



## VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0  
PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – JUNE 17, 2026 AT 5:30 P.M.

---

1. CALL TO ORDER
2. AGENDA
  - A) Items added or deleted
  - B) Adoption of the Agenda
3. MINUTES
  - A) Approval of Minutes
4. DELEGATIONS
5. ITEMS ARISING FROM THE MINUTES
  - A) Cat Licensing Research
  - B) Vicious Dog Research
6. FINANCIAL REPORT
  - A) Financial Report (quarterly)
7. ADMINISTRATIVE REPORTS
  - A) Municipal Enforcement Report
  - B) Chief Administrative Officer Report
  - C) Solar Report (quarterly)
8. COUNCIL COMMITTEE REPORTS
9. CORRESPONDENCE
  - A) Correspondence
10. BYLAW/AGREEMENT/POLICY REVIEW
  - A) Dangerous and Unsightly Bylaw 659-26
  - B) Urban Beekeeping Bylaw 660-26
  - C) Fire Services Bylaw 661-26
  - D) Employee Handbook – Personal Use of Village Property
11. NEW BUSINESS
  - A) Viability Review Report
  - B) 2026-2035 Ten Year Capital Plan
  - C) Public Auction
12. CLOSED SESSION
  - A) ATIA Section 20: Disclosure harmful to personal privacy (Resident Letter)
13. NEXT REGULAR COUNCIL MEETING DATE  
Wednesday – August 19, 2026, at 5:30 p.m.
14. ADJOURNMENT



## Request for Decision Adoption of Minutes

---

### RECOMMENDATION

That the minutes for the May 20, 2026 regular council meeting be accepted as presented.

### LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)  
Bylaw 648-25 Procedural Bylaw

### BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

### RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Prior to Adoption: May 20, 2026 regular council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, May 20, 2026, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3<sup>rd</sup> Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Ian Glendinning, Deputy Mayor Derek Baron, and Councillor Stephen Fewer

Absent – Elected Officials

Councillor Dan Court

Present – Administration

Kelly Lloyd, Chief Administrative Officer  
Kim Owen, Finance Clerk

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. AGENDA

A) Items added or deleted

Add 11F) RCMP Community Priorities

B) Adoption of the Agenda

Moved by Deputy Mayor Baron, "that the May 20, 2026, regular council meeting agenda be accepted as amended."

Motion Carried 2026-111

3. MINUTES

A) Approval of Minutes

Moved by Councillor Glendinning, "that the minutes for the April 15, 2026, regular council meeting be accepted as presented."

Motion Carried 2026-112

4. DELEGATIONS

A) Public Hearing for Lane Closure Bylaw 654-26

Mayor Lindsay declared the public hearing for Bylaw No. 654-26, being a bylaw to close a portion of the laneway between 4<sup>th</sup> and 5<sup>th</sup> Avenue behind the curling to public

travel for the purposes of creating title to described roadways, subject to rights of access granted by other legislation, open at 5:32 p.m.

Ms. Bonnie Brunner, Senior Planner, Oldman River Regional Services Commission, explained the purpose and effect of the proposed bylaw.

Mayor Lindsay called for those in support of the proposed bylaw to make a presentation. No one came forward.

Mayor Lindsay called for those opposed to the proposed bylaw to make a presentation. No one came forward.

Mayor Lindsay then asked Ms. Brunner if she had closing remarks, to which there were none.

Mayor Lindsay asked members of Council if they were satisfied that they have obtained sufficient information.

Mayor Lindsay declared the public hearing for Bylaw No. 654-26, closed at 5:40 p.m.

Moved by Deputy Mayor Baron, "that Council recess the public hearing for the Lane Closure Bylaw 654-26 to a date to be determined."

Motion Carried 2026-113

Moved by Councillor Fewer, "that the public hearing for Bylaw No. 655-26, being a bylaw to amend the Land Use Bylaw 538-12 to redesignate lands as follows, open at 5:40 p.m.

1. Portions of Lot 1, Block 41 and Lot 35PUL, Block 16, Plan 1911323 and Portion of Lot 36, Block 16, Plan 1911323 - From "No Land Use" to "Public and Institutional - PI".
2. Portions of Lots 32-34, Block 16, Plan 1911323 - From "No Land Use" to "Residential - R".
3. Portions of Lots 32-34, Block 16, Plan 1911323 - From "Public and Institutional - PI" to "Residential - R".
4. Portions of Lots 58-61, Block 15, Plan 1911323 - From "Public and Institutional - PI" to "Residential Manufactured Home - RMH".
5. Portions of Lots 58-60, Block 15, Plan 1911323 - From "No Land Use" to "Residential Manufactured Home - RMH".

Motion Carried 2026-114

Ms. Bonnie Brunner, Senior Planner, Oldman River Regional Services Commission, explained the purpose and effect of the proposed bylaw.

Mayor Lindsay called for those in support of the proposed bylaw to make a presentation. No one came forward.

Mayor Lindsay called for those opposed to the proposed bylaw to make a presentation. No one came forward.

Mayor Lindsay then asked Ms. Brunner if she had closing remarks, to which there were none.

Mayor Lindsay asked members of Council if they were satisfied that they have obtained sufficient information.

Moved by Councillor Glendinning, "that the public hearing for Bylaw 655-26 be closed at 5:45 p.m."

Motion Carried 2026-115

Moved by Deputy Mayor Baron, "that second reading be given to the Land Use Bylaw Amendment 655-26."

Motion Carried 2026-116

Moved by Councillor Fewer, "that third and final reading be given to the Land Use Bylaw Amendment 655-26."

Motion Carried 2026-117

5. ITEMS ARISING FROM THE MINUTES

A) Airport Event Research

Moved by Deputy Mayor Baron, "that Council accept the Airport Event Research as information."

Motion Carried 2026-118

6. FINANCIAL REPORT

A) Financial Report (quarterly)

Moved by Councillor Glendinning, "that Council accept the verbal financial report on account balances, as information."

Motion Carried 2026-119

7. ADMINISTRATIVE REPORTS

A) Municipal Enforcement Report

Moved by Deputy Mayor Baron, "that the Municipal Enforcement report for the period ending May 20, 2026, be accepted as information."

Motion Carried 2026-120

B) Chief Administrative Officer Report

CAO provided a verbal report in addition to the CAO report as contained in the agenda package.

Moved by Councillor Fewer, "that the Chief Administrative Officer report for the period ending May 20, 2026, be accepted as information."

Motion Carried 2026-121

C) Solar Report (quarterly)

#### 8. COUNCIL COMMITTEE REPORTS

Councillor Glendinning attended a Warner Library meeting and spoke to attending the Elected Official Education Program module in Council's Role in Public Engagement.

Mayor Lindsay attended a Chief Mountain Regional Solid Waste Services Commission meeting as well as the strategic planning session for Council.

Councillor Fewer attended a Municipal Planning Commission meeting, the Warner Community Agriculture Program Committee meeting and the Council strategic planning session.

Deputy Mayor Baron spoke to attending Municipal Planning Commission and Mayors and Reeves meetings.

Moved by Councillor Fewer "that the Council committee reports for the period ending May 20, 2026, be accepted as information."

Motion Carried 2026-122

#### 9. CORRESPONDENCE

A) Correspondence

Moved by Councillor Glendinning, "that the correspondence for the period ending May 20, 2026, be accepted as information."

Motion Carried 2026-123

#### 10. BYLAW/AGREEMENT/POLICY REVIEW

A) 658-26 2026 Tax Rate Bylaw

Moved by Deputy Mayor Baron, "that second reading be given to Bylaw 658-26, being the 2026 Tax Rate Bylaw."

Motion Carried 2026-124

Moved by Councillor Glendinning, "that third and final reading be given to Bylaw 658-26, being the 2026 Tax Rate Bylaw."

Motion Carried 2026-125

Moved by Deputy Mayor Baron, "that Council authorize administration to purchase the tax module software to enable electronic notices to be sent by email for an amount up to \$2,000.00, as long as it does not have annual fee."

Motion Carried 2026-126

B) 660-26 Urban Beekeeping Bylaw

Moved by Deputy Mayor Baron, "that first reading be given to Bylaw 660-26, being the Bylaw for Urban Beekeeping."

Motion Carried 2026-127

C) Fire Services Bylaw 661-26

Moved by Deputy Mayor Baron, "that Council give first reading to the Fire Services Bylaw 661-26."

Motion Carried 2026-128

D) 662-26 Borrowing Bylaw – Line of Credit

Moved by Councillor Fewer, "that first reading be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw."

Motion Carried 2026-129

Moved by Deputy Mayor Baron, "that second reading be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw, as amended."

Motion Carried 2026-130

Moved by Mayor Lindsay, "that unanimous consent be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw, for consideration of third reading, as amended."

Motion Carried 2026-131

Moved by Deputy Mayor Baron, "that the third and final reading be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw, as amended."

Motion Carried 2026-132

E) 663-26 Borrowing Bylaw – Credit Card

Moved by Councillor Glendinning, "that first reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw."

Motion Carried 2026-133

Moved by Councillor Fewer, "that second reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw."

Motion Carried 2026-134

Moved by Deputy Mayor Baron, "that unanimous consent be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw, for consideration of third reading."

Motion Carried 2026-135

Moved by Mayor Lindsay, "that the third and final reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw."

Motion Carried 2026-136

11. NEW BUSINESS

A) Warner Community Agriculture Program Community Grant

Moved by Deputy Mayor Baron, "that Council approve recommendation one (1) granting the Warner Riding Arena \$3,000.00, the Warner Curling Club \$500.00, and the Tri-Community Childcare Society \$500.00 as recipients of the Warner Community Agriculture Program Community Grant."

Motion Carried 2026-137

B) 2026 Capital Budget Adjustment

Moved by Councillor Glendinning, "that the 2026 Capital Budget Adjustment be approved as presented."

Motion Carried 2026-138

C) Chief Administrative Officer Performance Evaluation

Moved by Deputy Mayor Baron, "that Council has completed the CAO Evaluation as required by section 205.1 of the Municipal Government Act."

Motion Carried 2026-139

D) Seniors Week Proclamation

Moved by Mayor Lindsay, "that Council authorize \$100.00 be put towards the Warner's Seniors Club's choosing, in recognition of Seniors Week."

Motion Carried 2026-140

Moved by Deputy Mayor Baron, "that June 1-7, 2026 be recognized as Seniors Week in the Village of Warner."

Motion Carried 2026-141

E) Strategic Plan

Moved by Deputy Mayor Baron, "that Council approve the Village of Warner's 2025-2029 Strategic Plan."

Motion Carried 2026-142

F) RCMP Community Priorities

Moved by Councillor Glendinning, "that Council set the RCMP Community Priorities as follows: Visual Presence in the community, Accessibility for Youth, and Building Community Relations."

Motion Carried 2026-143

F) July Public Engagement

Moved by Mayor Lindsay, "that Council hold the open house on July 15 from 4:00 – 6:00 p.m. at the Elks Hall."

Motion Carried 2026-144

12. CLOSED SESSION

A) ATIA Section 19: Disclosure harmful to business interests of a third party (Business Proposal)

Moved by Deputy Mayor Baron, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:57 p.m., to discuss matters exempt from disclosure under ATIA Section 19: Disclosure harmful to business interests, with CAO Lloyd and Finance Clerk Owen to remain in attendance."

Motion Carried 2026-145

Moved by Deputy Mayor Baron, "that the meeting reconvene to the regular meeting at 8:21 p.m."

Motion Carried 2026-146

Rise and report

Moved by Mayor Lindsay, "that Council support the financial stages of the Tri-Community Childcare proposal."

Motion Carried 2026-147

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday, June 17, 2026, at 5:30 p.m.

14. ADJOURNMENT

Moved by Councillor Fewer, "that the regular council meeting for May 20, 2026, adjourn at 8:22 p.m."

Motion Carried 2026-148

---

Tyler Lindsay  
Mayor

---

Kelly Lloyd  
Chief Administrative Officer

These minutes were approved on the XX day of XXXX 2026.



## Request for Decision Cat Licensing Research

---

### RECOMMENDATION

That the Chief Administrative Officer report for the period ending February 28, 2026, be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

Moved by Mayor Lindsay, "that Council direct Administration to research cat licensing from the community comparables and communities in southern Alberta and consolidate bylaws 616-23 and 619-23 into one bylaw." Motion Carried 2026-12

Research has been completed on municipal cat licensing and is attached for Council's review.

Until research related to Bylaws 616-23 and 619-23 have been concluded, including any Council revisions, consolidation will occur upon completion of those revisions.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Cat Licensing Research

Municipality	Pop.	Cat Licence	# of Cats Allowed	Licence Fee
Andrew	366	Silent	3	
Raymond	4199	Silent		
Champion	351	Required		unavailable
Coaldale	8771	No		
Coalhurst	2869	Only Cat Fancier	3 cats over 3 months old	\$25.00
Coutts	224	Yes	3 cats over 3 months old	Altered \$5 / Unaltered \$30
Donnelly	338	Yes at 6 months old	4 cats over 3 months old	Altered \$10 / Unaltered \$25
Edgerton	385	Unsure - bylaw cutoff		
Foremost	501	No		
Fort Mcleod	3297	Unregulated		
Hines Creek	335	Yes	3	Altered (New resident or animal in January) \$5 / Altered February - December \$10 Unaltered (January) \$10 and \$20 (February to December)
Holden	338	Voluntary	3 cats 6 months and older	1st Registration/January - February renewal \$15 / March to December \$ no charge
Lethbridge	113,671	Voluntary		\$10
Magrath	2481	Not Required		
Milk River	824	Yes at 6 months old	3 cats over 3 months old	Altered \$10 / Unaltered \$20
Nampa	367	Yes	2	Altered \$10 / Unaltered \$15
Picture Butte	1930	Unregulated		
Rockyford	395	Silent		
Rosemary	370	Silent		
Standard	353	Silent		
Taber	8862	Unregulated		



# Request for Decision Vicious Dog Research

---

## RECOMMENDATION

That Council determine what defines a "vicious dog".

## LEGISLATIVE AUTHORITY

Dangerous Dog Act  
Dog Bylaw

## BACKGROUND

Moved by Councillor Fewer, "that Council direct administration to research information on vicious dogs and bring back to a future council meeting." Motion Carried 2026-14

In the current Village of Warner Dog Bylaw No. 619-23, the following is the Vicious Dog definition:

"Vicious Dog" means:

- a. any Dog which has, without provocation, chased, attacked, or bitten an Animal or Person;
- b. any Dog which has, without provocation, inflicted a Serious Wound upon an Animal or Person, but shall not include a Dog that has inflicted a Serious Wound upon a trespasser on the property of the Dog's Owner or any property controlled by the Dog's Owner; or
- c. a Dog which has been the subject of an order or direction of a Justice, pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3, as amended or repealed and replaced from time to time;

Attached are definitions from other comparable municipalities.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. Vicious Dog Definition Research

## Vicious Dog Research

### Andrew / Hines Creek

The use of Dangerous Dog, instead of Vicious Dog. Means the Dangerous Dogs Act as amended and as contained in Chapter D—3 of the Revised Statutes of Alberta, 2000.

### Holden

1. Any dog which, without provocation, has chased, injured, or bitten any other animal, livestock or human;
2. Any dog which, without provocation, has damaged or destroyed, any public or private property;
3. Any dog, which, without provocation, has threatened or created the reasonable apprehension of threat to another animal, livestock, or human; and which in the opinion of the Peace Officer presents a threat of serious harm to other animals, livestock or humans.
4. Any dog which has been previously determined to be a vicious dog

### Rockyford

Any dogs, whatever its age, whether on public or private property including the owner's property which has been declared a vicious dog by a justice, pursuant to the Dangerous Dogs Act, R.S.A. 2000, Chapter D-3, as amended.

### Magrath / Coutts / Milk River

1. With a propensity, tendency or disposition to attack or injure, without provocation, other animals or humans; or
2. Which attacks, bites or injures without provocation any human or animals; or
3. Which represents a continuing threat of serious harm to persons or animals.

### Standard

Any dogs, whatever its age, whether on public or private property including the owner's property which has

- Been declared a vicious dog by the Village CAO pursuant to this Bylaw; or
- been declared a vicious dog by a justice, pursuant to the Dangerous Dogs Act, R.S.A. 2000, Chapter D-3, as amended.

### Nampa and Barnwell

Any dog whatever its age, whether on public or private property which has:

1. without provocation, has chased, injured, or bitten any other domestic animal or human;
2. without provocation, has damaged or destroyed, any public or private property;
3. without provocation, has threatened or created the reasonable apprehension or threat to other domestic animals, or human; and which in the opinion of Justice presents a threat of serious harm to other domestic animals or humans;

### Rosemary

Any dog whatever its age, whether on public or private property which has:

1. chased, injured, or bitten any other animal or human;

2. damaged or destroyed, any public or private property;
3. threatened or created the reasonable apprehension or threat to other animals, or human; and
4. which in the opinion of Justice presents a threat of serious harm to other animals or humans.

#### Olds

"Vicious Dog" means that, whether on public or private property, has:

- a. bitten, attacked, chased, injured, or caused injury to a Person or other animals;
- b. created the reasonable apprehension of a threat of physical injury to a Person or other animals;
- c. in the opinion of a Designated Officer, based on observation or based on facts gathered through an investigation, or which in the opinion of a Judge of Justice of the Provincial Court who has entered a conviction in respect of the Dog for a contravention of this Bylaw, presents a threat of serious harm to a Person or persons or other animals; or
- d. **been declared by a Court to be a "Dangerous Dog" or declared pursuant to a Bylaw of another municipal jurisdiction to be a Vicious Dog or otherwise a danger or threat to persons or other animals.**

#### Raymond

"Vicious Dog" means:

- a. any Dog which has, without provocation, chased, attacked, or bitten an Animal or Person;
- b. any Dog which has, without provocation, inflicted a Serious Wound upon an Animal or Person, but shall not include a Dog that has inflicted a Serious Wound upon a trespasser on the property of the Dog's Owner or any property controlled by the Dog's Owner; or
- c. a Dog which has been the subject of an order or direction of a Justice, pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3, as amended or repealed and replaced from time to time;

#### Lethbridge

"Aggressive Dog" means any Dog that:

- (i) has chased, bitten or attacked any Person or Animal causing physical injury and resulting in a conviction under this Bylaw;
- (ii) has chased, bitten or attacked any Person or Animal on more than one occasion, without causing physical injury and resulting in a conviction under this Bylaw; or
- (iii) has been made the subject of an order under the *Dangerous Dogs Act*, RSA 2000, c D-3



# Request for Decision Municipal Enforcement Report

---

## RECOMMENDATION

That the Municipal Enforcement report for the period ending May 30, 2026, be accepted as information.

## LEGISLATIVE AUTHORITY

Peace Officer Act  
Various municipal bylaws

## BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. Municipal Enforcement Report

# Cases by Offence



## RRCPO

Date Range 05-01-26 00:00:00 - 05-31-26 23:59:59

Print Date 06-02-26 08:16:57 TZ Canada/Mountain

### RRCPO / WARNER

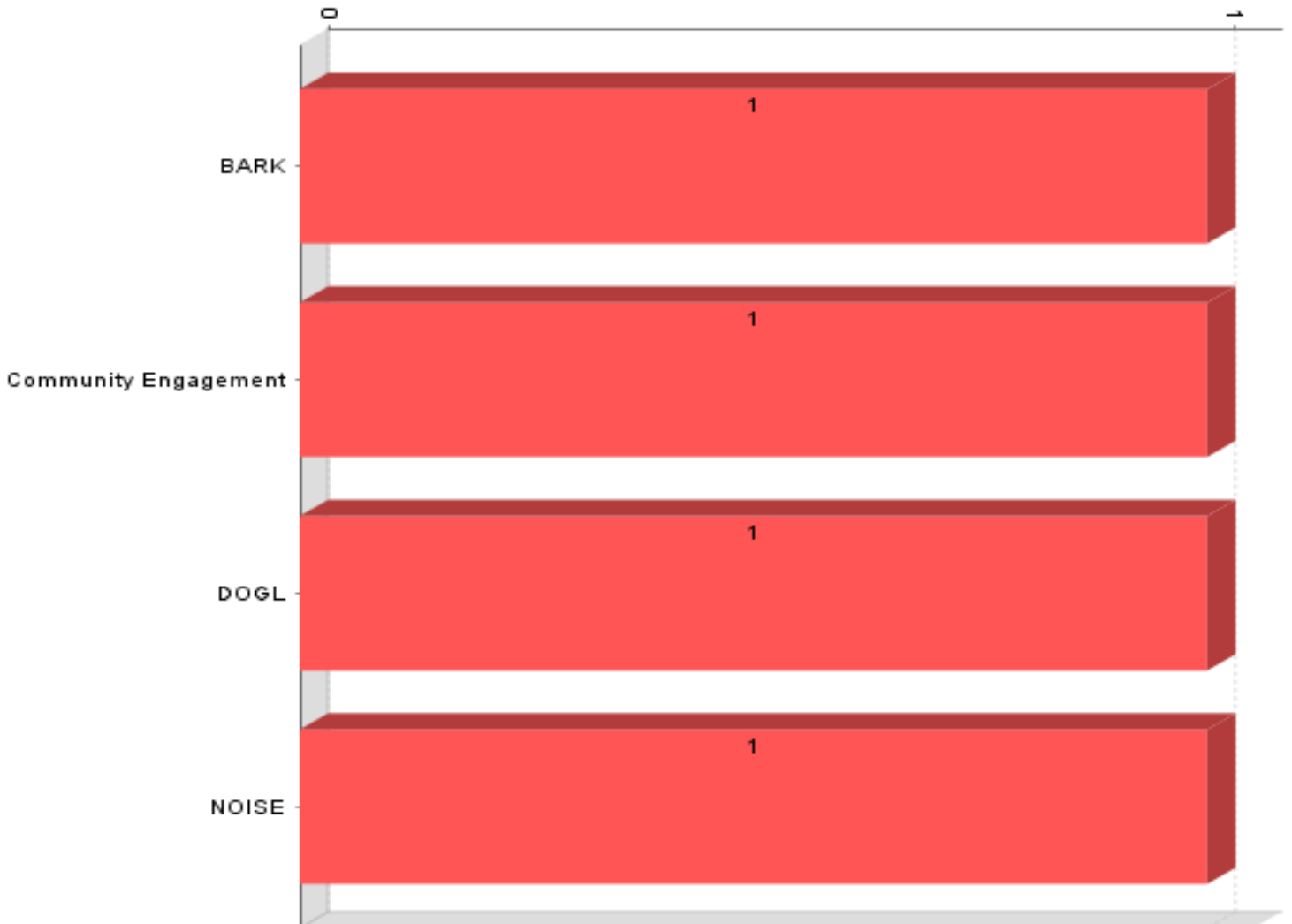
Offence ID	Offence Description	Reporting District	Total
BARK	DOG BARKING	RRPSS	1
COMMUNITY	COM ENG	RRPSS	1
DOGL	DOG AT LARGE	RRPSS	1
NOISE	NOISE COMPLAINT	RRPSS	1
<b>Total</b>			<b>4</b>

### Cases by Offence Audit

Case #	Incident Dispo	Location
<a href="#">RR-26-0187</a>	WARNING	Redacted
<a href="#">RR-26-0194</a>	WARNING	Redacted
<a href="#">RR-26-0197</a>	Closed	Redacted
<a href="#">RR-26-0216</a>	WARNING	Redacted

1 / 2

### RRCPO / WARNER



2 / 2



# Request for Decision Chief Administrative Officer Report

---

## RECOMMENDATION

That the Chief Administrative Officer report for the period ending May 30, 2026, be accepted as information.

## LEGISLATIVE AUTHORITY

## BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. CAO Report



Chief Administrative Officer Report  
May 2026

---

- Council meeting preparation
- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store.
- MPC meeting preparation
- MPC meeting attendance
- Meetings/communication (walk in, email and phone)
- Bi-Weekly staff meetings
- Bylaw work
- Policy work
- Development inquiries/meetings
- Follow up correspondence regarding development permits
- Updates from CPO's (when applicable)
- Development Permit processing – 9 permit applications (signs, sheds, garage, change of use, deck)
- Records Management – Destruction
- Work on fixing discrepancies between GIS/Muniware addressing and google
- Council queries
- Resident queries
- Attend Seniors Coffee
- File migration from individual computers to a shared server file
- Water shut offs
- Obtain various quotes for 2026 work
- Process agreements
- Initial meeting with engineer for the asset management pilot program
- Bank reconciliation
- Attend coffee with Seniors during Seniors week
- EPR curbside addresses and data
- Tree trimming
- Red sign completion
- Send RCMP priorities from Council
- Offer Devil's Coulee Museum governance assistance
- Vacation

<u>Motion Carried 2023</u> <u>261</u>	Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."	signs arrived
<u>Motion Carried 2025</u> <u>198</u>	Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council approve a maximum amount of \$6,000.00, plus the asphalt patching repair (to be completed in the next patching rotation) towards a sewer service line repair work for roll 6700."	On hold
<u>Motion Carried 2025</u> <u>215</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to research the feasibility of above ground treated water storage."	WIP
<u>Motion Carried 2025</u> <u>253</u>	Moved by Deputy Mayor Baron, seconded by Mayor Lindsay, "that Council directs administration to investigate the costs of both 4' and 8' LED lights and quote to change them out with parts for the library, council chambers and dressing rooms 1 and 2 at the civic centre."	WIP
<u>Motion Carried 2025</u> <u>254</u>	Moved by Councillor Glendinning, seconded by Deputy Mayor Baron, "that Council approve the Village to pay for the trench rental for the irrigation install and that the Village pay for the install of bollards around the RV sewer dump station."	Irrigation Installed
<u>Motion Carried 2025</u> <u>257</u>	Moved by Mayor Lindsay, seconded by Deputy Mayor Baron, "that Council direct administration to develop an action plan for all staff, with priority on the civic centre staff."	WIP
<u>Motion Carried 2025</u> <u>258</u>	Moved by Mayor Lindsay, seconded by Councillor Fewer, "that Council allocate up to \$10,000 from accumulated surplus to provide additional cameras with video and sound for the civic centre."	WIP
<u>Motion Carried 2025</u> <u>283</u>	Moved by Mayor Lindsay, "that Council directs administration to consolidate Bylaws 529-11, 211, and 232 into one traffic bylaw."	WIP
<u>Motion Carried 2026</u> <u>11</u>	Moved by Councillor Fewer, "that Council direct Administration to amend the Boulevard Trees and Shrubs Bylaw."	WIP
<u>Motion Carried 2026</u> <u>12</u>	Moved by Mayor Lindsay, "that Council direct Administration to research cat licensing from the community comparables and communities in southern Alberta and consolidate bylaws 616-23 and 619-23 into one bylaw."	Cat License Research Complete

<u>Motion Carried 2026</u> <u>14</u>	Moved by Councillor Fewer, "that Council direct administration to research information on vicious dogs and bring back to a future council meeting."	June Agenda
<u>Motion Carried 2026</u> <u>15</u>	Moved by Mayor Lindsay, "that Council direct administration to research amongst community comparables and communities in southern Alberta regarding sewer connections and responsibilities and bring back to a future council meeting."	WIP
<u>Motion Carried 2026</u> <u>22</u>	Moved by Councillor Court, "that Council allocate \$1,000 to develop a community white board calendar for community events that locals can populate."	REMOVE
<u>Motion Carried 2026</u> <u>51</u>	Moved by Deputy Mayor Baron, "that Council accept the request as information, thereby denying the request until the property owner can provide proof that it is a Village issue showing that it is the Village's infrastructure at fault."	Resident Advised
<u>Motion Carried 2026</u> <u>54</u>	Moved by Mayor Lindsay, "that Council accept the offer to purchase Block 15, Lot 56, Plan 1911323 as information. Council further directs Administration to discuss the decision with the offeror noting the proper advertising requirements and process for land disposal through the Municipal Government Act and to list the property for sale as per the Municipal Government Act."	Offeror Advised
<u>Motion Carried 2026</u> <u>66</u>	Moved by Councillor Court, "that a public hearing be set for Bylaw 655-26 for May 20, 2026, at 5:30 p.m. in Council Chambers."	Complete
<u>Motion Carried 2026</u> <u>68</u>	Moved by Mayor Lindsay, "that a public hearing be set for Bylaw 654-26 for May 20, 2026, at 5:30 p.m. in Council Chambers."	Complete
<u>Motion Carried 2026</u> <u>77</u>	Moved by Mayor Lindsay, "that Council directs administration to enter into negotiations with the land owner at Block 23, Lots 1 and 2, Plan 2565U,"	Offer given
<u>Motion Carried 2026</u> <u>83</u> Councillor Fewer opposed	Moved by Deputy Mayor Baron, "that Council direct Administration to create an urban beekeeping bylaw with the following provisions: the applicant is to be 18 year of age or older; carry \$1 Million in liability insurance; 2 hives to be allowed placed at the rear of the property at 2 metres height with opening directed away with a 3 metre setback from property lines; hive dimension; proof of course certification and provincial registration (with premise ID number), disease and swarm control plan, site plan and proof of neighbour approval of 51%."	1st reading passed

<u>Motion Carried 2026</u> 84 Councillor Fewer opposed	Moved by Deputy Mayor Baron, "that Council extend the beekeeping permit for 504-5 <sup>th</sup> Avenue to June 17, 2026 in which the permit holder is required to be compliant to when the bylaw comes into effect."	Complete
<u>Motion Carried 2026</u> 105	Moved by Mayor Lindsay, "that Council host a public forum in July."	July 15 4-6 pm
<u>Motion Carried 2026</u> 107	Moved by Deputy Mayor Baron, "that Council approve the property tax waiver request for roll number 10100 in the amount of \$1,309.69 only if the taxes are paid up to date by May 1, 2026, as a onetime only request."	Complete
<u>Motion Carried 2026</u> 109	Moved by Mayor Lindsay, "that Council set June 17, 2026, at 5:30 p.m. as the public auction date with the reserve bid and conditions set as follows for the following property: Lot 19-20, Block 3, Plan 4068N, title 0019627173, Reserve Bid \$66,000	WIP
<u>Motion Carried 2026</u> 113	Moved by Deputy Mayor Baron, "that Council recess the public hearing for the Lane Closure Bylaw 654-26 to a date to be determined."	Recessed
<u>Motion Carried 2026</u> 126	Moved by Deputy Mayor Baron, "that Council authorize administration to purchase the tax module software to enable electronic notices to be sent by email for an amount up to \$2,000.00, as long as it does not have annual fee."	Complete
<u>Motion Carried 2026</u> 137	Moved by Deputy Mayor Baron, "that Council approve recommendation one (1) granting the Warner Riding Arena \$3,000.00, the Warner Curling Club \$500.00, and the Tri-Community Childcare Society \$500.00 as recipients of the Warner Community Agriculture Program Community Grant."	WIP
<u>Motion Carried 2026</u> 140	Moved by Mayor Lindsay, "that Council authorize \$100.00 be put towards the Warner's Seniors Club's choosing, in recognition of Seniors Week."	Complete
<u>Motion Carried 2026</u> 141	Moved by Deputy Mayor Baron, "that June 1-7, 2026 be recognized as Seniors Week in the Village of Warner."	Complete
<u>Motion Carried 2026</u> 144	Moved by Mayor Lindsay, "that Council hold the open house on July 15 from 4:00 – 6:00 p.m. at the Elks Hall."	WIP



## Request for Decision Council Committee Reports

---

### RECOMMENDATION

That the committee reports for the period ending June 17, 2026, be accepted as information.

### LEGISLATIVE AUTHORITY

Municipal Government Act  
Procedural Bylaw

### BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

### RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Warner Revitalization Minutes

[Type here]

**WARNER REVITALIZATION SOCIETY  
GENERAL MEETING MINUTES  
MAY 12, 2026  
WARNER SENIORS CENTER**

**PRESENT:** Vicki L'heureux, Jen Hall, Amy Omelusik, Marj Cronkhite, Rodger Shewkenek, Diane McKenzie, Carol Cronkhite, Val Lagler, Dan Court.

**GUESTS:** Dan Mackie, Pat O'Malley.

**ABSENT:** Paula Doenz, Amy Son, Beth Punga.

Chair, Diane McKenzie called the meeting to order at 6:32 pm.

**Agenda was presented.**

**Addition to the Agenda: Amy O- FCSS trailer**

**Motion by Carol: to accept the Agenda as amended  
Carried.**

**Second: Rodger**

**Minutes from April 13, 2026 meeting were presented**

**Motion by Carol: to adopt the minutes as presented**

**Second: Amy O Carried.**

**Treasurers report: Marj (attached). Amy O presented her bill, for \$33.58 for Warner Day supplies and new bins for storage.**

**Motion by Marj: to accept her report as presented  
Carried.**

**Second: Amy O**

**BUSINESS ARISING FROM APRIL 13 MINUTES:**

**a. Garage sale update:**

13 sites have been registered. Posters have been distributed to various locations in Warner, Raymond, Milk River, Wrentham, Coutts, Taber and Stirling and a notice has been put in Newsletters in Warner, Milk River, Stirling, Raymond and Foremost. Social Media on the 3 Warner sites as well as Stirling and Raymond and will be put on Kijiji, the week of the sale. Jen will be doing a Pop up, at her home and has 2 more people joining her there. Marj noted that the Lions Park will be available, should anyone wish to set up there. Marj has talked to Doug at ATB, he will have lots of \$5.00's and Coin for anyone having a sale, needs change and Diane has talked to Blake Doenz, to ensure that the ATM at the Warner Hotel is topped up. Diane thanked all who contributing and for doing the advertising. Rod Punga will be putting up signs. Maps are being photocopied and will be available for distribution.

**b. Woodchipper sale update: Rodger**

It has been advertised for 3 days but so far, no interest. We will get another update at the June meeting.

**c. Village Update: Dan (Dan unavailable at this time).**

-Carol talked to Dan about the electronic sign, Tyrone Cheeseman will be helping with this. They are having some trouble with connections.

-Honoring Colette: Diane noted that, because of the generous donation that the Lions Club made to the Tri Community Childcare Society, they will be placing a plaque beside

[Type here]

one of the rooms and naming it in Colette's honor. As far as any discussion from the Revitalization Society, it was decided to table this, for now.

- d. Casino Application withdrawal: Carol has written and sent the withdrawal letter, on behalf of the Revitalization Society. AGLC needed 2 executive members to sign the letter, Diane and Carol did so. Was decided to table, for now.

#### NEW BUSINESS:

- a. Minor Hockey Beer Garden: Diane

Discussion was held on a request by Warner Minor Hockey to possibly hold a beer garden, on Warner Day, at the rodeo event at the arena. Christine Doenz applied for and received, a Community Foundation grant for Warner Day, on behalf of Village of Warner, Tri Community Childcare Society and the Warner Revitalization Society. The application was very specific about what events were being held, that day that this particular grant would cover. Because the Minor Hockey request was not included in the list and because a beer garden being held at the hotel, was part of the original application, the Revitalization Society felt that it may jeopardize our current grant and perhaps future grants if we gave them permission to go ahead. It was also brought up that qualifying for a beer garden is an involved process. Diane, talked to Bob Wills, President of Minor Hockey and they said that if there was a gap in the days' events that Warner Minor Hockey can fill, they would like to try and do that. Diane suggested that if Ken Sutton wasn't going to have his food truck available, maybe they could do some kind of a concession near the Rodeo arena, all in attendance, agreed. Was noted that they have extended their events so it may take most of the afternoon. Dan or Diane will contact Ken Sutton to confirm his decision. Discussion was held on where the concession might be placed, buildings and tents that might be available.

- b. Diane recognized and welcomed our guests, Dan Mackie and Pat O'Malley. Member introductions were made.
- c. FCSS trailer: Amy O.  
Amy has the information package on securing the FCSS trailer, for Warner Day. Amy noted that paperwork and deposit needs to be at the Milk River Town Office, prior to getting the trailer. Rodger offered to pick up/return the trailer and will make sure the waiver is signed and paper work and deposit for the trailer is delivered. Deposit will be arranged for, at our June meeting. The spot for the trailer, at Lions Park, has been secured.
- d. 2025 schedule for Warner Day: Diane read the schedule from last year so we could add/delete events before the 2026 schedule is, officially drawn up and posted.
- e. Diane read letter, from the Warner Memorial Library, thanking us for the donation made to their online auction.
- f. South Grow update: Dan.  
Dan was the Village representative at a meeting of SouthGrow, which included communities from Vulcan to the south. They are working on a project to stabilize and promote towns and areas, in Southern Alberta. Possible area ideas to build on were Industries, food sources, businesses, area events, hotels and trades and what

[Type here]

the various areas had to offer that they could promote. Examples included, Warner Dinosaur Museum, Writing on Stone. SouthGrow is planning to hold a Townhall Meeting, sometime in the next 2-3 months, in the Elks Hall. More info will be forthcoming.

- g. Request for \$50.00 for candy bag prizes:**  
**Motion by Amy O, to donate \$50.00 of our Warner Day donation money to purchase small prizes for the Kids' games on Warner Day. Second: Carol Carried.**

OTHER BUSINESS:

- a. Emails:  
Corrie Hartley, Child and Family Support Services, requesting and opportunity to set up a booth and/or participate in our parade. Request approved.  
Heather Cameron, Westwind Weekly Newspaper, requesting information on our Warner Day, to be published in her paper. Jen passed on the information.  
Gerardo Wieler, Prairie Shaved Ice, requesting attendance at Warner Day. Carol sent a return letter, stating that we were going to be local food vendors this year but to feel free to approach us, again, next year.
- b. Guests Dan Mackie and Pat O'Malley requested information on local business licensing information. Discussion was taken as information and we suggested they approach the Village of Warner to get information.

Next meeting date: June 2, 2026 at 6:30  
Chair, Diane McKenzie adjourned at 7:34

Warner Day Discussion/planning followed.



## Request for Decision Correspondence

---

### RECOMMENDATION

That the correspondence for the period ending June 17, 2026 be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Heritage Days Invitation
2. RCMP Mayors Report
3. Municipal Affairs: PERC Extension



May 25, 2026

Mayor Tyler Lindsay  
210 3<sup>rd</sup> Ave  
Warner, AB T0K 2L0

**RE: Raymond Stampede and Heritage Days Celebration Parade**

Dear Mayor Lindsay,

The Town of Raymond would like to invite you and your spouse to attend and participate in the Raymond Stampede and Heritage Days celebration on July 1, 2026.

The Parade takes place on July 1st and will begin at 10 a.m., and the assembly will take place at 9:15 a.m. at the Raymond Stake Center situated at 2 North and 200 West.

Please call 403-752-3322 to confirm your attendance and if you need transportation or signage or email us at [contact@raymond.ca](mailto:contact@raymond.ca) by June 15, 2026.

Hope to see you there.

Sincerely,

Allie Kolasko  
Communications Coordinator  
Town of Raymond  
[contact@raymond.ca](mailto:contact@raymond.ca)  
403-752-3322

**Village of Warner - Milk River Detachment**  
**Crime Statistics (Actual)**  
**January to December: 2022 - 2025**

All categories contain "Attempted" and/or "Completed"

May 1, 2026

CATEGORY	Trend	2022	2023	2024	2025	% Change 2022 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	1	0	N/A	-100%	0.1
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		3	6	2	5	67%	150%	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	1	1	0	-100%	-100%	-0.3
Uttering Threats		0	4	3	2	N/A	-33%	0.5
<b>TOTAL PERSONS</b>		<b>4</b>	<b>11</b>	<b>7</b>	<b>7</b>	<b>75%</b>	<b>0%</b>	<b>0.5</b>
Break & Enter		2	0	0	7	250%	N/A	1.5
Theft of Motor Vehicle		0	0	2	1	N/A	-50%	0.5
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		1	2	2	4	300%	100%	0.9
Possn Stn Goods		0	0	0	0	N/A	N/A	0.0
Fraud		3	3	4	1	-67%	-75%	-0.5
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	2	1	2	N/A	100%	0.5
Mischief - Other		1	0	1	1	0%	0%	0.1
<b>TOTAL PROPERTY</b>		<b>7</b>	<b>7</b>	<b>10</b>	<b>16</b>	<b>129%</b>	<b>60%</b>	<b>3.0</b>
Offensive Weapons		0	2	0	0	N/A	N/A	-0.2
Disturbing the peace		2	1	1	0	-100%	-100%	-0.6
Fail to Comply & Breaches		0	1	0	2	N/A	N/A	0.5
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.6</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>4</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>-50%</b>	<b>0%</b>	<b>-0.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>15</b>	<b>23</b>	<b>19</b>	<b>25</b>	<b>67%</b>	<b>32%</b>	<b>2.6</b>

**Village or Warner Detachment  
Crime Statistics (Actual)  
January to December: 2022 - 2025**

All categories contain "Attempted" and/or "Completed"

May 1, 2026

CATEGORY	Trend	2022	2023	2024	2025	% Change 2022 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Liquor Act		N/A	N/A	0	0	N/A	N/A	0.0
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	7	3	N/A	-57%	0.6
Other Provincial Stats		N/A	N/A	2	5	N/A	150%	1.1
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>9</b>	<b>8</b>	<b>N/A</b>	<b>-11%</b>	<b>1.7</b>
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	2	5	N/A	150%	1.7
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>2</b>	<b>5</b>	<b>N/A</b>	<b>150%</b>	<b>1.7</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	1	0	-100%	-100%	-0.2
Property Damage MVC (Reportable)		N/A	N/A	3	4	N/A	33%	1.5
Property Damage MVC (Non Reportable)		N/A	N/A	0	1	N/A	N/A	0.3
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>4</b>	<b>5</b>	<b>N/A</b>	<b>25%</b>	<b>1.6</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	1	N/A	N/A	0.3
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>14</b>	<b>8</b>	<b>N/A</b>	<b>-43%</b>	<b>3.6</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	1	1	N/A	0%	0.4
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	2	N/A	100%	0.7
Suspicious Person/Vehicle/Property		N/A	N/A	2	6	N/A	200%	2.0
Persons Reported Missing		N/A	N/A	1	1	N/A	0%	0.4
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	7	7	N/A	0%	1.6
Form 10 (MHA) (Reported)		N/A	N/A	1	0	N/A	-100%	0.1

**Village of Warner - Milk River Detachment**  
**Crime Statistics (Actual)**  
**January to April: 2023 - 2026**

All categories contain "Attempted" and/or "Completed"

May 1, 2026

CATEGORY	Trend	2023	2024	2025	2026	% Change 2023 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		0	1	4	0	N/A	-100%	0.3
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	0	0	0	-100%	N/A	-0.3
Uttering Threats		1	1	1	0	-100%	-100%	-0.3
<b>TOTAL PERSONS</b>		<b>2</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.3</b>
Break & Enter		0	0	2	1	N/A	-50%	0.5
Theft of Motor Vehicle		0	0	1	1	N/A	0%	0.4
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		0	1	1	0	N/A	-100%	0.0
Possn Stn Goods		0	0	0	1	N/A	N/A	0.3
Fraud		0	2	0	0	N/A	N/A	-0.2
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	0	1	N/A	N/A	0.2
Mischief - Other		0	1	0	1	N/A	N/A	0.2
<b>TOTAL PROPERTY</b>		<b>0</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>N/A</b>	<b>25%</b>	<b>1.4</b>
Offensive Weapons		0	0	0	0	N/A	N/A	0.0
Disturbing the peace		0	0	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		0	0	0	0	N/A	N/A	0.0
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>TOTAL CRIMINAL CODE</b>		<b>2</b>	<b>8</b>	<b>9</b>	<b>5</b>	<b>150%</b>	<b>-44%</b>	<b>1.0</b>

**Village of Warner - Milk River Detachment**  
**Crime Statistics (Actual)**  
**January to April: 2023 - 2026**

All categories contain "Attempted" and/or "Completed"

May 1, 2026

CATEGORY	Trend	2023	2024	2025	2026	% Change 2023 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Liquor Act		N/A	N/A	0	0	N/A	N/A	0.0
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	2	1	N/A	-50%	-0.5
Other Provincial Stats		N/A	N/A	2	3	N/A	50%	1.5
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>4</b>	<b>4</b>	<b>N/A</b>	<b>0%</b>	<b>1.0</b>
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	2	2	N/A	0%	1.0
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>2</b>	<b>2</b>	<b>N/A</b>	<b>0%</b>	<b>1.0</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		N/A	N/A	0	1	N/A	N/A	0.5
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	0.0
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.5</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	1	0	N/A	-100%	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>5</b>	<b>2</b>	<b>N/A</b>	<b>-60%</b>	<b>0.0</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.3</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	1	3	N/A	200%	1.5
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	0	N/A	-100%	0.0
Suspicious Person/Vehicle/Property		N/A	N/A	1	3	N/A	200%	1.5
Persons Reported Missing		N/A	N/A	1	0	N/A	-100%	0.0
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	4	3	N/A	-25%	-1.0
Form 10 (MHA) (Reported)		N/A	N/A	0	0	N/A	N/A	0.0



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Peace River*

AR122263

May 26, 2026

Dear Chief Elected Officials:

While most oil and gas companies pay their property taxes promptly, the Government of Alberta recognizes the ongoing challenges unpaid oil and gas property taxes pose for municipalities, particularly in rural areas.

In response, the Government of Alberta recently partnered with the Rural Municipalities of Alberta and municipal and industry stakeholders through the Property Tax Accountability Strategy (PTAS) Working Group to develop recommendations to address this issue. The final report was released on March 16, 2026, and is available at <https://open.alberta.ca/publications/property-tax-accountability-strategy-final-report>.

Alberta is taking the report's recommendations under consideration with the intent of responding with an actionable set of regulatory, administrative, and system-level improvements to promote oil and gas industry property tax compliance and municipal tax recovery.

As part of these considerations, I am pleased to announce the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) programs are approved for a three-year extension through 2028. This extension aligns with recommendation 12 of the PTAS report and will provide continued support to municipalities, while PTAS recommendations are examined.

Key details of the program extension include:

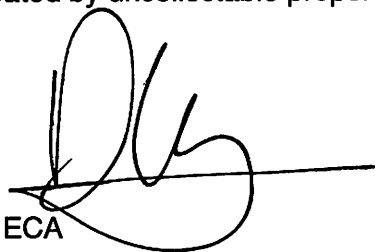
- continued eligibility of uncollectable education property taxes and designated industrial requisition amounts retroactive to the 2015 tax year, with credits to be considered up to and including the 2028 tax year; and
- an increase in the annual PERC program cap to \$7 million, reflecting the growing level of claims in recent years.

Our government is committed to a practical and balanced approach and will continue to work collaboratively with municipalities, industry, and partners to identify opportunities to streamline the PERC/DIRC programs, strengthen tax recovery tools, and improve program delivery.

.../2

Thank you for your continued collaboration and partnership as we work together to address the challenges created by uncollectable property taxes.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a cursive 'W'. A horizontal line is drawn across the signature, extending to the right.

Dan Williams, ECA  
Minister

cc: Chief Administrative Officers



# Request for Decision Dangerous and Unsightly Premises Bylaw 659-26

---

## RECOMMENDATION

That Council give first reading to the Dangerous and Unsightly Premises Bylaw 659-26.

## LEGISLATIVE AUTHORITY

## BACKGROUND

At the January 2026 Council meeting, the following motion was carried:

“Moved by Councillor Fewer, “that Council direct Administration to clarify the definition of dangerous and unsightly property.” Motion Carried 2026-13

Administration prepared a report outlining varying definitions of dangerous from other municipalities for Council's deliberation and determination. This report was presented at the April 15 Council meeting where the following motion was carried:

Moved by Deputy Mayor Baron, “that Council direct administration to revise the Dangerous and Unsightly Bylaw as discussed.” Motion Carried 2026-85

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. Dangerous and Unsightly Premises Bylaw 659-26

**VILLAGE OF WARNER**  
**BYLAW NO. 618-23659-26**

**A BYLAW OF THE VILLAGE OF WARNER IN THE PROVINCE OF ALBERTA TO REGULATE DANGEROUS AND UNSIGHTLY PROPERTY.**

**WHEREAS** the Municipal Government Act RSA 2000, c M-26 and regulations as amended, provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people; the protection of people and property; nuisances, including unsightly property; services provided by or on behalf of the municipality; public utilities and the enforcement of bylaws;

**AND WHEREAS** no Owner or Occupant in control of Property, land, premises or building shall permit, suffer, continue or allow to be continued an unsightly condition on that Property, land, premises or building;

**AND WHEREAS** Section 546 of the Municipal Government Act RSA 2000, c M-26 and regulations as amended, authorizes Council to require the owner of the property that is in an unsightly condition to improve the appearance of the property.

**NOW, THEREFORE**, the Council of the Village of Warner, in the Province of Alberta, hereby enacts as follows:

**1. TITLE**

1.1. This Bylaw may be referred to as the "Dangerous and Unsightly Property Bylaw".

**2. DEFINITIONS**

2.1. In this Bylaw, unless the content otherwise requires:

"**Act**" means the Municipal Government Act RSA 2000 c-M-26 and regulations made under the Municipal Government Act as amended;

"**Council**" means the Municipal Council of the Village of Warner;

**"Dangerous and Unsightly Property"** means property as described in section 3 of this Bylaw.

"**Designated Officer**" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"**Emergency**" means a situation in which there is imminent danger to public safety or of serious harm to property.

"**Improvement**" means a structure or anything attached or secured to a structure that would be transferred without special mention by a transfer or sale of the structure, including but not limited to a manufactured home or mobile home, or machinery and equipment.

"**Occupant**" means any person other than the Owner who is in possession of the Property, including, but not restricted to, a lessee, licensee, tenant or agent of the Owner.

"**Order**" means a document issued by a Designated Officer pursuant to sections 545 or 546 of the Act.

"**Owner**" means in respect of land, the person who is registered under the Land Titles Act as the owner of the fee simple estate in the land, and in respect of property other than land, the person in lawful possession of it.

"**Person**" means any person, firm, partnership, association, corporation, company or organization of any kind.

"**Property**" means a parcel of land; an improvement, or; a parcel of land and the improvements to it.

"**Structure**" means a building or other thing erected or placed in, on, over or under land, whether or not it is so affixed to the land as to become transferred without special mention by a transfer or sale of the land.

"**Unsightly Property**" means any property which, because of deposits of rubbish, litter, garbage, noxious weeds, or lack of general maintenance to a Structure or Property, impacts the Property values of the Property or other properties in the area.

"**Village**" means the Village of Warner, a Municipal Corporation in the Province of Alberta.

"**Violation Ticket**" means a ticket issued pursuant to Part 2 or Part 3 of the Provincial Offences Procedures Act, RSA 2000, c P-34, as amended or repealed and replaced from time to time, and any Regulations thereto.

### 3. DANGEROUS AND UNSIGHTLY PROPERTY

3.1. Unsightly Property is Property that, ~~in the opinion of the Designated Officer,~~ is detrimental to the surrounding area because of its unsightly condition.

3.2. Some factors which may be considered by a Designated Officer in determining whether property is Unsightly Property include the following:

3.2.1. Allowing grass, trees, shrubs, or other living plants to grow uncontrolled, unmaintained, and/or excessively;

~~3.2.1. the presence of uncut grass or weeds longer than 20 cm (with the exception of Transitional Agriculture Land Use Districts);~~

3.2.2. the presence of trees, shrubs or other vegetation in such a manner that they interfere with the use of or obstruct visibility of street signage, sidewalks, roadway clearance, municipal works or public utilities;

3.2.3. the storage or accumulation on a parcel of land, other than a parcel districted for such uses under the applicable Land Use Bylaw of the Village, of all or part of a vehicle, as defined in the *Motor Vehicle Administration Act* which is not:

3.2.3.1. validly registered and licensed in accordance with the *Motor Vehicle Administration Act*; or

3.2.3.2. capable of movement under its own power unless stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

~~3.2.3. the presence of wrecked or dismantled vehicles, including vehicles that are inoperable and unregistered, unless they are enclosed in a structure or in a back yard out of public view.~~ A maximum of 2 inoperable and/or unregistered vehicles may be on the Property;

3.2.4. the accumulation on a parcel of land of discarded materials or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics,

Formatted

Formatted: Normal, Justified, Indent: Left: 1 cm, Hanging: 1.5 cm, Add space between paragraphs of the same style

plastic containers, wire, ropes, machinery, tires, appliances; and any other scrap or salvage;

~~3.2.4. the storage or accumulation of waste, litter, refuse (including but not limited to building materials, tires, boxes, scrap material), equipment, dilapidated furniture or appliances, machinery, parts or other similar materials or items;~~

3.2.5. specific or general lack of repair or maintenance including but not limited to:

3.2.5.1. significant deterioration of Improvements or portions of Improvements;

3.2.5.2. broken or missing windows, siding, shingles, shutters, eaves or other building materials; or,

3.2.5.3. significant fading, chipping or peeling of painted areas of improvements;

3.3. any property, improvement, structure, excavation or hole, which is Dangerous to public safety or that constitutes a fire hazard because of its Dangerous condition;

3.4. the location, zoning, use and visibility of property.

3.4. All Owners/Occupants of property shall maintain the boulevards adjacent to the property they own or occupy in a manner consistent with the intent of this Bylaw by:

3.5.1. removing any accumulation of fallen leaves or other debris and

3.5.2. no parking of motor vehicles; recreational vehicles; equipment or machinery on boulevard.

#### 3.4. GENERAL PROHIBITION

3.5.4.5. No Person being the Owner of any property or structure within the Village shall permit one's Property or structure to be or remain in a Dangerous or unsightly condition.

#### 4.5. INSPECTION

4.5.1-5.5.1. A Designated Officer may inspect after giving reasonable written Notice to the

Owner or Occupant of the land for the purposes of determining whether:

4.5.2-5.5.2. Property is Unsightly Property under this Bylaw because its unsightly condition is detrimental to the surrounding area;

4.5.3-5.5.3. there has been compliance with an Order issued under Section 6 of this Bylaw;

4.5.4-5.5.4. there has been compliance with an Order.

5.2 The Village may apply to the Court of King's Bench to authorize inspection and enforcement in accordance with Section 543 of the Act if a person refuses to allow or interferes with entry for inspection.

#### 5.6. ORDER

If, in the opinion of a Designated Officer, Property is detrimental to the surrounding area because of its unsightly condition, the Designated Officer may issue a written Order to the Owner or Occupant of the Property to improve the appearance of the Property in the manner specified within a period of seven (7) days from the date of the issuance of the Order.

#### 6.7. REMEDY UNSIGHTLY CONDITION OF PROPERTY

~~6.5.7.5.~~ If a written Order has been issued and not complied with within the time period set out in

that Order, the Village may take whatever actions or measures are necessary to:

~~6.5.4.7.5.1.~~ deal with the unsightly condition of the Property; and,

~~6.5.2.7.5.2.~~ collect any unpaid costs or expenses incurred by the Village in accordance with the Act.

7.2 The costs and expenses of the actions or measures taken by the Village are charged in addition to any penalty imposed under this Bylaw.

#### **~~7.8.~~ REVIEW OF ORDERS**

~~7.5.8.5.~~ A Person who receives an Order may by written notice within seven (7) days after the Order is received, request Council to review the Order.

~~7.6.8.6.~~ After reviewing the Order, Council may confirm, vary, substitute or cancel the Order.

#### **~~8.9.~~ APPEAL TO COURT**

~~8.5.9.5.~~ A Person affected by the decision of Council may appeal to the Court of King's Bench in accordance with Section 548 of the Act.

#### **~~9.10.~~ OFFENCES AND PENALTIES**

~~9.5.10.5.~~ Any Person who is in non-compliance of this Bylaw is guilty of an offence, and upon summary conviction, shall be liable to the specified penalties set out in ~~Schedule "A" the Rates Bylaw of this Bylaw~~, as amended by resolution of Council from time to time.

~~9.6.10.6.~~ Any Person who contravenes any provision of this Bylaw is guilty of an offence and liable:

~~9.6.1.10.6.1.~~ a Designated Officer is hereby authorized and empowered to issue a Violation Ticket to any Person who the Designated Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

10.3 A Violation Ticket may be issued to such Person:

10.3.1. personally; or

10.3.2. by mailing a copy to such Person at their last known post office address; or

10.3.3. if being issued to a corporation by serving the Violation Ticket personally upon the manager, secretary, receptionist or other officer or Person in charge at any premises of the corporation, or by mailing a copy to such corporation by registered mail.

10.4 The Violation Ticket shall state:

10.4.1 the name of the Person;

10.4.2 the municipal or legal description of the land on or near where the offence took place;

10.4.3 the offence;

10.4.4 the penalty for the offence as set out in Schedule A of this Bylaw;

10.4.5 that the penalty shall be paid within seven (7) days of the issuance of the Violation Ticket; and

10.4.6 any other information as may be required by the Chief Administrative Officer or by the provisions of the Act.

10.5 Where a contravention of this Bylaw is of a continuing nature, further Violation Tickets may be issued by a Designated Officer provided, however, that no more than one Violation Ticket shall be issued for each day that the contravention continues.

10.6 Where the Violation Ticket is issued pursuant to this Bylaw, the Person to whom the Violation Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Village the penalty specified on the Violation Ticket.

10.7. A Violation Ticket issued pursuant to this Bylaw shall be issued in the form and manner specified by Part 2 or Part 3 of the Provincial Offences Procedure Act RSA 2000, c P-34, to any Person who the Designated Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

**11. EMERGENCIES**

11.1. Despite any provisions of this Bylaw, in an emergency the Village may take whatever actions or measures necessary to eliminate the Emergency.

**12. RECOVERY OF COSTS**

12.1. The expenses and costs incurred by the Village to remedy the Dangerous or Unightly property become the responsibility of the Owner. All unpaid amounts as of December 31<sup>st</sup> of the year the Order is given shall be placed on the tax roll of the property on which the remedial action was taken.

**13. SEVERABILITY**

13.1. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

**14. REPEAL OF BYLAW**

14.1. That Bylaw No. ~~612-23618-23~~ is hereby repealed.

**15. EFFECTIVE DATE**

15.1. This Bylaw shall take effect at the date of final passing thereof.

Read a first time this XX day of XXXX, 2026.

Read a second time this XX day of XXXX, 2026.

Read a third and final time this XX day of XXXX, 2026.

\_\_\_\_\_  
Tyler Lindsay  
Mayor

\_\_\_\_\_  
Kelly Lloyd  
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2026.

**SCHEDULE 'A'**

**BYLAW NO. 618-23**

**Penalties**

---

**Offence**

Section 10

First Offence by that Person \_\_\_\_\_ \$300.00

Subsequent Offence by that Person \_\_\_\_\_ \$500.00



# Request for Decision Urban Beekeeping Bylaw 660-26

---

## RECOMMENDATION

That Council give second reading to the Urban Beekeeping Bylaw 660-26.

That Council give third and final reading to the Urban Beekeeping Bylaw 660-26.

## LEGISLATIVE AUTHORITY

Municipal Government Act

## BACKGROUND

In 2024, Council approved a special permit to a property owner to keep urban bees.

The permit expiry date was December 2025, to which Council granted a couple of extensions to allow for public engagement (survey) on urban beekeeping and directed administration to complete research on Alberta Municipalities that allowed for the keeping of bees.

Following the review of the aforementioned, Council directed administration to prepare an urban beekeeping bylaw for discussion at the May Council meeting. Council passed first reading on May 20, 2026.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## ATTACHMENTS

1. Urban Beekeeping Bylaw 660-26

**VILLAGE OF WARNER  
BYLAW 660-26**

**A BYLAW OF THE VILLAGE OF WARNER IN THE PROVINCE OF ALBERTA,  
TO REGULATE URBAN BEEKEEPING**

**PURSUANT** Section 7(a) of the *Municipal Government Act, RSA 2000, c M-26* a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

**WHEREAS** pursuant to Section 7(h) of the *Municipal Government Act*, a Council may pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

**WHEREAS**, pursuant to section 7(i) of the *Municipal Government Act*, a Council may pass bylaws for the municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all of the matters listed therein; and

**WHEREAS** pursuant to Section 8 of the *Municipal Government Act*, a Council may by Bylaw regulate or prohibit; and provide for a system of licenses, permits or approvals;

**NOW THEREFORE** pursuant to the authority of the *Municipal Government Act, RSA 2000, c M-26*, as amended, the Council of the Village of Warner duly assembled, enacts as follows:

**1. TITLE**

1.1. This Bylaw shall be cited as the "Urban Beekeeping Bylaw".

**2. DEFINITIONS**

2.1. In this Bylaw, unless the content otherwise requires:

**"Adjoining Neighbour"** means an owner or occupant of a property that is contiguous to a Subject Property along a common property line and that is adjacent across a rear lane, but not across a street. If the subject site is located on a corner, an adjoining site includes a site that is adjacent across a rear lane, but not across a street.

**"Animal Health Act"** means *Animal Health Act, SA 2007, C A-40.2*, as amended, including the associated regulations.

**"Bee"** means the insect *Apis mellifera* L., also known as honey bees.

**"Bee Act"** means the *Bee Act, RSA 2000, cB-2*, and any amending or succeeding legislation, and associated regulations.

**"Bee Disease"** means any disease, pest or parasite designated in the regulations as a bee disease.

**"Beekeeper"** means a person who owns and possesses bees or beekeeping equipment or both.

**"Beekeeping Equipment"** means hives, parts of hives and bee containers, that are capable of

transmitting bee diseases.

**"Beekeeping License"** means a license issued under this bylaw that authorizes the keeping of Bees in the Village.

**"CAO"** means the person holding the office of the Chief Administrative Officer of the Village of Warner.

**"Designated Officer"** means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

**"Hive"** means beehive equipment inhabited by live Bees.

**"Municipal Violation Tag"** means a notice that alleges a bylaw offence and provides a person with the opportunity to pay an amount to the Village in lieu of prosecution for the offence.

**"Premises Identification Number"** means a nine-character combination of numbers and letters issued by the Province of Alberta pursuant to the provisions of the *Animal Health Act* to owners of livestock.

**"Provincial Apiculturist"** means the individual designated as the Provincial Apiculturist in accordance with the *Bee Act*.

**"Subject Property"** means a lot or parcel of land in respect of which a Bee Licence is sought or has been issued.

**"Super"** means a Bee Hive box which holds frames used for brood rearing or storing honey.

**"Village"** means the Village of Warner.

**"Violation Ticket"** has the same meaning as in the *Provincial Offence Procedure Act*.

### **3. PURPOSE**

3.1. The purpose of this Bylaw is to establish a licensing program to permit, regulate and control the keeping of Urban Bees within the Village on properties as per the Village of Warner Land Use Bylaw namely Residential, Residential Manufactured Home and Transitional Agriculture Districts.

### **4. URBAN BEEKEEPING GENERAL REGULATIONS**

4.1. An Urban Beekeeping Licence is required in the Village of Warner.

4.2. Beekeeping in public parks operated by the Village is not permitted.

4.3. Urban beekeeping for the purposes of this Bylaw is for personal use only.

4.4. In the Village, no Person shall:

4.4.1 own or keep Bees unless properly licensed in accordance with this Bylaw.

- 4.4.2 allow or permit any person to keep Bees until the person has obtained a licence in accordance with this Bylaw.
- 4.4.3 keep Bees where a previous Beekeeping Licence issued pursuant to this Bylaw has expired until such licence has been renewed.

## **5. URBAN BEEKEEPING LICENCE**

- 5.1 An Urban Beekeeping Licence will only be issued to an individual of eighteen (18) years of age and older.
- 5.2 The licence shall be valid for one (1) year following the calendar year January to December.
- 5.3 Licences are non-transferable from one person to another or from one property to another.
- 5.4 The Village shall have the authority in its sole discretion to determine the number of Bee Licenses to issue annually, and may issue a limited number of licenses to applicants.
- 5.5 A licensee having held a Beekeeping Licence in the previous year may, at the discretion of the Designated Officer, apply to renew their licence by paying the fee as described in the Rates Bylaw.
- 5.5 The Designated Officer may refuse to issue an Urban Beekeeping Licence or may revoke an Urban Beekeeping Licence, if in their opinion there are just and reasonable to do so, this includes but not limited to the following reasons:
  - 5.5.1 an applicant for, or holder of, a Beekeeping Licence does not meet or has ceased to meet the requirements of this Bylaw;
  - 5.5.2 an applicant has submitted false information;
  - 5.5.3 an applicant for, or holder of, a Beekeeping Licence has outstanding unpaid fines this Bylaw;
  - 5.5.4 an applicant for, or holder of, a Beekeeping Licence has received complaints and/or concerns from any person including but not limited to their adjoining neighbours which the Village determines to be valid and substantive concerns that has not been resolved;
  - 5.5.5 in the opinion of the Village, it is in the public interest to refuse to issue, renew, or revoke a Beekeeping Licence.
- 5.6 The Designated Officer may refuse to issue an Urban Beekeeping Licence or may revoke an Urban Beekeeping Licence by providing written notice to the applicant or licensee.
- 5.7 Should a Designated Officer find a site, hive or beekeeper to be unsuitable at any time, the permission may be revoked and the site owner shall work with the Designated Officer to relocate the hive and bees to a location outside the Village of Warner. All costs and associated expenditures related to the removal are the sole responsibility of the site or property owner.

- 5.8 This Bylaw does not exempt a person from complying with the Federal or Provincial laws or regulations, other Village Bylaws, or any lawful permit, order, or license.

## **6. URBAN BEEKEEPING APPLICATION**

- 6.1. A Licence shall be granted upon receipt of the following, to the satisfaction of the Designated Officer:
- 6.1.1. proof that the applicant is a natural person aged 18 years or older;
  - 6.1.2. a completed Urban Beekeeping Licence application form, found in Schedule A;
  - 6.1.3. the appropriate licence fee prescribed in the Rates Bylaw;
  - 6.1.4. written permission from the registered property owner to install Hives on the property, where the Beekeeper is not the registered property owner;
  - 6.1.5. proof of success (certificate) in urban beekeeping training from an accepted organization or association;
  - 6.1.6. proof of support and assistance from a qualified mentor for the first year of beekeeping;
  - 6.1.7. a copy of a disease and swarm control plan;
  - 6.1.8. a site plan or drawing that shows the Hive location on the property, and associated setbacks;
  - 6.1.9. proof of registration with the Provincial Apiculturist every year by June 30;
  - 6.1.10. a copy of the Premises Identification Number (Pill) pursuant to the *Animal Health Act*;
  - 6.1.11. proof of liability insurance of not less than one million Canadian Dollars (\$1,000,000).
  - 6.1.12. submission of written approval from fifty-one (51%) of adjoining neighbours to install hives on the property.
  - 6.1.13. any other additional information required by the Designated Officer, including, but not limited to:
    - 6.1.13.1. the name, address, and contact information of the Beekeeper;
    - 6.1.13.2. a copy of a Certificate of Title for the Subject Property issued by the Land Title Office no more than two weeks prior to the date of application.

## **7. RESPONSIBILITY OF THE URBAN BEEKEEPER**

- 7.1. Beekeepers must comply with the *Bee Act* and the *Animal Health Act*.

- 7.2. Beekeepers must ensure:
- 7.2.1. good husbandry practices and maintenance to prevent swarming, aggressive behaviour, and disease;
  - 7.2.2. that adequate water is provided at all times for the Bees to deter the Bees from seeking water from alternate source;
  - 7.2.3. that the Village is notified of any unusual bee behaviours such as swarming, signs of disease or any unusual situation; and
  - 7.2.4. that the area around the beehive is kept free of hive scraping or other debris to minimize the likelihood of attracting other bees, wasps or other unwanted visitors.
- 7.3 Beekeepers must carry liability insurance (valued at not less than \$1,000,000 Canadian dollars) to cover accidents related to bees and their beekeeping activities.
- 7.4 Bees must be obtained from reliable source.
- 7.5 Beekeepers must designate someone to monitor the beehive if they will be away for more than one week. It is recommended that a designated person visit and monitor the beehive and the property at least once a week.

## **8. BEEHIVE REQUIREMENTS**

- 8.1. A Bee Licence may authorize a person to keep maximum of two (2) beehives subject to the following conditions:
- 8.1.1 The beehive must have a bottom board and a hive top cover. The Hive must not measure more 127 cm (50") x 51 cm (20 ") x 51 cm (20").
  - 8.1.2 Beehives are restricted to the rear yard of a property.
  - 8.1.3 Beehive must be placed at least three (3) metres away from all adjoining property lines unless neighbouring properties are separated by a solid fence or hedge at least two (2) metres high.
  - 8.1.4 Beehives must be a minimum of three (3) metres from all public rights-of-way (lanes, pedestrian pathways, sidewalks, etc.) or private roads and within a rear yard enclosed by a solid fence or hedge a minimum of 1.8 metres (6 feet) in height.
  - 8.1.5 Beehives must be located at least twenty-five (25) metres away from public places including schools, playgrounds, and sports fields.
  - 8.1.6 Beehive entrances shall be directed away from adjoining properties and the Beehive must be situated at 2 metres in height to encourage bees to fly upward as soon as they exit the hive.

## **9. ENFORCEMENT**

- 9.1. A person who contravenes any provision of the Bylaw is guilty of offence.
- 9.2. A person who is guilty of an offence under any section of this Bylaw is liable to the penalty specified in the Rates Bylaw.
- 9.3. At any time, the Designated Officer or a Designated Officer may enter upon any Subject Property to inspect for compliance with this bylaw.
- 9.4. Should the Bee site and hives, or Beekeeper be found to be non-compliant with this Bylaw at any time, enforcement action may be taken including but not limited to:
  - 9.4.1. issuing a Municipal Violation Tag or Violation Ticket;
  - 9.4.2. revocation of a Beekeeping Licence; or
  - 9.4.3. issuance of a Stop Order under Section 645 of the *Municipal Government Act*;

**10. EFFECTIVE DATE**

- 10.1. This bylaw shall come into full force and effect immediately upon the date of its final passing thereof.

Read a first time this 20<sup>th</sup> day of May 2026

Read a second time this XX day of XXXX 2026

Read for a third and final time this XX day of XXXX 2026

---

Tyler Lindsay  
Mayor

---

Kelly Lloyd  
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX 2026

## **Schedule A: Urban Beekeeping Licence Application Form**

An Urban Beekeeping License is required for Beekeeping in the Village of Warner. Please complete the following form and submit the application with the supporting documentation. The Urban Beekeeping License is valid for the calendar year following the date of issuance.

### **1. Applicant Contact Information**

Name: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### **As the applicant, I affirm that:**

- I am 18 years of age or older.
- I am the registered property owner.
- I have permission from the registered property owner to apply to keep bees on the property (*attach written consent from the property owner*).

### **2. Site Information**

Location/Address of the Hive(s): \_\_\_\_\_ Number of Hives: \_\_\_\_\_

Please provide a drawing that shows the Hive(s) location on the property, and associated setbacks if there is no fence and/or the property is adjacent to a pedestrian walkway.

- a. Do you have a fence surrounding the rear property?
- b. Are the hive(s) located 3 metres away from all property lines?  
If answered "no" to 2b, the application will be refused.
- c. Is your property located adjacent to a pedestrian walkway?

### **3. Disease and Swarm Control Plan**

- I have a disease and swarm control plan. (*attach copy of plan*).

### **4. Provincial Registration**

- I have registered the bees with the Provincial Apiculturist (*attach proof of registration*).
- I have a Premises Identification Number (Pill) pursuant to the *Animal Health Act*. (*attach proof of Premises Identification Number*).

**5. Training Requirements**

- I, the applicant, have successfully completed urban beekeeping training.  
*(attach a copy of the course certificate)*

**6. Mentor Requirements**

- I, the applicant, have proof of support and assistance from a qualified mentor for the first year of beekeeping.  
*(attach a copy of the mentor support information)*

**7. Insurance Requirements**

- I, the applicant, have liability insurance of not less than one million Canadian Dollars (\$1,000,000).  
*(attach a copy of the insurance policy)*

**8. Neighbour Consent**

- I, the applicant, have successfully received consent from 51% of neighbouring properties.  
*(attach a copy of the completed consent forms)*

**9. Licence Fee**

The Urban Beekeeping Licence fee is \$XXXXXX, as per the Village of Warner's Rates Bylaw. The fee is required to be paid at the time of application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Designated Officer

\_\_\_\_\_  
Date

**Schedule B: Urban Beekeeping Neighbour Consent Form**

Neighbour Consent Form

Your neighbour at \_\_\_\_\_ would like to apply to participate in Urban Beekeeping in the Village of Warner. The applicant must receive consent from 51% of their adjacent neighbours to continue with the application process.

The program places significant requirements on Urban Beekeeping applicants to ensure the wellbeing of the bees. In addition to your consent, there are number of requirements on my licence and are as follows:

- Two (2) beehives are allowed.
- Beehives must be placed at least three (3) metres away from all adjoining property lines unless neighbouring properties are separated by a solid fence or hedge at least two (2) metres high.
- Hives must include a bottom board and hive cover.
- Beehives are restricted to the rear yard of a property.
- Beehive entrances shall be directed away from adjoining properties and the Beehive must be situated at 2 metres in height to encourage bees to fly upward as soon as they exit the hive.
- Each site owner must complete an Urban Beekeeping training course from an accepted or recognized organization.

Do not sign this form if you are NOT giving consent to the issuance of an Urban Beekeeping Licence. By signing this form, you are providing written consent for the issuance of the licence.

---

I verify that I am the adjacent property owner or am authorized to give this consent on behalf of the adjacent property owner. I hereby give my permission for Urban Bees to be kept at this property.

**Printed name:** \_\_\_\_\_

**My Street and Mailing Address:** \_\_\_\_\_

**My phone number(s): (daytime)** \_\_\_\_\_ **(Other)** \_\_\_\_\_

**My Email Address:** \_\_\_\_\_

---

**Signature**

---

**Date**



## Request for Decision Fire Services Bylaw 661-26

---

### RECOMMENDATION

That Council give second reading to the Fire Services Bylaw 661-26, with amendments.

That Council give third and final reading to the Fire Services Bylaw 661-26, with amendments.

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

The current Fire Bylaw was passed in 1984 and is in need of a significant update. The new fire services bylaw has been reviewed by the fire department.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### ATTACHMENTS

1. Fire Services Bylaw 661-26

**VILLAGE OF WARNER  
IN THE PROVINCE OF ALBERTA  
FIRE SERVICES BYLAW 661-26**

**A BYLAW OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE ESTABLISHMENT AND OPERATION OF FIRE PROTECTION SERVICES.**

**WHEREAS** the *Municipal Government Act* R.S.A. 2000 Chapter M-26, as amended, provides that a Council of a Municipality may pass bylaws for the safety, health and welfare of people and the protection of people and property, and for services provided by or on behalf of the municipality;

**AND WHEREAS** the Council for the Village of Warner has entered into a Regional Emergency Management Agreement with the Village of Coutts, the Village of Stirling, the Town of Milk River, the Town of Raymond and the County of Warner pursuant to the *Emergency Management Act*, R.S.A. 2000 c. E-6.8 as amended;

**AND WHEREAS** the Council for the Village of Warner wishes to regulate the use and setting of Fires within the Village;

**AND WHEREAS** the Council for the Village of Warner wishes to establish and provide for the efficient operation of Fire Protection Services;

**NOW THEREFORE**, the Council of The Village of Warner, in the Province of Alberta, duly assembled, enacts as follows:

**1. SHORT TITLE**

This Bylaw may be cited as the “Fire Services Bylaw”.

**2. DEFINITIONS**

In this Bylaw:

- 2.1 “Apparatus” means any vehicle suitable for land, air, or water use which is provided with machinery, devices, equipment, materials or personnel for Firefighting, rescue, or other emergency response, as well as vehicles used to transport Fire Fighters or supplies.
- 2.2 “CAO” (Chief Administrative Officer) means that person appointed to the position and title by Council.
- 2.3 “Council” means the Village of Warner Council.
- 2.4 “Designated Officer” means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.
- 2.5 “Equipment” means any tools, contrivances, devices and materials used by the Fire Department, to combat an Incident or other Emergency.

- 2.6 “False Alarm” means any notification to the Fire Department or any Member thereof respecting the existence of a condition, circumstance or event containing an imminent serious danger to persons or Property, wherein such a condition, circumstance or event is in fact not in existence.
- 2.7 “Fire” means the burning of any flammable or combustible material or any combustible material in a state of combustion.
- 2.8 “Fire Chief” means the Member of a Fire Department who is appointed as the head of the Fire Department.
- 2.9 “Fire Department” means any Fire department established by Council pursuant to this Bylaw or any Fire department referred to in the Regional Emergency Management Agreement and includes any person duly appointed to the Fire Department by the Fire Chief from time to time.
- 2.10 “Fire Department Property” means all property owned or controlled by, and designated for use by, the Fire Department, regardless of the source of the property.
- 2.11 “Fire Hazard” means any condition, circumstance, or event that increases the possibility and/or probability of Fire occurrence.
- 2.12 “Fire Pit” includes a permanently affixed outdoor Fire receptacle or a Portable Fire Receptacle.
- 2.13 “Fire Place” means an enclosed and permanently affixed outdoor Fire receptacle which incorporates a permanently affixed chimney or flue, and is constructed of brick, rock or other masonry.
- 2.15 “Fire Protection Charge” means the charges and fees payable pursuant to the Rates Bylaw, amended from time to time.
- 2.16 “Fire Protection Services” means all aspects of Fire safety including but not limited to, Fire prevention, Fire suppression, Firefighting, rescue, pre-Fire planning, Fire inspection, Fire investigation, public education and information, training or other staff development, advising, and responding to a request for Fire protection, including legitimate emergencies and False Alarms.
- 2.17 “Incident” means a Fire or a situation where a Fire or an explosion is imminent or any other situation where there is a Fire, a danger or a possible danger to life or property.
- 2.18 “Incident Commander” means the Member of the Fire Department who is responsible for the coordination and execution of overall strategy and Fire protection tactics involved in combating an Incident.
- 2.19 “Member” means any person who is a duly appointed member of the Fire Department, including a part-time member, volunteer, or Officer, including Medical First Responders.
- 2.20 “Officer” means a Member appointed as to a supervisory position within the Fire Department.

- 2.21 “Order” means an official directive or notice served by local council or Fire authorities when a building and or property is deemed to have inadequate Fire safety measures or is in breach of Fire safety regulations.
- 2.22 “Person” includes a corporation; other legal entities and an individual having charge or control of a property.
- 2.23 “Practice” means a gathering of the Members scheduled by the Fire Chief or designated Officer, and at which training in Fire Protection Services is conducted.
- 2.24 “Portable Fire Receptacle” means an outdoor Fire receptacle which is not permanently affixed.
- 2.25 “Property” means any real or personal property, which, without limiting the generality of the foregoing, includes land, equipment, products, vehicles and structures.
- 2.26 “Recreational Fire” means a Fire confined within a non-combustible structure or container, which is lit for the purpose of cooking, obtaining warmth, or viewing for pleasure and is fueled solely by dry wood, charcoal, natural gas, or propane.
- 2.27 “Running Fire” means a Fire burning without being under proper or any control of any person.
- 2.28 “Structure Fire” means a Fire confined to and within any building, structure, machine or vehicle which will or is likely to cause the destruction of or damage to such building, structure, machine or vehicle.
- 2.29 “Village” means the Village of Warner and the area within its boundaries.

### **3. FIRE DEPARTMENT**

- 3.1 Council hereby establishes the Village of Warner Fire Department for the purpose of:
  - 3.1.1 Providing Fire Protection Services;
  - 3.1.2 Preventing, combating and extinguishing Fires and Incidents;
  - 3.1.3 Investigating the cause and origin of Fires and Incidents;
  - 3.1.4 Preserving life and Property and protecting persons and Property from injury or destruction by Fire or Incident;
  - 3.1.5 Operating Apparatus and Equipment for the purpose of extinguishing Fires or Incidents;
  - 3.1.6 Fulfilling obligations under approved Regional Emergency Management Bylaw;
  - 3.1.7 Providing public education about Fire safety;
  - 3.1.8 Pre-Fire and emergency planning and Practice;
  - 3.1.9 Providing initial first response to medical incidents; and
  - 3.1.10 Providing rescue services.

And each shall be performed by the Village of Warner Fire Department to the level of service adopted by Council in the Warner Fire Department Operating Procedures, which shall not be inconsistent with the legislation and regulation of the Province of Alberta.

#### **4. FIRE CHIEF APPOINTMENT AND DUTIES**

- 4.1 The Fire Chief shall be appointed by Council, is responsible to the CAO and shall report directly to the CAO on all operational and administrative matters and may be required to present updates to Council on a quarterly basis.
- 4.2 The Fire Chief shall report all Fires and Incidents immediately after completing response to said Fires and Incidents to the CAO, with sufficient details to enable the invoicing process to properly occur and to meet the requirements of the *Safety Codes Act*, R.S.A. 2000, Chapter S-1, as amended repealed or replaced from time to time.
- 4.3 The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of the CAO, to which they shall be responsible. In particular, the Fire Chief may direct the Fire Department and its Members to carry out all Fire Protection Service activities and such other activities as the CAO directs, including but not limited to:
  - 4.3.1 Pre-Fire planning;
  - 4.3.2 Fire suppression activities;
  - 4.3.3 Emergency medical first response services, excepting ambulance services;
  - 4.3.4 Rescue operations;
  - 4.3.5 Disaster relief; and
  - 4.3.6 Practice and Member training.

#### **5. OFFICER APPOINTMENT AND DUTIES**

- 5.1 Officers shall be appointed at the discretion of the Fire Chief or Designate.
- 5.2 An Officer shall:
  - 5.2.1 Function as an Incident Commander, as required or upon request by the Fire Chief;
  - 5.2.2 Assist the Fire Chief in ensuring that all Fire reports, Incident and accident reports, and any and all other reports required by this Bylaw and the legislation and regulations of the Province of Alberta are completed and submitted in a clear, concise, and timely manner;
  - 5.2.3 Assist the Fire Chief in establishing rules, requirements, policies, and procedures for the efficient and safe operation of the Fire Department;
  - 5.2.4 Assist the Fire Chief in maintaining a liaison with federal and provincial governments and Council on matters relating to the Fire Department;
  - 5.2.5 Organize and assume responsibility for Fire Protection Services resources, Apparatus, and Equipment, as required;
  - 5.2.6 Provide leadership to Members and develop and implement long-range plans and programs.

#### **6. MEMBER APPOINTMENT**

- 6.1 An individual interested in becoming a Member of the Fire Department within the Village shall be eligible for consideration if they:
  - 6.1.1 have met the requirements set out in the Fire Department's Standard Operational Guidelines, and any provincial Occupational Health and Safety program or training;

- 6.1.2 have been recommended by the Fire Chief of the Fire Department, or by an Officer of that Fire Department, and has received the approval of the majority of the Fire Department's Members following a probationary period; and
  - 6.1.3 have demonstrated that they are in a reasonable physical condition to perform the duties required of the Member by the Fire Department.
- 6.2 An individual interested in applying to become a Member of a Fire Department shall supply the Fire Chief of the Fire Department with the following:
- 6.2.1 a criminal record check report performed by the Royal Canadian Mounted Police Service;
  - 6.2.2 a photocopy of a valid Alberta driver's license;
  - 6.2.3 a valid Social Insurance Number;
  - 6.2.4 proof of Canadian citizenship or residency;
  - 6.2.5 a Driver's Abstract generated by the Province of Alberta within the past thirty (30) days; and
  - 6.2.6 any other information deemed necessary by the Fire Chief to establish compliance with the requirements established by the Province and the Municipality.
- 6.3 Individuals under the age of eighteen (18) may assist in specific non-emergency functions with written parental consent to do so, and as approved by the Fire Chief.
- 6.4 If a Member's driver's license has a change in status for any reason, the Member shall immediately inform the Fire Chief of the Fire Department.

## **7. POWERS OF FIRE CHIEF**

- 7.1 The Fire Chief may establish rules, regulations, policies and committees necessary for the proper organization and administration of the Fire Department including, but not limited to:
- 7.1.1 use, care and protection of Fire Department Property;
  - 7.1.2 conduct and discipline of Officers and Members of the Fire Department;
  - 7.1.3 efficient operations of the Fire Department;
  - 7.1.4 training of Officers and Members of the Fire Department;
- such rules, regulations and policies shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 7.2 The Fire Chief may obtain assistance from other Village officials as they deem necessary in order to discharge their duties and responsibilities under this Bylaw.

## **8. POWERS OF INCIDENT COMMANDERS**

- 8.1 The Fire Chief or Incident Commander shall have control, direction and management of any Fire Department Apparatus, Equipment or manpower, assigned to an Incident and they shall continue to act until relieved by an Officer authorized to do so.
- 8.2 The Fire Chief or Incident Commander may at their discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by them.

- 8.3 The Fire Chief or Incident Commander may request Enforcement Officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 8.2.
- 8.4 The Fire Chief or Incident Commander is empowered to enter to take all steps they deem necessary in order to directly or indirectly combat, control or deal with an Incident, including:
- 8.4.1 Commandeer and authorize payment for the possession or use of any equipment for the purposes of fighting a Fire;
  - 8.4.2 Passing through or over buildings or Property adjacent to an Incident and to causing Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the building or Property;
  - 8.4.3 Ordering the evacuation of any building or area which is directly or indirectly involved in an Incident; and
  - 8.4.4 Upon extinguishment of a Fire or resolution of an Incident, access, enter, pass through, or over buildings or property adjacent to a Fire or Incident, and cause a building, structure or thing to be pulled down, demolished or otherwise removed in accordance with the *Safety Codes Act*, R.S.A. 2000, Chapter S-1, as amended, and any regulations thereto.

## 9. POWERS OF MEMBERS

- 9.1 ~~All Fire Members are designated officers within the meaning of the *Municipal Government Act* R.S.A. 2000 Chapter M-26, as amended, for the purposes of providing Fire Protection Services to the Village.~~
- 9.2 Each Member shall have the authority and power to:
- 9.2.1 Require any able-bodied adult person to assist in extinguishing Fires and to assist in the prevention or spread thereof;
  - 9.2.3 Obtain from every person found on public land or leaving or entering public land that person's name, address and an account of their activities and the route of the activities they propose to carry out and the route they intend to follow on the public land;
  - 9.2.4 Without a warrant, enter on or into any Property except a private dwelling house, for the purpose of discharging their duties under this Bylaw;
  - 9.2.5 Without warrant, enter any private dwelling house which is on Fire and proceed to extinguish the Fire or to prevent the spread thereof;
  - 9.2.6 Direct the operations of extinguishing or controlling the Fire or the operations to preserve life and Property;
  - 9.2.7 Perform work relating to the extinguishing or controlling the Fire or the operations to preserve life and Property and enter onto any Property for the purpose of extinguishing or controlling the Fire; and
  - 9.2.8 Prevent the interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of the Fire.

## 10. CONTROLS OF FIRE HAZARDS

- 10.1 If, on privately owned land or occupied public land, conditions that, in a Designated Officer's opinion, constitute a Fire Hazard, they may order the owner or the person in

control of the Land on which the Fire Hazard exists to reduce or remove the Fire Hazard within a fixed time and in a manner prescribed by the Village.

- 10.2 A Designated Officer may enter onto the land with any equipment and any person they consider necessary and may perform the work required to eliminate or reduce the Fire Hazard.

## **11. FIRE PROTECTION CHARGES**

- 11.1 Upon the Village issuing an Order or taking steps under Sections 10.1 or 10.2, or upon the Fire Department providing Fire Protection Services to Property within or outside the Village boundaries, resulting in the Village incurring fees or charges, the Village may in its sole and absolute discretion charge any or all of the following persons, namely:

11.1.1 The person causing or contributing to the Fire; or

11.1.2 The owner or occupant of the Property which is the subject of the Order, steps or Fire Protection Services;

a Fire Protection Charge, and all individuals charged are jointly and severally responsible for payment of the Fire Protection Charge to the Village.

- 11.2 The schedule of fees for Fire Protection Charges are set out in the Village of Warner's Rates Bylaw.
- 11.3 Without limiting the foregoing, a Fire Protection Charge may be imposed in the event of a False Alarm.
- 11.4 A Fire Protection Charge shall be paid within thirty (30) days of being levied.
- 11.5 Collection of unpaid Fire Protection Charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the Village is entitled to place on the Property in respect of which the indebtedness is incurred.
- 11.6 The owner of a parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Village may add to the tax roll of a parcel of land all unpaid Fire Protection Charges and interest charges accrued one hundred and twenty (120) days after the Fire Protection Charge has been levied.

## **12. PERMITTED AND PROHIBITED FIRES**

- 12.1 No person shall light or cause to be lit any Fire or permit any Fire to be lit upon land that the person owns, occupies, or controls, unless the person holds a valid and subsisting Fire Permit, or the Fire is exempt from the requirement for a Fire Permit under this Bylaw.
- 12.2 A Fire Permit is not required under this Bylaw for a Recreational Fire, provided that:
- 12.2.1 the receptacle containing the Fire is a minimum of three (3) meters from all buildings, structures, (including wooden decks and porches) property lines, combustible materials and is not located directly under any tree or overhanging branches.

- 12.2.2 the receptacle is set upon or built into the bare ground and is constructed of non-combustible material such as brick or stone; Does not have walls which exceed 0.75 metres in height measured from the floor of the Fire Pit to the top of the wall of the Fire Pit excluding any chimney;
  - 12.2.3 Only clean, dry and untreated wood or charcoal is burned and, without limiting the generality of the foregoing, no refuse or waste is burned;
  - 12.2.4 the Fire does not emit smoke or sparks onto neighbouring Property, or otherwise create a nuisance or hazard to neighbouring Property;
  - 12.2.5 the Fire is supervised, at all times, until the Fire is fully extinguished, leaving only cold ashes, prior to leaving the Fire.
- 12.3 Every person who builds, ignites, or allows a Recreational Fire on a property must ensure that the Fire must ensure that:
- 12.3.1 a means of extinguishing the Fire is kept on hand at all times while the Fire is burning;
  - 12.3.2 has an open flame area that does not exceed 3 feet at its widest point or 3 feet 4 feet in height at any time.
- 12.4 A Fire Permit is not required under this Bylaw for a Fire confined to an incinerator that is regulated by the Environmental Protection or Enhancement Act, or the regulations thereunder.
- 12.5 This Bylaw does not apply to a Fire being lit for the purpose of training Members.

### **13. FIRE PERMIT**

- 13.1 A Fire Permit must be obtained from the Village Fire Chief.
- 13.2 A person who applies for a Fire Permit shall pay any applicable fee set out in the Rates Bylaw.
- 13.3 A Fire Permit may include any terms and conditions that that the Fire Chief deems advisable for the safe conduct of the Fire, including the following:
  - 13.3.1 The permit holder must inform dispatch one (1) hour prior to commencing burning by calling 403-329-1225;
  - 13.3.2 All materials to be burned originate from the property for which the permit is issued;
  - 13.3.3 Open burning is only permitted between 9:00 a.m. and 11:00 p.m.;
  - 13.3.4 No person shall ignite or allow a Fire to burn on a property between one o'clock a.m. (1:00 a.m.) and eight o'clock a.m. (8:00 a.m.);

- 13.3.5 No person shall ignite or allow open burning of any Fire if wind conditions exceed thirty (30) km per hour;
- 13.3.6 Conduct any activity that involves the use of a Fire, where smoke from the Fire may impede visibility of the vehicular traffic on any Highway as defined in the *Traffic Safety Act*, R.S.A. 2000 Chapter T-6, as amended.
- 13.4 A Fire Permit is not transferrable from one person to another or from one location to another.
- 13.5 The Fire Chief may suspend or revoke a Fire Permit if, in the opinion of the Fire Chief, acting reasonably:
- 13.5.1 the holder of the Fire Permit has contravened this Bylaw, the Alberta Fire Code, applicable legislation or the terms and conditions of the Fire Permit; or
- 13.5.2 the suspension or revocation of the Fire Permit is necessary or desirable for the protection of persons or Property.
- 13.6 Upon receiving notification of the suspension or cancellation of a Fire Permit, the holder of the Fire Permit shall immediately extinguish any Fire set pursuant to the Fire Permit.

#### **14. FIRE BANS**

- 14.1 The Fire Chief or CAO may, from time to time, prohibit all Fires within the Village including Recreational Fires when, in the discretion of the Fire Chief or CAO, the prevailing environmental conditions give rise to an increased risk of a Fire becoming a Running Fire.
- 14.2 A Fire ban imposed by the Fire Chief or CAO shall be in force either until the date established by the Fire Chief or CAO in the notice provided to the public, or until such time as the Fire Chief or CAO gives notice to the public that the ban has been lifted.
- 14.3 The Fire Chief or CAO shall give notice of the Fire ban in effect using all methods available, including the Village website, Facebook, the Electronic Sign and mass notification system. Such notification shall indicate that the Fire ban is in place, the date if any that the ban shall be lifted, and the penalty for failing to comply with the Fire ban.
- 14.4 When a Fire is set in contravention during a Fire ban, the owner or occupier of the land, or the person having control of the land upon which the Fire is lit shall:
- 14.4.1 Extinguish the Fire immediately; or
- 14.4.2 If unable to extinguish the Fire immediately, report the Fire to the Fire Department as soon as possible.

#### **15. PROPERTY IDENTIFICATION**

- 15.1 The civic address of any Property, including buildings and structures, shall be prominently displayed on the front of the Property, including buildings and structures, so as to be clearly visible from the street and rear laneway.

## 16 PROHIBITIONS

### 16.1 No person shall:

- 16.1.1 set, or cause to be set, any Fire within the boundaries of the Village except as otherwise provided for under this Bylaw.
- 16.1.2 conduct any activity that might reasonably be expected to cause a Fire, without exercising reasonable care to prevent the Fire;
- 16.1.3 light a Fire without first taking sufficient precautions to ensure that the Fire can be kept under control at all times;
- 16.1.4 either directly, or indirectly, personally or through an agent, servant or employee kindle a Fire or fail to take reasonable steps to control a Fire for the purposes of preventing it from become a Running Fire on any land not their own property or allow a Running Fire to pass from their own property to that of another;
- 16.1.5 light a Fire when the weather conditions are conducive to creating a Running Fire;
- 16.1.6 deposit, discard, or leave any burning matter or substance in a location where it may reasonably be expected to ignite other material and cause a Fire;
- 16.1.7 burn, or cause to be burned, any refuse, waste, junk, garbage, structures, debris or other noxious substance; material that will result in the production of dense black smoke; including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, or other materials or creosoted wood; or Herbicides, pesticides or other toxic materials or substances;
- 16.1.8 impede, obstruct, or hinder a member, or any person assisting or acting under the direction of a Member, who is carrying out any function or activity related to the provision of Fire Protection;
- 16.1.9 damage, destroy or interfere with the operation of any Apparatus, Equipment or Fire Department Property including access roads or streets or other approaches to any Fire alarm, Fire hydrant, cistern or body of water designated or intended to be used for Fire Protection or any connections provided to a Fire main, pipe, stand pipe, sprinkler system, cistern, or other body of water designated or intended to be used for Fire Protection;
- 16.1.10 falsely represent oneself as a member, or other person employed by or affiliated with the Fire Department, including by, without limiting the generality of the foregoing, wearing, or displaying any insignia or materials of the Fire Department, without authorization from the Fire Chief;
- 16.1.11 fail to comply with an order given pursuant to this Bylaw to vacate a building; or cross any perimeter established, pursuant to this Bylaw, at the scene of an Incident.

16.2 A person who has damaged or destroyed any Apparatus, Equipment or Fire Department Property shall, in addition to any penalty imposed pursuant to this Bylaw, be liable for, and pay upon demand, all costs incurred by the Town to repair or replace the Apparatus, Equipment or Fire Department Property in question.

## **17. PENALTIES**

17.1 Any person who:

17.1.1 Violates any provision of this Bylaw;

17.1.2 Suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw;

17.1.3 Neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or

17.1.4 Does any act or thing or omits any act or thing, thus violating any provision of this Bylaw;

is guilty of an offence under of this Bylaw, and upon a conviction, is liable to a fine as set out in the Village of Warner's Rates Bylaw.

## **18. ENFORCEMENT**

18.1 Where Property does not comply with this Bylaw or a person contravenes this Bylaw, the Village may pursue its enforcement alternatives in accordance with any Act, or common law right, including but not limited to the issuance of an order to remedy the contravention by the Village, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 as amended.

## **19. VIOLATION TAGS AND TICKETS**

19.1 Where an Enforcement Officer has reasonable grounds to believe that a provision of this Bylaw has been contravened, that Enforcement Officer is authorized and empowered to issue a Violation Tag to any person who the Enforcement Officer has reasonable grounds to believe is responsible for the contravention.

19.2 A Violation Tag issued pursuant to this Bylaw shall be in a form approved by the CAO and may be delivered to the Person reasonably believed to have contravened this Bylaw by means of actual service upon the person or by mailing a copy to the Person at their address as it appears on the Village's tax roll.

19.3 Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Village, the penalty specified on the Violation Tag within seven (7) business days if delivered by actual service to the person and within fourteen (14) business days if served by mail.

- 19.4 Where a Violation Tag has been issued and the specified penalty not paid within the prescribed time, the right of the Person named on the Violation Tag to pay the penalty in lieu of prosecution shall expire and the Enforcement Officer is authorized to issue a Violation Ticket pursuant to Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended, or repealed and replaced from time to time, to any person the Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 19.5 Notwithstanding Section 19.4, an Enforcement Officer is hereby authorized and empowered to immediately issue a Violation Ticket to any Person whom the Enforcement Officer has reasonable grounds to believe has contravened or is responsible for a contravention of any provision of this Bylaw regardless of whether a Violation Tag has first been issued. Nothing in the Bylaw shall prevent an Enforcement Officer from immediately issuing a Violation Ticket.
- 19.6 The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in the Village of Warner Rates Bylaw.
- 19.7 Where any Person contravenes the same provision of this Bylaw twice within one twelve (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in the Village of Warner Rates Bylaw.
- 19.8 Where any Person contravenes the same provision of this Bylaw three or more times within one twelve (12) month period, the specified penalty payable in respect of the third and subsequent such contravention shall be triple the amount provided for in the Village of Warner Rates Bylaw.

## **20. LIABILITY**

- 20.1 Designated Officers are not liable for loss or damage caused by anything said or done or omitted to be done in the performance or intended performance of their functions, duties or powers unless the circumstances constitute dishonesty, gross negligence or willful misconduct.

## **21. SEVERABILITY**

- 21.1 If any provision of this bylaw shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and this bylaw shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

## **22. REPEAL OF BYLAW**

- 22.1 That Bylaw 389-84 is hereby repealed.

## **23. EFFECTIVE DATE**

- 23.1 This Bylaw shall take effect at the date of final passing thereof.

Read a first time this 20<sup>th</sup> day of May, 2026.

Read a second time this XX day of XXXX, 2026.

Read a third and final time this XX day of XXXX, 2026.

---

Tyler Lindsay  
Mayor

---

Kelly Lloyd  
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2026.



# Request for Decision Employee Handbook – Personal Use of Village Property

---

RECOMMENDATION  
That Council

LEGISLATIVE AUTHORITY  
Municipal Government Act

## BACKGROUND

Councillor Fewer has requested that the item of the employee handbook, especially the portion of personal use of village property, be placed on the agenda.

### 1.17 Use Of Corporate Vehicles, Tools and Equipment

For Employees who require a vehicle to perform their normal duties or who require occasional use of a vehicle for municipal purposes, the Village will provide:

- A vehicle owned or leased by the Village.

As an added benefit to Village Employee's, tools, vehicles and equipment may be used for personal purposes, and must be approved by the Chief Administrative Officer prior to use.

Employees operating their own vehicles under this policy will:

- Supply a drivers abstract, at the Village's cost, upon request
- At all times consider safety when working around or operating a vehicle
- Adhere to all traffic laws and regulations
- Operate the vehicle in accordance with the conditions of the road
- Prior to operating the vehicle, inspect the vehicle to ensure it is in safe operating condition and that there are no hazards in the immediate vicinity
- Supply a valid **driver's** license upon request
- Apply for reimbursement based on the kilometre rate approved by the Provincial Government for each kilometre travelled from Warner

An Employee on Standby who resides within the Village of Warner corporate limits may be allowed to take a corporate vehicle home for the days actively on Standby, upon the approval of the Supervisor.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS  
None

ATTACHMENTS  
1. None



# Request for Decision Viability Review Action Plan

---

## RECOMMENDATION

That Council approve the Viability Review Action Plan Update for June 2026, as presented.

## LEGISLATIVE AUTHORITY

Viability Review Ministerial Order  
Municipal Government Act

## BACKGROUND

Following the Viability Review conducted by Municipal Affairs and the subsequent recommendations and directives ordered by the Minister of Municipal Affairs, the attached action plan is the fourth iteration, providing an update on the actions previously submitted in 2025.

The Village of Warner is required to provide an update to the Ministry on the action plan by June 1, 2024, and annually up to 2027.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. Viability Review Action Plan Update – June 2026
2. Municipal Affairs Deputy Minister Letter – August 2025



## Viability Recommendations

June 2026 Update

Minister Ordered Directives from the Viability Review, May 9, 2022

1.	<ul style="list-style-type: none"> <li>Complete a comprehensive Strategic Planning session, discussing the 15 recommendations <i>Moved by Mayor Lindsay, seconded by Councillor Alexander, "that Council approve the preliminary focus areas consisting of, community development, fiscal responsibility and governance for the 2022-2025 Strategic Plan."</i> <i>Motion Carried 108-22 June 15, 2022 Regular Council Meeting</i></li> <li>Develop an action plan to address each recommendation <i>Moved by Mayor Lindsay, seconded by Councillor Alexander, "that Council approve the Viability Action Plan as information."</i> <i>Motion Carried 107- 22 June 15, 2022 Regular Council Meeting</i></li> <li>Provide a copy of the plan to Municipal Affairs</li> </ul>	June 30, 2022 Complete
2.	<ul style="list-style-type: none"> <li>Prepare a written capital plan over the 2022-2032 period</li> <li>Provide a copy of capital plan and funding sources to Municipal Affairs</li> </ul>	July 30, 2022 Complete
3.	<ul style="list-style-type: none"> <li>Update and submit the approved capital plan and budget amounts on June 1 of each year for the subsequent four years to Municipal Affairs</li> </ul>	June 1, 2023-2027
4.	<ul style="list-style-type: none"> <li>Council and CAO to carry out the directives within timelines stated</li> </ul>	Ongoing

### Viability Action Plan

Recommendation	Action Plan	Timeline	Status
Sustainable Governance			
1.	Develop a long-term municipal strategic plan. <ul style="list-style-type: none"> <li>Due to time constraints, a preliminary session was completed at a regular council meeting.</li> <li>Future work will entail developing values and value statements; creating a vision and mission statement; identifying results and strategies based on agreed focus areas.</li> <li>Create an operational plan</li> <li>Assign KPI's</li> </ul>	June 2022  Summer of 2022  Spring /Summer 2023  February 2024  Week of May 13	Focus areas identified June 15 <ul style="list-style-type: none"> <li>Community Development</li> <li>Fiscal Responsibility</li> <li>Governance</li> </ul> Council held a council (governance) refresher and strategic planning session on February 23, 2023. Council decision to engage the public on vision for the Village Public Engagement strategy prepared in collaboration with consultant <ul style="list-style-type: none"> <li>- Business visitation</li> <li>- Community organization engagement</li> <li>- Public open house engagement</li> </ul> Public engagement was held and the plan is still in development – due

			First part of June	to time constraints Facilitated strategic plan session held April 24, 2026 held with all council. Plan approved at May 20 Council meeting and was sent to Municipal Affairs June 3, 2026. This is the Village of Warners VERY FIRST strategic plan.
2.	Review and update local policies and enact new policies in order to guide staff and to communicate service level expectations to the public.	<ul style="list-style-type: none"> <li>• Inventory completion</li> <li>• Develop review schedule</li> <li>• Prioritize</li> <li>• Review or create new</li> <li>• Council approval</li> </ul>	<p>Summer 2022</p> <p>Fall 2022 – Fall 2025</p> <p>Fall 2022 – Fall 2025</p>	<p>Bylaw inventory <del>begun</del> completed 11/28/2022</p> <p>559 bylaws in inventory. 119 are active. 99 identified to be reviewed. Policy inventory completed 11/1/2022 Review schedule complete.</p>
3.	Share all policies, bylaws and strategic planning documents on its website.	<ul style="list-style-type: none"> <li>• Inventory of Bylaws</li> <li>• Review schedule for Bylaws (in tandem with policy review)</li> <li>• Prioritize</li> <li>• Review and/or create new</li> <li>• Scheduled website revamp</li> <li>• As components are approved, they will be posted to the website.</li> </ul>	August 2022 Fall 2022 – Fall 2025	<p>As bylaws and policies have been approved and signed, they are posted on the website.</p> <p>2023: 13 Bylaws approved</p> <p>2024: 11 Bylaws approved</p> <p>2025: 15 Bylaws approved</p> <p>2026: 9 Bylaws approved to date</p> <p>Policies created and approved</p> <p>2022: 1</p> <p>2023: 8</p> <p>2024: 9</p> <p>2025: 5</p> <p>2026: 3 to date</p> <p>December 2024, CAO met with MA Advisor to review mandatory and discretionary bylaws for the Municipal Accountability Program.</p> <p>May 2024, the MAP Report was received by the Village to which there are only 16 areas to become compliant. Action Plan Report due in June.</p>

				As of April 2026, the Village has become compliant as per the MAP review and this is now closed.
4.	Continue involvement in regional partnerships that have a positive impact for residents and may choose to pursue further opportunities to further enhance regional efficiencies.	<ul style="list-style-type: none"> <li>Elected officials are currently appointed to 14 authorities, boards and commissions.</li> <li>Work continues regionally for a water line (need funding) through Ridge Water Services Commission.</li> <li>Revival of Quad Council meetings post Covid (County of Warner, Village of Coutts, Town of Milk River, Village of Warner)</li> </ul>	<ul style="list-style-type: none"> <li>October Organizational meeting</li> <li>Fall 2022</li> </ul> <p>Fall 2022</p>	<ul style="list-style-type: none"> <li>Governance documents for each ABC have been collected to ensure proper governance from council to those ABC's.</li> <li>Support provided from quad councils for AMWWP grant lead by Milk River. Support also for ACP grant (successful) to explore the design concept further for regional line. Included in concept is decommissioning water reservoir and a new above ground build.</li> <li>The Village hosted Quad Council on 11/23/2022, with a subsequent quad council on 4/13/2023. Rotated amongst the four municipalities. Milk River hosted October 2023 and Coutts May 2026.</li> <li>Through ministerial invite, Villages of Coutts and Warner and the Towns of Milk River and Raymond form the south group to pilot ACP granting opportunities in the area of asset management. This regional partnership has been successful in receiving \$750,000 to move all municipalities AM efforts forward.</li> </ul>
		<ul style="list-style-type: none"> <li>Review Quad shared services recommendations/strategy and create action plan and new meeting schedule.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Interest is not there at this time to review.</li> </ul>
Administration and Operations				

5.	Review operational and administrative functions to assess its staffing levels, and budget accordingly.	<ul style="list-style-type: none"> <li>• Complete function inventory, in tandem with job descriptions (items 6-8) and services (item 9) offered.</li> <li>• Analysis and formalize HR Policies and processes.</li> <li>• Succession planning: Discussion between Milk River and Warner council (PW function)</li> </ul>	•	<p>Currently underway as the CAO is learning about the organization and has identified several areas. Will have a better grasp for 2022 and therefore the 2023 budget.</p> <p>Function inventory complete.</p> <p>Job description revisions - 8 completed.</p> <p>Employee handbook approved.</p> <p>Workplace Violence and Harassment policy approved.</p>
6.	Review the roles and responsibilities of the CAO position described in the MGA and consider increasing the number of hours required to perform the duties.	<ul style="list-style-type: none"> <li>• Review MGA section 207 and 208.</li> <li>• Review CAO Bylaw.</li> <li>• Analyze number of hours for CAO</li> <li>• Review job description</li> <li>• Modify job description if needed</li> <li>• Succession planning to establish a dedicated CAO</li> </ul>	• Fall 2022	<p><del>WIP</del></p> <ul style="list-style-type: none"> <li>• CAO Bylaw, CAO Job Description and CAO Performance Review Policy and Performance Review process approved by Council – April 2024</li> <li>• Changes in the job-sharing arrangement with the Town of Milk River sees the potential increase of one day for the CAO to a total of three days/week at the Village.</li> <li>• <b>CAO began working three days a week for the Village (as of July 2025)</b></li> </ul>
7.	Update the job description for the Municipal Clerk to accurately describe the full scope of responsibilities; include information on reporting structure, skills and competencies; and include hours and compensations expected by the position.	<ul style="list-style-type: none"> <li>• Review job description</li> <li>• Modify job description if needed</li> <li>• Succession planning</li> </ul>	• Fall 2022	<p>Employee was provided job description to review and update. <del>This is a WIP. Job description a WIP.</del></p> <p>Reorganize roles – hired p/t reception. Clerk role is completed by CAO. That role is now focused on finance in order to reduce the third-party oversight expenses.</p> <p>The job description has been revised and the role has been changed to Finance Clerk to show the current reality of the role.</p>

8.	Update the job description for the Public Works Supervisor position to reflect the change in staffing levels and reporting structure and to remove reference to the Public Works Manager.	<ul style="list-style-type: none"> <li>Review job description</li> <li>Modify job description if needed</li> <li>Explore partnership with Milk River for PW relief/backup</li> </ul>	<ul style="list-style-type: none"> <li>Fall 2022</li> </ul>	<p>Employee was provided job description to review and update. <del>This is a WIP.</del></p> <p>Job description revised and signed off.</p> <p>Creation of yearly maintenance schedule.</p> <p>Creation of 2024, 2025 and 2026 public works plan.</p>
9.	Conduct a services review to explore more opportunities to offer services on a regional basis (e.g., some public works functions) in order to alleviate the administrative burden on existing staff.	<ul style="list-style-type: none"> <li>Inventory of services offered</li> <li>Data to support</li> <li>Explore municipal partnerships regarding: shared public works and procurement (fire gear, supplies, etc.) and other identified</li> <li>In tandem with items 4 and 14</li> </ul>	<ul style="list-style-type: none"> <li>Fall 2022</li> </ul>	<p>Service Review creation to be completed.</p> <p>Work with Milk River and Coutts on public works procurement (i.e., street sweeping, hold harmless agreement for public work human resource assistance)</p> <p>Continuation of sharing resources and bulk purchasing split between Milk River and the Village. Fire departments discussing sharing procurement and training expenses.</p>
Finances, Assessment, and Taxation				
10.	Continue to comply with the tax recovery process outlined in the MGA.	<ul style="list-style-type: none"> <li>Creation of a tax recovery workbook to document files</li> <li>Public auction</li> </ul>	<ul style="list-style-type: none"> <li>Fall 2022</li> <li>July 2022</li> </ul>	<p>Advertised in gazette.</p> <p>Public Auction held on October 19, 2022.</p> <p>Missed the March 31 deadline to submit list of tax recovery properties for 2023 and 2024.</p> <p>Sent letters to all outstanding tax accounts prior to December 31, 2024.</p> <p>Sent letters to all arrears tax accounts January 21, 2025.</p> <p>Executed 2 Tax Arrears Agreements</p> <p>Executed 1 Tax Instalment Agreement</p> <p>Tax arrears list submitted to land titles prior to deadline.</p> <p>Total recovered to May 20/2025 =</p>

				<p>\$23,350.00</p> <p>2026 – 4 properties on the tax arrears list submitted to land titles prior to deadline. Recovered \$17,858.66 and those properties will now be discharged, resulting in no auction required in 2027.</p> <p>Council holding a public auction on June 17, 2026 for the one property left from the 2025 year. Gazette advertising April 30, 2026.</p> <p>Administration has implemented a process to disseminate time specific reminder letters on outstanding and arrears property taxes to create consistency for tax recovery process.</p>
11.	Consider dedicating funds annually to infrastructure to encourage proactive funding and improvements.	<ul style="list-style-type: none"> <li>• Complete individual asset management plans (10).</li> <li>• Determine the level of reserves to be dedicated.</li> <li>• Creation of a reserve policy.</li> </ul>	<ul style="list-style-type: none"> <li>• Due June 1, 2027</li> </ul>	<p>Asset management plans have yet to be created. Draft Reserve Policy created.</p> <p>Part of Southern Alberta AM Pilot – ACP application (mentioned above)</p> <p>1% reserves dedicated for specific departments in 2026 operating budget (first time for Village).</p>
Infrastructure				
12.	Develop a 10-year plan for addressing the repairs, maintenance, and replacements identified in the infrastructure study. The plan should include a projected funding model.	<ul style="list-style-type: none"> <li>• Creation of asset management policy and strategy</li> <li>• Inventory of assets</li> <li>• Identify replacement costs</li> <li>• Identify condition</li> <li>• Identify operations and maintenance costs</li> <li>• Identify level of service</li> </ul>	<ul style="list-style-type: none"> <li>• Due June 1, 2027</li> </ul>	<p>A 10-year capital plan has been submitted in 2022, 2023, 2024, 2025 and 2026.</p> <p>In 2024, an evaluation of our facilities was completed that provides further insight to the condition of our facilities, dates and risk loss recommendations</p>

		<ul style="list-style-type: none"> <li>• Create individual asset management plans</li> <li>• Create an investment strategy</li> <li>• Annual review of the 10-year capital plan</li> </ul>		to be completed.
Services				
13.	Increase utility fees to reflect future full cost-recovery, including costs of consumption, emergency repairs, billing, and allocations to reserves for future infrastructure replacement.	<ul style="list-style-type: none"> <li>• Inventory of fees</li> <li>• Analysis of fees</li> <li>• Creation of new rates bylaw</li> </ul>	<p>Business cases for 2023</p> <ul style="list-style-type: none"> <li>• deliberations</li> </ul>	<p>Increase in overconsumption fee for water. Analysis still required. Rates bylaw approved Dec 2023. Revision to rates to come 2<sup>nd</sup> Q 2024. 2024 revisions were completed in September. The Rates Bylaw is to be reviewed by Council every September. Changes coming to this Bylaw this September.</p> <p style="color: red;">Changes to Rate Bylaw has been completed and is reviewed every September.</p> <p style="color: red;">Administration has implemented a 60 day notice outstanding utility letter writing campaign with a phone call one week prior to water shut off. This is a change from transfer to taxes as has been normal practice historically. There has been a substantial decrease in 90 days plus arrears accounts.</p>
14.	Complete a service capacity review to align service levels, and council and resident expectations, and budget for the required staffing/contracting.	<ul style="list-style-type: none"> <li>• Create service level document</li> <li>• Complete a service level review</li> </ul>	October 2022 for the 2023 budget to be approved in December 2022	This project is yet to be created.

15.	Develop a policy and procedures to formalize funding support to community organizations and events.	<ul style="list-style-type: none"> <li>This will be in tandem with the policy review under Sustainable Governance. It is a priority policy.</li> </ul>	<ul style="list-style-type: none"> <li>Fall 2022</li> </ul>	<p><del>This is a WIP.</del></p> <p>Policy 103 and 104 created and approved.</p> <p>New Project called Warner Community Agriculture Project: donated inputs for farmable land (approx. 50 acres)</p> <p>Revenue from this project to be given back to the community.</p> <p>Plan to involve school in a harvest wind up in the field.</p> <p>Revenue of \$13,000 was received from the harvested crop for 2024. 2025 revenue was \$18,685. 60% of the funds are put into a reserve and the remaining 40% is disbursed to students through a scholarship application as well as community organizations applying for a community grant.</p> <p>Council created a Warner Community Agriculture Project (WCAP) Committee through Bylaw 633-24. This committee has been populated by public members who are currently creating the criteria for application to obtain funding and criteria for awarding.</p> <p>Policy 104 - community grants, has now been revised to speak to the WCAP grant application process, outlining the criteria, etc. This policy was approved by Council on March 18, 2026.</p>
-----	---	--	---	---

AR119576

August 5, 2025

His Worship Tyler Lindsay  
Mayor  
Village of Warner  
PO Box 88,  
Warner AB T0K 2L0

Dear Mayor Lindsay and Council:

Thank you for the recent email from Chief Administrative Officer Kelly Lloyd, submitting the 2025 action plan and 10-year capital plan update for the Village of Warner, as required under Directives 3a and 3b of Ministerial Order No. MSD:030/22.

It is encouraging to see the recommendations outlined in the viability review report and capital plan are being revisited and further action is being taken where appropriate. I am also pleased to learn the village has engaged the public as part of the strategic planning process. I would appreciate the village sharing a copy of the strategic plan with the ministry in early 2026, ahead of the next annual update submission due by June 1, 2026.

On behalf of the Honourable Dan Williams, Minister of Municipal Affairs, I am pleased to advise your submission satisfies the requirements of Directive 3 for 2025. The continued efforts of the village are commendable and reflect the dedication of both council and the community to ensuring long-term sustainability.

Sincerely,



Jonah Mozeson  
Deputy Minister

cc: Honourable Dan Williams, ECA, Minister of Municipal Affairs  
Gary Sandberg, Assistant Deputy Minister, Municipal Affairs  
Kelly Lloyd, Chief Administrative Officer, Village of Warner



# Request for Decision 2026-2035 Capital Plan

---

## RECOMMENDATION

That Council approve the 2026-2035 Capital Plan for the Village of Warner.

## LEGISLATIVE AUTHORITY

Viability Review Ministerial Order  
Municipal Government Act

## BACKGROUND

Following the Viability Review conducted by Municipal Affairs and the subsequent recommendations and directives ordered by the Minister of Municipal Affairs, the attached ten-year capital plan is the fifth iteration.

The Village of Warner is required to provide an update to the Ministry on the action plan by June 1, 2025, and annually up to 2027.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. 2026-2035 Capital Plan

Revenue												
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total	
CCBF	\$ 154,840	\$ 71,899	\$ 71,899	\$ 71,899	\$ 71,899	\$ 71,899	\$ 71,899	\$ 71,899	\$ 71,899	\$ 0	\$ 730,032	
Local Government Fiscal Framework	\$ 419,000	\$ 261,610	\$ 261,610	\$ 261,610	\$ 261,610	\$ 261,610	\$ 178,101	\$ 268,101	\$ 268,101	\$ 170,000	\$ 2,611,353	
Self Funded												
Reserves	\$ 49,900								\$ 40,000		\$ 89,900	
(may include tax and utility fee increases)												
Operating Budget	\$ 5,000	\$ 10,000									\$ 15,000	
Utility Levy												
Borrowing		\$ 234,491	\$ 200,000	\$ 67,491	\$ 1,075,491						\$ 1,577,473	
Other: grants (Fortis) (AMWWP) (ACP) (MCCAC) (MFR) (Comm. Fndtn) (CFEP)	\$ 271,000	\$50,000	\$ 1,439,491			\$66,491					\$ 1,826,982	
Total Revenue	\$ 899,740	\$ 628,000	\$ 1,973,000	\$ 401,000	\$ 1,409,000	\$ 400,000	\$ 250,000	\$ 340,000	\$ 380,000	\$ 170,000	\$ 6,850,740	
Expenses												
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total	
General Government												
HVAC Replacement	\$190,000										\$ 190,000	
Boiler (2009) 10 years		\$10,000									\$ 10,000	
Digital Sign (2014) 10 years						\$50,000					\$ 50,000	
Accessible Entrance Doors	\$6,000										\$ 6,000	
LED lighting admin office	\$12,000										\$ 12,000	
Library LED lights	\$ 3,000										\$ 3,000	
Regional Asset Management Pilot	\$ 17,000	\$ 17,000	\$ 17,000								\$ 51,000	
Protective Services												
1998 Freightliner Water Truck^ (25 years)			\$ 140,000								\$ 140,000	
Solar Panels (2018) 15 years									\$ 50,000		\$ 50,000	
95 Ford 250					\$ 50,000						\$ 50,000	
2012 Chevy 2500 10 years								\$ 60,000			\$ 60,000	
2009 CMC c550 4x4						\$ 50,000					\$ 50,000	
LED Lights at fire hall	\$ 5,000										\$ 5,000	
1st responder vehicle (out of service ambulance)		\$ 30,000									\$ 30,000	
Off Road Water Truck		\$ 100,000									\$ 100,000	
Airport												
Paving (last done in 2004) 20 years					\$ 142,000						\$ 142,000	
Roads												
Street Rehabilitation	\$ 75,000	\$ 75,000			\$ 125,000			\$ 125,000	\$ 125,000		\$ 525,000	
Sidewalk Rehabilitation		\$ 5,000									\$ 5,000	
Civic Centre Laneway	\$ 14,900										\$ 14,900	
Curling Rink Laneway	\$ 5,000										\$ 5,000	
7th Avenue Curb and Gutter (one side)		\$ 51,000	\$51,000								\$ 102,000	
Case 485 Tractor (2002) (10 yrs)							\$ 20,000				\$ 20,000	
John Deere 3108J Backhoe (2007) (10 yrs) / hours are up in 2025					\$ 50,000						\$ 50,000	
2011 Chev Silverado (10 yrs)				\$ 39,500							\$ 39,500	
2000 Ford F45010 yrs (snow plow/gravel truck)						\$ 25,000					\$ 25,000	
1 Avenue curb and gutter btwn 4 & 5 Street	\$ 10,000										\$ 10,000	
2 Avenue curb and gutter north side 1520'		\$ 30,000									\$ 30,000	
Road Signage and Wayfinding	\$ 3,000										\$ 3,000	
Bobcat						\$ 50,000					\$ 50,000	



Internet/IT	\$ 5,000										\$ 5,000
Rebuild Compressor	\$ 15,000										\$ 15,000
LED Lighting	\$ 5,000										\$ 5,000
Concession Equipment				\$ 2,000							\$ 2,000
Total Expenses	\$899,740	\$628,000	\$1,973,000	\$401,000	\$1,409,000	\$400,000	\$250,000	\$340,000	\$380,000	\$170,000	\$6,850,740

^ items not identified in IMP, however, are assets that have long since passed their estimated useful life and will need to be replaced  
 a supplemental permanent water line to the Town of Milk River  
 \*\* as per IMP, this is priority 2  
 \*\*\* as per IMP, this is priority 3  
 \*\*\*\* as per the IMP, this is priority 4  
 \*\*\*\*\* as per the IMP, this is priority 5  
 \*\*\*\*\* not identified in the IMP, the chiller is in dire need of repair  
 ^^^^ Regional Water Project to get



## Request for Decision 2026 Public Auction

---

### RECOMMENDATION

That the public auction for property of Lots 19-20, Bloc 3, Plan 4068N be held.

### LEGISLATION

Under Division 8 412(1) Recovery of Taxes Related to Land in the Municipal Government Act, municipalities are required to prepare a tax arrears list showing the parcels of land in the municipality in respect of which there are tax arrears for more than one year.

### MGA Section 419 Reserve bid and conditions of sale

The council must set (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and (b) any conditions that apply to the sale.

### BACKGROUND

Each year the Village of Warner establishes an assessment value for each property located within the Village boundaries and a tax rate to be applied to that assessed value in order to raise the funds necessary for the continuing operation of the Village of Warner and for the payment of the requisitions given to the Village by Alberta Education and by Ridge Country Housing for that year.

Taxes become arrears on January 1 of the year following the original levy. Once a property is two years in arrears the Municipal Government Act requires each municipality to notify Municipal Affairs by March 31 and to register a tax recovery lien on the title of those properties. The tax recovery lien is to be removed from the property title if and when all taxes in arrears, including any penalties, are paid in full. If only a part of the taxes in arrears is paid, the lien stays on the title. Each year, on January 1, the taxes that were levied in the previous year become part of the taxes in arrears total.

Once a tax recovery lien has been placed on a property the MGA states that if the property taxes in arrears are still not paid by March 31 of the following year the municipality must offer it for sale prior to March 31 of the next year.

If, at any time, all taxes that are still in arrears for any property that has been advertised for public auction are paid, the tax sale proceedings are immediately stopped for that property. Payment of taxes in arrears can be made for any property up to the actual commencement of the public auction.

The list was provided to Municipal Affairs in 2025 in which there were eight (8) properties in arrears. As of March 31, 2026, there was only one property (Lots 19-20, Block 3, Plan 4068N) that would be up for Public Auction. Council set the public auction for Wednesday, June 17, 2026 with a reserve bid of \$66,000 and the following conditions:

- Bids will be accepted in a sealed envelope, with a public opening to occur upon closing of bid acceptance at the Village office;



## Request for Decision 2026 Public Auction

---

- Property is sold as is, where is;
- The Village makes no representation and provides no warranties whatsoever;
- 10% non-refundable deposit is due on the date of the sale and cash, bank draft or certified cheque for the remaining amount is due within 30 days of the auction, including GST;
- No conditions of sale from the prospective purchaser will be accepted; and
- Demolition or renovation plans to be completed within six (6) months of the auction, and any build to be completed within two years.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

### ATTACHMENTS