% to civic centre and 30% allocated to parks	
TOTAL REVENUE	(15,740)	(26,681)	(58,150)	(46,319)	(88,500)	(30,350)		
CIVIC CENTRE EXPENSES								
2-74-00-00-00-109 LIBRARY	5,038	933	1,000	1,672	2,400	1,400	janitorial / snow removal	
2-74-00-00-00-110 WAGES - CIVIC CENTRE	7,671	18,071	16,000	17,660	29,000	13,000	attendant / seasonal attendant/janitorial / 2.5% PW	
2-74-00-00-00-130 ER.C - CIVIC CENTRE	2,130	953	1,000	1,680	5,000	4,000		
2-74-00-00-00-211 TRAVEL & TRAINING	-	-	500	1,295	500	-		
2-74-00-00-00-216 TELEPHONE	-	500	-	-	-	-		
2-74-00-00-00-220 MEMBERSHIPS	103	103	200	1,555	1,500	1,300	ABSA \$1480	
2-74-00-00-00-230 CONTRACTED PERSONNEL	558	2,165	2,200	13,060	7,368	(2,200)	moved to wage 1/2 year for 2023	
2-74-00-00-00-250 REPAIRS & MAINT	972	150	7,500	6,154	-	(7,500)	split into building and equipment	
2-74-00-00-00-274 INSURANCE	-	-	28,000	-	27,705	(295)		
2-74-00-00-00-350 CONTRACTED SERVICES	5,677	13,020	10,000	15,390	10,000	-		
2-74-00-00-00-510 GENERAL SUPPLIES & GOODS	7,501	8,382	4,140	6,428	7,000	2,860	key fobs/supplies/line paint/gym equipment	
2-74-00-00-00-520 REPAIRS & MAINT EQUIPMENT	1,354	481	4,000	4,948	30,000	26,000	startec agreement 4299.93 zamboni repairs 9000 / water heater/ furnace	
2-74-00-00-00-521 FUEL / OIL	-	-	1,250	-	1,200	(50)	propane for zamboni	
2-74-00-00-00-522 REPAIRS & MAINT. BUILDING	502	880	3,500	3,351	10,000	6,500	roof/rubber floor/painting/plumber \$5000+roof / boiler inspect 112	
2-74-00-00-00-540 NATURAL GAS	5,698	6,614	6,900	10,416	10,850	3,950		
2-74-00-00-00-541 ELECTRICITY	17,085	17,564	8,000	10,854	11,300	3,300		
2-74-00-00-01-831 SOLAR PANEL DEBENTURE	4,740	4,462	16,878	4,178	4,200	(12,678)	Enmax: solar panels - this ends when?	
2-74-00-00-00-700 AMORTIZATION	26,585	26,585	-	-	-	-		
TOTAL EXPENSES	85,614	100,862	111,068	98,643	158,023	38,187		
NET	69,874	74,181	52,918	52,324	69,523	7,837		



Request for Decision 2023 Capital Budget

RECOMMENDATION

That Council approve the 2023 capital budget in the amount of \$1,324,700, as presented.

LEGISLATIVE AUTHORITY

Section 242 (1) of the Municipal Government Act states each council must adopt an operating budget for each calendar year. Section 245 each council must adopt a capital budget for each calendar year.

BACKGROUND

Council met on May 10 and June 8 to review the preliminary draft budget and made some adjustments. Presented for this meeting is the final draft of the 2023 Operating and Capital Budget for council discussion, consideration, and direction.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2023 Capital Budget

2023 - Capital Budget - June 21 2023

Dept.	Project Description	2023 Proposed Budget Estimated Cost	TF from Operating	MSI \$160,049	Debentures / Loan	From Reserves	Other Funds	CCBF \$54,530	Total Funds	Notes
00 General Government										
	Administration Building Roof	\$ 33,000		\$ 33,000						admin capital reserve
	Total	\$ 33,000	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ 33,000	
23 Fire Services										
	4 used Breathing Apparatus	\$ 10,000					\$ 10,000			Fire Society?
	Total	\$ 10,000					\$ 10,000		\$ 10,000	
32 Roads										
	Manholes (\$8,000 ea)	\$ 32,000		\$ 32,000						IMP
	Snow Plow	\$ 10,000		\$ 10,000						general captial reserve
	Street Rehabilitation	\$ 60,000		\$ 60,000						IMP
	Total	\$ 102,000	\$ -	\$ 102,000		\$ -			\$ 102,000	
41 Water										
	Service Panel at WTP	\$ 45,000						\$ 45,000		
	saddles 9000	\$ 18,000		\$ 17,349				\$ 651		
	Total	\$ 63,000	\$ -	\$ 17,349	\$ -		\$ -	\$ 45,651	\$ 63,000	
72 Recreation Admin										
	Mower	\$ 7,700		\$ 7,700						
	Total	\$ 7,700		\$ 7,700				\$ -	\$ 7,700	
74 Civic Centre										
	Ice Plant	\$ 1,000,000			\$ 500,000		\$ 500,000			CFEP
	Radiant Heaters	\$ 9,000					\$ 9,000			FCC AgriSpirit Fund Grant
	Zamboni	\$ 100,000					\$ 100,000			grant
	Total	\$ 1,109,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 609,000	\$ -	\$ 1,109,000	
Total 2023 Capital Budget		\$ 1,324,700	\$ -	\$ 160,049	\$ 500,000	\$ -	\$ 619,000	\$ 45,651	\$ 1,324,700	



Request for Decision 2024-2026 Financial Plan

RECOMMENDATION

That the 2024-2026 Financial Plan be approved as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act: Financial Plans and Capital Plans

Required plans 283.1

(1) In this section,

(a) "capital plan" means a plan referred to in subsection (3);

(b) "financial plan" means a plan referred to in subsection (2).

(2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.

(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.

(4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan or capital plan is prepared.

(5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.

(6) Council must annually review and update its financial plan and capital plan.

BACKGROUND

The 2024-2026 Financial Plan is presented to council for discussion and approval.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2024-2026 Financial Plan

2024-2026 Financial Plan - Village of Warner

	2023	2024	2025	2026
	BUDGET			
General Government Services	(653,542)	(679,684)	(706,871)	(735,146)
Council	-	-	-	-
Finance	(68,245)	(70,975)	(73,814)	(76,767)
Fire Services	(22,000)	(22,880)	(23,795)	(24,747)
Municipal Enforcement	(2,650)	(2,756)	(2,866)	(2,981)
Roads	(26,340)	(27,394)	(28,490)	(29,630)
Airport	(3,200)	(3,328)	(3,461)	(3,599)
Water	(218,000)	(226,720)	(235,788)	(245,220)
Wastewater	(28,400)	(29,536)	(30,717)	(31,946)
Solid Waste	(53,900)	(56,056)	(58,298)	(60,630)
Planning & Development	(28,300)	(29,432)	(30,609)	(31,833)
Recreation Administration	(22,200)	(23,088)	(24,012)	(24,972)
Civic Centre	(88,500)	(92,040)	(95,722)	(99,551)
Total Revenues	(1,215,277)	(1,263,889)	(1,314,443)	(1,367,022)
General Government Services	83,288	86,620	90,085	93,688
Council	42,100	43,784	45,535	47,356
Finance	311,263	323,714	336,663	350,129
Fire Services	71,407	74,263	77,234	80,323
Municipal Enforcement	30,931	32,168	33,455	34,793
Roads 149816	149,816	155,809	162,041	168,523
Airport	3,431	3,568	3,711	3,859
Water	214,287	222,858	231,772	241,043
Wastewater	21,150	21,996	22,876	23,791
Solid Waste	51,680	53,747	55,897	58,133
Planning & Development	20,000	20,800	21,632	22,497
Recreation Administration	57,900	60,216	62,625	65,130
Civic Centre	158,023	164,344	170,918	177,755
Total Expenditures	1,215,276	1,263,887	1,314,443	1,367,019